

Disposal of Property Request

CRS 24-90-109 (1) The Board of Trustees shall: (i) Sell, assign, transfer, or convey any property of the library, whether real or personal, which may not be needed within the foreseeable future for any purpose authorized by law, upon such terms and conditions as it may approve, and lease any such property, pending sale thereof, under an agreement of lease, with or without an option to purchase the same. The board, prior to the conveyance of such property, shall make a finding that the property may not be needed within the foreseeable future for library purposes, but no such finding shall be necessary if the property is sold or conveyed to a state agency or political subdivision of this state.

No.	ITEM	REASON	METHOD OF DISPOSAL
1	Discarded and weeded books, collection materials	Books/materials weeded during the 2026 calendar year, which are no longer needed in the system	Donate to Friends for sale at Books Again Donate to charities or other non-profit organizations Recycle when other methods of disposal have been exhausted
Date Approved:		Submitted by: <i>Item 1 – Sherri Baca, Executive Director/Bri Reyes, CFO</i>	