

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING**

February 26, 2015 – 5:30 p.m. – Library @ the Y – Community Room A

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Roy Miltner	Donna Pickman	Fredrick Quintana
Jim Stuart		

II. CORRECTIONS AND MODIFICATIONS TO AGENDA

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

III. APPROVAL OF MINUTES

OVERVIEW: Minutes of the Library Board Work Session held on January 13, 2015 and Minutes of the Regular Library Board meeting held on January 22, 2015 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on January 13, 2015
- Minutes of the Regular Library Board meeting held on January 22, 2015

IV. REPORTS

A. Executive Director Report

Review and highlight library activities and programs.

Janina Goodwin, Manager of Youth Services and the Library @ the Y, will provide an update report on the Library @ the Y.

Sara Rose, Director of Human Resources will provide a report on Pay For Performance.

B. Friends of the Library Report

C. Pueblo Library Foundation Report

D. Attorney Report

E. Employment Changes

F. Financial Report

OVERVIEW: The Board is asked to ratify the January 2015 bills and accept the January 2015 Fund Statements. Chris Brogan, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the January 2015 bills and accept the January 2015 Fund Statement as contained in the February 26, 2015 Board materials.

V. BOARD COMMENT

VI. PUBLIC COMMENT

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. Announcements

- ☐ The next regular Work Session is scheduled for Tuesday, March 17, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, March 26, at 5:30 p.m. at the Lamb Library, 2525 South Pueblo Boulevard.

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- ☐ The Friends of the Library will hold their Annual Meeting on Friday, April 24. Contact Sara Schwartz at 553-0220 to make reservations or for additional information

B. Action/Discussion Items

1. InfoZone Audio-Visual Upgrade

OVERVIEW: The 2015 Annual Plan and Budget includes provisions to upgrade the InfoZone Theater. A team of staff has been working on the project, and an RFP for new audio-visual equipment has been issued and bids received. Board approval is required since the cost exceeds \$25,000. Charles Hutchins, Information Technology Director, reviewed bids and made recommendations to the Trustees at their work session on February 17.

RECOMMENDED ACTION: That the PCCLD Board of Trustees authorize the Executive Director to enter into agreement with Maximus Controls to upgrade the audio-visual equipment in the InfoZone in an amount not to exceed \$69,180.

2. Pueblo Library Foundation Board of Directors

OVERVIEW: Joyce Vigil serves as a member of the Pueblo Library Foundation Board of Directors. Ms. Vigil's term on the Foundation Board expired effective December 31, 2014. Ms. Vigil is eligible for reappointment, and she is willing to serve another term. Pueblo Library Foundation Directors are appointed by the Board of Trustees. The Trustees discussed reappointing Ms. Vigil to the Foundation Board at their work session on February 17.

RECOMMENDED ACTION: That the Board of Trustees reappoint Joyce Vigil to the Pueblo Library Foundation Board of Directors.

3. Executive Session

OVERVIEW: The Trustees will enter into Executive Session for the purpose of discussing a personnel matter with respect to the annual performance review of the Executive Director pursuant to C.R.S. 24-6-402(4)(f)(I). The involved employee has been notified of this Executive Session and given the opportunity to have the matter discussed in open session. The Board may return to open session for any action the Board desires to take as a result of the Executive Session discussion.

IX. ADJOURNMENT