

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES**  
**BOARD MEETING MINUTES**  
**5:30pm, Thursday, February 26, 2026**  
*This meeting was conducted at the*  
*Rawlings Library, 100 E. Abriendo Ave., Pueblo CO. – Ryals Event Space*

**I. CALL TO ORDER AND ROLL CALL:**

Mr. Quintana called the meeting to order at 5:30pm and Rose Jubert conducted roll call.

Board Members Present

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Jeffrey DeHerrera
- Iris Clark
- Doreen Martinez
- Jessi Ones
- Stephanie Garcia

Attorney Present

- Bart Miller, Attorney - Collins Cole Winn & Ulmer

Staff and Guests Present:

- Sherri Baca, Executive Director
- Amy Nelson, Associate Director of Public Services
- Nick Potter, Executive Director of the Pueblo Library Foundation & Strategic Initiatives
- Bri Reyes, Chief Financial Officer
- Mark Castillo, Director of HR
- Jill Kleven, Director of Technical Services
- Javier Razo, Lead IT Help Desk
- Rose Jubert, Secretary to the Board

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

There were no corrections or modifications to the agenda.

**III. CONSENT AGENDA**

RECOMMENDED ACTION: That the Library Board of Trustees approve the consent agenda.

*Ms. Ones made a Motion, seconded by Ms. Macias to approve the consent agenda. The Motion was approved.*

**IV. REPORTS**

**A. Executive Director Report**

Ms. Baca reported that her written report is available on the trustee web page.

**B. Attorney Report**

Mr. Miller discussed a Colorado court case from 2002 that protects patron privacy regarding purchases at bookstores.

**C. Employment Changes**

OVERVIEW: The Board of Trustees was asked to ratify the January 2026 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the January 2026 Employment Changes as contained in the Board materials.

New hires for the month of January included; Kristen Baldwin, Youth Services Librarian, Tiffany Pettigrew Integrated Communications Manager, Aislynn Riddell, Intern for the Local History & Genealogy department, and Mark Castillo, Director of Human Resources.

Amanda Dalie was promoted to Program and Events Manager.

The Human Resources department continues to recruit for various positions.

*Ms. Clark made a Motion, seconded by Ms. Macias to ratify the January 2026 Employment Changes as contained in the Board materials. The Motion was approved.*

**D. Financial Report**

OVERVIEW: Bri Reyes, Chief Financial Officer, provided a report on the January 2026 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the January 2026 bills and accept the January 2026 fund statements as contained in the Board materials.

Ms. Reyes reviewed the January 2026 bills and fund statements noting a balance in the capital project expenses payable and a decrease in deferred revenue due to the Mellon grant.

The total liabilities in the general fund are \$51,279, and total equity is \$3,158,781. The total revenues collected for January were \$217,549, and total expenditures exceeded revenue by \$1,299,300.

The payment history report and the P-Card transaction reports were presented. The trustees were invited to review the reports and if they had questions, they could contact Ms. Reyes. Checks and electronic payments totaled \$534,890.75 and P-Card transactions totaled \$12,300.50.

Expenditures for January 2026

Total Payables	\$ 534,890.75
Total Payroll (2 pay periods)	\$ 551,723.09
Total outlay for January	\$ 1,086,613.84

*Mr. Quintana made a Motion, seconded by Ms. Martinez to ratify the January 2026 bills and accept the January 2026 fund statements as contained in the Board materials. The Motion as accepted.*

## V. BOARD COMMENT

Board members expressed kudos for the Holocaust reception was held at the Rawlings library.

## VI. PUBLIC COMMENT

There was not public comment.

## VII. OLD BUSINESS

There was no old business.

## VIII. NEW BUSINESS

### A. Announcements

1. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 3:30pm, Tuesday, March 17, 2026 at the Lamb Library, 2525 S. Pueblo Blvd.

The time and date for the next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, March 26, 2026 at the Rawlings Library 100 E. Abriendo Avenue.

### B. Discussion/Action Items

1. **Property Tax Revenue – Gather data and poll voters**

OVERVIEW: A report was provided to the trustees at their February work session regarding the opportunity to collect insights from Pueblo County residents to understand priorities and support levels.

RECOMMENDED ACTION: That the Board of Trustees provide input to library staff on a voter poll.

David Flaherty from Magellan Strategies presented a proposal for a voter poll to understand priorities and support levels for property tax revenue. He explained the benefits of MMS text survey invitations over phone surveys, including higher response rates and cost-effectiveness.

David emphasizes the importance of telling the district's story and the need for a well-informed voter base.

2. **Pueblo West Metro District Easement**

OVERVIEW: The Board heard a report at their February work session regarding the Pueblo West Metro District Easement.

RECOMMENDED ACTION: That the Trustees approve the easement.

*Ms. Martinez made a Motion, seconded by Mr. Quintana to approve the Pueblo West Metro District easement. The Motion was approved.*

3. **Executive Session**

OVERVIEW: The Board of Trustees conducted an executive session pursuant to

section 24-6-402(4)(b), Colorado Revised Statutes, for a conference with PCCLD's attorney to receive legal advice on specific legal questions regarding recent Colorado case law related to the CSU-P TIF agreement with Pueblo Urban Renewal Authority. RECOMMENDED ACTION: It is recommended that the board take any action deemed necessary.

*Ms. Clark made a Motion, seconded by Ms. Ones to enter into executive session at 6:23pm. The Motion was approved.*

Mr. Miller, Ms. Baca and Ms. Reyes were invited to participate in the session.

Do to a conflict of interest, Ms. Macias excused herself from the session.

The trustees exited executive session at 6:49pm.

No action was taken.

## **IX. ADJOURNMENT**

*Ms. Ones made a Motion, seconded by Ms. Clark to adjourn the meeting at 6:50pm. The Motion was approved.*

## **BOARD MEETING CONSENT AGENDA**

**5:30pm, Thursday, February 16, 2026**

*This meeting was conducted at the*

***Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO***

### **1. Approval of Minutes**

OVERVIEW: Minutes of the Library Board of Trustee work session held on January 13, 2026, and the Library Board of Trustee meeting held on January 22, 2026 were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on January 13, 2026, and January 22, 2026, respectively.

### **2. Library Policy Updates**

OVERVIEW: A report and recommendation from the Legislative & Government Committee was provided regarding the following policy updates. The policies were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the trustees approve the policies as presented.

- A. 01.02.02 Affirmation of Ethics Statement and American Library Association Bill of Rights for Public Library Trustees**
- B. 02.09.10 Closings and Delays**
- C. 05.03.01 Software Licensing and Management**