

COLORADO Library Trustee



COLORADO
Department of Education
Colorado State Library

NEWSLETTER • Volume 1, Issue 1 | Winter 2017
www.coloradostatelibrary.org

Welcome to the inaugural issue of the Library Trustee Newsletter!

This newsletter is designed to communicate items of interest for Colorado library trustees, such as good governance, policy development and State programs. Would you like to see a topic covered in the newsletter? Want to share info about your programs? Or perhaps contribute an article? Let me know! Also, please use the [Ask Jacqueline](#) link for any specific questions you may have about your library and/or board. Based on the questions we get, we'll try to feature some of these, and common themes.

IN THIS ISSUE:

Launch of the new Colorado Public Library Standards:

The new [Colorado public library standards](#) have been released, which serve as a critical resource for trustees. For background on the new standards, view this [Colorado Virtual Library blog post](#).

2017 Legislation Session begins:

The 2017 legislation session began in mid-January. The Colorado Association of Libraries (CAL) has a legislative committee that meets during the term and pushes out information about legislation impacting libraries in Colorado. There is representation on this committee of public library trustees. If you are interested in participating in these meetings (including virtual attendance), please use the [Ask Jacqueline](#) link, and she will connect you with the CAL leadership.

CLiC Spring workshops:

Registration is open for CLiC's annual Spring Workshop registration, for all 3 locations. This is a great opportunity for library trustees to learn about library services and trends in Colorado. Dates and locations are listed here:

- Grand Junction (Colorado Mesa University) – Monday, March 20 & Tuesday, March 21
- Fort Morgan (Morgan Community College) – Friday, March 31
- Pueblo (*New Location – Pueblo Community College) – Thursday, April 24 & Friday, April 25

Details can be found here:

<http://bit.ly/CLiCSpring2017>

The 5Ms: Meetings, Minutes, Motions, Majority and Manners:

(excerpted from *Trustee Online*, Fall 2016 issue of the Library Trustee Association of New York)

<http://librarytrustees.org/newsletter.p?newsletteryear=2016&newsletterseason=Fall&articleid=594#article>

Looking for a new library director?

We have seen much turnover throughout the State in library directorship, including due to recent retirements. The State Library has resources for hiring a new library director, specifically in Colorado. Please visit the [State Library website](#) and/or call us with any questions.

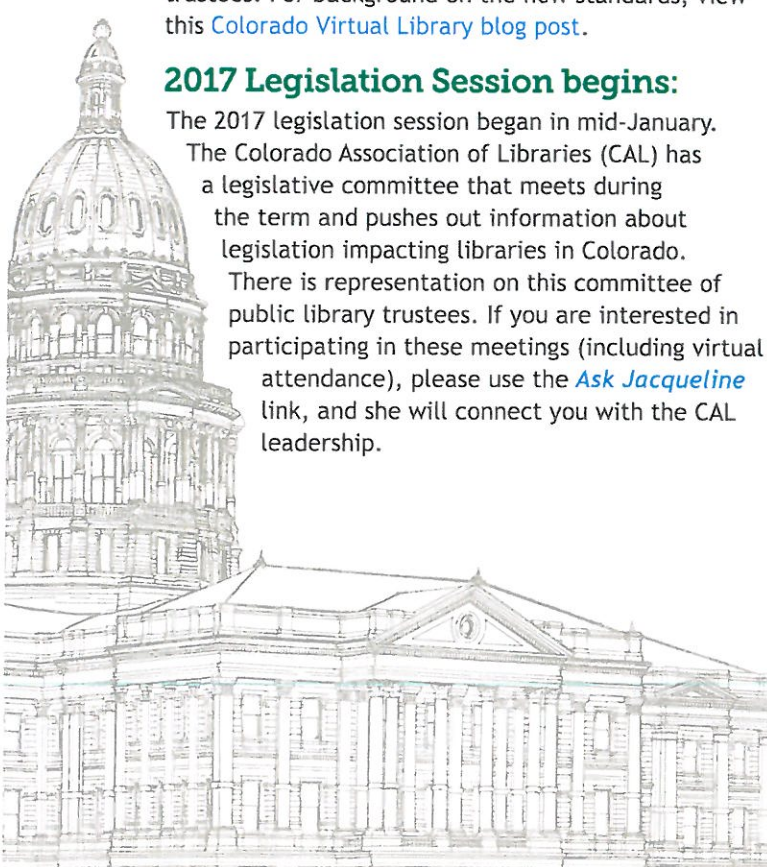
General (non-Colorado-specific resource):

http://www.cosla.org/content.cfm/id/trustee_toolkit_hiring_a_new_library_director

Ask Jacqueline



Prior to her State position, Jacqueline Murphy worked as an attorney for various Colorado library systems, including consulting with cities and counties. At the Colorado State Library, she provides support for public library leaders including resources for library districting, trustee training, director orientation, strategic planning, capital projects and community initiatives.



Welcome to PCCLD All Staff Development Day

February 20, 2017

| Welcome to PCCLD All Staff Development Day | | | |
|--|---|---|---|
| Early Birds Welcome - Continental Breakfast! | | Ryals Room | |
| 7:30 | Welcome Library Leadership Academy Nesbitt Awards and New Officers Service Awards and Recognition New Employee Recognition Program - WIZ Awards | Jon Walker Jill Deulen Courtney Woodka PCCLD Board of Trustees Sherri Baca / Terri Daly | |
| Time | Track 1 - Bret Kelly A | Track 2 - Ryals Room | Track 3 - InfoZone |
| 9:10 - 10:00 | Substitute Training (Sara Rose) Staff will leave the meeting room at 10:30 to visit other locations in the Rawlings Library 901 ORIENT | Data Driven: How data is helping PCCLD tell its story (David Hayden, Michelle Vigil & Lori Koze) Data is playing an increasing role in PCCLD's operations. In this session you will learn about the new PCCLD Dashboard, how structured Evanced entries yield great results and how data, outcome planning and Project Outcome help us tell our story. 902 LIB | Partners in Leadership Discover how PCCLD's unique strengths match our beliefs and actions as an organization. An alignment of our culture attributes with our key results gives us the ability to remain a high performing team achieving excellence in delivering superior library services to our community. (All Public Service staff are required to attend one of these sessions) 905 MGMT |
| 10:10 - 11:00 | ADA - Presentation by Dale Buterbaugh - ADA Advocate and member of the deaf community 910 ADA | Colorado PERA 101! An overview of the PERA Defined Benefit plan that is appropriate for members at any stage in their PERA careers. PERA's Field Education Representative will be presenting information on the following topics: • Benefit calculations • Highest Average Salary • Earning and purchasing service credit • Survivor benefits • Disability program • Voluntary savings with PERAPlus 904 PERS | Support Staff are asked to sign up for one of the sessions on Tuesday, February 21 with either 921 MGMT (7:30am) or 922 MGMT (12noon) |
| 11:10 - 12:00 | | | |
| 12:00 - 1:00 | Colorado PERA 101! An overview of the PERA Defined Benefit plan that is appropriate for members at any stage in their PERA careers. PERA's Field Education Representative will be presenting information on the following topics: • Benefit calculations • Highest Average Salary • Earning and purchasing service credit • Survivor benefits • Disability program • Voluntary savings with PERAPlus 913 PERS | Cultural Diversity - Presentation by Dr. Karen Yescavage, professor of psychology at CSU-Pueblo. An expert in social and personality psychology, Dr. Yescavage is a social justice educator and advocate. She conducts research and teaches about various aspects of human diversity. Her most recent research earned her an invitation to the White House to advise policy makers in the Departments of Justice, Immigration, Health, and Housing & Human Services. Dr. Yescavage will share the latest research regarding various aspects of human diversity as well as engage the audience with a couple of experiential learning activities. Attendees will explore both invisible privileges and explicit (and implicit) prejudices. The purpose will be to create a safe space to communicate across our different social locations. 911 CULTURE | Partners in Leadership Discover how PCCLD's unique strengths match our beliefs and actions as an organization. An alignment of our culture attributes with our key results gives us the ability to remain a high performing team achieving excellence in delivering superior library services to our community. (All Public Service staff are required to attend one of these sessions) 916 MGMT |
| 1:10 - 2:00 | Walking Tour - Join Executive Director, Jon Walker, on a journey of discovering what's behind the scenes at Rawlings Library! 915 CUST | Library Jeopardy (Janina Goodwin & Sarah Meador) Have fun, test your knowledge, and earn some prizes with our own version of PCCLD Jeopardy! 912 PS | Support Staff are asked to sign up for one of the sessions on Tuesday, February 21 with either 921 MGMT (7:30am) or 922 MGMT (12noon) |
| 2:10 - 3:00 | Data Driven: How data is helping PCCLD tell its story (David Hayden, Michelle Vigil & Lori Koze) Data is playing an increasing role in PCCLD's operations. In this session you will learn about the new PCCLD Dashboard, how structured Evanced entries yield great results and how data, outcome planning and Project Outcome help us tell our story. 914 LIB | | Special Districts Online Training All employees are required to complete at least one online class this year. Computers also available on 2nd floor 918 REQ |
| 3:10 - 4:10 | | | Special Districts Online Training All employees are required to complete at least one online class this year. Computers also available on 2nd floor 919 REQ |

Return Staff Development Day Evaluations to 4th floor lobby for a special prize

Friends of the Pueblo Library Membership Application Card

Name: _____

Phone: _____

Address, City and Zip: _____

Email: _____

I prefer to receive the newsletter:

mailed ☐via email ☐Please bill my credit card: ☐ VISA ☐ MC

Card Number _____

Exp. Date _____

Amount _____

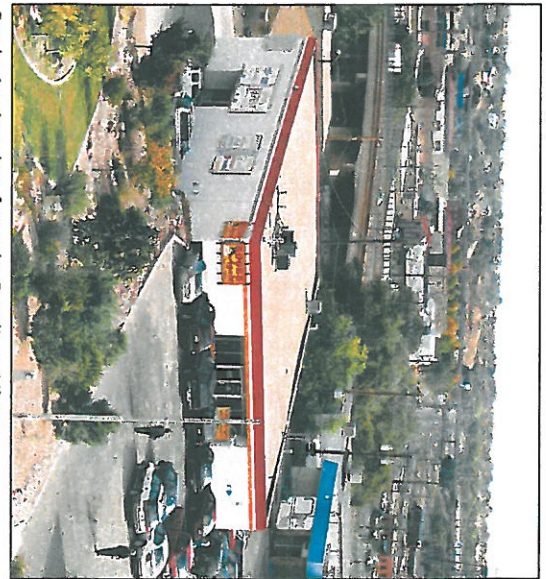
Signature _____

Yes! I want to support the Friends of the Library!

☐ \$15 Individual☐ \$20 Family☐ \$30 Gold Card☐ \$50 Business☐ \$50 Platinum☐ \$500 Patron☐ \$100 Benefactor

Ask us about our kids' membership!

Additional contribution \$ _____

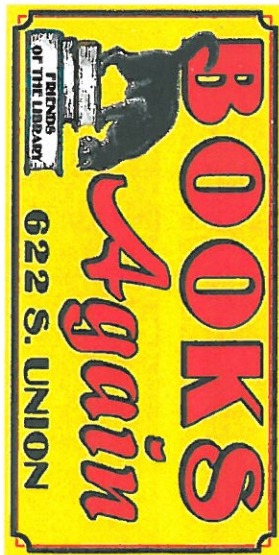


Books Again taken from the Rawlings Library.

Books Again is the Friends of the Library Bookstore run by volunteers.

Since 1960, the Friends have donated more than \$750,000 to the Pueblo City-County Library District.

Become a member of a group dedicated to improving the community and quality of life for all citizens.



Located a block NE of Rawlings Library at
622 S. Union Ave.

(719) 553-0340

Online: www.booksagain-pueblo.com

Email: booksagain@msn.com

Hours: Monday - Saturday, 10 a.m. to 4 p.m.
closed Sunday

Your library • Your friend
Friends
of the Library



Supporting the library
for more than 50 years!



Invest today for a better community tomorrow!

Becoming a friend helps the library serve the community of Pueblo and surrounding areas. More than 150,000 residents! The friends of the Pueblo City-County Library District help the library make educational, informational, cultural and recreational services available to the public.

Making a Difference

- Help children become readers by funding Summer Reading.
- Judge and provide prizes and gift certificates for the scary story, poetry and create your own Dr. Seuss character contests.
- Support the Most Improved Reader program in Pueblo's schools.
- Sponsor the Library's monthly newsletter, News & Events.
- Major sponsor of All Pueblo Reads.
- Sponsor more than \$50,000 worth of library projects every year.

Additionally, the Friends have sold nearly \$1 Million worth of used books at Books Again, the Friends of the Library used bookstore.

How do I become a Friend?

It's easy!

1. Simply fill out the short form on the back of this brochure.
2. Drop off the form and your accompanying check at any Pueblo library, or mail them to: Friends of the Library, 622 S. Union Avenue, Pueblo, CO 81004



Some of the winners of the poetry contest sponsored by the Friends of the Library.



Friends volunteers enjoy lunch held in their honor.

Benefits of Becoming a Friend

All Friends members can participate in the exclusive preview day prior to our May and October Books by the Bag Sale. Members get an additional 1/2 off all books during our exclusive one-day Friends sale in February.

- **Individual/Family Members:**
Receive a 10 percent discount at Books Again and a copy of the library newsletter, mailed or emailed to your home.

- **Gold/Business/Platinum Members:**
Receive a 10 percent discount at Books Again, a copy of the library newsletter mailed or emailed to your home and unique premium.

- **Benefactor/Patron Members:**
Receive a 20 percent discount at Books Again, a copy of the library newsletter mailed or emailed to your home and unique premium.



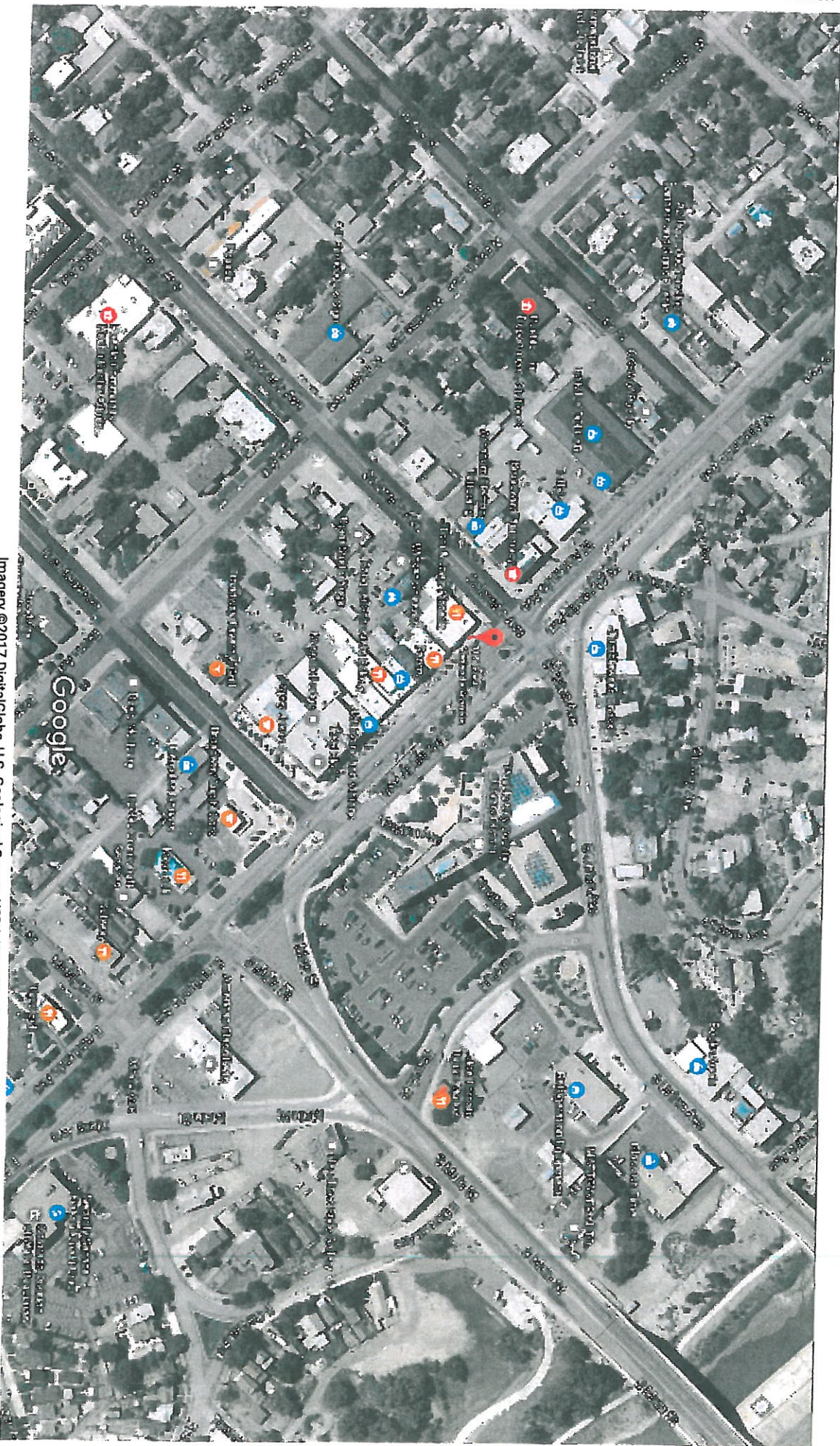
The Booklovers Blacktie Ball is an event enjoyed by many Friends members every year.

| | 2011 | 2012 | 2013 | 2014 | 2015 |
|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Pueblo County | \$2,230,628.94 | \$1,900,661.68 | \$1,488,914.79 | \$1,507,166.34 | \$1,781,175.88 |
| District 60 | \$1,870,651.99 | \$1,690,878.16 | \$1,324,613.50 | \$1,332,437.41 | \$1,570,546.27 |
| District 70 | \$697,690.21 | \$567,679.01 | \$436,525.85 | \$447,577.73 | \$536,938.05 |
| Library | \$380,634.66 | \$324,952.43 | \$254,592.32 | \$257,716.99 | \$304,789.29 |
| City of Pueblo | \$1,129,548.53 | \$959,754.64 | \$756,949.75 | \$765,755.52 | \$906,711.90 |
| Total of the top 5 Entities | \$6,309,154.33 | \$5,443,925.92 | \$4,261,596.21 | \$4,310,653.99 | \$5,100,161.39 |
| Total for All Entities | \$6,444,868.65 | \$5,556,956.29 | \$4,352,550.06 | \$4,401,603.92 | \$5,206,758.74 |



105 E Abriendo Ave

Proposed location of a retail marijuana establishment



Imagery ©2017 DigitalGlobe, U.S. Geological Survey, USDA Farm Service Agency, Map data ©2017 Google 100 ft

Retail Marijuana Stores

Distributed at 02-14-2017 Work Session

Application Process / Timeframe

| Comments: | Approx. Date | Application Process: |
|---|--------------------------------|---|
| CUP Fee - \$5,000 Packet Fee \$25.00 | Dec. 28, 2016 | <ol style="list-style-type: none"> 1. Begin accepting applications for CUP's (buffer and zone district review only) 2. Applications available in Office of the City Clerk |
| | Jan 11, 2017 | <ol style="list-style-type: none"> 1. Pre-application meeting – 14 days after publication of notice (301.3b) |
| | Feb 17, 2017 | <ol style="list-style-type: none"> 2. CUP Application MUST be submitted to Planning by February 17th to be considered for the current application period. |
| | Jan 25 to Feb 24, 2017 | <ol style="list-style-type: none"> 1. Application period 2. City Clerk will meet with applicants to review application for completeness (401.1) 3. Call to schedule appointment with City Clerk (719) 553-2669 – Appointments are mandatory |
| | Feb 28, 2017 | <ol style="list-style-type: none"> 1. Licensing Authority is given copies of the applications for First Review |
| | Mar 7, 8 & 9, 2017 | <ol style="list-style-type: none"> 1. Public Meetings for Licensing Authority to complete initial review (401.3) and point review (401.4) *Applicant Must Be Present to meet with Authority 2. Mar 8th and 9th are only if necessary |
| | Mar 10, 2017 | <ol style="list-style-type: none"> 1. Public Meeting for Licensing Authority to award 8 approvals subject to conditions 2. Begin 120 days for Plan Approvals |
| As other reviewers complete plan approvals, sign plan approval form and send to City Clerk. | July 8, 2017 (Saturday) | <ol style="list-style-type: none"> 1. End of 120 days for Plan Approvals 2. Can get extension from Authority for good cause 3. Must submit for extension by June 7, 2017 |
| | ASAP | <ol style="list-style-type: none"> 1. Once Plan Approvals are turned in, applicant sets Licensing Hearing (401.12) 2. Hearing must be within 30-90 days of Plan Approval submission 3. Begin 120 days for final inspections 4. Can get extension from Authority for good cause 5. Physical license issued by Clerk once all final inspections are complete |

Pueblo City-County Library District

RFP 2016-2.0 Janitorial & Cleaning Services

Bid Proposals:

| | CBM | Carnation | UBM | Kleen Tech | JD's Janitorial | Teresa House Cleaning | Key People | 2017 Budget |
|-----------------------|---------|-----------|---------|------------|-----------------|-----------------------|------------|-------------|
| Cleaning Services Bid | 115,560 | 128,988 | 129,778 | 223,284 | 266,269 | 273,526 | 424,932 | 149,500 |

Scoring:

| | | | | | | | |
|-------------------|------------|------------|------------|------------|------------|------------|------------|
| Sherri Baca | 95 | 84 | 83 | 79 | 62 | 52 | 64 |
| Diann Logie | 90 | 83 | 88 | 85 | 79 | 3 | 78 |
| Alan Rocco | 94 | 89 | 90 | 74 | 56 | 26 | 51 |
| Sara Rose | 94 | 87 | 89 | 54 | 50 | 29 | 62 |
| Jon Walker | 92 | 91 | 90 | 68 | 63 | 38 | 52 |
| TOTAL | 465 | 434 | 440 | 360 | 310 | 148 | 307 |
| % of pts possible | 93% | 87% | 88% | 72% | 62% | 30% | 61% |

Recommendation for best and lowest bid:

CBM---Colorado Building Maintenance, LLC