

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
BOARD MEETING AGENDA
5:30pm, Thursday, August 28, 2025
This meeting will be conducted at the
Rawlings Library, 100 E. Abriendo Ave., Pueblo CO. – Ryals Event Space

I. CALL TO ORDER AND ROLL CALL:

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Iris Clark
- Jeffrey DeHerrera
- Stephanie Garcia
- Jessi Ones
- Doreen Martinez

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. CONSENT AGENDA (estimated time: 5 minutes)

RECOMMENDED ACTION: That the Library Board of Trustees approve the consent agenda.

IV. EXECUTIVE SESSION (estimated time: 30 minutes)

OVERVIEW: The Board of Trustees will conduct an executive session pursuant to section 24-6-402(4)(b), Colorado Revised Statutes, for a conference with PCCLD's attorneys to receive legal advice on specific legal questions relating to the status of the Rawlings Library parking lot drainage matter.

V. REPORTS

A. Executive Director Report (estimated time: 15 minutes)

B. Attorney Report (estimated time: 5 minutes)

C. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the July 2025 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the July 2025 Employment Changes as contained in the Board materials.

D. Financial Report (estimated time: 10 minutes)

OVERVIEW: Bri Reyes, Chief Financial Officer, will review a report on the July 2025 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the July 2025 bills and accept the July 2025 fund statements as contained in the Board materials.

VI. BOARD COMMENT (estimated time: 5 minutes)

VII. PUBLIC COMMENT (estimated time: 5 minutes)

VIII. OLD BUSINESS (estimated time: 0 minutes)

IX. NEW BUSINESS

A. Announcements (estimated time: 5 minutes)

1. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, September 16, 2025 at the Barkman Library – 1300 Jerry Murphy Road – Pueblo.

The time and date for the next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, September 25, 2025 at the Rawlings Library 100 E. Abriendo Avenue

B. Discussion/Action Items

1. **Asset Disposal** (estimated time: 5 minutes)

OVERVIEW: A presentation was made to the Trustees regarding the disposal of IT equipment.

RECOMMENDED ACTION: That the Trustees approve the request.

2. **Erate RFP Procurement** (estimated time: 5 minutes)

OVERVIEW: The board heard a recommendation at their July work session to award Sanity Solutions the contract for the Intrusion Detection Systems (IDS) as a cost not to exceed \$128, 645.

RECOMMENDED ACTION: That the Trustees award the contract as discussed.

3. **Colorado Special Districts Property & Liability Pool Board Appointment** (estimated time: 5 minutes)

OVERVIEW: A presentation was made to the Trustees regarding the reappointment of Sherri Baca for another 2-year term.

RECOMMENDED ACTION: That the Trustees approve the reappointment.

4. **Intergovernmental Agreement – 2025 November Coordinated Election** (estimated time: 5 minutes)

OVERVIEW: A presentation was made to the Trustees regarding the approval of an agreement with the Pueblo County Clerk and Recorder's office.

RECOMMENDED ACTION: That the Trustees approve the agreement.

X. ADJOURNMENT

Estimated total meeting time: 1 hour and 45 minutes

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES

BOARD MEETING CONSENT AGENDA

5:30pm, Thursday, August 28, 2025

This meeting will be conducted at the

Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO

1. Approval of Minutes

OVERVIEW: Minutes of the Library Board of Trustee work session held on July 15, 2025 and the Library Board of Trustee meeting held on July 24, 2025 were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on July 15, 2025, and July 24, 2025, respectively.

2. Library Policy Updates

OVERVIEW: A report and recommendation from the Legislative & Government Committee was provided regarding the following policy updates. The policies were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the trustees approve the policies as presented.

- A. 02.02.01 EEO**
- B. 02.02.01.01 ADA and Religious Accommodation**
- C. 02.02.01.03 EEO Harassment**
- D. 02.02.01.04 Sexual Harassment**
- E. 02.02.01.05 Reporting Harassment**
- F. 02.05.06 Timekeeping**
- G. 02.09.01 Safety & Security/Work Related Injuries & Illnesses**
- H. 02.09.11 Visitors in the Workplace**
- I. 03.05.05 Law Enforcement Requests for Patron and Staff Information**
- J. 03.02.02 Confidentiality of Customer Records**
- K. 03.02.03 Personal Identifying Information**
- L. 04.01.04 Expense Reimbursement and Travel**