

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
WORK SESSION MINUTES**
Immediately following the Special Meeting, Tuesday, September 16, 2025
*This meeting was conducted at the
Barkman Library – 1300 Jerry Murphy Rd. – Pueblo, CO*

I. CALL TO ORDER AND ROLL CALL

Ms. Macias called the meeting to order at 3:30 p.m. and Rose Jubert conducted roll call.

Board Members Present:

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Iris Clark
- Jessi Ones
- Jeffrey DeHerrera

Board Members Not Present:

- Stephanie Garcia
- Doreen Martinez

Attorney Present:

- Bart Miller – Collins, Cole, Winn, & Ulmer

Staff & Guests Present:

- Sherri Baca, Executive Director
- Amy Nelson, Associate Director of Public Services
- Jill Kleven, Director of Technical Services
- Terri Daly, Director of Human Resources
- Thomas Defrates, Director of IT
- Alicia Griebel, Barkman Library Manager
- Victor Rosario, IT Help Desk
- Rose Jubert, Secretary to the Board of Trustees

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

There were no corrections or modifications to the agenda.

III. REPORTS

A. Executive Director Report

1. Barkman Library – Update

OVERVIEW: Alicia Griebel, Barkman Library Manager, provided an update.

The Barkman Library Branch has been open a year and a half since the renovation, noting new

workflows and patron rhythms. Ms. Griebel highlighted the success of the summer reading program, including the creation of new 3-D medals for participants. The program saw an increase in participation from 946 in 2024 to 1259 in 2025.

The new 3-D printer has been a success with one patron even requesting a part for the faucet. The branch has created an Idea Forge group that meets on Wednesdays three times a month and focuses on the maker space area where they can participate in crafts for a STEM program.

There has been positive feedback from the community with regard to the outreach programs that are offered.

The branch has welcomed a new team member, Nick Naranjo, Customer Service Representative, Level 2.

B. Friends of the Library Report

The next report will be provided at the October trustee work session.

C. Quarterly Foundation Report

The next report will be provided at the December trustee work session.

IV. DISCUSSION ITEMS

1. Intergovernmental Agreement for 2025 Nov Coordinated Election

OVERVIEW: The IGA was discussed.

An update on the agreement with the election's office was provided, noting that it had undergone legal review and finalization. The Rawlings Library will be used as an election polling location, this agreement will be reviewed for a multi-year agreement in the future. The adjustment to Section 6 Item C regarding IT network access and cybersecurity was explained.

2. Beulah Satellite Update

OVERVIEW: An update on the Beulah Satellite library was provided.

A brief history of the satellite library and the changes made post-covid was provided.

A community engagement project was conducted in 2022 to identify service needs and improve the library's offerings. The highlights included refreshing the collection, improving community awareness, and adding new staffing and programs. The data presented on the circulation and visitation of the satellite showed, since the expanded hours was instituted, that the most activity occurs during school hours. Therefore, we are changing to an operating plan that is similar to our previous service model for the satellite. The future goals include added participation in community events and the addition of after school programs.

V. ADJOURNMENT

The meeting adjourned at 3:59pm.

The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, September 25, 2025 at the Rawlings Library - Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO.