

**AGENDA: PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
February 23, 2017 – 5:30 p.m. – Library @ the Y – Community Room A**

**I. CALL TO ORDER AND ROLL CALL**

Marlene Bregar	Lyndell Gairaud	Philip Mancha
Doreen Martinez	Donna Pickman	Fredrick Quintana
Jim Stuart		

**II. CORRECTIONS AND MODIFICATIONS TO AGENDA**

The Board or Executive Director may suggest corrections or modifications to the agenda at this time.

**III. APPROVAL OF MINUTES**

OVERVIEW: Minutes of the Library Board Work Session held on January 17, 2017 and Minutes of the Regular Library Board meeting held on January 26, 2017 were provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board approve:

- Minutes of the Library Board Work Session held on January 17, 2017
- Minutes of the Regular Library Board meeting held on January 26, 2017

**IV. REPORTS**

**A. Executive Director Report**

Review and highlight library activities and programs.

Janina Goodwin (Rawlings Library Manager) will provide a report on the PCCLD Call Center.

Elizabeth Flores (Technical Services/Pueblo West Librarian) will provide a report on collection development software.

**B. Friends of the Library Report**

**C. Pueblo Library Foundation Report**

**D. Attorney Report**

**E. Employment Changes**

OVERVIEW: The Board is asked to ratify the January 2017 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board approve the January 2017 Employment Changes as contained in the February 23, 2017 Board materials.

**F. Financial Report**

OVERVIEW: The Board is asked to ratify the January 2017 bills and accept the January 2017 Fund Statements. Sherri Baca, Chief Financial Officer, will provide a synopsis of the Financial Report and will be available to answer any questions.

RECOMMENDED ACTION: That the Library Board approve the January 2017 bills and accept the January 2017 Fund Statement as contained in the February 23, 2017 Board materials.

**V. BOARD COMMENT**

**VI. PUBLIC COMMENT**

**VII. OLD BUSINESS**

## **VIII. NEW BUSINESS**

### **A. Announcements**

- ☐ The next regular Work Session is scheduled for Tuesday, March 14, at 3:00 p.m. in the Ryals Room at the Rawlings Library.
- ☐ The next regular Board meeting is scheduled on Thursday, March 23 at 5:30 p.m. at the Lamb Library, 2525 South Pueblo Boulevard.

### **B. Action/Discussion Items**

#### **1. Marijuana**

OVERVIEW: The Board of Trustees were notified of an application for a marijuana retail store nearby the Rawlings Library, discussed the matter at their February 14 Work Session, and requested further update at their February 23 Board meeting.

RECOMMENDED ACTION: That the Board take any action it deems necessary on this matter.

#### **2. Janitorial Services**

OVERVIEW: The Board reviewed proposals received for janitorial services via an RFB process and discussed recommendations at the February 14 Work Session.

RECOMMENDED ACTION: That the Board of Trustees authorize the Executive Director to enter into a three-year contract with Colorado Building Maintenance (CBM) at a cost of \$115,560 annually.

## **IX. ADJOURNMENT**