

Board Assessment Questions

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| 1 | I understand the Board's roles and responsibilities and those of the Executive Director |
| 2 | The Board has a method in place for the recruitment and recommendation of trustees for Board vacancies |
| 3 | The Board has a method in place for new Board member orientation and ongoing Board member training |
| 4 | The Board stays abreast of the financial status of the library and its funding sources |
| 5 | The Board sets the direction for the library through planning |
| 6 | The Board has adopted a Mission Statement and Strategic Plan for the library and uses it to drive annual planning choices |
| 7 | The Board reviews and adopts the budget |
| 8 | The Board adopts the budget after the annual planning is complete |
| 9 | The Board ensures that the budget covers goals and objectives set during the planning process |
| 10 | The Board evaluates the library Director annually based on the success of set goals and/or expectations |
| 11 | I would not hesitate to communicate problems to the Director in a timely manner |
| 12 | The Board requires regular written updates from the Director on progress toward the Annual Plan and goals |
| 13 | I am familiar with state and federal laws governing libraries |
| 14 | The Board has established Bylaws to oversee its governance |
| 15 | The Board has established clear policies to govern and guide library operations |
| 16 | The Board continually reviews and updates the library's policies |
| 17 | The Board safeguards the public's First Amendment/Intellectual Freedom rights by protecting freedom of access, while also being open to the public's comments |
| 18 | The Board is aware of patron privacy protections under State law and ensures through its policies that patron information is kept confidential |
| 19 | The Board is representative of the community it serves |
| 20 | The Board is politically active, advocating for libraries in the public policy arena |
| 21 | The Board effectively represents the Library to the community |
| 22 | The Board President and the library Director set a clear agenda and circulates it to trustees prior to each meeting and the rules of Robert's Rules of Order parliamentary guide are followed |
| 23 | The Board annually assesses its own performance |
| 24 | The Board receives information needed to make informed decisions in a timely manner |
| 25 | The Board allows time at each meeting for discussion of emerging issues and trends |
| 26 | The Board encourages open discussion and expression of dissenting opinions during Board meetings |
| 27 | The Board speaks with one voice after a vote is taken |
| 28 | The Board recognizes and thanks staff and volunteers for their accomplishments |
| 29 | The Board projects a positive internal image |
| 30 | The Board projects a positive external image |
| 31 | The Board is effective in using its committee structure to accomplish its work |
| 32 | The Board has established clear, written guidelines for committees |