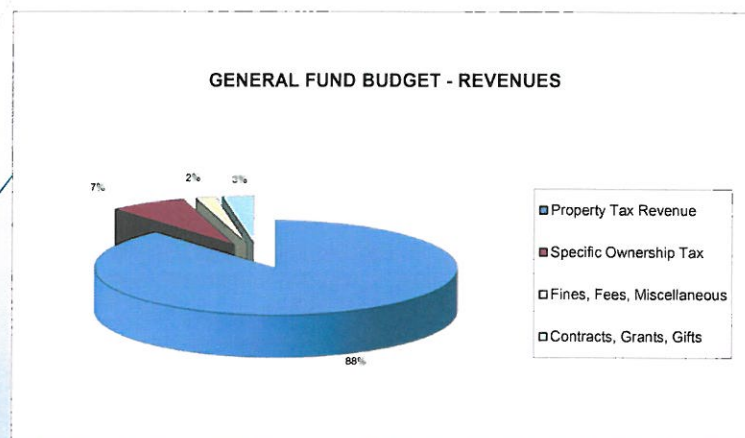


FUNDS

- PCCLD prepares an annual budget for three funds:
 - General Fund
 - This fund reflects property tax and other general revenue, and all of the operating expenses for the District
 - Capital Project Fund
 - This fund reflects revenue and expense for capital asset acquisition (including the library replacement plan), InfoZone Museum updates and renovation, and special building and capital projects
 - Special Revenue Fund
 - This fund reflects an annual donation from the Chamberlain Foundation and are used for board-determined purposes.

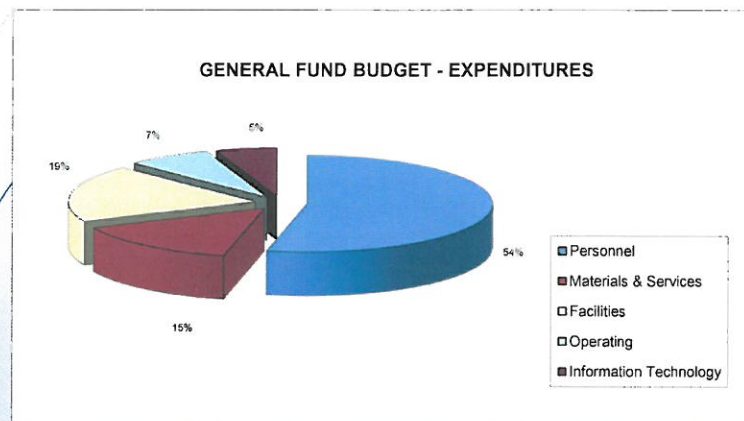
GENERAL FUND - REVENUES



GENERAL FUND - REVENUES

- Property tax increases by \$82,034, which is 1.0 % - mill levy 5.282
 - Includes \$53,230 for abatements/refunds
- Specific ownership tax – up 1% from estimated 2016. Depending upon receipts for November, this budget may increase for 2017.
- Contracts, grants, donations – down 9%, due to reduced grant revenue expectations.
- Interest earnings – matches 2016 budget
- Fines – decrease of 6%, reflective of current collections
- Photocopier & miscellaneous vary by 3% decrease and 6% increase, respectively. Both based on current receipts.
- TOTAL REVENUES - up by 0.4% - \$35,023.

GENERAL FUND - EXPENDITURES



GENERAL FUND EXPENDITURES

- Total expenditures increase 0.4% - \$35,023
- Personnel – total increase of 2%:
 - 3% Salary increase includes:
 - Increase to allow for changes that may be necessitated by implementation of our Pay for Performance plan.
 - Increasing by 1.32 FTE

GENERAL FUND EXPENDITURES (continued)

- Employee benefits – health, dental, vision, flex plan
 - Workers compensation increases by 24%; unemployment increases by 7%.
 - Health related benefits decrease 2% versus 2016. Training decreases 6% to reflect a change in professional development design in 2017.
 - Employee relations decreases 6%.

GENERAL FUND EXPENDITURES (continued)

- Materials, services – decrease of 2%
 - This decrease maintains our goal of keeping materials at 15% of the total operating budget.
 - Programs decrease by 14% (staff will seek grants to supplement the budget)
- Facilities – increase of 2% from 2016
 - Utilities up by 19%.
 - Vehicle maintenance budget increases slightly from the 2016 budget.
 - Building repair & maintenance increases by 14%.
 - Rent at 15% increase per contractual agreement.
 - Lease purchase reflects debt service on 2012 COPS.
 - Insurance increases 5% over estimated. This may change by final budget upon receipt of renewal quotes.
 - Friends expenditures are budgeted accordingly.

GENERAL FUND EXPENDITURES (continued)

- Operating – decreases 20%
 - Decrease of 32% in Contract Services
 - Community Relations decreases by 38% compared with the 2016 budget.
 - Office supplies decreases by 8%, based on concerted effort for district-wide reductions.
 - Courier service – increases 10% – a slight increase compared with the 2016 budget.
- Information technology – decreases 1%
 - Telecommunications increases 4%
 - Hardware Repair & Maintenance decreases 39%
 - Technology Supplies increases 6%
 - Technology maintenance, licenses and support decreases 8%.



GENERAL FUND – FUND BALANCE

- \$2,079,587 at end of 2017 – a decrease of \$270,00 in comparison with prior year, due to transfer out of \$275,000 to maintain the Library Replacement Plan and a transfer in of \$5,000 from the Special Revenue Fund.
- With a balanced general fund budget in 2017, the district will remain financially strong – we'll be spending the same on operating costs as what we're bringing in. We'll also fund capital improvements and asset acquisition in 2017. Importantly, we will maintain unrestricted fund balance at 27% of operating expenditures.



CAPITAL PROJECT FUND

- Four purposes:
 - New building and capital projects
 - InfoZone Museum expenses & upgrades
 - Library Replacement Plan (planned capital asset replacement)
 - Acquisition of Other Capital Assets & Improvements

CAPITAL PROJECT FUND - REVENUES

- Miscellaneous revenue
 - \$35,000 budgeted for federal funds from the E-rate program for schools and libraries. E-rate reimburses up to 85% for Wi-Fi, building infrastructure and networking expenditures.
- Interest earnings – \$4,500
- TOTAL REVENUE - \$39,500

CAPITAL PROJECT FUND - EXPENDITURES

- **Capital Asset Acquisitions**
 - Info Technology - \$163,500
 - Replacement plan – network upgrades
 - Building improvements - \$151,000
 - Lighting/HVAC controls at Rawlings Library
 - Parking lot work at Pueblo West Library
 - LED lighting and landscaping at Lamb Library
- **TOTAL EXPENDITURES - \$314,500**
- **ENDING FUND BALANCE – \$1,699,775 – includes transfer in from General Fund of \$275,000.**

SPECIAL REVENUE FUND

- Regular, identified income from the Chamberlain Foundation specifically for library purposes.
- **Revenue:** \$5,010 to include Chamberlain Foundation distributions and interest earned.
- **Expenses:** None budgeted.
- **Ending Fund balance, \$524, includes transfer of \$5,000 to the General Fund**

ASSUMPTIONS

- Revenue is budgeted conservatively, based on assessed valuation & current economic conditions.
- Expenditures are budgeted in anticipation of all known impact and to include annual plan initiatives: continue excellent service, plan for growth, provide competitive employee compensation and benefits.
- **COMBINED UNRESTRICTED FUND BALANCE:**
\$3,779,885 – 27% of total combined annual expenditures - 20% is minimum per fund balance policy adopted in 2009.

Preliminary to Final

- Developments between now and December 13 which inform the 2017 budget process:

- ☐ Additional 2016 expenditure activity
- ☐ End-of-year issues
- ☐ Assessed valuation changes
- ☐ Renewal costs for property/liability insurance
- ☐ Other wage adjustments

- Comments from the public will continue to be received until 5:30 pm on Thursday, December 13, 2016, at which time the proposed 2017 budget will be presented to the Board of Trustees for adoption and appropriation.

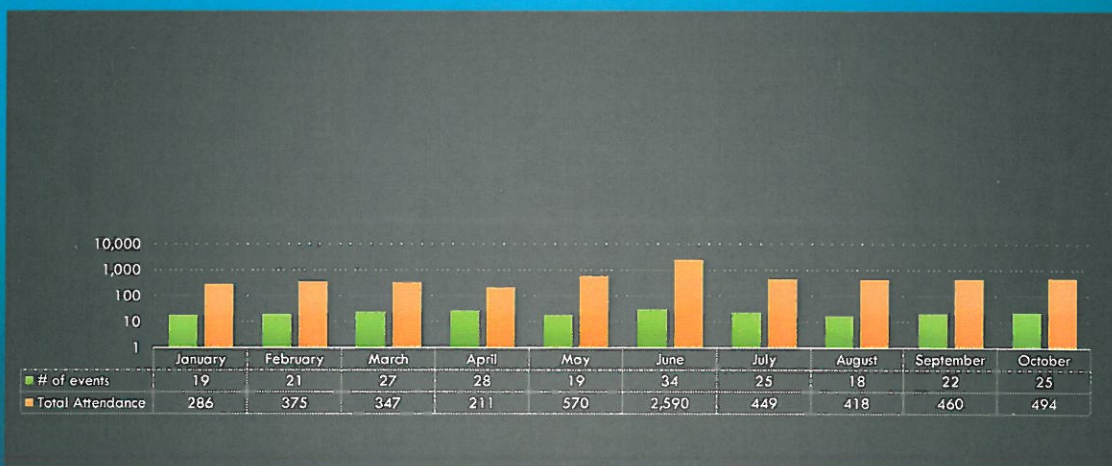
QUESTIONS? COMMENTS?



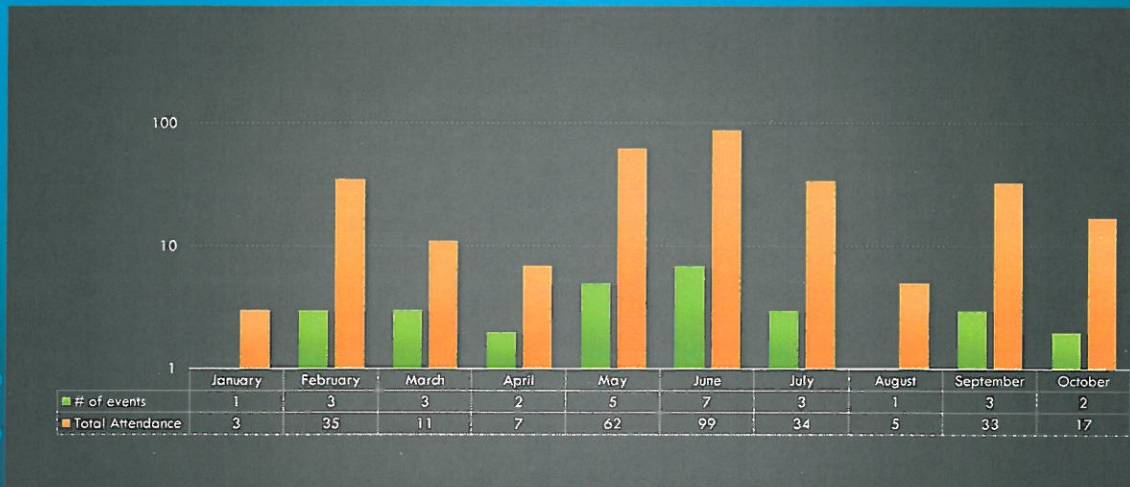
LUCERO STAFF



TOTAL ATTENDANCE FOR JAN-OCT 2016 JUVENILE PROGRAMS



TOTAL ATTENDANCE JAN-OCT 2016 TEEN PROGRAMS



TOTAL EVENT ATTENDANCE JAN-OCT 2016 ADULT, JUVENILE AND TEEN



BOOKS A LA CART

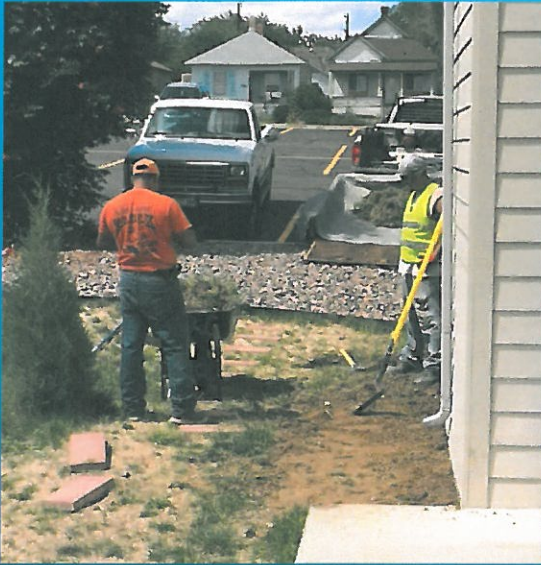


Boys and Girls Club
Catholic Charities
Cooperative Care
Department of Social
Services
Fulton Heights
Head Start
PDI
Posada
Health Department
Soup Kitchen
SRDA
YWCA
Wayside Mission
Total: 10,896



IMPROVEMENTS

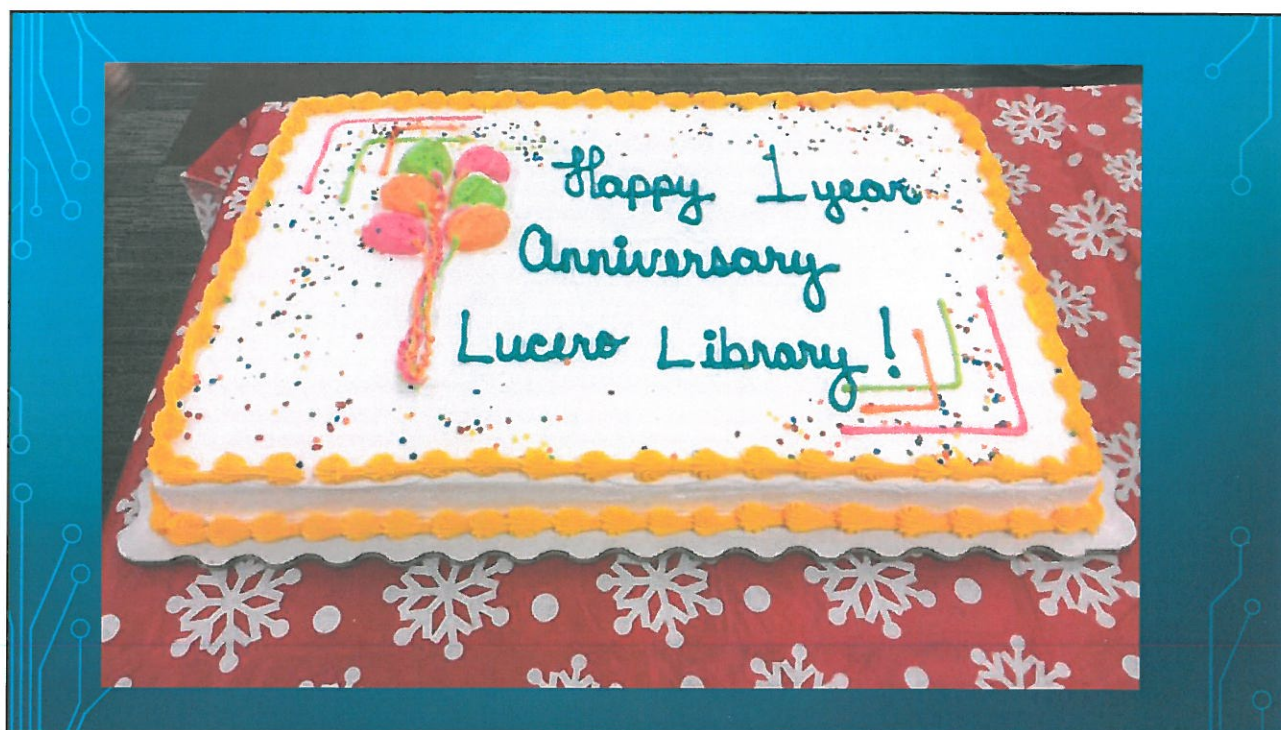






GUERRERO STOCKING GIVEAWAY





PATRICK LUCERO PORTRAIT DEDICATION

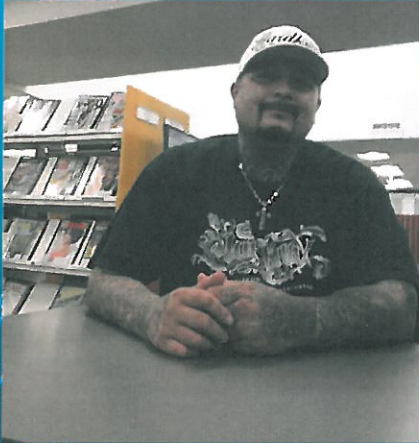




EAST HIGH SCHOOL CLASS OF 1966 50TH REUNION



HARDKNOX GANG PREVENTION AND INTERVENTION

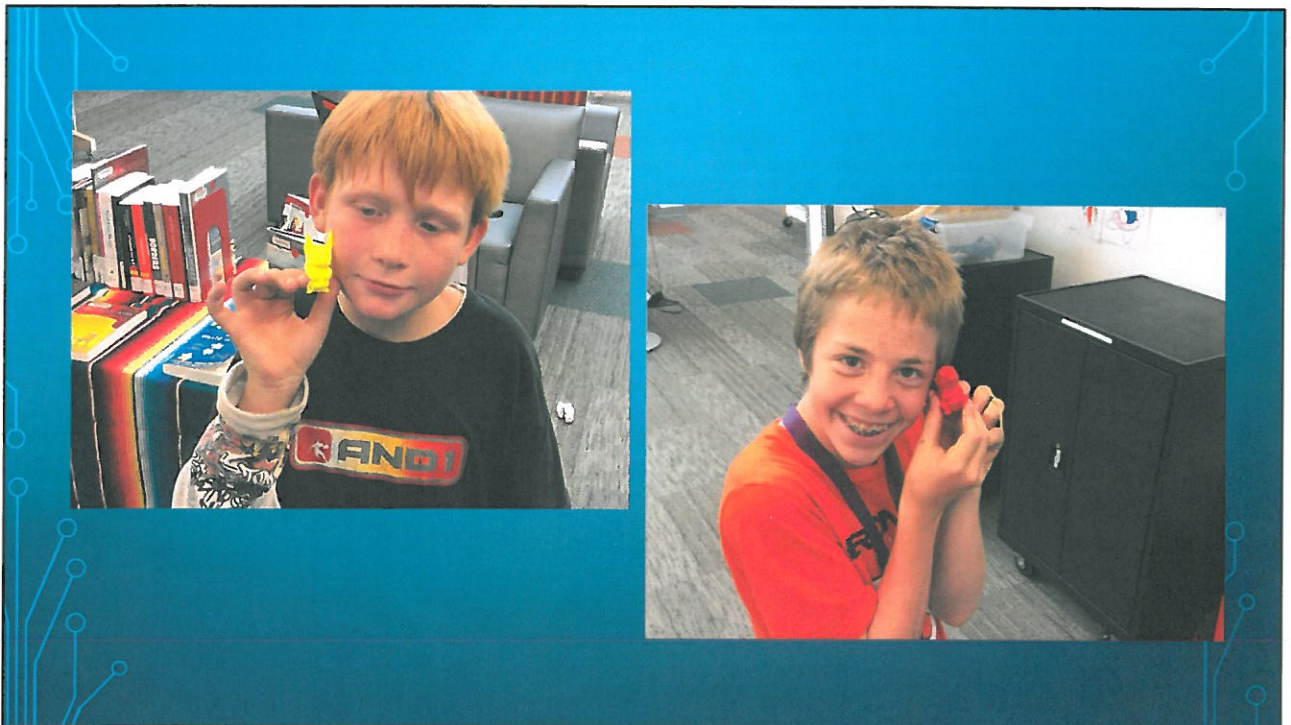


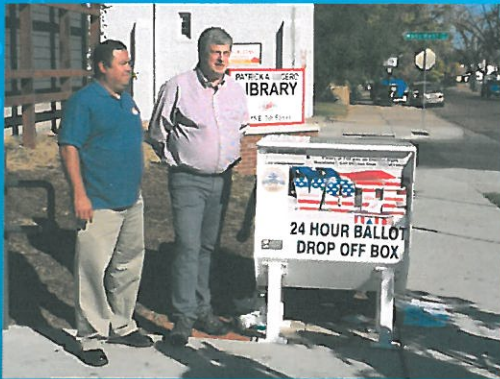
CHESS CLUB



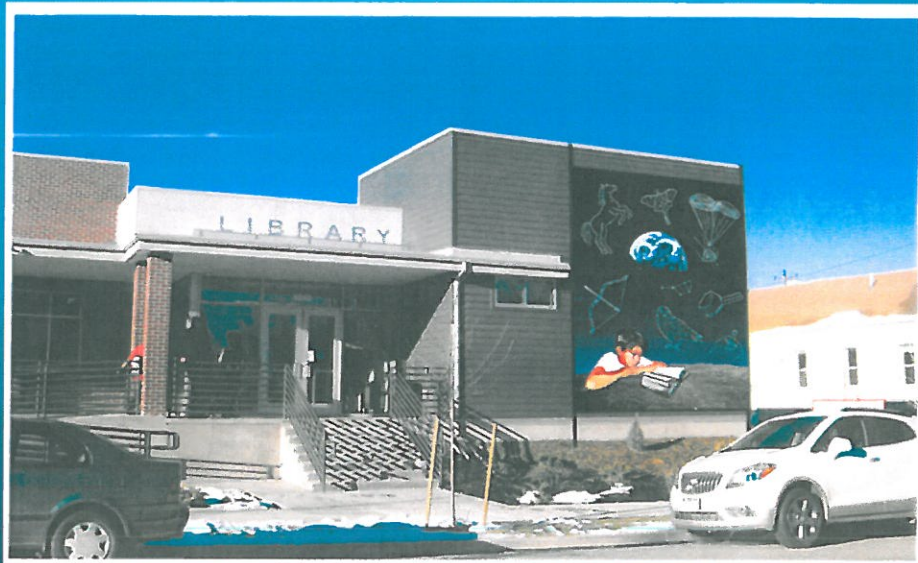
DENTAL HEALTH







EARTH RISE ART PROJECT



SAFEWAY CLOSURE NOVEMBER 19TH



**PUEBLO CITY-COUNTY LIBRARY DISTRICT
EXECUTIVE SESSION**

DATE: 11-17-2016

PURPOSE: PURA and TIF Negotiations

CITATION:

- ☐ Purchase, sale, lease of any real or personal property (24-6-402(4)(a)).
- ☐ Legal advice (24-6-402(4)(b)).
- ☐ Matter that is required to be kept confidential by law (24-6-402(4)(c)).
 - ☐ Personnel Files (24-72-204(3)(a)(II)).
 - ☐ Letters of Reference (24-72-204(3)(a)(III)).
 - ☐ Library and museum contributions if restrictions are placed on them by the contributor (24-72-204(3)(a)(V)).
 - ☐ Library records disclosing the identity of a Library user (24-72-204(3)(a)(VII)).
 - ☐ Address/phone number/personal financial information of past or present users of public facility unless requested by law enforcement (24-72-204(3)(a)(IX)).
 - ☐ Records regarding sexual harassment complaint or investigation to anybody other than a person of interest (24-72-204(3)(a)(X)).
 - ☒ Other Negotiations 24-6-402(4)(e)

In lieu of written minutes, the session was digitally recorded, and the recording will be retained by the secretary of the Board for a period of 90 days after which time it will be destroyed.


Chairman of the Board

November 17, 2016
Date

For attorney-Client Communication ONLY, complete the following:

The portion of the Executive Session that was not recorded constitutes a privileged attorney-client communication.

Attorney

Date

The portion of the Executive Session that was not recorded was confined to the topic authorized for discussion in an executive session pursuant to Section 24-6-402(4) C.R.S.

Chairman of the Board

Date