

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
WORK SESSION MINUTES**

2:00pm, Tuesday, May 13, 2025

This meeting was conducted at the Giodone Library – 24655 U.S. Hwy. 50 E – Pueblo, CO

I. CALL TO ORDER AND ROLL CALL

Ms. Macias called the meeting to order at 2:00 p.m. and Rose Jubert conducted roll call.

Board Members Present:

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Jeffrey DeHerrera
- Iris Clark
- Jessi Ones
- Stephanie Garcia

Board Members Not Present:

- Doreen Martinez

Attorney Present:

- Bart Miller – Collins, Cole, Winn, & Ulmer

Staff & Guests Present:

- Sherri Baca, Executive Director
- Amy Nelson, Associate Director of Public Services
- Nick Potter, Executive Director of the Pueblo Library Foundation & Strategic Initiatives
- Bri Reyes, Chief Financial Officer
- Jill Kleven, Director of Technical Services
- Terri Daly, Director of Human Resources
- Kayci Barnett, Branch Manager – Giodone Library
- Jose Beltran, IT Specialist
- Rose Jubert, Secretary to the Board of Trustees

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

There were no corrections or modifications to the agenda.

III. REPORTS

A. Executive Director Report

1. Giodone Library – Update

OVERVIEW: Kayci Barnett, Giodone Branch Manager, provided an update.

Updates were shared on the Giodone Library's 2025 goals, including new strategies for circulation, outreach opportunities, and partnership strengthening.

Implementation of new strategies for circulation included changing magazine displays and integrating audio books with print books. New outreach opportunities with Fulton Heights Charter Academy included donation of books from PCCLD's books ala cart program to the school so they could start their own library. The library partnered with the

Local History and Genealogy department and Palmer Land Trust to show the movie Marisol, Looking at the Sun. The movie was a portrait of a rural farming community in Pueblo, Colorado that fought to protect their water and land, and in turn, their culture and livelihood. Other outreach activities included story times at Ascension and Thatcher preschools.

Staff participation in professional development opportunities was discussed. Staff members were highlighted for their participation in the CALCON State Library Conference and their participation in several district committees and other available trainings.

The new onboarding series for new employees was reviewed.

2.Certificate of Achievement

OVERVIEW: Sherri Baca, Executive Director acknowledged the PCCLD finance department for receiving a Certificate of Achievement in Financial Reporting for the 2023 comprehensive financial report.

This award is the highest award in the area of governmental accounting. Its attainment represents a significant accomplishment. All finance staff were praised for their part in helping to achieved this award.

B. Friends of the Library Report

The Books by the Bag bookstore sale netted \$6,000. The sale was a big success. New marketing strategies were used for the sale that focused on targeted marketing. The budget plan and its approval will be discussed at the next Friends meeting.

C. Quarterly Foundation Report

The next report will be presented at the June Board Work Session.

IV. DISCUSSION ITEMS

1. Dillon Urban Renewal Area TIF Agreement

OVERVIEW: Sherri Baca, Executive Director, provided an update on this project.

The report was a follow up to a previous meeting report. The last discussion offered comments about the opportunity to share in TIF dollars that could happen with this urban renewal area. Bart Miller, PCCLD attorney, checked in with PURA's attorney and a they added a paragraph to the agreement that allowed for a similar kind of arrangement that PCCLD had with a previous TIF agreement. This added paragraph would entitle the library district to share in residual revenues after the completion of the urban renewal area project expenses.

It was asked that this item be put onto the next agenda for approval.

2. Culture Initiative Update

OVERVIEW: An update was provided.

The brand and logo for the culture initiative was reviewed along with the tag line. The vision statement was read and one of the trustees thought it should be a community wide vision.

The Culture Committee representatives were announced, they meeting bi-monthly to monitor progress on culture work, share information, set action plans, and debrief. The committee's accomplishments from July 2024 – current were shared.

Currently the committee is working on a new plan to recognize employees and replace the current Working in the Zone employee recognition program. Target date for completion of the new program is mid to late June 2025.

It was shared that one third of the 2025 annual plan goals are culture-related, those goals were reviewed.

3. Lucero Library Budget Update

OVERVIEW: An update on the budget and fundraising was provided.

An update on the Lucero Library budget was provided detailing the project budget and current expenditures. Also discussed was the fundraising progress, including signed pledges and pending requests for naming rights. The fundraising cash flow was showing a slight shortage but that is expected to be covered by interest income, non-spending and the library asset replacement plan.

The timeline for moving back into the Lucero Library was reviewed with a soft opening scheduled for September 2025. Discussions are underway for the grand opening week, the first week in October 2025.

4. Rawlings Self Checks

OVERVIEW: A cost update was provided.

The need to approve additional costs for two credit card readers for the self-check machines for the Rawlings library were discussed. The additional cost was not included in the initial \$37,600 price. The additional cost totaled \$4,639. The communication error that led to the additional costs was explained, emphasizing the need for approval to comply with procurement policies. It was requested that this item be moved to the next board agenda for approval.

V. ADJOURNMENT

The meeting was adjourned at 3:26pm

The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, May 22, 2025 at the Rawlings Library Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO.