PUEBLO CITY-COUNTY LIBRARY DISTRICT Report of the Executive Director – October Submitted to the Library Board of Trustees November 20, 2025

Barkman Library

Programming of Interest:

Halloween Storytime: Getting ready for the in-building Trick or Treat. A special Storytime allows children and family to gather together for a special costume Storytime gathering to enjoy a brief spout of Trick or Treating inside the library and enjoy creating craft together.



Parents with their Children in Halloween costumes.

Barkman Halloween Craft Bash

Over 50 attendees showed up to make a variety of crafts which included self-portrait ghosts, and slime. It was so popular that next time we'll just focus on a wide variety of slime. It also took 90 minutes to clean it all up from the tables.



Barkman Halloween Bash attendees making slime.

Musical Busted Canvas

Program presenter Penny Jerman demonstrated different busted canvas cut styles. Instead of using an asterisk type style, you can use other cuts like an "I" to display it as if curtains are opening up from the canvas to display some amazing different colors and musical styling.

Idea Forge Makerspace shenanigans:

Included many musical designs such as Popsicle Stick Harmonica, Paper Towel Rain sticks, and Pan Flutes. All "instruments" designed from household items, brought great joy and interest in all the program attendees, and a few well-meaning noise complaints from fellow patrons.

Community Outreach and partnerships:

We continue to partner with Jordan Residential and had over 50 participants this last month having a good time with Fall Themed Crafts. Our attendance has grown from the usual 40 to almost 60 people attending!

Haaff Elementary Preschool has joined our monthly visiting storytime line up. It has been several years since we've been invited to visit. It was very exciting to be back visiting them.

We have created a new contact/partnership with Shannon Shatzer who presented "Spooky Folklore." Very knowledgeable, folk lore, legends of the world, their origins, and cultural impacts. It was such a great program we are trying to invite her back for more.

Giodone Library

Staff Update – Daniel Vigil who has worked at Giodone for close to 4 years was promoted to the Technology Trainer position at Rawlings. He will be missed greatly at Giodone, and we will be conducting interviews for the CSR 2 position in November.

Outreach – Lorena conducted a weekly story and craft at Avondale Elementary. Kayci gave out candy to 127 kids that came out to Pueblo County Parks Trick or Treat Trail at the St. Charles Mesa Recreation Center. Lorena presented storytime to Ascension Preschool and Thatcher Preschool. At Thatcher Preschool Lorena reported that the 3-year-old class kept asking for more books, and she read through all 10 books that she brought!

Program Highlights – Our annual Chile Ristra program is always popular. We bought a bushel of chiles from Musso's farm and showed people how to tie them up to make a Chile Ristra which is traditionally hung as a decoration that symbolizes good luck and hospitality, and also used for cooking.



We hosted several guest speakers in October. The Story of the Stradivarius of the West was well attended with people enjoying this program at the Giodone Branch. Things That Go Bump in the Lore had a staggering 21 people in attendance thanks to our guest lecturer that spoke about spooky traditions around the world.

Patron Details – Library IQ shows that we had an increase in new people registering for library cards over last year at the Giodone Branch.

Greenhorn Valley Library

Program Highlights:

October was a big month for us at Greenhorn Valley Library as the valley embraces spooky season. This month we had two murder mystery programs, one run by Ashley Swald where patrons had to solve a murder at sea and the other run by Aspen Pounds where the murder was on a train. Both programs were an amazing time and fully attended, and most importantly the murders were solved! We also had the centralized sugar skull program thanks to Youth Services which everyone loves, themed Family Fridays, a Spooky Storytime, Pajama Yoga, an in-game Murder Mystery with the adult D&D group, and the kids D&D group fought the Headless Horseman as special Halloween characters. Our Daytime Book Club covered the All Pueblo Reads book, but the Book Club After Dark read Never Whistle at Night which is a spooky indigenous story collection.



Extra Special Program:

Credit goes out to Ashley Swald who added a spooky twist by sending the Stuffed Animal Sleepover attendees on a ghost hunt and wrote a full story book about their adventures for the kids to bring home!



Outreach:

The biggest event of October in Rye is always Halloween Town, and the library has had the honor of being a big part of it every year. This year was no exception, and Karaline got to experience her first Halloween Town by handing out books and treats to the at least 700 attendees that visited our booth.







Additionally, Ashley provided weekly Yoga classes as an outreach event at the Elementary school, has started bringing materials and activities to the High School at lunch at least once a month, and continues to visit the Community Center bi-weekly for the SRDA luncheon with books, library marketing, and crafts.

Displays:

We kept up with the spooky and fall theme with our displays, along with some tributes to Artober, unique magic systems, musicals to go along with All Pueblo Reads' musical theme, and of course the greatness of bats!









Lucero Library

Tina

Highlight: Fear Factor Food Challenge

Description: The Fear Factor Food Challenge during the week of Halloween. 41 Children participated. Tina purchased a variety of foods to challenge the kids after school with and see who could eat all of the items in order to be named Fear Factor Champions (and receive a small plushie for their efforts!). The food was creatively named for the spooky week- for example "Werewolf Meat" was sardines, "Bioluminescent Fish Eggs" were popping passionfruit boba and we had seaweed, jellybeans and real flavored grasshoppers! Elementary aged kids to middle school had a blast. Many kids who at first wouldn't even look towards the choices were intrigued once their peers dove in and everyone who came in the room tried at least two items. Parents were laughing along with the kids and two Boys and Girls Club teachers thanked us for the "highly entertaining program" that helped break up their afterschool activities across the street. This is definitely a program Tina will want to bring back for future years.

Jessica

Highlight Adult Program: Spice Library: Spooky Edition

Description: For October, there was a spooky edition that, if patrons dared to try, featured a variety of roasted flavored crickets and mealworms. Additionally, in preparation for the reopening of the Lucero Library, our team processed over 300 spice packets. The typical reaction of patrons is amazement that we have this opportunity available to them, and they are excited to try something new. Anyone over the age of 18 can participate in this opportunity by taking up to five samples of a variety of spices home to spice up their cooking

Chris

Highlight Youth Program: Halloween Bingo

Description: Chris had a large turnout of 39 kids for Halloween Bingo. Chris was able to use the new AV equipment in the community room. Chris had invited after school kids as well as the Boys and Girls club come and play. The children were able to get door prizes and won a variety of prizes. Including Funko pops and one grand prize of a Lego set. The kids have been asking about when the next bingo program is going to be held.

Other programs Chris provided were a themed Bat and pumpkin tissue paper crafts, a spooky ghost craft, and painted skills craft. Chris also helped Tina with the Fear Factor Food challenge which was a huge success and the kids loved participating in the program.

Branch Highlight:

Highlight Program: Grand Reopening

Description: With over 500 people attending the grand opening. The library is back! The library has been welcomed back to the community. The patrons love the new space and how modern and "Open" it feels inside. Many patrons say "wow this is much bigger inside than I thought". The library has always been a special place and now it can service its community once again. The library is gearing up for winter and we have many exciting events planned.

Lamb Library, Library @ the Y, Beulah Library

Program Highlights

• Adult Programming

October was an exciting and full month, packed with All Pueblo Reads activities, Halloween fun, and Dia de los Muertos celebrations.

Our All Pueblo Reads highlight was the Ocarina Workshop in partnership with Home Hearth Pottery. Participants made "ocarinas" and then glazed them.

For Halloween, Lamb offered "Exploring Community Legends" where attendees took a historic look at the Lamb Library before using ghost-hunting equipment (thanks to the generous support of the Friends of the Library Board) to explore its mysterious basement.

To honor Dia de los Muertos, we created a community altar where staff and patrons added photos of loved ones, fostering reflection and connection. Our craft programs also continued to inspire creativity—participants learned the art of locker hooking and crafted Yorkshire buttons, which we cleverly transformed into tiny cacti.



<u>Teen/Tween Programming</u>

Teen/Tween Night - Caramel Apples

This month we cruised into the cozy season with some homemade caramel apples! The kids customized their tasty treats with a variety of custom toppings from chocolate chips to cookie crumble!

Socialite Saturday - Halloween Headbands

Made from pure imagination the teens came and created custom Halloween headbands to go along with their Halloween costumes.





Children's Programming

Halloween Storytime was a full house! Families, both new and returning, came dressed in costumes, enjoyed festive stories, and decorated magnets as a fun holiday keepsake

YMCA:

Children's Programming

Preschool Storytime @ the YMCA

We rounded out our month of stories with none other than some spooky Halloween stories and the kids were all dressed up in their costumes to help celebrate! The kiddos loved the songs and stories we had for the month and can't wait to see what we do next.



Adult Programming

We brought our annual calaveras (sugar skull) screen printing to the Creative Workshop at the YMCA this year. We did shirts and patches and many of the participants had never done screen printing before so it was an introduction to a new craft form.

Outreach Highlights

For our third year at the Boys & Girls Clubs' Campapalooza, we highlighted the Library of Things collection and connected with more than 100 kids and their families through hands-on activities and conversation.

Cynthia also represented the library at the Beulah Fall Carnival at the Beulah School of Natural Sciences with a "Where the Wild Things Are" themed booth and Alva participated in the Beulah Trunk or Treat.

Thank You and compliments!

"You guys are great!"

"Keep being awesome!"

"Love the library!! Thank you for all you do!"

"Mike and Desi are great."

Pueblo West Library

Community Display Cases

Pueblo West Women's League Membership Drive Display Local Job Training & Employment Opportunities Display

Art Exhibits, Estimated Attendance TBD

Ray Packard art display

Pueblo West Library held a total of 133 programs, outreaches, club meetings, technology training, and Kits2Go with a total attendance of 4195.

Program Highlights

Vintage Music Sheet Coaster Craft

Attendees were able to make a set of music-themed coasters, to go along with All Pueblo Reads, using Mod Podge and music sheets.



Our First LEGO Club!

By patron request, Pueblo West has a LEGO club! Our first meeting was held this month. 15 kids showed up to create LEGO challenges. The kids had a blast with the challenges and the parents were thankful for this new fun club!





ARTober ARTstravaganza!

Over 40 attendees stopped by to make art in the kids' section during the ARTober ARTstravaganza! The patrons noted how much fun it was to create with such a wide variety of materials.



School Tour!

PSAS 5th grade got to explore the PW library. Maykala, Cory, and Ray teamed up to make their visit a success! The students went on a tour of the library. Got to listen to a story and created Shrinky Dinks and painted miniatures. The students thanked us and said it was the most fun they had had at the library.



Adult Craft: Faux Bug Taxidermy

The Adults enjoyed a fun and unique craft. Using plastic bugs, wooden discs, paints, ribbon, and more. They noted how unique and fun the craft was, and everyone was happy to create together!





Halloween Trunk-n-Treat!

PW's 3rd Annual Halloween Trunk-n-Treat was a huge success with an attendance of 1631! Our theme this year was the Addams Family which delighted several little girls who treated our volunteer dressed as Wednesday Addams like a visiting celebrity!



Tech Services

DIRECTOR:

- The Change Management Work Group on Oct 9th and 30th. The group is coming up with timeline for a framework for change management protocols in early 2026.
- Jill Kleven and Thomas DeFrates signed onto OCLC's hosted EZProxy service which has Analytics. This should start at the end of the year.
- Jill has been continuing to with Message Bee to set up hold, renewal, and overdue notifications.
- Jill visited Lamb to talk about the new rules for CIPA with the hotspots that get checked out.
- Jill met with Kristi Roque, Sharon Rice, and Rebecca McGhee to discuss changes happening to the second-floor collections in early 2026.
- Elizabeth Flores, Theia Bravo, and Jill gave a presentation on Staff Day on an overview of Technical Services.

COLLECTION DEVELOPMENT:

- Danielle Cowles lowered the number of checkouts at one time on Libby. This has helped reduced our monthly cost with OverDrive.
- Elizabeth Flores has begun ordering for the new Workforce Development collection.
- Danielle gave a presentation on Staff Day on digital resources.

ILS:

 Theia continued to work with District 60 to get access to new students Connect Ed accounts.

Local History & Genealogy

PROGRAMS

HRC

Bilingual Storytime: 0

English Conversation Class: 17
Beginner English Class: 21
Beginner Spanish Class: 15

Language Hangout: 2 Citizenship class:

Intermediate English Class:

Dia de los Muertos: 150; Kits2Go: 100

Braiding program: 2 Zine Workshop: 10

Hispanic Heritage film series: 76 - A series of Hispanic-centered films were screened at Rawlings to celebrate Hispanic culture and heritage. Films were offered to adult and child audiences.

GEN programs:

• 10/11 Researching Hispanic Ancestry - 3 - Joy Oria presented genealogical research methods to patrons for the purpose of researching Hispanic ancestors.

Total Attendance (in person): 296

OUTREACH

Aaron welcomed Congressman Jeff Hurd into the department, accompanied by Sherri Baca, Nick Potter, and local House staff. All received a tour of the department, including highlights of materials and services offered. We toured the vault and explained services. Hurd appeared impressed with the department and his staff took several photos of the Congressman interacting with staff and collection materials.

LHG staff welcomed 50 middle school students from Villa Bella Expeditionary School, and learned about archival/history research and how to use newspapers on microfilm to find information.

SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS Shared Memories

- Arrangements were made to install equipment and train staff at Pueblo West.
- Blake continued work on the Shared Memories Omeka sites, getting each site for each partner institution up to a usable state that the public will be able to interact with and contribute to. This included the creation of webpages, graphics, and collecting forms for each site.

Genealogy Projects

- Checked in periodicals: 33 issues (from mail + donated + found unprocessed in vault)
- Prepared fourth bindery shipment for 2025
- Completed Sons of the American Revolution book donations
- Reviewed donation offering from Books Again and checked items against catalog. Accepted 81 books and submitted them to Tech. Services for cataloging and bindery
- Shelved 72 returned items from bindery
- Finished incorporating census indexes into reference collection and shifting collection.
- Completed moving Hispanic genealogy periodicals in vault into reference collection.
- Joy worked with LHG manager and TS management and staff to increase discoverability and browsability of Genealogy materials in the open stacks of LHG. New shelving locations were planned to better accommodate locating and shelving materials by region.

Digital Archives

- The Digital Memory Lab Photo station was used for five sessions during the month by a patron scanning/preserving their family photos.
- The Digital Memory Lab AV station was used for six sessions among three different patrons where they digitized and preserved VHS and 8mm film materials documenting their family history
- Blake completed metadata for Umatic tapes digitized with FOL grant funds and published them to CONTENTdm. This work increases access to historical films documenting the work of the PCCLD organization.

Physical Archives

- LHG staff welcomed CSU-P students and Pueblo Historical Society volunteers into the reading room to access John Korber history binder materials for the purpose of history article writing.
- Our DU intern began working in the Department, arranging historical materials found in a large collection of papers from Aguilar, Colorado. Aaron R. has been mentoring the intern in archival practice and guiding the work which is working towards increased access to collection materials.
- LHG/PCCLD bid farewell to Librarian Archivist Alisha Cunzio through outboarding processes and hosting a going away reception where Rawlings staff participated.

Archival Reference Sessions: 18

Experiential Learning

Makerspace Services

All Pueblo Reads Programming

The necklaces at our station ended up being a big hit at kick off! All month, people have been wearing them around town. Lots of folks who came up to our table asked us how much it costs, and were surprised when we said it was free! It's something that has been happening more and more lately, folks asking how much it costs when we do programs or events, and we've been telling them it's free, but donations through official means are always appreciated.

New Programs

Alyssa hosted a few new and original ideas in the Halloween theme, as well as Melissa returning with her fiber series. Alyssa's programs were pretty well attended, and Melissa brought in a decent number herself. People really enjoyed learning to ply their yarn, and are very much looking forward to our more refined series we're doing starting in January!

Craft-along audio book club

Craft-along audio book club saw a bit of an explosion in attendance this last round, with lots of new faces coming in with crafts as we continued listening to the Hafling Harvest. Seems as the weather is slowly cooling down, folks are enjoying as many cozy vibes as we can create!

Table Top Gaming Club (TTGC)

The Table Top Gaming Club continues to be pretty Magic The Gathering focused, with lots of attendees advocating for becoming more serious about training for big competitions. They seem to be having a lot of fun and attracting new members with this strategy.

3D Printing Classes

The 3D printing classes are remaining strong with new attendees each class, and lots of people are enjoying getting to learn and experience the fun of 3D printing without having to commit to doing a whole big print. Most enquiries are more the curiosity of the cool tool than serious orders, and the class seems to be working to satiate that for people.

Ukulele Choir

Ukulele was back and forth on attendance this month, likely due to the uncertainty around scheduling as Claire got married this month. They did perform for Kickoff and everybody really loved their performance!

Bookings

We are seeing an increase in bookings from the community, both during the week, and people utilizing open hours for projects. Since I usually help folks during these, I've been counting them as one-on-ones since that's been how it's been going. SCA is really discovering the space and taking full advantage of it, but also we seem to be getting more entrepreneurial folks who have been excited to expand on things they learned in our programs, with one coming regularly to use equipment as she starts her business and slowly acquires the tools she needs herself!

Museum Services

Exhibits

Boys and Girls Club Art Show: The boys and girls club had their first annual show at the Rawlings library that featured over 100 pieces by local youth. The reception took place on October 14th and many of the BGC branches brought their students to view their work. Many students smiled with pride to see their art. The reception even featured a mandolin player that brightened the kids' days. Throughout the show, the community informed me of how inspired they were by the kids' art and couldn't believe how creative our community was.

Programs

October 8 - Braids and Tradition: This multigenerational program was put on to support activities around Hispanic Heritage Month. Through this program, grandmothers, mothers, and daughters were able to learn about Oaxacan braiding while facilitating open conversations about traditions in their family's lives.

October 8 & 25 - Leather Basics: Sonya, our new facilitator, has forged amazing connections with our patrons. Every class she held, she filled with patrons of all ages. One of the best parts of her classes is that she builds skills in her patrons. Once they attend one class, they are able to attend the next class with more and more vocabulary and expertise.

October 9 - Bootiful Bookcraft: This program was in partnership with Adult Services and encouraged patrons to find beautiful ways to create their TBR lists. The first half of the class, patrons were encouraged to learn about the library's databases, specifically novelist.

October 21 - Villa Bella Expeditionary 3rd Grade: This group of students came to the library to learn about various challenges found in learning. During my tour of the building and InfoZone, students asked many questions about how the library worked. Their favorites were definitely exploring the AMH room and watching historic TV moments.

October 23 - Victorian Hair Art: This program told the story of how historically, people without money would create displays to remember their loved ones with their loved one's hair. While disgusted at the thought, patrons used faux hair to learn the challenging art of creating hair flowers. While we faced a few bumps in this activity, many patrons worked hard to perfect their pieces and left with beautiful displays. They even went home to try and make more.

Outreach/Professional Development

October 1 - El Pomar Conference: El Pomar is the organization that provided me with the opportunity and scholarship to attend Leadership Pueblo earlier this year. At the conference, I volunteered and welcomed guests from all over Southern Colorado. My main takeaways from this conference were about Al in leadership. The keynote emphasized how Al is every changing and to grow and be an effective leader in non-profits, it is essential for staff to understand how to prompt Al. It is projected that staff who don't learn Al now, will not grow in comparison to those that do.

October 22 - History Colorado/Ute STEM Exhibit: On this day, I picked up the Ute STEM exhibit to be put up at the Greenhorn Valley branch at the beginning of

November. While there I was welcomed by the History Colorado staff and talked about upcoming changes to their exhibit spaces. They informed me that for next year's 150/250 celebration that they would be producing a traveling exhibit that we would be able to print off and use for free.

Circulation Services

As we do every year, we celebrated the spooky season in fine style with decorations, costumes, and handing out candy as a support to the costume parade! We love Halloween and Dia de los Muertos in ELD and deeply appreciate supporting the celebrations at Rawlings. We also hosted a polling place here for the first time as a department and have a new appreciation for the work that goes into organizing and controlling an election! We also made new friends and connections with our polling place staff.

User Services

YOUTH PROGRAMS:

Family Program:

Homeschool: Radical Reptiles: Nature's Educators visited the library for a fun and informative program about reptiles for Homeschool families.



Tween/ Teen:

Curious and Creepy Creatures program brought in 27 in attendance. Participants could create eerie crafts like a monster portrait or a DIY spooky wreath.

Pictured below: A group of tweens with Program and Outreach Specialist Natalie showing them how to make a spooky ghost in a jar.



Big Events:

Black Light Dance Party: We had two dance parties, a preschool and an after-hours all ages. DJ Benjamin K, formerly from Pueblo, came to us from San Francisco! Dancing, glow sticks, photo booth, and snacks were a big hit. The all ages event even had a balloon drop, complete with glow-in-the-dark balloons.









Trick-or-Treat Parade: Families visited the library on Halloween to hear a "spooky" story and join a parade to show off their costumes. Library staff from across various Rawlings library departments



Pictured Above: Here to Help volunteers with staff holding a tray of sugar skulls and all 100 kits.)

Here to Help volunteered 2 hours to the USD department helping make 380 sugar skulls and putting together 100 kits for our Dia de los Muertos program

ADULT PROGRAMS:

Technology Support and Services - The Adelante Digital Navigator, Juliann, continued to join the Adult Services Team in covering the Open Lab on Tuesdays from 3-5pm. Attendance is consistently about 5 people who need help with things from HOOPLA to using MS Office to create resumes and cover letters. We are excited to welcome a new Program and Outreach Specialist - Technology on November 1st - Daniel Vigil, CSR from Giodone, will be joining the Adult Services team!



Reference Services:

Pictured Left: Orange chairs in the makerspace with a group of adults sitting at a table in the Makerspace all doing a craft.

In October, in collaboration with the Museum Services Administrator, the Reference Librarian presented information about the database, NoveList. She demonstrated how to access and use the database to find

information about the books that they are reading, want to read, and how to use that information to find their next read. The Reference Librarian also gave information about junk journaling and using junk journaling as a way to track your reading. The Reference Librarian will be launching a new Book Recommendation service that is available on the PCCLD website now! This includes personalized book recommendations based on a questionnaire that patrons can fill out online.

Library to You and Aging Adult Programming



A group of adults watch and listen to a violinist at the Stradivarius of the West presentation.

The program was very well received. One participant gave this feedback: The BEST presentation/lecture about Music I have ever heard. Loooooved it.

OUTREACH:



Pictured above: A table with a navy-blue table cloth with the PCCLD logo on it. On the table there is a sign that says "The Reference Librarian is IN", and there is a laptop setup along with other flyers and promotional materials. On the right side of the table is another pop-up stand where PCCLD flyers are being displayed.

The Reference Librarian attended the Celebration of Self-Reliance at the Center Toward Self Reliance. This outreach event was perfect for promoting APR Kick-Off, AS

programs, making new library cards, and answering reference questions including one interesting question about how to access books that are in the public domain.



Pictured above: The Youth Services Manager (Rachel) presenting in front of a projector screen titled "Books in the Park"

The Youth Services Manager (Rachel) was invited to present at the State Libraries Youth Services Workshop at High Plains Library in Peyton Colorado.

Facilities

Work Order Statistics

• 524 Work Orders Completed

<u>Giodone</u>

- Mowed field.
- Replaced dishwasher.

Greenhorn

Mowed field.

Lucero

- Supported remodel.
- Installed planters

Pueblo West

- Mowed field.
- Rebuilt hot water recirculation pump.
- Repaired broken window.
- Repaired AHU #2.
- Repaired glycol feeder.

Rawlings

• Upgraded lighting in misc. areas.

- Supported Black Tie Ball.
- Supported all staff day.
- Repaired 2nd floor men's restroom drains.
- Repaired 1st floor women's restroom ceiling.
- Setup cubicles in Finance department.
- Cleaned windows and ledges.
- Repaired drain in Executive Director's bathroom.
- Repaired damaged walls in the Friends of the Library meeting room.
- Set up new cubicle area in 2nd floor staff offices.

Library at the YMCA

Upgraded lighting.

Other projects/duties - District

- Winterized sprinkler systems.
- Repaired and readied tractor for winter operation.
- Supported multiple events.
- Repaired courier van.

Volunteer Hours

PCCLD Volunteer estimated hours for the month of October.

ADULTS	125.00 HOURS
TEENS	5.25 HOURS
BOOKS AGAIN	1335.16 HOURS
BOD TRUSTEES	20.00 HOURS

TOTAL HOURS 1485.41 HOURS

VALUE OF VOLUNTEER HOURS \$49,746.38

Thank You Messages

Rawlings Library

Local History and Genealogy

Tabitha Davis – LHG Assistant

-Hi Tabitha, Thank you so much! I want to say this is a great service you and the library do for us. Take care, Mark

- -Tabitha, Thank you so much! I really appreciate it! I haven't seen you for a while. Thanks again for everything you've done for me. Ray
- -Thank you so very much Tabitha! This has been very helpful. Regards, Jeanette Hillblom

Respectfully submitted, Sherri Baca Executive Director