

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
BOARD MEETING AGENDA
5:30pm, Thursday, April 24, 2025
This meeting will be conducted at the
Rawlings Library, 100 E. Abriendo Ave., Pueblo CO. – Ryals Event Space

I. CALL TO ORDER AND ROLL CALL:

Iris Clark	Jeffrey DeHerrera	Stephanie Garcia	Jessi Ones
Trisha Macias	Doreen Martinez	Fredrick Quintana	

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. CONSENT AGENDA (estimated time: 5 minutes)

RECOMMENDED ACTION: That the Library Board of Trustees approve the consent agenda.

IV. REPORTS

A. Executive Director Report (estimated total time: 20 minutes)

1.2025 Annual Plan Update (estimated time: 5 minutes)

OVERVIEW: Sherri Baca, will provide an update.

2. Pay for Performance (estimated time:15 minutes)

OVERVIEW: Terri Daly, Director of Human Resources, will provide a summary of the Pay for Performance process.

B. Attorney Report (estimated time: 5 minutes)

C. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the March 2025 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the March 2025 Employment Changes as contained in the Board materials.

D. Financial Report (estimated time: 10 minutes)

OVERVIEW: Bri Reyes, Chief Financial Officer, will review a report on the March 2025 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the March 2025 bills and accept the March 2025 fund statements as contained in the Board materials.

V. BOARD COMMENT (estimated time: 5 minutes)

VI. PUBLIC COMMENT (estimated time: 5 minutes)

VII. OLD BUSINESS (estimated time: 0 minutes)

VIII. NEW BUSINESS

A. Announcements (estimated time: 5 minutes)

1. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, May 13, 2025 at the Giodone Library – 24655 US HWY 50 E. The time and date for the next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, May 22, 2025 at the Rawlings Library 100 E. Abriendo Ave.

B. Discussion/Action Items

1. **Pueblo West Library Roof Replacement Procurement** (estimated time: 5 minutes)
OVERVIEW: A presentation was made to the Trustees regarding the procurement of a vendor, Tiley Roofing, for a full replacement of the Pueblo West Library roof at a cost not to exceed \$374,328.
RECOMMENDED ACTION: That the Trustees approve the full roof replacement at a cost not to exceed \$374,328.
2. **Facilities Use Agreement – Pueblo Housing Authority** (estimated time: 5 minutes)
OVERVIEW: A presentation was made to the Trustees regarding a facility use agreement between Pueblo City County Library District and Pueblo Housing Authority.
RECOMMENDED ACTION: That the Trustees approve the agreement.
3. **Contract Award Changes for Lucero Library Furniture Procurement** (estimated time: 5 minutes)
OVERVIEW: The Trustees approved the purchase of furniture for the Lucero Library at a cost not to exceed \$167,537.65 at their March board meeting. Due to additional tariff charges and price adjustments the following vendors have increased their costs:
Contract Furnishings \$1,320.16, Indoff \$484.48, RMRM \$363.89.
The total increase amount = \$2,168.53.
RECOMMENDED ACTION: That the Board of Trustees authorize the additional purchase cost.
4. **Pueblo Library Foundation Board of Directors – Board Appointment** (estimated time: 5 minutes)
OVERVIEW: The board heard a recommendation at their April work session to appoint Michelle Chostner to the Pueblo Library Foundation Board of Directors.
RECOMMENDED ACTION: That the Trustees appoint Michelle Chostner to the Library Foundation Board for a three-year term.
5. **Executive Session** (estimated time: 30 minutes)
OVERVIEW: Under section 24-6-402(4)(e), Colorado Revised Statutes, the Board of Trustees will conduct an executive session for purposes of determining positions relative to matters subject to negotiation, developing strategy for negotiations, and instructing negotiators on the draft TIF Agreement with PURA for the Dillon Drive Urban Renewal Plan.

IX. ADJOURNMENT

Estimated total meeting time: 1 hour and 45 minutes

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES

BOARD MEETING CONSENT AGENDA

5:30pm, Thursday, April 24, 2025

This meeting will be conducted at the

Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO

1. Approval of Minutes

OVERVIEW: Minutes of the Library Board of Trustee work session held on March 18, 2025 and the Library Board of Trustee meeting held on March 27, 2025 were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on March 18, 2025, and March 27, 2025, respectively.

2. Library Policy Updates

OVERVIEW: A report and recommendation from the Legislative & Government Committee was provided regarding the following policy updates. The policies were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the trustees approve the policies as presented.

A. 03.02.07 Interlibrary Loans

B. 03.02.08 Copyright and Licensing Agreements