

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
WORK SESSION AGENDA
3:30pm, Tuesday, October 13, 2026
*This meeting will be conducted at the
Lucero Library – 1315 E. 7th Street – Pueblo, CO***

I. CALL TO ORDER AND ROLL CALL

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Iris Clark
- Jeffrey DeHerrera
- Stephanie Garcia
- Jessi Ones
- Doreen Martinez

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. REPORTS

A. Executive Director Report (total estimated total time: 30 minutes)

1. Lucero – Update (estimated time: 15 minutes)

OVERVIEW: Tina Martins-Gonzalez, Lucero Library Manager, will provide an update.

2. Q3 2026 Annual Plan Update (estimated time: 15 minutes)

OVERVIEW: Sherri Baca, Executive Director, will provide an update.

B. Friends of the Library Report (estimated time: 5 minutes)

C. Quarterly Foundation Report

The next report will be provided at the December trustee work session.

IV. DISCUSSION ITEMS

1. 2027 Employee Benefits Renewal (estimated time: 20 minutes)

OVERVIEW: The current Employee Health Benefit Package ends on December 31, 2026. Mark Castillo, Director of Human Resources and Dave Vecchio with Benefits Brokers will present a proposed benefit package, commencing January 1, 2027 and ending December 31, 2027, for discussion.

2. 2027 Preliminary Budget (estimated time: 30 minutes)

OVERVIEW: Bri Reyes, Chief Financial Officer, will discuss the preliminary 2027 PCCLD Budget, which is officially presented for public inspection. A public hearing on the proposed budget will take place at the November Trustees' meeting. The Trustees will be asked to adopt the 2027 budget, set the mill levy, and appropriate sums of money for the 2027 budget in December.

3. **Pueblo Library Foundation Board of Directors** (estimated time: 10 minutes)
OVERVIEW: Nick Potter, Executive Director of the Pueblo Foundation & Strategic Initiatives will report on filling three vacancies on the Pueblo Library Foundation Board of Directors.
4. **Library Policy Updates** (estimated time: 20 minutes)
OVERVIEW: A report from the Legislative & Governance Committee will be provided regarding the following items:
- A. **Customer Service Policies and Procedures**
OVERVIEW: The listed documents reference updates to the language and provisions to library the library's scope and purpose documents and statements.
1. **Reference and Information Services**
- a. 03.04.03 Library Outreach Services (revised)
 - b. 03.04.03.G1 Library Outreach Guidelines (new)
2. **Access and Use of Facilities**
- a. 03.05.01 Meeting Room Use (revised)
 - b. 03.05.02 Bulletin Boards, Information Racks & Distribution of Free Materials (revised)
 - c. 03.05.02.G1 Bulletin Board Guidelines (revised)
 - d. 03.05.02.G2 Distribution of Free Material Guidelines (revised)
 - e. 03.05.02.G3 Campaign Literature Guidelines (revised)
 - f. 03.05.06 Partnerships and Sponsorships (revised)

V. **ADJOURNMENT** - Estimated total meeting time: 1 hour and 55 minutes

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, October 22, 2026 at the Rawlings Library – Friends of the Library Meeting Room (please note room change) – 100 E. Abriendo Avenue – Pueblo, CO.