

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
BOARD MEETING AGENDA
5:30pm, Thursday, July 24, 2025
This meeting will be conducted at the
Rawlings Library, 100 E. Abriendo Ave., Pueblo CO. – Ryals Event Space

I. CALL TO ORDER AND ROLL CALL:

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Iris Clark
- Jeffrey DeHerrera
- Stephanie Garcia
- Jessi Ones
- Doreen Martinez

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. CONSENT AGENDA (estimated time: 5 minutes)

RECOMMENDED ACTION: That the Library Board of Trustees approve the consent agenda.

IV. REPORTS

A. Executive Director Report (estimated time: 30 minutes)

1. Pueblo Library Café Update
2. New Employee Recognition Program

B. Attorney Report (estimated time: 5 minutes)

C. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the June 2025 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the June 2025 Employment Changes as contained in the Board materials.

D. Financial Report (estimated time: 10 minutes)

OVERVIEW: Bri Reyes, Chief Financial Officer, will review a report on the June 2025 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the June 2025 bills and accept the June 2025 fund statements as contained in the Board materials.

V. BOARD COMMENT (estimated time: 5 minutes)

VI. PUBLIC COMMENT (estimated time: 5 minutes)

VII. OLD BUSINESS (estimated time: 0 minutes)

VIII. NEW BUSINESS

A. Announcements (estimated time: 5 minutes)

1. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, August 19, 2025 at the Pueblo West Library – 298 S. Joe Martinez Blvd. – Pueblo West. The time and date for the next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, August 28, 2025 at the Rawlings Library 100 E. Abriendo Avenue
2. The Legislative and Government Committee is scheduled to meet virtually, Wednesday, August 6, 2025 from 3:30pm – 5:00pm. Those on the committee include: Stephanie Garcia, Trisha Macias, and Doreen Martinez.

B. Discussion/Action Items

1. **IT Erate Procurement** (estimated time: 5 minutes)
OVERVIEW: A presentation was made to the Trustees regarding the selection of a vendor, Highpoint, for the installation of an endpoint and server antivirus.
RECOMMENDED ACTION: That the Trustees approve the vendor selection and the installation at a cost not to exceed \$35,519.00 over a three-year period.
2. **Pueblo Library Foundation Board of Directors – Board Appointment** (estimated time: 5 minutes)
OVERVIEW: The board heard a recommendation at their July work session to appoint Laura Solano to the Pueblo Library Foundation Board of Directors.
RECOMMENDED ACTION: That the Trustees appoint Ms. Solano to the Library Foundation Board for a three-year term.

IX. ADJOURNMENT

Estimated total meeting time: 1 hour 20 minutes

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BOARD MEETING CONSENT AGENDA

5:30pm, Thursday, July 24, 2025

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Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO

1. Approval of Minutes

OVERVIEW: Minutes of the Library Board of Trustee work session held on June 17, 2025 and the Library Board of Trustee meeting held on June 24, 2025 were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on June 17, 2025, and June 24, 2025, respectively.

2. Library Policy Updates

OVERVIEW: A report and recommendation from the Legislative & Government Committee was provided regarding the following policy updates. The policies were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the trustees approve the policies as presented.

A. 02.06.01 Holidays

B. 02.06.06 Colorado Paid Family and Medical Leave

C. 03.04.01 Customer Information Services