

**PUEBLO CITY-COUNTY LIBRARY DISTRICT**

**COMBINED BALANCE SHEET**

February 28, 2025

<b>Assets</b>	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>General Fixed Assets</b>	<b>General Long-Term Debt</b>	<b>Total</b>
CASH, OPERATING	\$ 207,318	\$ -	\$ -	\$ -	\$ 207,318
CASH, INTEREST BEARING (BSJ)	264,207	-	-	-	264,207
CASH, INTEREST BEARING (C-TRUST)	720,456	3,531,364	-	-	4,251,820
CASH, INTEREST BEARING (C-TRUST RES)	1,253,424	-	-	-	1,253,424
CASH, INTEREST BEARING (CSAFE)	371,530	-	-	-	371,530
CASH, INTEREST BEARING (CSIP)	10,535	-	-	-	10,535
INVESTMENTS	-	-	-	-	-
PROPERTY TAX RECEIVABLE	-	-	-	-	-
ACCOUNTS RECEIVABLE	223	-	-	-	223
DUE TO/FROM CAP PROJECTS FUND	-	-	-	-	-
DUE TO/FROM GENERAL FUND	(8,388)	8,388	-	-	-
PREPAID SERVICES	12,283	-	-	-	12,283
PREPAID RENT	2,000	-	-	-	2,000
PREPAID INSURANCE	-	-	-	-	-
COMPENSATED ABSENCES	-	-	-	388,797	388,797
COPS - BUILDING PROJECTS	-	-	-	11,490,000	11,490,000
LOAN RECEIVABLE	-	-	-	-	-
LAND	-	-	2,216,490	-	2,216,490
ART & COLLECTIBLES	-	-	117,276	-	117,276
BUILDINGS AND IMPROVEMENTS	-	-	47,228,500	-	47,228,500
FURNITURE, FIXTURES AND EQUIP.	-	-	1,663,225	-	1,663,225
COMPUTER HARDWARE & SOFTWARE	-	-	2,880,892	-	2,880,892
BOOKS & AV MATERIALS	-	-	5,226,901	-	5,226,901
ACCUMULATED DEPRECIATION	-	-	(19,180,182)	-	(19,180,182)
<b>Total Assets</b>	<b>\$ 2,833,588</b>	<b>\$ 3,539,752</b>	<b>\$ 40,153,102</b>	<b>\$ 11,878,797</b>	<b>\$ 58,405,239</b>
<b>Liabilities</b>					
ACCRUED PAYROLL/ACCTS PAYABLE	\$ 1,867	\$ -	\$ -	\$ -	\$ 1,867
ACCOUNTS PAYABLE (VACATION)	-	-	-	332,305	332,305
ACCOUNTS PAYABLE (BENEFITS)	17,344	-	-	56,492	73,836
RETAINAGE PAYABLE	-	5,569	-	-	5,569
TAXES PAYABLE	-	-	-	-	-
CAPITAL PROJECT EXPENSES PAYABLE	(5,909)	-	-	-	(5,909)
DEFERRED REVENUE	251,400	-	-	-	251,400
<b>Total Liabilities</b>	<b>\$ 264,702</b>	<b>\$ 5,569</b>	<b>\$ -</b>	<b>\$ 388,797</b>	<b>\$ 659,068</b>
<b>Fund Equity</b>					
LONG TERM OBLIGATIONS-BLDGS	\$ -	\$ -	\$ -	\$ 11,490,000	\$ 11,490,000
INV. IN GENERAL FIXED ASSETS	-	-	40,153,102	-	40,153,102
FUND BALANCE	4,451,413	1,082,748	-	-	5,534,161
LIBRARY REPLACEMENT PLAN	-	2,607,034	-	-	2,607,034
EMERGENCY RESERVE	418,000	-	-	-	418,000
NONEXPENDABLE	3,000	-	-	-	3,000
Revenue over (under) Expenditures	(2,303,526)	(155,599)	-	-	(2,459,125)
<b>Total Fund Equity</b>	<b>\$ 2,568,887</b>	<b>\$ 3,534,183</b>	<b>\$ 40,153,102</b>	<b>\$ 11,490,000</b>	<b>\$ 57,746,172</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 2,833,588</b>	<b>\$ 3,539,752</b>	<b>\$ 40,153,102</b>	<b>\$ 11,878,797</b>	<b>\$ 58,405,240</b>

PUEBLO CITY-COUNTY LIBRARY DISTRICT  
GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE PERIOD ENDING FEBRUARY 28, 2025

	<u>Current Month</u>	<u>Year to Date Spent/ Collected</u>	<u>Annual Budget</u>	<u>Variance</u>	<u>% spent/ collected</u>
<b>REVENUES</b>					
Property Tax	\$ 53,372	\$ 53,372	\$ 14,146,123	\$ 14,092,751	0%
Property Tax Backfill	-	-	-	-	-
Specific Ownership Tax	111,942	111,942	1,110,000	998,058	10%
Contracts, Grants	100,714	130,854	4,733,108	4,602,254	3%
Interest Income	9,921	22,147	90,000	67,853	25%
Fees	3,477	6,025	18,000	11,975	33%
Photocopier Income	3,304	6,039	34,000	27,961	18%
Café Sales	4,122	12,086	12,000	(86)	101%
Miscellaneous Sales	1,478	2,684	28,000	25,316	10%
<b>TOTAL REVENUES</b>	<u>\$ 288,330</u>	<u>\$ 345,149</u>	<u>\$ 20,171,231</u>	<u>\$ 19,826,082</u>	<u>2%</u>
<b>EXPENDITURES - Personnel</b>					
Salaries	\$ 476,573	\$ 1,178,711	\$ 6,396,094	\$ 5,217,383	18%
PERA	68,423	169,727	947,262	777,535	18%
Workers Compensation	3,329	6,657	31,283	24,626	21%
Employee Insurance	69,911	203,944	814,012	610,068	25%
Unemployment Compensation	886	2,217	19,188	16,971	12%
Medicare Trust	6,531	16,335	92,743	76,408	18%
Employee Relations	8,654	8,879	62,400	53,521	14%
Employee Training	695	9,660	115,475	105,815	8%
<b>TOTAL PERSONNEL</b>	<u>\$ 635,002</u>	<u>\$ 1,596,130</u>	<u>\$ 8,478,457</u>	<u>\$ 6,882,327</u>	<u>19%</u>
<b>EXPENDITURES - Materials</b>					
Books	\$ 16,911	\$ 27,879	\$ 399,000	\$ 371,121	7%
Audio-Visual Materials	7,291	10,475	166,000	155,525	6%
Periodicals	4,562	16,337	45,000	28,663	36%
Digital Materials	81,270	209,684	1,106,513	896,829	19%
Library Programs	7,884	24,391	4,503,585	4,479,194	1%
Processing Supplies/Services	3,382	28,058	110,500	82,442	25%
<b>TOTAL MATERIALS</b>	<u>\$ 121,300</u>	<u>\$ 316,824</u>	<u>\$ 6,330,598</u>	<u>\$ 6,013,774</u>	<u>5%</u>
<b>EXPENDITURES - Facilities</b>					
Utilities	\$ 13,715	\$ 16,033	\$ 529,644	\$ 513,611	3%
Vehicle Maintenance	1,425	1,784	20,000	18,216	9%
Building Maintenance	42,256	85,541	485,951	400,410	18%
Rent	2,969	5,656	34,232	28,576	17%
Lease/Purchase of Buildings	-	-	1,250,413	1,250,413	0%
Insurance	-	203,774	204,496	722	100%
Friends Expenditures	1,326	1,326	20,000	18,674	7%
<b>TOTAL FACILITIES</b>	<u>\$ 61,691</u>	<u>\$ 314,114</u>	<u>\$ 2,544,736</u>	<u>\$ 2,230,622</u>	<u>12%</u>
<b>EXPENDITURES - Operating</b>					
Contract Services	\$ 36,079	\$ 155,067	\$ 533,371	\$ 378,304	29%
County Treasurer's Fee	801	801	212,192	211,391	0%
Community Relations	2,296	2,796	36,200	33,404	8%
Professional Memberships	8,090	12,167	17,335	5,168	70%
Office Supplies	4,066	4,521	56,064	51,543	8%

Photocopier Expense	1,005	1,716	32,392	30,676	5%
Courier Services	-	-	1,300	1,300	0%
Café Services	6,992	9,330	92,411	83,081	10%
Postage & Freight	2,247	3,081	46,000	42,919	7%
Nesbitt Activities	222	137	3,545	3,408	4%
Chamberlain	-	-	10,000	10,000	0%
<b>TOTAL OPERATING</b>	<b>\$ 61,798</b>	<b>\$ 189,616</b>	<b>\$ 1,040,810</b>	<b>\$ 851,194</b>	<b>18%</b>
<b>EXPENDITURES - Info. Technology</b>					
Telecommunications	\$ 29,518	\$ 35,570	\$ 565,711	\$ 530,141	6%
Harware Repair & Maintenance	-	413	12,000	11,587	3%
Technology Supplies	9,489	11,565	37,000	25,435	31%
Technology Contract Services	421	184,447	403,387	218,940	46%
<b>TOTAL INFO TECHNOLOGY</b>	<b>\$ 39,428</b>	<b>\$ 231,995</b>	<b>\$ 1,018,098</b>	<b>\$ 786,103</b>	<b>23%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 919,219</b>	<b>\$ 2,648,679</b>	<b>\$ 19,412,699</b>	<b>\$ 16,764,020</b>	<b>14%</b>
Revenue over/(under) Expenditures	\$ (630,889)	\$ (2,303,530)	\$ 758,532	\$ 3,062,062	
<b>OTHER FINANCING SOURCES</b>					
Transfer In/(Out) Capital Fund	\$ -	\$ -	\$ (2,162,335)	\$ (2,162,335)	0%
<b>Total Revenue Over/(Under) Expenditures</b>	<b>\$ (630,889)</b>	<b>\$ (2,303,530)</b>	<b>\$ (1,403,803)</b>	<b>\$ 899,727</b>	

PUEBLO CITY-COUNTY LIBRARY DISTRICT  
CAPITAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE PERIOD ENDING FEBRUARY 28, 2025

	Current Month	Year to Date Spent/ Collected	Annual Budget	Variance	% spent/ collected
<b>REVENUES</b>					
Interest Income	\$ 13,416	\$ 31,059	\$ 100,000	\$ 68,941	31%
Contracts, Grants	-	-	1,010,400	1,010,400	0%
Miscellaneous Revenue	-	-	-	-	0%
<b>TOTAL REVENUES</b>	<b>\$ 13,416</b>	<b>\$ 31,059</b>	<b>\$ 1,110,400</b>	<b>\$ 1,079,341</b>	<b>3%</b>
<b>EXPENDITURES</b>					
Building Equip & Projects	\$ -	\$ -	\$ 88,000	\$ 88,000	0%
Contract Services	-	-	-	-	0%
IT Projects	-	-	-	-	0%
<b>TOTAL BUILDING PROJECTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 88,000</b>	<b>\$ 88,000</b>	<b>0%</b>
<b>EXPENDITURES - Capital Assets</b>					
Building Construction	\$ 185,578	\$ 185,578	\$ 4,244,326	\$ 4,058,748	4%
Information Technology	1,080.00	1,080.00	412,704	411,624	0%
Furniture, Fixtures, Equipment	-	-	81,431	81,431	0%
<b>TOTAL CAPITAL ASSET COST</b>	<b>\$ 186,658</b>	<b>\$ 186,658</b>	<b>\$ 4,738,461</b>	<b>\$ 4,551,803</b>	<b>4%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 186,658</b>	<b>\$ 186,658</b>	<b>\$ 4,826,462</b>	<b>\$ 4,639,804</b>	<b>4%</b>
Revenue Over/(under) Expenditures	\$ (173,242)	\$ (155,599)	\$ (3,716,062)	\$ (3,560,463)	4%
<b>OTHER FINANCING SOURCES</b>					
Transfer In/(Out) General Fund	\$ -	\$ -	\$2,162,335	\$ 2,162,335	0%
<b>Total Revenue Over/(Under) Expenditures</b>	<b>\$ (173,242)</b>	<b>\$ (155,599)</b>	<b>\$ (1,553,727)</b>	<b>\$ (1,398,128)</b>	<b>10%</b>

Check Number	Check Date	Name	Check Amount	Comment
109392	2/6/2025	A&W WINDOW TINT	150.00	WINDOW TINT FOR LH&G
109427	2/13/2025	ACORN PETROLEUM, INC	410.84	VEHICLE FUEL
109487	2/27/2025	ACORN PETROLEUM, INC	474.89	VEHICLE FUEL
109458	2/20/2025	ADAM V. WEIS	1,000.00	DIGITAL MATERIALS
109488	2/27/2025	ADVANTAGE LAWN AND SNOW	3,980.00	SNOW REMOVAL - RA
109393	2/6/2025	AFLAC	583.06	MISC WITHHOLDING
109489	2/27/2025	AFLAC	583.10	MISC WITHHOLDING
109459	2/20/2025	ALEXANDRIA A. ROMERO	665.00	FINANCE CONSULTANT SVCS
109394	2/6/2025	ALL COPY PRODUCTS INC	423.58	POSTAGE METER RENTAL FEE
109490	2/27/2025	APRIL DAWN KNUDSEN	1,360.45	DIGITAL MATERIALS
109395	2/6/2025	AT&T MOBILITY	120.35	TELECOM - IT
109396	2/6/2025	BAKER & TAYLOR	1,614.80	BOOKS
109460	2/20/2025	BAKER & TAYLOR	1,382.90	BOOKS
109491	2/27/2025	BAKER & TAYLOR	3,103.50	BOOKS
109461	2/20/2025	BATTERIES PLUS	790.90	12 VOLT BATTERIES
109428	2/13/2025	BCS PROSOFT, INC	215.00	SAGE CONSULTING SVCS
109462	2/20/2025	BEEES LIGHTING	2,588.20	LIGHTING FOR GHVL
109429	2/13/2025	BLACK HILLS ENERGY	455.79	UTILITIES
109397	2/6/2025	BOARD OF WATER WORKS	219.50	UTILITIES
109430	2/13/2025	BOARD OF WATER WORKS	840.01	UTILITIES
109492	2/27/2025	BOARD OF WATER WORKS	223.98	UTILITIES
109431	2/13/2025	BOOK DEPOT PARTNERSHIP	80.10	BOOKS - ROL PROGRAM
109463	2/20/2025	BOOK DEPOT PARTNERSHIP	1,135.23	BOOKS FOR TEEN PROGRAMS
109493	2/27/2025	BRODART CO.	1,396.77	BOOKS
109494	2/27/2025	BULBS.COM INC	870.00	RESTROOM LIGHTS - RA
109432	2/13/2025	CAMPBELL'S FLOWERS, INC	75.19	EMPLOYEE RELATIONS
109398	2/6/2025	CENTURYLINK	1,244.00	TELECOM - IT
109464	2/20/2025	CHARLES D. JONES CO. INC	36.03	SHOP SUPPLIES - FAC
109399	2/6/2025	CLAIRE SCHAD	100.00	PROGRAM PRESENTER FEE
109400	2/6/2025	CLEVERBRIDGE	131.84	THREE ADD'L LICENSES
109465	2/20/2025	COAST TO COAST COMPUTER PRODU	1,459.45	TECH SUPPLIES - INK
109466	2/20/2025	COLLINS COLE WINN & ULMER, PLLC	6,840.00	CONTRACT ATTORNEY SVCS
109467	2/20/2025	COLORADO ASSOC. OF LIBRARIES	2,500.00	K. BARNETT ANNUAL DUES - CAL
109495	2/27/2025	COLORADO BOILER	3,700.00	BOILER TUNE-UPS - RA & PW
109401	2/6/2025	COLORADO BUILDING MAINTENANCE	11,850.00	CONTRACT CUSTODIAL SVCS
109433	2/13/2025	COLORADO CITY METRO. DISTRICT	97.93	UTILITIES (2024 PORTION)
109496	2/27/2025	COLORADO LIBRARY CONSORTIUM	1,420.08	ANNUAL DATABASE SUBSCRIPTION
109468	2/20/2025	COLORADO NATURAL GAS, INC.	1,643.50	UTILITIES
109402	2/6/2025	COLORADO SECURITY, LLC	6,495.00	GHVL SYSTEM UPGRADE
109403	2/6/2025	COLORADO SPRINGS CLEANING	1,436.22	CUSTODIAL SUPPLIES - RA
109469	2/20/2025	COLORADO SPRINGS CLEANING	991.48	CUSTODIAL SUPPLIES - RA
109497	2/27/2025	COLORADO SPRINGS CLEANING	1,722.07	CUSTODIAL SUPPLIES - GHVL
109434	2/13/2025	COMCAST HOLDING CORPORATION	277.22	ADELANTE GRANT - INTERNET
109435	2/13/2025	CONSENSUS CLOUD SOLUTIONS, INC	229.21	E-FAX SVCS CONTRACT
109498	2/27/2025	D&S PAINT CENTER INC	70.52	PAINT FOR GIO AND GHVL
109470	2/20/2025	DEEP ROCK	89.43	WATER DELIVERY AND RENTAL
109436	2/13/2025	DELL MARKETING L.P.	256.86	TECH SUPPLIES - IT
109404	2/6/2025	EMPLOYERS COUNCIL SERVICES, IN	702.00	OFFICE SUPPLIES - HR
109471	2/20/2025	EMPLOYERS COUNCIL SERVICES, IN	7,350.00	MEMBERSHIP DUES - HR
109405	2/6/2025	FIBER PLATFORM, LLC	5,380.50	TELECOM - IT
109437	2/13/2025	GOBIN'S INC	1,004.95	PHOTOCOPIER - CR
109472	2/20/2025	GOVERNMENT FINANCE OFFICERS A:	150.00	J. WASHBURN ANNUAL MEMB DUES
109406	2/6/2025	GREENHORN VALLEY VIEW	25.00	ANNUAL SUBSCRIPTION
109438	2/13/2025	GROUND ENGINEERING CONSULTAN	1,385.00	LUCERO RENO - MATERIALS TESTING

109439	2/13/2025	GUEST COMMUNICATIONS CORPORA	3,030.96	EMERG PREPAREDNESS BINDERS
109473	2/20/2025	H.W. HOUSTON CONSTRUCTION, LLC	87,121.83	BARKMAN RETAINAGE
109499	2/27/2025	H.W. HOUSTON CONSTRUCTION, LLC	185,139.17	LUCERO RENO - CONSTRUCTION SVC
109474	2/20/2025	HBM ARCHITECTS, LLC	4,501.33	ARCHITECT SVCS - LUCERO
109407	2/6/2025	HEALTHIEST YOU	53.55	HEALTH INSURANCE
109440	2/13/2025	HIGHLINE	101.96	TELECOM - IT
109500	2/27/2025	HOLLAND & HART LLP	3,085.00	CONTRACT ATTORNEY FEES
109408	2/6/2025	INGRAM LIBRARY SERVICES	5,579.11	BOOKS
109441	2/13/2025	INGRAM LIBRARY SERVICES	268.89	BOOKS
109501	2/27/2025	INGRAM LIBRARY SERVICES	536.57	BOOKS
109442	2/13/2025	JONATHAN WADE WILLS	450.00	SNOWPLOW SERVICES - GHVL
109443	2/13/2025	KANOPY INC	1,364.00	DIGITAL MATERIALS
109475	2/20/2025	LIBRARY IDEAS LLC	13.00	DIGITAL MATERIALS
109444	2/13/2025	LITTLE CAESAR'S PIZZA	60.00	PIZZA FOR HARDKNOX PROGRAM
109409	2/6/2025	MIDWEST TAPE	4,517.91	DIGITAL MATERIALS
109445	2/13/2025	MIDWEST TAPE	29,275.88	DIGITAL MATERIALS
109476	2/20/2025	MIDWEST TAPE	3,245.47	DIGITAL MATERIALS
109502	2/27/2025	MIDWEST TAPE	2,636.72	DIGITAL MATERIALS
109426	2/12/2025	MINDY COLLINS	14,418.17	MONTHLY OPERATIONS - CAFE
109410	2/6/2025	MONARCH TECHNOLOGY MANAGEMEN	551.60	WEBSITE SUPPORT SVCS
109411	2/6/2025	MOUNTAIN DISPOSAL, INC	55.00	TRASH REMOVAL SERVICES
109446	2/13/2025	MSP MASTER TENANT I, LLC	55.48	UTILITIES
109503	2/27/2025	NEWSBANK, INC.	138.00	INDIGENOUS LIFE - ANNUAL SUBSCRIP
109477	2/20/2025	OCLC, INC	5,522.39	DIGITAL MATERIALS
109447	2/13/2025	ORGANIZATION FOR EDUCATIONAL T	300.00	ANNUAL MEMBERSHIP
109412	2/6/2025	OVERDRIVE	499.97	DIGITAL MATERIALS
109448	2/13/2025	OVERDRIVE	26,949.71	DIGITAL MATERIALS
109478	2/20/2025	OVERDRIVE	5,987.34	DIGITAL MATERIALS
109504	2/27/2025	OVERDRIVE	2,182.07	DIGITAL MATERIALS
109505	2/27/2025	PINNACOL ASSURANCE	3,329.00	WORKMEN'S COMP INSURANCE
109479	2/20/2025	POLLACK PEACEBUILDING SYSTEMS,	2,995.00	PRESENTER FEE FOR STAFF DAY
109480	2/20/2025	PROFILE EAP	635.00	EAP SERVICES FOR 01/2025
109413	2/6/2025	PUEBLO DEPOT ACTIVITY DEVELOPM	3,830.00	IGLOO RENTS FOR 2025
109414	2/6/2025	PUEBLO WEST METROPOLITAN DISTF	213.77	UTILITIES - 2025 PORTION
109449	2/13/2025	R.J.'S LOCK & KEY	97.00	KEYS FOR OFFICE AND VAN
109415	2/6/2025	RAMPART SUPPLY	2,365.79	EXPANSION TANK - RA
109481	2/20/2025	RAMPART SUPPLY	371.48	MAINTENANCE SUPPLIES - RA
109482	2/20/2025	RANDY FORD	100.00	PAINT CLASS FACILITATOR FEE
109450	2/13/2025	RAPID FIRE PROTECTION, INC	45.00	FIRE ALARM MONITORING - PW
109506	2/27/2025	RMBO, INC	125.29	OIL CHANGE FOR VEHICLE
109483	2/20/2025	ROYAL ELECTRICAL SERVICES, INC	2,762.21	LABOR TO INSTALL TV RECEPTACLE
109507	2/27/2025	ROYAL ELECTRICAL SERVICES, INC	315.00	ELECTRIC SERVICE - LABOR ONLY
109451	2/13/2025	SAGE SOFTWARE INC.	7,191.81	ANNUAL SUBSCRIPTION SVC
109452	2/13/2025	SALIDA CIRCUS OUTREACH FOUNDAT	253.00	DEPOSIT FOR ROL CIRCUS EVENT
109416	2/6/2025	SAN ISABEL ELECTRIC ASSOCIATIO	6,397.26	UTILITIES
109417	2/6/2025	SENSORYEDGE	1,389.85	SUPPLIES FOR CASTLE IN YS
109453	2/13/2025	SHREDAMERICA COLORADO	40.32	SHRED PICKUP SVC AT PW
109418	2/6/2025	ST. CHARLES MESA WATER DIST.	41.32	UTILITIES (2024 PORTION)
109484	2/20/2025	STAPLES BUSINESS ADVANTAGE	1,519.60	40 CASES OF COPY PAPER
109485	2/20/2025	STATE OF COLORADO	80.00	INSPECTION/CERTIFICATE FEES
109419	2/6/2025	SUNCENTRAL LLC	7,519.76	UTILITIES
109486	2/20/2025	THE BUGMAN INC	255.00	PEST CONTROL SERVICES
109508	2/27/2025	THIRDWAY, INC	957.85	TRAVEL REIMB - COLLECTIONS AUDIT
109420	2/6/2025	T-MOBILE USA INC.	6,341.70	HOTSPOTS 2024 PORTION
109421	2/6/2025	TOTAL COMMUNICATION SOLUTIONS	19,970.18	ANNUAL ZOOM PHONE LICENSE 2025
109454	2/13/2025	ULINE, INC	76.72	SIGNS FOR COMM RELATIONS

109455	2/13/2025	UNIQUE MANAGEMENT SERVICES, IN	443.25	COLLECTIONS
109422	2/6/2025	VERIZON COMMUNICATIONS INC.	122.65	VEHICLE GPS MONITORING SVCS
109423	2/6/2025	VERIZON WIRELESS	1,550.32	TELECOM - IT
109424	2/6/2025	WASTE CONNECTIONS OF COLORADO	1,218.53	TRASH REMOVAL SVCS - GIO
109456	2/13/2025	WOODRIVER ENERGY LLC	6,991.00	UTILITIES
109425	2/6/2025	WT COX INFORMATION SERVICES	4,974.01	PERIODICAL SUBSCRIPTIONS
109457	2/13/2025	ZAYO EDUCATION INC.	1,450.00	TELECOM - IT
<b>Total Check Payments:</b>			<b>556,941.18</b>	
E001339	2/27/2025	ALERUS FINANCIAL NA	165.00	FLEX BENEFITS EXP
E001338	2/27/2025	AMAZON.COM SERVICES LLC	19,257.16	OFFICE SUPPLIES - CR
E001340	2/27/2025	BEN-DEN PARTNERSHIP, LLC	2,969.01	MARCH 2025 RENT PMT
E001342	2/27/2025	CARD SERVICES-UMB	15,145.69	PROGRAM SUPPLIES - LH&G
E001327	2/6/2025	EMPLOYEE REIMBURSEMENT	189.42	K. MACLEOD MILEAGE REIMB
E001328	2/6/2025	EMPLOYEE REIMBURSEMENT	25.20	G. SELLE MILEAGE REIMB
E001329	2/6/2025	EMPLOYEE REIMBURSEMENT	30.66	J. BLAHA MILEAGE REIMB
E001330	2/6/2025	EMPLOYEE REIMBURSEMENT	21.00	K. KEARNEY MILEAGE REIMB
E001331	2/6/2025	EMPLOYEE REIMBURSEMENT	189.00	L. LEWIS MILEAGE REIMB
E001332	2/6/2025	EMPLOYEE REIMBURSEMENT	29.82	P. JERMAN MILEAGE REIMB
E001333	2/6/2025	EMPLOYEE REIMBURSEMENT	197.04	T. STELTER MILEAGE REIMB
E001334	2/13/2025	EMPLOYEE REIMBURSEMENT	147.70	R. PACKARD MILEAGE REIMB
E001335	2/13/2025	EMPLOYEE REIMBURSEMENT	64.82	T. MARTINEZ MILEAGE REIMB
E001336	2/13/2025	EMPLOYEE REIMBURSEMENT	18.06	T. STELTER MILEAGE REIMB
E001337	2/20/2025	EMPLOYEE REIMBURSEMENT	46.34	A. CLAUSSEN MILEAGE REIMB
E001343	2/27/2025	EMPLOYEE REIMBURSEMENT	46.41	B. MEYERHOFER MILEAGE REIMB
E001344	2/27/2025	EMPLOYEE REIMBURSEMENT	103.15	S. BACA REIMB FOR XFINITY PMT
E001345	2/27/2025	EMPLOYEE REIMBURSEMENT	580.00	T., MACIAS REIMB FOR ALA REGISTRAT
E001326	2/6/2025	HARDKNOX GANG PREVENTION & INT	900.00	JAN 2025 GANG PREV SVCS - LUC
E001341	2/27/2025	IMAGINATION LIBRARY OF COLORADO	3,942.83	BOOKS
<b>Total Electronic Payments:</b>			<b>44,068.31</b>	
<b>Report Total:</b>			<b>601,009.49</b>	

**PUEBLO CITY-COUNTY LIBRARY  
FEBRUARY 2025  
EXPENDITURES**

PAYABLES	PAPER CHECKS	556,941.18
	BILL PAY	-
	ACH PAYMENTS	44,068.31
<b>TOTAL PAYABLES</b>		<b>\$ 601,009.49</b>
PAYROLL	FEBRUARY 13TH	172,563.20
	FEBRUARY 27TH	174,818.30
	PERA, PAYROLL TAXES & FEES	191,819.81
<b>TOTAL PAYROLL</b>		<b>\$ 539,201.31</b>
OTHER PAYABLES	UMB - COP Trustee	-
<b>TOTAL OTHER</b>		<b>\$ -</b>
	<b>GRAND TOTAL</b>	<b>\$ 1,140,210.80</b>





## ADDENDUM: P-CARD TRANSACTION DETAIL

UMB Bank, Statement Period 01/02/2025 to 02/02/2025

Posting Date	Last Name	First Name	Supplier	Reason for Expense	Amount
1/12/2025	Baca	Sherrri	Cosla	Training - Exe Director - Voices for Libraries	89.00
1/20/2025	Baca	Sherrri	Frontier Ai	COSLA Voices for Libraries - Flight - Ex Director	337.96
1/20/2025	Baca	Sherrri	Expedia 73012399875056	COSLA Voices for Libraries - Trip Protection - Ex Dir	26.19
1/23/2025	Baca	Sherrri	Comcast Cable Comm	Internet Services - Executive Directors	97.15
1/26/2025	Baca	Sherrri	Dcs On B Street	Leadership Team Lunch	152.20
1/5/2025	Barnett	Kayci	Lagrees Food Store	snack for crochet club	4.99
1/10/2025	Barnett	Kayci	Dominos 6272	pizza for staff mtg.	33.93
1/15/2025	Barnett	Kayci	Wm Supercenter #1001	snacks for multiple programs	77.26
1/15/2025	Barnett	Kayci	Libraryworks/Modlibawd	webinar for 4 staff	100.00
1/29/2025	Barnett	Kayci	Lagrees Food Store	snack for crochet club	5.74
1/30/2025	Blaha	Jessica	Joann Stores #2013	Program supplies/fabric	22.34
1/31/2025	Blaha	Jessica	Hobby-Lobby #0214	Program Snacks/Supplies	23.39
2/2/2025	Blaha	Jessica	Wm Supercenter #5828	Program Snacks/Supplies	39.92
1/28/2025	Claussen	Alva	Wal-Mart #1001	horror cafe	9.82
1/3/2025	Cowles	Danielle	Trinidadchron	Digital Subscription of Trinidad Chronicle	72.00
1/5/2025	Daly	Terri	Amazon.Com*zp9qd9mt0	Lysol spray to help avoid germ spreading in the wo	43.76
1/19/2025	Daly	Terri	Sticker Mule	PCCLD Logo Stickers to go with Cups for all-Employ	111.46
1/23/2025	Daly	Terri	Dickstroph	30-year anniversary Gift Recognition for Employee	166.57
1/9/2025	Defrates	Thomas	Msft * E0700v3kkk	Microsoft Power BI Licenses for Dave Hayden	60.00
1/3/2025	Frank	Lev	Wm Supercenter #1001	Snacks for ALP Storytimes	8.36
1/12/2025	Frank	Lev	Proliteracy Membership	ProLiteracy Membership renewal (provides tutor tr	99.00
1/31/2025	Frank	Lev	Dollar Tree	Supplies for Adult Learning Sessions (paper, cups fc	5.00
1/17/2025	Gardner	Jerry	Lowes #02742	Up date 1st floor men's bathroom	171.48
1/23/2025	Gardner	Jerry	Lowes #02742	Up date bath rooms	683.94
1/24/2025	Gonzales	Crystal	Sams Club #6549	Team Meeting	91.24
1/3/2025	Housman	Sara	Help.Skillshare.Com	Yearly subscription to training courses for Website	177.55
1/24/2025	Housman	Sara	Wal-Mart #1001	Cord for AV needs	7.40
1/31/2025	Housman	Sara	Wal-Mart #1001	Baskets for temporary Seed Libraries throughout th	26.88
1/19/2025	Jerman	Penny	Hobby-Lobby #0214	No-Sew Scarf program.	30.75
1/28/2025	Jerman	Penny	Wm Supercenter #842	Book club snacks.	9.60
1/8/2025	Jubert	Rose	Amer Assoc Notaries	Supplies - Notary Stamp - Executive Assistant	29.80
1/9/2025	Jubert	Rose	Sams Club#6549	BOT Supplies - Water	9.96
1/10/2025	Jubert	Rose	Sq *3 Birds Coffee Co., T	Gift Card - START Team member birthday	10.00
1/24/2025	Jubert	Rose	Walgreens #9568	Snacks for Trustee Meetings.	23.59
1/3/2025	Kehoe	Ciara	Wal-Mart #0842	January teen centralized program	8.91
1/31/2025	Kehoe	Ciara	Wal-Mart #1001	Materials for centralized program.	57.33
1/21/2025	Kleven	Jill	Angelos Pizza Parlor	staff lunch	143.76
1/22/2025	Kleven	Jill	Dollar Tree	purchased seeds	179.80
1/30/2025	Lewis	Linda	Valleymarket	program supplies	50.08
1/7/2025	Luther	John	Lowes #02742	Electrical parts for new pond outlets	47.32
1/19/2025	Luther	John	The Home Depot #1511	Line 1Electric hand tools, rawlings Line 2 Material f	193.42
1/26/2025	Luther	John	Lowes #02742	Material for castle rework/mounting of new materi	88.79
2/2/2025	Luther	John	Lowes #02742	Board for castle, faucet for cafe was returned and r	128.98
1/19/2025	Macleod	Katherine	Hobby-Lobby #0214	Paint for programs	23.94
1/16/2025	Martinez	Thea	Wal-Mart #1001	Supplies for Valentine's Day and Messy Farm centra	99.06
1/14/2025	Martins-Gonzal	Tina	Wm Supercenter #1001	program supplies	103.28
1/19/2025	Martins-Gonzal	Tina	Hobby-Lobby #0214	youth program supplies	45.01
1/29/2025	Martins-Gonzal	Tina	Joann Stores #2013	acrylic paints for programming	10.19
1/29/2025	Meyerhofer	Brigitta	Wm Supercenter #842	Outreach supplies	24.80
1/23/2025	Nash	Frank	Lowes #02742	bathroom replacement	169.00

1/5/2025	Nelson	Amy	Wal-Mart #1001	Adelante Connect Onboarding Training	47.53
1/13/2025	Packard	Rachel	American Library Associat	ALA LiblearnX Training	250.00
1/13/2025	Packard	Rachel	Southwes	Flight to PHX for ALA liblearnX training	502.97
1/26/2025	Packard	Rachel	Cos Pikesperkairside 1312	Breakfast 1/23/25	4.98
1/26/2025	Packard	Rachel	Daves Hot Chicken 1111	Dinner 1/23/25	34.36
1/26/2025	Packard	Rachel	Pcoffeephxconventioncncntr	Breakfast 1/24/25	15.24
1/26/2025	Packard	Rachel	Pcoffeephxconventioncncntr	Breakfast 1/25/25	19.42
1/27/2025	Packard	Rachel	Zen Thai Cafe - Phoenix	Dinner 1/24/25	50.43
1/27/2025	Packard	Rachel	Pcoffeephxconventioncncntr	Breakfast 1/26/25	8.87
1/27/2025	Packard	Rachel	Amk Phoenix Conv Ctr	Lunch 1/26/25	11.95
1/27/2025	Packard	Rachel	Tst* The Clever Koi - Gil	Dinner 1/25/25	44.82
1/28/2025	Packard	Rachel	Tst*cornish Pasty Co.- U	Dinner 1/26/25	44.11
1/28/2025	Packard	Rachel	Sq *frutilandia & Taqueri	Lunch 1/27/25	43.30
1/5/2025	Potter	David	Livepigeon	Live Pigeon software annual subscription.	348.00
1/7/2025	Potter	David	Bloomerang	Additional constituents added to Bloomerang data	69.00
1/19/2025	Potter	David	Facebk *jevwsjlnq2	Black History Month advertising boost.	1.44
1/19/2025	Potter	David	Facebk *v5ma4kunq2	Black History facebook ads.	5.45
1/23/2025	Potter	David	Esri	ESRI software expense.	100.00
1/28/2025	Potter	David	Usps Po 0774540641	Stamps for end of year receipts while postage macl	219.00
1/29/2025	Potter	David	Bloomerang	Additional constituents added to Bloomerang data	17.44
1/31/2025	Potter	David	Angelos Pizza Parlor	Prize for Nesbitt event	100.00
1/8/2025	Ramirez	Gilberto	Girl Scouts Of The Usa	To support merit badge LHG program.	6.70
1/9/2025	Ramirez	Gilberto	Girl Scouts Of The Usa	Pamphlet to support Merit badge program.	3.23
1/12/2025	Ramirez	Gilberto	Banquet Schusters Inc	Refreshments for collaborative FACC program	35.25
1/12/2025	Ramirez	Gilberto	Wal-Mart #0842	Refreshments for FACC collaborative program	63.59
1/12/2025	Reimers	Cory	Wm Supercenter #3382	Lock in snacks	18.48
1/7/2025	Reyes	Brianne	Fp Mailing Solutions	Postage for Machine	1035.00
1/16/2025	Reyes	Brianne	Fsp*cgfoa	Membership renewal for J. Washburn	65.00
1/19/2025	Reyes	Brianne	Aatrix Software Llc	2024 1099-MISC E-Filing and processing	67.89
1/24/2025	Reyes	Brianne	Aatrix Software Llc	2024 1099-NEC Processing	202.30
1/29/2025	Reyes	Brianne	Government Finance Off	GFOA Training class for Jen Washburn: "Accepting (	95.00
1/31/2025	Reyes	Brianne	Usps Po 0774540641	Postage for Foundation and FOL 2024 1099s	17.89
1/15/2025	Rice	Sharon	King Soopers #0012	Food for meeting	29.42
1/3/2025	Righini	Stacy	Teacherspayteachers.Com	Storytime	3.80
1/16/2025	Righini	Stacy	Teacherspayteachers.Com	Storytime	10.00
1/24/2025	Righini	Stacy	Teacherspayteachers.Com	Storytime	3.50
1/2/2025	Roque	Kristi	Netflix.Com	Rawlings Netflix account	15.49
1/19/2025	Salazar	Rachel	Pueblo Comm Coll Cp	Children's First Conference @PCC Presenter and Bc	20.00
1/3/2025	Scroggins	Jennifer	Wal-Mart #1001	For blind date with a book passive display/program	13.94
1/31/2025	Scroggins	Jennifer	Dollar Tree	Valentine's Day display	11.25
1/5/2025	Sherwood	Darlene	Walmart.Com	PO 15123 PROGRAMS YS	18.49
1/5/2025	Sherwood	Darlene	Sp Masters Of Myster	PO 15132 PROGRAMS YS	26.03
1/6/2025	Sherwood	Darlene	Samsclub.Com	PO 15134 PROGRAMS Pub Serv EXP	22.98
1/7/2025	Sherwood	Darlene	Amzn Digital	PO 15137 PROGRAMS PW	44.99
1/7/2025	Sherwood	Darlene	Sp Lighting Supply	PO 15138 BLDG MAINTENANCE RA	332.31
1/8/2025	Sherwood	Darlene	Samsclub.Com	PO 15136 PROGRAMS PW	143.06
1/10/2025	Sherwood	Darlene	Samsclub.Com	PO 15135 NESBITT	121.84
1/10/2025	Sherwood	Darlene	United-States-Flag.Com	PO 15155 OFFICE SUPPLIES FAC	115.00
1/10/2025	Sherwood	Darlene	Pantone Llc	PO 15166 COMMUNITY RELATIONS	216.00
1/12/2025	Sherwood	Darlene	Wmt Plus 2025	PO 15212 MEMBERSHIP DUES FIN	105.45
1/16/2025	Sherwood	Darlene	Pantone Llc	PO 15166 COMMUNITY RELATIONS	-217.00
1/19/2025	Sherwood	Darlene	Walmart.Com	PO 15174 PROGRAMS BA	14.99
1/19/2025	Sherwood	Darlene	Total Lighting Supply	PO 15189 OFFICE SUPPLIES FAC	70.00
1/19/2025	Sherwood	Darlene	Soulsmile Health & Wellness	PO 15186 PROGRAMS LH	202.50
1/20/2025	Sherwood	Darlene	Samsclub.Com	PO 15188 PROGRAMS LUC	31.48
1/21/2025	Sherwood	Darlene	Dollar Tree, Inc.	PO 15199 PROGRAMS YS	58.59

1/22/2025	Sherwood	Darlene	Walmart.Com	PO 15212 MEMBERSHIP DUES FIN	-7.45
1/23/2025	Sherwood	Darlene	Walmart.Com	PO 15212 MEMBERSHIP DUES FIN	-5.88
1/23/2025	Sherwood	Darlene	Sp Simplemodern	PO 15228 EMPLOYEE RELATIONS	2548.96
1/24/2025	Sherwood	Darlene	Carson Dellosa Education	PO 15200 PROGRAMS LH	17.54
1/30/2025	Sherwood	Darlene	Samsclub.Com	PO 15234 FRIENDS LA	92.77
1/30/2025	Sherwood	Darlene	Walmart.Com	PO 15231 PROGRAMS YS	6.48
1/30/2025	Sherwood	Darlene	Samsclub.Com	PO 15232 PROGRAMS BA	40.34
1/30/2025	Sherwood	Darlene	Sp George And Willy	PO 15251 COMMUNITY RELATIONS	1909.00
1/31/2025	Sherwood	Darlene	Otc Brands	PO 15233 PROGRAMS BA	35.92
1/31/2025	Sherwood	Darlene	Walmart.Com	PO 15246 PROGRAMS YS	9.62
1/31/2025	Sherwood	Darlene	Walmart.Com	PO 15246 PROGRAMS YS	11.04
1/31/2025	Sherwood	Darlene	Vistaprint	PO 15257 COMMUNITY RELATIONS	28.98
1/31/2025	Sherwood	Darlene	Book Outlet	PO 15246 PROGRAMS YS	48.93
2/2/2025	Sherwood	Darlene	Palay Disp	PO 15254 COMMUNITY RELATIONS	243.98
1/19/2025	Stelter	Michael	Wal-Mart #1001	Supplies for Tie Dye Programs	54.50
1/9/2025	Swald	Ashley	Valleymarket	staff birthday	9.68
1/12/2025	Swald	Ashley	Valleymarket	Winter reading program	20.96
1/16/2025	Swald	Ashley	Valleymarket	Coffee	4.79
2/2/2025	Swald	Ashley	Wal-Mart #0842	Book Club after dark	20.32
1/22/2025	Talley	Crystal	Wal-Mart #5828	Program	17.47
1/9/2025	Vandiver	Brenden	Lowes #00318	Bucket to put mud in. Spackle for frank to repair w	133.79
1/10/2025	Vandiver	Brenden	The Home Depot #1511	Angle plugs for emergency lights	13.50
1/10/2025	Vandiver	Brenden	Speken Iron & Metal	Bases for moving hand rail back	13.46
1/14/2025	Vandiver	Brenden	Lowes #02742	Couple heaters for peoples desks and the rest is ma	186.42
1/16/2025	Vandiver	Brenden	Lowes #02742	Butterfly anchors for enclosing dock area	15.46
1/16/2025	Vandiver	Brenden	Lowes #02742	Different style anchors for dock project	34.46
1/24/2025	Vandiver	Brenden	Lowes #00318	Pluming for Men's Bathroom on 1st floor at Rawlin	34.80
1/7/2025	Vargas-Lopez	Alyssa	American Association For	Webinar for Kristi Roque, Sharon Rice, Catie Blickh	25.00
1/12/2025	Vargas-Lopez	Alyssa	El Nopal Restaurant	Reception/Program	337.50
1/14/2025	Vargas-Lopez	Alyssa	Dollar Tree	Program	8.00
1/28/2025	Vargas-Lopez	Alyssa	Samsclub #6549	Program	40.70
					15,145.69