

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
WORK SESSION AGENDA**
3:30 pm, Thursday, February 19, 2026
*This meeting will be conducted at the
Rawlings Library – 100 E. Abriendo Ave. – Pueblo, CO*

I. CALL TO ORDER AND ROLL CALL

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Iris Clark
- Jeffrey DeHerrera
- Stephanie Garcia
- Jessi Ones
- Doreen Martinez

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. REPORTS

A. Executive Director Report (total estimated total time: 30 minutes)

1. Property Tax Revenue (estimated time: 15 minutes)

OVERVIEW: An update will be provided

2. Internet Filtering - Update (estimated time: 15 minutes)

OVERVIEW: Amy Nelson, Associate Director of Public Service, will provide an update.

B. Friends of the Library Report (estimated time: 5 minutes)

C. Quarterly Foundation Report (estimated time: 10 minutes)

IV. DISCUSSION ITEMS

1. Janitorial Contract (estimated time: 15 minutes)

OVERVIEW: The janitorial contract procurement will be discussed.

2. CSU-Pueblo TIF Agreement (estimated time: 10 minutes)

OVERVIEW: The CSU-P TIF agreement will be reviewed.

3. Pueblo West Metro District Easement (estimated time: 15 minutes)

OVERVIEW: An update will be given regarding the easement with the Pueblo West Metro District.

4. Library Policy Updates (estimated time: 15 minutes)

OVERVIEW: A report from the Legislative & Governance Committee will be provided regarding the following items:

A. Information Technologies Policies & Procedures

OVERVIEW: The listed documents reference updates to the language and provisions to library IT policies and procedures.

1. Information Technologies

- a. 05.03.01 Software Licensing and Management (new)
- b. 05.03.01.P1 Software Licensing and Management Procedures (new)
- c. 05.03.01.F1 Software Vetting Checklist & Intake Form (new)

B. Employee Guidelines

OVERVIEW: The listed documents reference updates to the language and provisions to the library employee guidelines.

1. Work Environment

- a. 02.09.10 Closings and Delays Policy (update)

C. Governance Policies and Procedures

OVERVIEW: The listed documents reference updates to the language and provisions to the governance policies and procedures.

1. Affirmation of Ethics Statement and ALA Bill of Rights

- a. 01.02.02 Affirmation of Ethics Statement and American Library Association Bill of Rights for Public Library Trustees policy – (update)
- a. 01.02.02.F1 Affirmation of Ethics Statement and American Library Association Bill of Rights for Public Library Trustees form. (update)

V. ADJOURNMENT - Estimated total meeting time: 1 hour and 40 mins

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, February 26, 2026 at the Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO.