

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
WORK SESSION AGENDA
3:30 pm, Tuesday, April 14, 2026
*This meeting will be conducted at the
Library @ YMCA – 3200 Spaulding Ave. – Pueblo, CO***

I. CALL TO ORDER AND ROLL CALL

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Iris Clark
- Jeffrey DeHerrera
- Stephanie Garcia
- Jessi Ones
- Doreen Martinez

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. REPORTS

A. Executive Director Report

1. Library at the YMCA - Update (estimated time: 15 minutes)

OVERVIEW: An update will be provided.

2. Adult Services - Update (estimated time: 15 minutes)

OVERVIEW: A report will be provided regarding library services provided for adults.

3. Follow-up Reports (estimated time: 10 minutes)

OVERVIEW: Updates will be provided.

B. Friends of the Library Report (estimated time: 5 minutes)

C. Quarterly Foundation Report (The next report will be in June.)

IV. DISCUSSION ITEMS

1. Elections Agreement – IGA & Facility Use Agreement (estimated time: 5 minutes)

OVERVIEW: An update will be provided.

2. Board Assessment (estimated time: 10 minutes)

OVERVIEW: The results will be discussed.

3. Chromebooks with WiFi RFP (estimated time: 15 minutes)

OVERVIEW: An update will be provided on this procurement.

4. Library Policy Updates (estimated time: 20 minutes)

OVERVIEW: A report from the Legislative & Governance Committee will be provided regarding the following items:

A. Customer Service Policy

OVERVIEW: The listed documents reference updates to the language and provisions to library Customer Service policies, procedures and schedules.

1. Use of Materials – Circulation of Materials

- a. 03.02.04 Circulation of Materials (updated)
- b. 03.02.04.P1 Request to Hold Materials Procedure (updated)
- c. 03.02.04.S1 Loan Period and Overdue Fee Schedule (updated)

2. Use of Materials – Library Fees

- a. 03.02.05 Library Fees (updated)
- b. 03.02.05.S1 Library Fee Schedule (updated)

3. Use of Materials – Collection Agency

- a. 03.02.06 Collection Agency (updated)
- b. 03.02.06.P1 Overdue and Collection Agency Procedures (updated)

B. Employee Guidelines

OVERVIEW: The listed document reference updates to the language and provisions to the employee guidelines policies.

1. Time off Benefits – Holidays

- a. 02.06.01 Holidays (updated)

C. Governance Policies & Procedures

OVERVIEW: The listed document reference updates to the language and provisions to the governance guidelines.

2. Board of Trustees Bylaws and Ethics

- a. 01.02.01.G1 Committee Guidelines (updated)

V. ADJOURNMENT - Estimated total meeting time: 1 hour and 35 mins

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, April 23, 2026 at the Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO.