

January 17, 2011

## Pueblo City-County Library District – VoIP Telephone System Proposals

Max Score	Proposal Evaluation Criteria	Carousel Industries	GTRI	Imagine Technologies	Shared Technologies
	Total Evaluation Score – Maximum is 100	32	62	95	53
25	*Proposal Pricing.	5 – Total \$88,070.26 Equipment \$64,185.61 Services \$22,090.00 Trade-in – none Warranty \$1,794.65	0 – Total \$124,686.29 Equipment \$57,576.67 Services \$63,796.00 Trade-in – included Warranty \$3,313.62	25 – Total \$69,307.50 Equipment \$51,757.50 Services \$17,550.00 Trade-in – included Warranty – included	15 – Total \$83,557.79 Equipment \$55,858.95 Services \$24,351.69 Trade-in – none Warranty \$3,347.15
25	*Usability, quality & operations of the IP telephone system, IP telephones, voice mail system & Unified Communications (UC) features. *Functional fit with telephony-related business needs of the Library.	15 - IP Office and VoiceMail Pro system Version number 5.0 not current, software “professional” edition does not exist. Avaya VoIP phones. Vendor not good fit for PCCLD.	22 – Cisco Unified Communications Manager Business Edition & Unity Connection Voice Messaging, Cisco VoIP phones.	22 - IP Office Version 6.1 Preferred Edition, VoiceMail Pro system, Avaya VoIP phones.	15 – NEC SV8300 system, NEC voice mail system, NEC VoIP phones.
15	*Operation compatibility in the LAN and WAN environments at PCCLD four libraries.	5 – not covered in proposal, up to PCCLD to make it work.	12 – assessment and configurations listed. Will provide guidance but final network set up still up to PCCLD.	15 – assessment and tests provided. Will do the programming and configuration needed for the LAN & WAN.	5 - proposed tests but everything else must be done by PCCLD
15	*System Administration, support and maintenance from vendor. *Implementation plan.	5 – service plans proposed - not related to PCCLD & prices – need SOW, plan, and schedule – on-site limited participation.	10 – need SOW & plan & schedule to be done with PCCLD involved in installation tasks – site participation at the minimum level.	13 – need SOW & plan & schedule to be done with PCCLD involved in installation tasks – site participation at a high level.	8 - need SOW & plan, schedule to be done, PCCLD doing many tasks for installation – limited on site participation.

Max Score	Proposal Evaluation Criteria	Carousel Industries	GTRI	Imagine Technologies	Shared Technologies
10	<ul style="list-style-type: none"> <li>*Qualifications, knowledge, and demonstrated experience of the respondent &amp; key personnel.</li> <li>*Demonstrated experience working with IPT &amp; UC solutions.</li> <li>*Satisfaction of current and/or previous clients.</li> </ul>	0 – no company office in Colorado, no staff listed, no recent IP Office references. PC Desktop software not mentioned. No UC solutions proposed.	10-Colorado company & Cisco experience Desktop PC software part of Softphone, Attendant console and IP Communicator software & license.	10 – Colorado company & Avaya IP Office experience. Desktop PC software part of Unified Messaging and Office Worker software and license.	5 - no Colorado SV8300 experience, techs limited SV8300 experience. Desktop PC software very limited.
10	<ul style="list-style-type: none"> <li>*Quality and thoroughness of proposal response.</li> <li>*Benefit and impact of any value added services, including options requested for UC, other features.</li> </ul>	2 – proposal not very complete, minimal on site work and training, no value added services proposed.	8 – proposal mostly thorough – limited value added services – prior LAN contract work with PCCLD not noted.	10 – proposal thorough – included ACD as value added service – prior work with PCCLD noted for existing phone system.	5 - proposal mostly thorough but many items to be done by PCCLD - limited value.



## Pueblo City-County Library District – VoIP Telephone System

Jan. 17, 2011

## Recommendation: Imagine Technologies VoIP Telephone System Proposal

Base Proposal Price without Options	\$69,307.50
Option – Cordless Headsets with extended within building range – quantity 17	\$4,487.32
Option – Unified Messaging software combining voice mail & email – quantity 27	\$2,311.80
Option – Office Worker desktop software with Unified Messaging – quantity 43	\$4,516.65
Contingency – 3%	\$2,420.00
Total – Recommended Not To Exceed Price	\$83,043.27

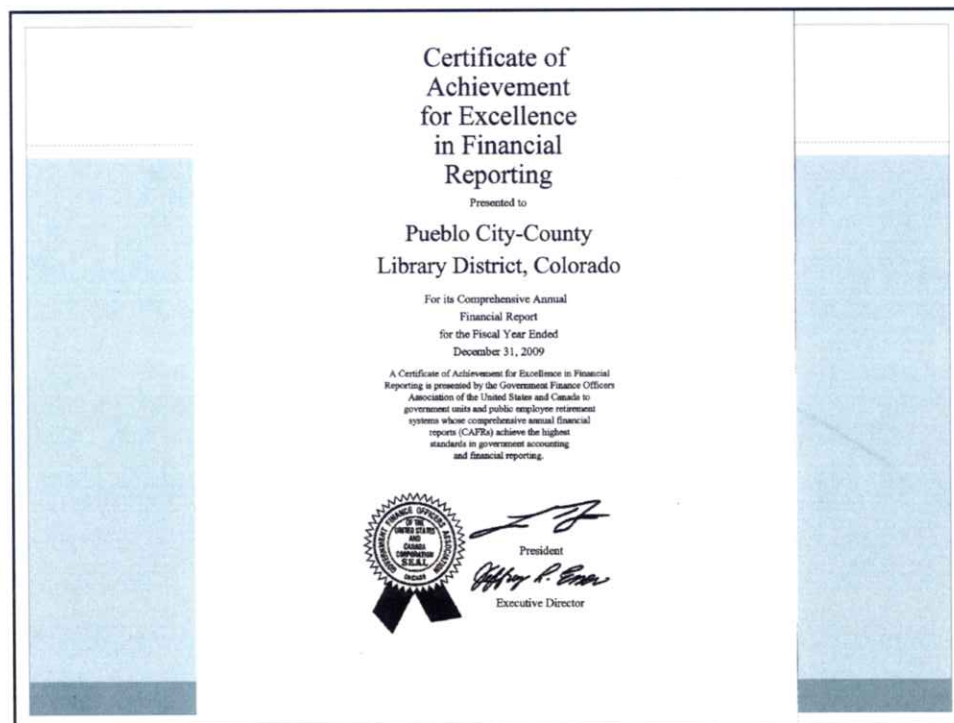
The Imagine Technologies base proposal will replace the existing telephone and voice mail system and all telephones at the four library buildings. The new Avaya IP Office telephone system uses the latest Voice over IP technology. The new telephone system will operate on the existing data network reducing the monthly costs of telephone communications. Installation and training services are included. A 12 month parts and labor full warranty is included.

The Cordless Headsets will allow selected staff personnel to answer telephone calls when they are not at a desk telephone. This capability will answer more incoming calls without delays and improve library services.

Unified Messaging is a software technology that puts voice mail messages into existing e-mail boxes. Checking for messages becomes a one step process instead of separately checking voice mail boxes and e-mail boxes. This capability improves communications and productivity.

Office Worker desktop software is for library personnel who use their telephones more than average. These users can use their Personal Computer (PC) to manage their telephone calls, see missed calls, change the configuration of their telephone features and access other telephone system features. This capability improves communications and reduces the IT Department help desk workload for feature changes on telephones.

Pueblo City-County Library District – VoIP Telephone System Proposals - Proposal Price Details				January 17, 2011
Proposal Price Categories	Carousel Industries	GTRI	Imagine Technologies	Shared Technologies
Total Equipment and Labor Installed Price without options	\$88,070.26	\$124,686.29	\$69,307.50	\$83,557.79
Proposal Pricing Equipment Total As Proposed	\$64,185.61	\$57,576.67	\$51,757.50	\$55,858.95
Rawlings Barkman Frank Lamb Pueblo West	\$45,549.87 \$5,250.48 \$5,661.68 \$7,723.58	PCCLD to furnish & install SFTP server.	\$56,221.62 less trade-in (\$4,464.12) \$39,388.28 \$4,360.30 \$4,878.30 \$7,174.74	includes equipment \$49,289.78 + shipping \$1,095.27 + ancillary equipment \$5,473.90
Trade-in option for existing Avaya	Could not find in proposal	Included in Cisco equipment discount	\$4,464.12 included above	none
Proposal Pricing Labor Total Professional Services included SOW – Statement of Work	\$20,100.00 Need SOW for fixed price contract	\$63,796.00	\$17,550.00 Need SOW for fixed price contract	\$21,903.44 Need SOW for fixed price contract
Rawlings Barkman Frank Lamb Pueblo West	\$12,000.00 \$2,500.00 \$2,600.00 \$3,000.00	Need SOW for fixed price contract but price quote states firm fixed price	\$10,250.00 \$900.00 \$2,200.00 \$2,200.00	
Shipping	Excludes shipping	Includes shipping	Includes shipping	Includes shipping
LAN/WAN Assessment Test option	\$1,990.00 included	Assessment included	Assessment included	\$2,448.25 included
Warranty	\$1,794.65 included	\$3,313.62 SMARTnet included	12 month parts & labor repair/replace included	5 yrs NEC parts, labor \$1,000.80 & software \$2,346.35 included
Post Warranty Services Contract Not included in total price	\$1,794.65 annual	SMARTnet \$10,722.32 & UCSS \$1,611.64 annual or T&M	\$3,957.00 annual, software upgrades \$119 per site	\$3,347.15 annual with parts, labor and software assurance
Proposal payment terms	Could not find in proposal	Could not find in proposal	% on order, balance on in-service date	25% contract /65% delivery /10% cutover





## Government Finance Officers Association



- The GFOA is the professional association of state/provincial and local finance officers in the United States and Canada, and has served the public finance profession since 1906.
- GFOA members are dedicated to the sound management of government financial resources.
- GFOA has nearly 17,400 members
- Provides leadership to the government finance profession through research, education, and recommended practices.

## Professional Services



- Accounting, auditing, and financial reporting
- Budgeting and financial planning
- Capital finance and debt administration
- Cash management and investments
- Financial management
- Retirement administration and finance
- Health care and other employee benefits

## Membership Services



- [Publications](#). The GFOA is a major publisher with an inventory of more than 75 books on government finance topics.
- [Periodicals](#). In addition to a twice-monthly membership newsletter and bimonthly professional magazine, the association also publishes specialty newsletters on cash management; accounting, auditing, and financial reporting; and pension and benefit issues.
- [National Training](#). More than 75 national seminars at introductory, intermediate, and advanced levels offer year-round learning opportunities for finance managers.

## Membership Services (continued)



- [Consulting](#). The association's full-time research staff contracts with public- and private-sector clients in a variety of financial management areas.
- [Scholarships](#). The association sponsors several scholarships to recognize outstanding undergraduate and graduate students in public finance.
- [Washington, D.C. Representation](#). Association staff maintains regular contact with members of Congress and key administration officials to present the concerns of public finance officers and keep members informed of federal policies that affect them.
- [Technical Inquiry Services](#). Members may contact the GFOA offices with technical questions about financial management topics.

## Membership Services (continued)

- [Annual Conference](#). More than 4,100 delegates gather each year for this three-day professional meeting.
- [Certification Program](#). A broad educational self-study program designed to verify knowledge in the disciplines of government finance.
- [Award Programs](#). The GFOA offers a range of technical recognition programs, including: the **Certificate of Achievement for Excellence in Financial Reporting**, the Canadian Award for Financial Reporting, the Popular Annual Financial Reporting Program, the Distinguished Budget Presentation Award Program, and the Award for Excellence in Financial Management.



"I see you brought the pie charts."



## Certificate of Excellence in Financial Reporting



The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (CAFR Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.



**“A clean annual audit is every bit as important to an independent taxing entity as innovative and extensive programming.”**

--Saul Amdursky, Director  
Kalamazoo Public Library, MI  
Library Journal, 2/1/04

## Categories of reporting required for CAFR

- Cover, table of contents, and formatting
- **Introductory section**
- **Report of the independent auditor**
- Management's discussion and analysis (MD&A)
- **Basic financial statements**
- Summary of significant accounting policies (SSAP)
- **Note disclosure (other than the SSAP and pension-related disclosures)**
- Required supplementary information (RSI)
- Statistical section
- Other considerations

## Why do this???

- **General Purpose Financial statements:**
  - Focused on use by governing body, management and public. Must have basic understanding of balance sheet and financial statements.
- **CAFR end users:**
  - Same audience as GPFS, expanded to:
    - ✦ General public - MD&A provides a more general overview of financial position, presented in layman's terms
    - ✦ Financial analysts, bond-buyers, etc. - Statistical section is a snapshot of economic indicators, as well as historical fiscal position of entity.
    - ✦ Other governmental entities – comparable stats & presentation.

## Submittal & review process

- **Submit CAFR according to requirements**
  - Include all funds and component units
  - Audited reports – “clean” or unqualified opinion
  - Demonstration of legal compliance; GAAP compliance
  - Responses to prior year comments
  - Meet all deadlines for submittal
  - Electronic copies for panel of independent reviewers
  - Check list is 78 pages long.
- Wait for results – 4 – 6 months!



## 2008 US & Canada Award Winners

- **Total winners: 3,683**
  - **College/University - 67**
  - **Municipality - 1,814**
  - **Council of Government - 16**
  - **Employee Benefit - 161**
    - **County - 499**
    - **School District - 481**
    - **Enterprise Fund - 398**
    - **Special District - 199**
    - **Investment Pool - 7**
    - **State - 41**



## 2008 Colorado Award Winners

- Total Winners – 109
  - Municipality - 44
  - Employee Benefit - 5
    - County - 18
  - School District - 21
  - Enterprise Fund - 10
  - Special District - 10
  - State - 1

## 2008 Colorado Award Winners

Current award recognition in Pueblo:

- **City of Pueblo**
- **Pueblo County**
- **Pueblo West Metropolitan District Municipality**

Current award recognition of Colorado Libraries:

- **Arapahoe Library District**
- **High Plains Library District**
- **Pikes Peak Library District**

Questions?



# Government Finance Officers Association

## Code of Professional Ethics

The Government Finance Officers Association of the United States and Canada is a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for the public benefit.

To further these objectives, all government finance officers are enjoined to adhere to legal, moral and professional standards of conduct in the fulfillment of their professional responsibilities. Standards of professional conduct as set forth in this code are promulgated in order to enhance the performance of all persons engaged in public finance.

### I. Personal Standards

Government finance officers shall demonstrate and be dedicated to the highest ideals of honor and integrity in all public and personal relationships to merit the respect, trust and confidence of governing officials, other public officials, employees, and of the public.

- They shall devote their time, skills and energies to their office both independently and in cooperation with other professionals.
- They shall abide by approved professional practices and recommended standards.

### II. Responsibility as Public Officials

Government finance officers shall recognize and be accountable for their responsibilities as officials in the public sector.

- They shall be sensitive and responsive to the rights of the public and its changing needs.
- They shall strive to provide the highest quality of performance and counsel.
- They shall exercise prudence and integrity in the management of funds in their custody and in all financial transactions.
- They shall uphold both the letter and the spirit of the constitution, legislation and regulations governing their actions and report violations of the law to the appropriate authorities.

### III. Professional Development

Government finance officers shall be responsible for maintaining their own competence, for enhancing the competence of their colleagues, and for providing encouragement to those seeking to enter the field of government finance. Finance officers shall promote excellence in the public service.

### IV. Professional Integrity-Information

Government finance officers shall demonstrate professional integrity in the issuance and management of information.

- They shall not knowingly sign, subscribe to, or permit the issuance of any statement or report which contains any misstatement or which omits any material fact.
- They shall prepare and present statements and financial information pursuant to applicable law and generally accepted practices and guidelines.
- They shall respect and protect privileged information to which they have access by virtue of their office.
- They shall be sensitive and responsive to inquiries from the public and the media, within the framework of state or local government policy.

### V. Professional Integrity-Relationships

Government finance officers shall act with honor, integrity and virtue in all professional relationships.

- They shall exhibit loyalty and trust in the affairs and interests of the government they serve, within the confines of this Code of Ethics.
- They shall not knowingly be a party to or condone any illegal or improper activity.
- They shall respect the rights, responsibilities and integrity of their colleagues and other public officials with whom they work and associate.
- They shall manage all matters of personnel within the scope of their authority so that fairness and impartiality govern their decisions.
- They shall promote equal employment opportunities, and in doing so, oppose any discrimination, harassment or other unfair practices.

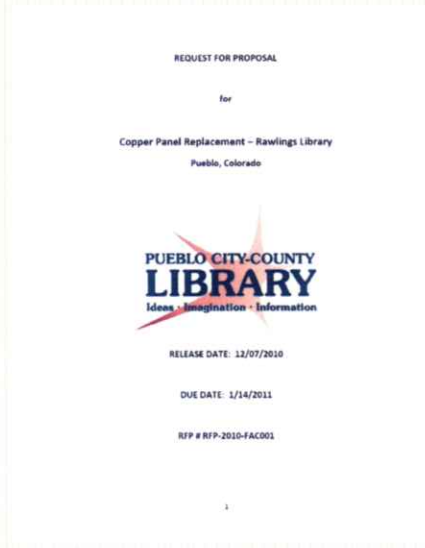
### VI. Conflict of Interest

Government finance officers shall actively avoid the appearance of or the fact of conflicting interests.

- They shall discharge their duties without favor and shall refrain from engaging in any outside matters of financial or personal interest incompatible with the impartial and objective performance of their duties.
- They shall not, directly or indirectly, seek or accept personal gain which would influence, or appear to influence, the conduct of their official duties.
- They shall not use public property or resources for personal or political gain.

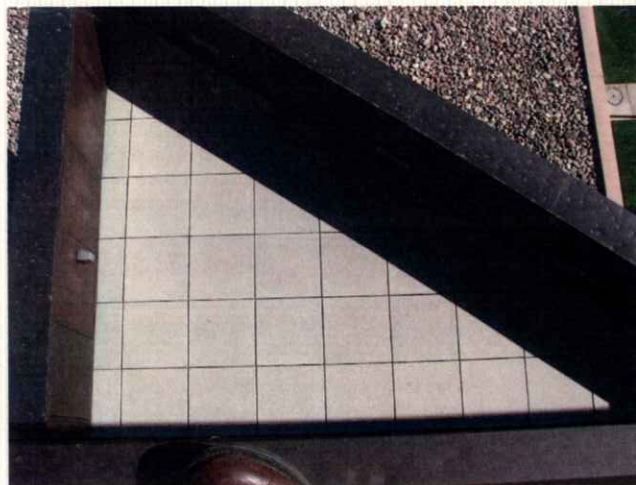


# RFP #2010-FAC001



1

## Hand Rail Capping – 4<sup>th</sup> Floor

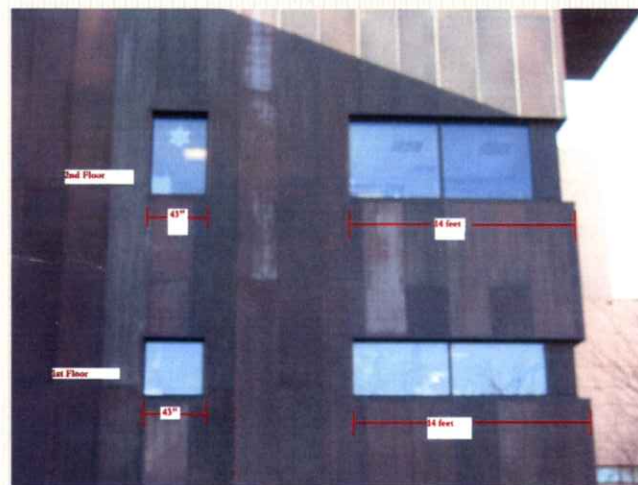


2

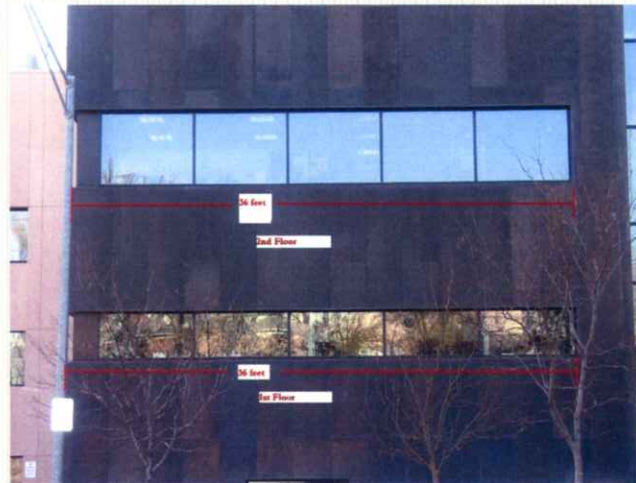
## Window Sill Wrapping – 3<sup>rd</sup> Floor



## Window Sill Wrapping – North



## Window Sill Wrapping - North



5

## Window Sill Wrapping - North



6



## Window Sill Wrapping - North



7

## Standing Seam – Courtyard



8

## Parapet Capping - South



9

## Parapet Capping – Over Finance Area – South



10

## Metal Edging to EPDM



11

## Metal Edging to EPDM

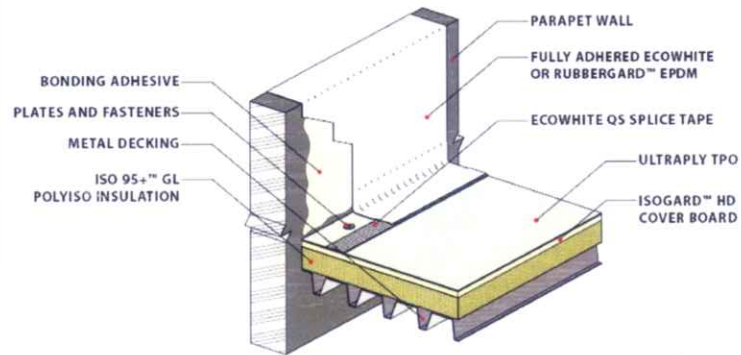


12





## Parapet Wall with Ballasted Roof



Date: January 27th 2011

RFP # 2010-FAC001

### Copper Panel Replacement

The project involves the removing, replacing and salvaging of copper parapet capping, handrail capping, window sill wrapping and metal edging to the EPDM roofing. (*Ethylene Propylene Diene Monomer*) The project also includes removing, replacing and salvaging 2300 square feet of standing seam copper panel which extends out to the courtyard from the 3<sup>rd</sup> floor level of the Rawlings Library. There is approximately **557 linear feet** of parapet capping, **624 linear feet** of metal edging to the EPDM, **70 linear feet** of handrail capping and **231 linear feet** of window sill wrapping and **2300 square feet** of standing seam copper panel that was hail damaged during July 2009.

Two interested contractors' provided proposals to complete the project of removing, replacing and salvaging the damaged copper:

#### **PPP Roofing and D&D Monarch Roofing and Sheet Metal**

PPP Roofing is a licensed and insured local roofing contractor that specializes in residential and commercial roofing installations and roof replacements. Also, PPP Roofing is an authorized installer for all Carlisle Syntect Systems.

D&D Monarch Roofing and Sheet Metal is a licensed and insured roofing and sheet metal contractor located in Commerce City, Colorado. D&D Monarch specializes in Architectural Sheet Metal Roofing and Composite Panels and is also an authorized installer for all Carlisle Syntect Systems. Each contractor provided in their scope of



work the removal and replacement of the 20 oz copper which was identical by comparison but not in the proposed cost to complete repairs.

D&D Monarch Roofing and Sheet Metal completed a similar project at the Belmar Library located at the Lakewood City Commons in Lakewood, Colorado. The Belmar Library is a 36,000 square foot Library where a 20-ounce Copper, Ultra Seam Roof Panel, a 180 degree, mechanical seamed ribs and a fully adhered TPO was installed. The 20-ounce copper metal roofs at the Belmar Library has many intriguing aspects which includes a wing design that combines curved and straight panels in one continuous line, designed to look like an open book.

With past experience in the fabrication and installation of copper panels, their lower overall proposed cost and commercial references; it is our recommendation to award proposal # 2010-FAC001 to D&D Monarch Roofing and Sheet Metal

\* Contractor's work will be warranted by Contractor in accordance with its standard warranty.

The standard warranty includes a two year workmanship and water tight warranty.



## UNA-CLAD Standard and Architectural Grade Sheet Copper (AGSC)

### DESCRIPTION:

Firestone UNA-CLAD Architectural Grade Sheet Copper (AGSC) is 99.9% copper, silver counting as copper, cold rolled from ingots of 122 and/or 110 alloy. AGSC copper conforms to the specifications of ASTM B370 with a temper range of minimum tensile strength of 38 KSI and a maximum tensile strength of 46 KSI. The temper of UNA-CLAD AGSC follows ASTM B601 for cold rolled sheet, strip, and coil. Firestone UNA-CLAD Architectural Grade Sheet Copper is for general sheet metal use in building applications and is provided in flat lengths or in coils in ounce-weight thickness for roofing, flashing, roll-formed roofing, soffit and flush panels.

### STORAGE & PACKAGING:

1. Firestone metal sheet and coil should be stored in a well ventilated, dry place where no moisture can contact them. Moisture (from rain, snow, condensation, etc.) trapped between layers of material may cause water stains, which can affect the service life of the material and will detract from its appearance.
2. If outdoor storage cannot be avoided, protect the sheet and coil with a ventilated canvas or waterproof paper cover. Do not use plastic, which can cause condensation. Keep the material off the ground in an inclined position with an insulator such as wood.
3. Maximum 2,000 lbs of sheets per pallet.

### PRECAUTIONS & LIMITATIONS:

1. Care must be exercised during fabrication and erection to avoid damage to the surface.
2. Attention should be paid to good house-keeping practices
3. Tools must be clean and properly dressed.
4. Avoid dragging sheets over surfaces which may scratch or mar the finish.
5. Product should not be used in areas of high abrasion or where it is subject to mechanical damage.
6. Due to its nobility, caution should be used when designing with copper up-slope of other architectural metals.

### INSTALLATION:

1. Install in accordance with recognized sheet metal practices.
2. UNA-CLAD can be cut, formed, and fastened using conventional hand or power tools.
3. For best results cutting tool edges should be kept sharp, clean, properly dressed, and closely aligned.
4. Rolling oils must be removed from the edges prior to soldering.
5. Edges of all sheets of uncoated copper to be abraded, flux applied, and tinned with solder on both sides for widths not less than 1.5" (38.1 mm).
6. All soldering should be done slowly, to heat the sheet thoroughly and to sweat solders completely through full width of seam according to ASTM B 828.

### PRODUCT DATA

**Finish:** Natural, EverGreen™, PatriotGreen™, & FreedomGray™

**Weight:** 12, 16 (AGSC), 20 (AGSC), 24, or 32 oz./sf

### Dimensions:

**Weight:** **Standard Coil & Sheet Width:**

12 oz.	36.0" (0.9 m)
16 oz. (0.56 mm)	16.0", 20.0", 24.0", 36.0", 48.0" (0.4 m, 0.5 m, 0.6 m, 0.9 m, 1.2 m)
20 oz. (0.69mm )	36.0", 48.0" (0.9 m, 1.2 m) 36.0" (0.9 m)
24 oz.	36.0" (0.9 m)
32 oz.	*Custom widths available from 2.5"-48.0" (0.06 m-1.2 m)

**Standard Sheet Length for all Weights:**  
120.0" (3.0 m)

**Weight:** \*96.0" & 144.0" (2.4 m & 3.7 m)  
12-32 oz. Available

### Physical Properties of Base Metal:

Property	Minimum Performance
Atomic Weight:	63.54
Specific Gravity:	8.89-8.94
Density:	0.322 lb/cu. in.
Coefficient of thermal expansion:	9.8 x 10 <sup>-6</sup> in/in/F° (16.5 m/m.K x 10 <sup>-6</sup> )
Elongation:	30% in 2 inch <sup>1</sup>
Tensile Strength:	
Cold Rolled-AGSC-	32-40 KSI (220-275 MPa) 37-46 KSI (255-315 MPa)
Sheer Strength:	25 KSI <sup>1</sup>
Yield Strength <sup>2</sup> :	
Cold-rolled-AGSC-	28 KSI (190 MPa) 30 KSI (205 MPa)
Modulus of Elasticity:	17,000 KSI
Electrical Conductivity:	101 % IACS at 68°F (annealed) <sup>3</sup>
Melting Point:	1981°F (Liquids) 1949°F (Solids)

### Notes:

<sup>1</sup> HOO for cold rolled temper;

<sup>2</sup> 0.5% extension under load

<sup>3</sup> Volume and weight basis

EverGreen™ & FreedomGray™ are trademarks of Revere Copper Products, Inc.



## BELMAR LIBRARY



<b>Location:</b>	Lakewood, Colorado	<b>Manufacturer:</b>	U.S. Metals and Carlisle SynTec Incorporated
<b>Size:</b>	36,000 Square Feet	<b>Type of Roof:</b>	20-ounce Copper Ultra Seam Roof Panel with 180 degree Mechanical Seamed Ribs and Fully-Adhered TPO
<b>Duration:</b>	September 1999 to May 2000		
<b>General Contractor:</b>	Opus Northwest, LLC, Denver, CO		
<b>Consultant:</b>	Andrews & Anderson PC, Golden, CO	<b>Length of Warranty:</b>	Five-Year Metal Warranty and Ten-Year TPO Warranty

**Project Description:** Belmar Library is located at the Lakewood City Commons in Lakewood, Colorado. Lakewood City Commons is a 506,941 square foot mixed development site at an estimated cost of 80 million dollars. D & D Roofing was selected to install the roofing systems for this project because of the complexity of the roofs and their ability to staff this type of project and complete it within the limited amount of time scheduled. The 20-ounce copper metal roofs at the Belmar Library have many intriguing aspects. The wing design combines curved and straight panels in one continuous line, designed to look like an open book. They are joined by a three-piece, fully soldered expansion joint. The eaves of these large wings consist of a concealed box gutter encapsulated in a 30 inch, five-piece copper fascia band. In the center of these two wings is a partial cone drawing them together. The panels were individually made to form the radius and the taper. The flat roof was also a very difficult installation. The specifications called for a base layer of 3.5-inch isocyanurate followed by a full taper isocyanurate insulation system. The field was attached using one fastener for every two square feet. A fully adhered white Carlisle TPO sheet was then installed with a manufacturer's fifteen-year warranty.

**D & D ROOFING**

**Address:** 6270 E. 50th Ave. • Commerce City, CO 80022  
**Phone:** (303) 287-3043 • **Fax:** (303) 287-3391 • **www.danddroofing.com**



# **Satellite Libraries Winter/Spring 2011 Schedule**

## **Avondale Elementary**

213 Highway 50 East

947-3047

All school hours (check in at school office)

PLUS

Tuesdays & Thursdays 3:30 - 5:30 p.m.

Fridays 8 a.m. - noon

## **Beulah School of Natural Sciences**

8734 Schoolhouse Lane

485-3129

All school hours (check in at school office)

PLUS

Mondays - Thursdays from 3:45 to 4:15 p.m.

& Fridays 9 a.m. to 3 p.m.

## **Cesar Chavez Academy**

2500 West 18th Street

586-9199

All school hours (check in at school office)

PLUS

Monday - Thursday until 6 p.m.

## **Craver Middle School**

4850 Crow Cut Off

676-3850

Fridays 8 a.m. - noon & 12:30 - 4:30 p.m.

## **North Mesa Elementary**

28881 Gale Road

948-2551

All school hours (check in at school office)

PLUS

Mondays & Wednesdays

from 3:45 to 5:45 p.m. &

Fridays 8 a.m. to noon

## **Risley Middle School**

625 N. Monument Ave.

549-7449

All school hours (check in at school office)

PLUS

Mondays - Thursdays 3 - 5 p.m.

## **Rye Elementary**

8120 Hwy 165 W

489-2272

All school hours (check in at school office)

PLUS

Mondays & Tuesdays 4 - 7 p.m. &

Wednesdays 4 - 6 p.m.

## **South Mesa Elementary**

23701 E. Preston Road

543-0738

All school hours (check in at school office)

PLUS

Mondays & Wednesday until 5 p.m.

Tuesdays & Thursdays until 7 p.m.

## **Vineland Elementary**

35777 Iris Road

948-2633

All school hours (check in at school office)

PLUS

Tuesdays 3:45 to 7:45 p.m.

Fridays 9 a.m. to 1 p.m.

*Issued Jan. 2011*

*Barbara Brown, Outreach Coordinator: 562-5631*

