

**PUEBLO CITY-COUNTY
LIBRARY**
A Four Star Library



2018 WINNER
National Medal
for Museum & Library Service

100 E. Abriendo Avenue
Pueblo, CO 81004-4232

(719) 562-5600
(719) 562-5610 Fax

www.pueblolibrary.org

Robert Hoag Rawlings
Library

Barkman Library

Lamb Library

Pueblo West Library

Library @ the Y

Greenhorn Valley Library

Giodone Library

Patrick Lucero Library

Community Satellites:

Avondale Elementary

Beulah School

DATE: July 16, 2018

TO: PCCLD Managers, PCCLD Steering Committee,
Library Board, Friends Board, Library Foundation Board

FROM: Jon Walker

WHO: You are invited to participate.

WHAT: PCCLD holds a Planning Retreat each year for the purpose of generating possible objectives for the coming year. It is time for the 2019 Planning Retreat.

WHEN: Thursday, September 6, 2018 from 9:00 a.m. until 4:30 p.m.

WHERE: Mountain Park Environmental Center
9112 Mountain Park Road – Beulah, CO 81023 – 719-485-4444

HOW: Participants will spend the day working with colleagues under the guidance of a facilitator and using a set of assigned exercises to help identify objectives for 2019 for PCCLD to enable us to provide the best possible public library service for our community.

Breakfast snacks will be provided beginning at 8:30 a.m. A sack lunch will be provided. It is important to RSVP to Jane Carlsen at 562-5633 or jane.carlsen@pueblolibrary.org in order to provide an accurate count **by August 20**. The Library van has been reserved; let Jane know if you want to ride.



Dear Midori and John,

Congratulations! Pueblo City-County Library District has been selected as the recipient of the 2018 Colorado Association of Libraries Library of the Year. Your two outstanding nominations were selected by the CAL Awards Committee to be leveraged and recognized in this fashion.

We will honor you at the CAL Awards Luncheon on Friday, September 14, 2018, at the Embassy Suites Conference Center in Loveland, Colorado. The event will be held from 11:30-1:00 p.m. Please plan to arrive a few minutes early to find the room and check in with an Awards Committee member at the front of the banquet room.

To help ensure that the ceremony runs smoothly, please complete the following steps by July 20:

1. Email a representative photo to rfilipczak@denverlibrary.org. We may use this picture in the program and in our presentation at the luncheon.
2. As a winner, you receive two complimentary tickets to attend the Awards Luncheon. Please RSVP through the 2018 CAL Conference registration site at <https://cal-webs.wixsite.com/calcon18/registration-message>. Under the 'Attendee Selections' tab, please select the CALCON18 Awards Luncheon Ticket and register yourself and your guest.
3. The promo code for award winners is awards2018; enter that code when prompted in the payment tab to ensure your two free tickets. If you are bringing a group and would like to reserve an entire table, please call the CAL office at 303-463-6400 or email Amanda Rewerts at amanda@imigroup.org so those arrangements can be made.
4. At the awards event, you will be given time to give a brief acceptance speech. Please limit your comments to 30-60 seconds, as we want to have time to honor all award winners.

On behalf of the Colorado Association of Libraries awards committee, heartfelt congratulations on winning this award. We look forward to celebrating with you at the awards event. Please feel free to contact Robin at rfilipczak@denverlibrary.org or 720-865-3469 if you have any further questions.

Yours sincerely,

Robin Filipczak and Katherine Weadley, Co-Chairs
CAL Awards Committee



Board of Trustees July Work Session

Discussion Items by Charles Hutchins

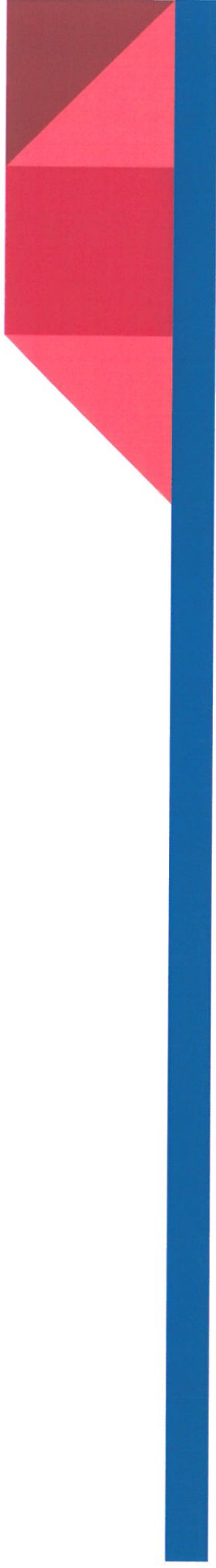
Property Disposal

- IT is requesting to dispose of surplus IT assets that are either inoperable or past their end-of-life.
- Most assets have been replaced as part of Hardware Replacement Plan activities such as New Staff PC, Server Replacements, Network Upgrades.
- Some assets are inoperable or cost prohibitive to repair from normal wear and tear. (monitors, laptops, tablets)
- All assets will be recycled as required by law with a certified eWaste recycler.



Windows 10 & Office 2016

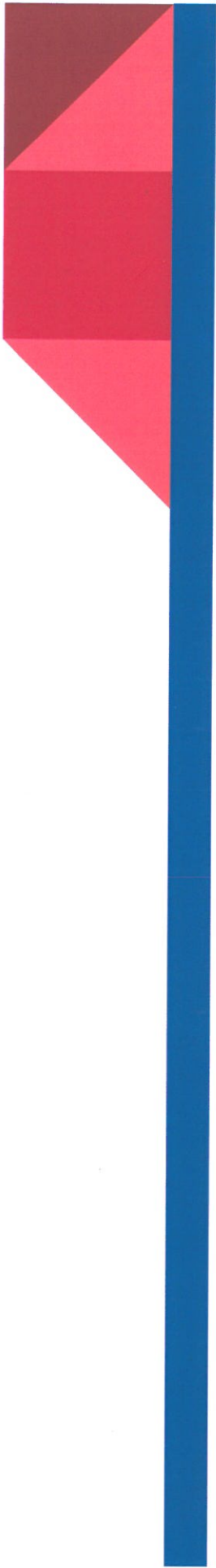
- Current staff and public operating system (OS) is Windows 8.1 (2013)
- Current productivity software is MS Office 2013
- Upgrade to most recent versions to maintain support and security updates
- Microsoft Software Assurance (3 yrs of upgrades included)



Windows 10 & Office 2016

- Qty 400 licenses of Windows 10 and Office 2016
- 5 bids
- Low bid: \$66,412.00
- 2018 Budgeted

VLCM	SHI	Provantage	EideBailly	CDW-G
\$67,328.00	\$66,412.00	\$67,880.00	\$75,600.00	\$76,000.00



Windows 10 & Office 2016

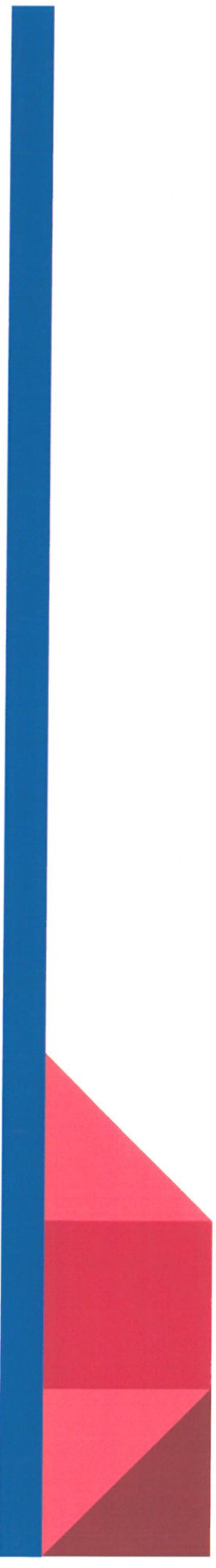
Recommendation:

Purchase 400 licenses of Windows 10 and Office 2016 including software assurance from SHI for an amount to exceed \$66,412.00.



Technology Replacement

- Currently have laptops
- Outdated, Hard to procure replacement parts, battery life
- Some topics discussed at last Work Session
 - Direct replacement Laptop
 - Tablets (iPad)
 - BYOD (Bring your Own Device)
 - Ease of Maintenance
 - Portability



Technology Replacement

Recommendation: Dell Inspiron 15 5000 2-in-1 (~\$650)

- 15" Touch Display
- Laptop or Tablet Operation (< 4lbs)
- Intel i5 Processor (8th generation)
- 8G of Ram
- 256G SSD Hard Drive

