

**PUEBLO CITY-COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
WORK SESSION AGENDA  
3:30 pm, Thursday, February 19, 2026  
*This meeting will be conducted at the  
Rawlings Library – 100 E. Abriendo Ave. – Pueblo, CO***

**I. CALL TO ORDER AND ROLL CALL**

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Iris Clark
- Jeffrey DeHerrera
- Stephanie Garcia
- Jessi Ones
- Doreen Martinez

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

**III. REPORTS**

**A. Executive Director Report** (total estimated total time: 30 minutes)

**1. Property Tax Revenue** (estimated time: 15 minutes)

OVERVIEW: An update will be provided

**2. Internet Filtering - Update** (estimated time: 15 minutes)

OVERVIEW: Amy Nelson, Associate Director of Public Service, will provide an update.

**B. Friends of the Library Report** (estimated time: 5 minutes)

**C. Quarterly Foundation Report** (estimated time: 10 minutes)

**IV. DISCUSSION ITEMS**

**1. Janitorial Contract** (estimated time: 15 minutes)

OVERVIEW: The janitorial contract procurement will be discussed.

**2. CSU-Pueblo TIF Agreement** (estimated time: 10 minutes)

OVERVIEW: The CSU-P TIF agreement will be reviewed.

**3. Pueblo West Metro District Easement** (estimated time: 15 minutes)

OVERVIEW: An update will be given regarding the easement with the Pueblo West Metro District.

**4. Library Policy Updates** (estimated time: 15 minutes)

OVERVIEW: A report from the Legislative & Governance Committee will be provided regarding the following items:

**A. Information Technologies Policies & Procedures**

OVERVIEW: The listed documents reference updates to the language and provisions to library IT policies and procedures.

**1. Information Technologies**

- a. 05.03.01 Software Licensing and Management (new)
- b. 05.03.01.P1 Software Licensing and Management Procedures (new)
- c. 05.03.01.F1 Software Vetting Checklist & Intake Form (new)

**B. Employee Guidelines**

OVERVIEW: The listed documents reference updates to the language and provisions to the library employee guidelines.

**1. Work Environment**

- a. 02.09.10 Closings and Delays Policy (update)

**C. Governance Policies and Procedures**

OVERVIEW: The listed documents reference updates to the language and provisions to the governance policies and procedures.

**1. Affirmation of Ethics Statement and ALA Bill of Rights**

- a. 01.02.02 Affirmation of Ethics Statement and American Library Association Bill of Rights for Public Library Trustees policy – (update)
- a. 01.02.02.F1 Affirmation of Ethics Statement and American Library Association Bill of Rights for Public Library Trustees form. (update)

**V. ADJOURNMENT** - Estimated total meeting time: 1 hour and 40 mins

**NOTE:** The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, February 26, 2026 at the Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO.