

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
WORK SESSION AGENDA
August 16, 2011, 4:00 p.m. – Rawlings Library (Ryals Room)**

I. CALL TO ORDER AND ROLL CALL

| | | |
|-------------|----------------|----------------------------|
| Sherri Baca | Marlene Bregar | Philip Mancha VACANT |
| Roy Miltner | Jim Stuart | Frances Terrazas-Alexander |
| VACANT | | |

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

III. DISCUSSION ITEMS

A. Foundation Committee Report

OVERVIEW: The Foundation Committee met on August 10, and bylaws and articles of incorporation recommendations are prepared for the Trustee's to review.

B. Annual Planning Update

OVERVIEW: The Executive Director will provide a mid-year report on the 2011 Annual Plan.

C. Letter to Pueblo County Commissioners

OVERVIEW: The library's long-range Strategic Plan calls for a library on the St. Charles Mesa. The opportunity exists to procure property for this project.

D. Action / Discussion Items for August 25, 2011

1. Auditor Report

OVERVIEW: Austin Bump from the Library's auditing firm Swanhorst & Co., LLC, will present the 2010 Audit Report and respond to questions from members of the Board of Trustees.

RECOMMENDED ACTION: That the Board accept the 2010 Audit Report.

2. InfoZone Exhibit Fabrication RFP Award

OVERVIEW: The InfoZone refurbishing project is progressing with the recent RFP process to find the best, lowest cost for exhibit fabrication. This cost will exceed \$25,000 and, therefore, require Trustee approval.

RECOMMENDED ACTION: That the Board approve the best, lowest proposal.

3. Government Investment Pool

OVERVIEW: Chris Brogan, Library CFO, has done research on government investment pools, and will present information on an alternative pool to ColoTrust in order to diversify PCCLD investments.

RECOMMENDED ACTION: That the Board approve a resolution authorizing PCCLD to invest funds with C-Safe, a government investment pool, as a means to diversify investments.

IV. ADJOURNMENT

Reminder: The Regular Board Meeting will be held on Thursday, August 25 at the Lamb Library.