

Government Documents *Changes and Partnerships 2012*

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Background



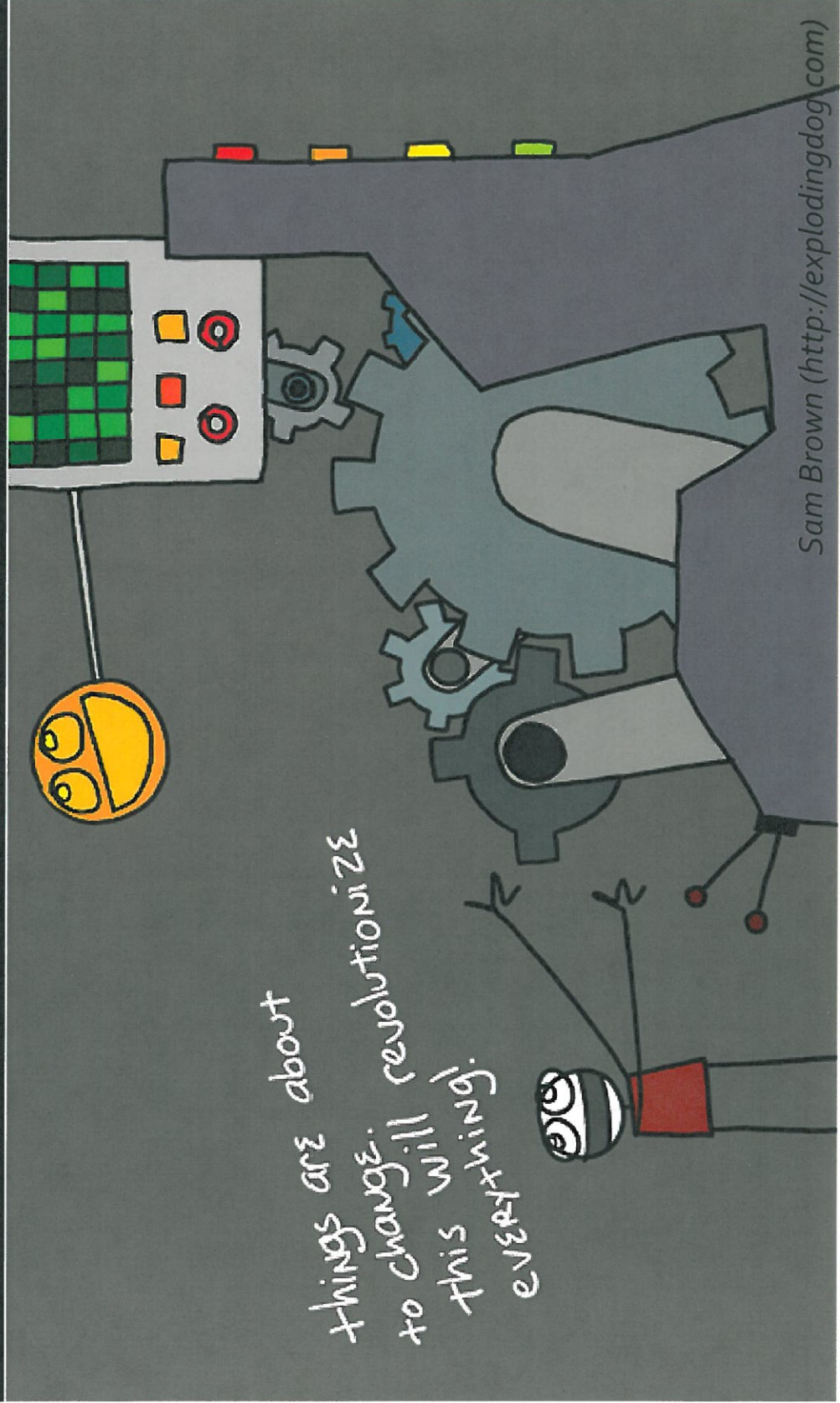
Background

The Rawlings Library is one of two selective Federal Depository Libraries in Pueblo, CO. A number of years ago, the government documents collection was managed by a designated Documents Librarian. However, when this librarian assumed other duties, the collection was briefly coordinated by a Library Assistant, before entering a phase of inactivity. In October, 2010, Amy Nelson began processing the backlog of documents that had accumulated, as well as weeding the collection. It quickly became evident that the Rawlings Library lacks the space and staffing needed to effectively manage a tangible government publications collection. Additionally, a large percentage of federal documents have become available online in recent years and many depositories have embraced digital technology as an effective way to improve public access to government information. Therefore, in March of 2011, a Documents Committee was formed to examine options for migration to a digital depository. The Committee identified Marcive's *Documents Without Shelves* Service as a viable option to gain

Government Publications

Action Plan for Collection Management

PCCLD's Plans



Action Items 2011

- 1) Create plan
- 2) Establish agreement of collaboration with CSU-Pueblo
- 3) Terminate status as Federal Depository



Action Items 2012

- 4) Improve collection management
- 5) Integrate catalog records
- 6) Increase staff knowledge
- 7) Increase public awareness

Where are we now?

Federal Government Publications

RCCLD partners with Colorado State University-Pueblo, which is a Federal Depository Library, to provide community access to Government Information. While RCCLD specializes in State Publications, the University Library collects approximately 46% of the information offered to libraries by the Federal Government, with emphasis in the following areas: business and finance, education, health and safety, international affairs, politics and law, general reference and social sciences.

For more information, visit the Colorado State University-Pueblo Library or call (719) 549-2833.

Additional resources:

Colorado Official State Portal

Colorado State Publications Library

Colorado Regional Depository Library (CU-Boulder)

GPO's Federal Digital System (FDsys)

The screenshot shows the website for the Pueblo City-County Library. The navigation menu at the top includes: Home, Search / Online Tools, News, Programs & Events, Services, Resource Centers, and About the Library. The main header features the library's logo, which reads "PUEBLO CITY-COUNTY LIBRARY" with the tagline "ideas, imagination, information" below it. A search bar is prominently displayed with the text "Search the Library Catalog" and "Search for books, DVDs, CDs and more". To the right of the search bar is a "GO" button. Below the search bar, there is a section titled "WE LOVE FEEDBACK!" with the text "Let us know what you think about the new website." and a "GO" button. The main content area has a heading "Colorado State Publications" and a paragraph stating: "The Pueblo City-County Library District's (RCCLD) Pawlings Library is a designated depository library for the State of Colorado. RCCLD maintains a circulating collection of state documents for public use in paper and digital formats. The collection includes documents published during the past five years, as well as historical documents related to the Pueblo region. Contact the Pawlings Library Readers Advisory and Reference Department for more information: (719) 562-5801 or search the catalog below." Below this text is a search bar with a dropdown menu labeled "words or phrase" and a "Search" button.



Government Publications

Action Plan for Collection Management

October 2011

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Background

The Rawlings Library is one of two selective Federal Depository Libraries in Pueblo, CO. A number of years ago, the government documents collection was managed by a designated Documents Librarian. However, when this librarian assumed other duties, the collection was briefly coordinated by a Library Assistant, before entering a phase of inactivity. In October, 2010, Amy Nelson began processing the backlog of documents that had accumulated, as well as weeding the collection. It quickly became evident that the Rawlings Library lacks the space and staffing needed to effectively manage a tangible government publications collection. Additionally, a large percentage of federal documents have become available online in recent years and many depositories have embraced digital technology as an effective way to improve public access to government information. Therefore, In March of 2011, a Documents Committee was formed to examine options for migration to a digital depository. The Committee identified Marcive's *Documents Without Shelves* Service as a viable option to gain access to digital government publications. In June, 2011, the Committee met with depository staff from CSU-Pueblo to learn more about their experience with this service, where we discovered that CSU-Pueblo has a more robust tangible and digital collection, as well as greater resources to dedicate to federal documents management. We also learned that unlike PCCLD, CSU-Pueblo is not a state publications depository. Our Committee and representatives from the CSU-Pueblo Library staff therefore discussed the possibility of creating a collaborative Government Documents model in which PCCLD manages a state publications collection, and CSU-Pueblo manages a federal documents collection. A follow-up meeting between the PCCLD Executive Director and the CSU-Pueblo Library Dean resulted in an agreement to pursue a collaborative model for documents services. The Documents Committee therefore recommends that the Rawlings Library terminate its status as a Federal Depository and allocate its resources to the management of state publications instead.

Purpose

The Documents Committee has prepared this plan to assist library staff with the federal depository termination process and to strategically guide library staff activities during the transition to a State Publications Depository.

Recommendations

1. Create an action plan for management of PCCLD's government publications collection

Target Date: October 15, 2011

Action items:

- Draft a list of recommendations (Amy Nelson)
- Gather input/revisions from Documents Committee (Amy Nelson)
- Meet to finalize and adopt action plan (Documents Committee)

2. Establish agreement of collaboration with CSU-Pueblo

Target Date: November 1, 2011

Action items:

- Send PCCLD's finalized action plan to CSU-Pueblo (Amy Nelson)
- Meet with CSU-Pueblo staff to discuss strategies for collaboration (Rhonda Gonzalez, Dan Sullivan, Jon Walker, Amy Nelson)

3. Terminate status as a Federal Depository Library

Target Date: December 1, 2011

Action items:

- Teleconference with GPO and Colorado Regional Depository (Amy Nelson, Jon Walker, Carol Rooney, Margaret Jobe, Mark Ames, Robin Haun-Mohamed)
- Send a letter of termination to the Superintendent of Documents (Jon Walker)
- Send a letter of termination to the Colorado Regional Depository (Jon Walker)
- Send a letter of termination to Congressman, Scott Tipton (Jon Walker)
- Withdraw and create offer lists for all federal publications in PCCLD's collection and work with Colorado Regional Librarian to dispose of remaining FDLP materials (Amy Nelson)

4. Improve management of current tangible state publication collection

Target Date: December 1, 2011

Action items:

- Determine the location where state publications will be shelved (Theia Bravo, Carol Rooney, Charlene Simms, Maria Tucker)
- Pull publications that have been interfiled in Reference, Nonfiction and Special Collections and re-shelve in one location (Theia Bravo)
- Update spreadsheet of state publications currently in PCCLD's collection (Theia Bravo)

5. Integrate records for state publications into library catalog

Target Date: March 1, 2012

Action items:

- Configure ILS to appropriately download, filter and display state publication records (Technical Services)
- Catalog tangible items currently in PCCLD's collection (Technical Services)
- Download MARC Records for all 2010-2011 state publications from the Colorado State Library to include both tangible and digital items (Technical Services)
- Continue downloading new MARC records for state publications as they are released (Technical Services)

6. Increase staff knowledge and competencies related to retrieving Government Information

Target Date: March 1, 2012

Action items:

- Provide update at October 2011 Staff Training Day (Amy Nelson)
- Create 'Government Information' webpage (Amy Nelson and Maida Scott)
- Provide training at departmental staff meetings (Amy Nelson)
- Provide training at February 2012 Staff Training Day (Amy Nelson and State Library)

7. Increase public awareness of PCCLD's State Publications Depository and the collaborative agreement with CSU-Pueblo

Target Date: April 1, 2012

Action items:

- Launch live '*Government Information*' webpage on library website (Maida Scott)
- Publish a public announcement in the Library's newsletter and issue a press release (Community Relations)
- Create a brochure about PCCLD's state publications collection, webpage, and collaborative relationship with CSU-Pueblo (Community Relations)
- Report to Board of Trustees (Amy Nelson)

Government Publications

Federal Government

—■ Publications ■—

Federal Government Publications @ CSU-Pueblo Library

The Pueblo City-County Library District and Colorado State University - Pueblo partner to provide federal government publications. CSU - Pueblo is a federal depository library and provides community access to government information. While PCCLD specializes in state publications, CSU - Pueblo Library collects approximately 46% of the information offered to libraries by the federal government, with emphasis in the following areas: Business and finance, education, health and safety, international affairs, politics and law, general reference and social sciences.

For more information on federal government publications, please visit the CSU - Pueblo Library website at <http://library.colostate-pueblo.edu/about/departments/govdocs.html> or call (719) 549-2333.

Federal Government publications additional resources:

- **GPO's Federal Digital System**

www.gpo.gov/fdsys/search/home.action

Government Publications

Colorado State

—■ Publications ■—

Colorado State Government Publications @ PCCLD

The Pueblo City-County Library District's Rawlings Library is a designated depository library for the State of Colorado. PCCLD maintains a circulating collection of state documents for public use in paper and digital formats. The collection includes documents published during the past five years, as well as historical documents related to the Pueblo region. Contact the Readers Advisory and Reference Department at the Rawlings Library for more information. They may be reached by calling (719) 562-5601. To search for Colorado State publications online, search the PCCLD online catalogue at www.pueblolibrary.org.

Colorado State Government additional resources:

- **Colorado Official State Portal**

www.colorado.gov

- **Colorado State Publications Library**

www.cde.state.co.us/stateinfo/index.htm

- **Colorado Regional Depository Library**

<http://uclibraries.colorado.edu/govpubs/index.htm>



The Friends of the Pueblo Library invite you to attend the

Annual Dinner & Meeting

Saturday, April 28 at 6:15 p.m.
Rawlings Library, Ryals Room
100 E. Abriendo, Pueblo CO
\$25.00 per person

Program

Appetizers & conversation
Welcome and Friends accomplishments
Friend of the year award
Comments by Jon Walker
Business Meeting
Dinner Buffet
Ruben Archuleta presentation

Menu

Appetizers

Antipasto Tray

Dinner buffet

Stuffed pork with creamy marsala sauce
Rib eye medallions with red wine demi glaze
Grilled asparagus, green beans, honey-glazed-baby
carrots & avocado salad with mango dressing

Dessert

Chocolate cup with amaretto mousse

Featuring author & artist

Ruben Archuleta

Join us as Ruben Archuleta discusses his journey from humble beginnings to becoming Pueblo's Police Chief. Archuleta will present *From El Valle to Pueblo*, which will take a look at the journey from his childhood in the San Luis Valley to becoming a Pueblo icon. Through the tale of his success, Archuleta will detail many of the exciting adventures that he experienced along the way. He will also speak about his retirement and encounters as a police chief.

RSVP by calling the Books Again Bookstore at 543-4688.

Reservations must be submitted by April 21st at 5 p.m.

Planning committee

P. Michael Voute - chairman
Lois Pfost
Annette Warfield
Judy Wodishek

Friends of the Library Board Members

Annette Warfield, president	Kathleen Mauro
P. Michael Voute, vice president	Jock Peters
Mary Simmons, treasurer	Lois Pfost
Brenda Fickey, secretary	Jeannine Semrau
James Amos	James Stuart
Doris Kester	Sherry Wingo
Carol King	Judy Wodishek
Kathy Knox	

THREE NEW FULL-SERVICE PUBLIC LIBRARIES FOR PUEBLO COUNTY

- Each 7,500 square feet in size
- Books and other library materials
- Public-use computers, iPads, eReaders, laptops and wireless
- Public space for study and learning
- Community meeting space for people to gather to exchange ideas

WHY? THE NEED HAS BEEN IDENTIFIED

- 2009 and 2005 studies
 - Focus groups
 - Community surveys
 - Demographic analysis
 - State and national standards
 - Long-range financial planning
- A number of conclusions that have acted to guide PCCLD direction in last several years, resulting in:
 - Record high use of libraries
 - New programs such as Teen program, expanded Children's program, Adult Literacy program, Hispanic Resource Center, Business & Vocation Center, Nonprofit Resource Center, and more.
 - Expansion of Pueblo West Library from 5,000 square feet in size to 28,000 square feet in size.
- Additional conclusion identifying underserved areas of the county:
 - Eastside poverty rate
 - Eastside median household income \$24,591 compared to \$34,029 for the City of Pueblo
 - Almost 1 in 3 (31.5%) on the Eastside live in poverty, compared with county-wide poverty rate of 16.9%
 - Geographic separation of Greenhorn Valley and St. Charles Mesa

HOW?

- Refinance debt and reinvest
- Merge sub-standard services
- Revamping services at current sites to allow some personnel to be shifted
- Fundraising and grant writing
- Economic development
- Price to build now is low
- Building prototypes to save
- Building simultaneously to save
- Donated sites

TIMELINE

- Architectural firm selected
- Financing package now out for bid
- Contractor selection process commencing in May
- Sites being finalized now on Pueblo's Eastside, the Greenhorn Valley and on St. Charles Mesa
- Goal is design in 2012, break ground on construction in 2013, and open for business in 2014