

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
WORK SESSION AGENDA
3:30 pm, Tuesday, June 16, 2026
*This meeting will be conducted at the
Giodone Library – 24655 U.S. HWY 50 E. – Pueblo, CO***

I. CALL TO ORDER AND ROLL CALL

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Iris Clark
- Jeffrey DeHerrera
- Stephanie Garcia
- Jessi Ones
- Doreen Martinez

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. REPORTS

A. Executive Director Report

1. Pueblo Library Café (estimated time: 10 minutes)

OVERVIEW: An update will be provided.

2. Database Usage (estimated time: 10 minutes)

OVERVIEW: An update will be provided

B. Friends of the Library Report (estimated time: 5 minutes)

C. Quarterly Foundation Report (estimated time: 10 minutes)

IV. DISCUSSION ITEMS

1. 2025 Audit and Financial Report (estimated time: 30 minutes)

OVERVIEW: Dmitriy Chernyak with DMS Auditing will report on the 2025 audit.

2. Change Order for Elevator Modernization Project (estimated time: 15 minutes)

OVERVIEW: A report will be provided

3. Library Policy Updates (estimated time: 30 minutes)

OVERVIEW: A report from the Legislative & Governance Committee will be provided regarding the following items:

A. Organizational Scope and Purpose

OVERVIEW: The listed documents reference updates to the language and provisions to library the library's scope and purpose documents and statements.

1. Guiding Organizational Documents

- a. Mission, Vision, Motto Statements (new)
- b. Library Bill of Rights (new)
- c. Library Ethics Statement (new)

2. Organizational Positioning and Stance

- a. 00.01.01 Artificial Intelligence & Machine Learning Usage Policy (new)

B. Employee Guidelines

OVERVIEW: The listed document reference updates to the language and provisions to the employee guidelines policies.

1. Work Environment

- a. 02.09.06.04 AI Tools (new)

2. The Employment Relationship

- a. 02.03.02 Business Ethics and Conduct (updated)

C. Information Technology Policies and Procedures

OVERVIEW: The listed document reference updates to the language and provisions to the information technology policies and procedures

1. Information Technology

- a. 05.01.01 Acceptable Use of Information Technology (updated)
- b. 05.01.01.P1 Hybrid Software and AI Risk Matrix Submission Procedure (new)
- c. 05.03.01 Software Licensing and Management (updated)
- d. 05.03.01.P1 Software Licensing and Management Procedures (updated)

D. Customer Service Policies and Procedures

OVERVIEW: The listed documents reference updates to the language and provisions to library Customer Service policies and procedures.

1. Access to Library Services

- a. 03.01.02 Internet Access and Acceptable Use (update)
- b. 03.01.02.G1 Guidelines for Public Use of Emerging Technologies and Artificial Intelligence (new)

2. Customer Conduct

- a. 03.06.01 Acceptable Library Use and Safety (updated)
- b. 03.06.03 Library Rules of Conduct (updated)

V. ADJOURNMENT - Estimated total meeting time: 1 hour 50 minutes

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, June 25, 2026 at the Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO.