



PUEBLO CITY-COUNTY Library District

www.pueblolibrary.org

Customer Conduct

03.06.01.P2 Parking Lot Use Procedures

PCCLD assumes no responsibility for the care and/or protection of any vehicle or its contents at any time while it is parked or operated on PCCLD property. Parking is provided for the use of library patrons and staff. No liability is created or assumed by PCCLD for any vehicle on any property owned, or otherwise controlled by the Pueblo City-County Library District.

Vehicles operated on PCCLD property are required to follow all local parking laws and regulations. Parking in accessible spaces requires the display of a valid permit. No person may park any motor vehicle on PCCLD property in any location other than in designated parking areas. Vehicles must park within indicated boundaries and parking spaces. A parking notice may be issued to any vehicle operator in violation of PCCLD's Parking Lot Use Procedures.

PCCLD reserves the right to have any vehicle removed that is parked in such a way as to constitute a serious hazard, that impedes vehicular or pedestrian traffic or interferes with essential library operations. Owners of such vehicles will be responsible for any costs incurred with the removal, impound or storage of such vehicles.

Public parking is provided on a first-come, first-served basis. PCCLD reserves the right to impose limitations on parking in emergencies and on special occasions for library-sponsored events. In such instances, advance notice will be given when practical and as time allows.

For the enjoyment and safety of the library users, playing sports on the library grounds is prohibited. This includes use of roller skates, rollerblades, scooters, skateboards and bicycles in library parking areas and sidewalks. Bicycles may be used for transportation purposes during business hours and should be locked in bike racks before entering the library.

Service parking for contractors, vendors and library staff for short term loading/unloading is provided in designated service areas for a period not to exceed 30 minutes. Major loading needs that require more time require advanced coordination/authorization.

Parking on library property after library hours without prior approval from PCCLD is not permitted (see *03.06.02.P2 - Overnight Parking and Camping Prohibition*). PCCLD does not provide supervision, oversight, patrolling, or response to parking lots overnight. If a vehicle is consistently left overnight the vehicle may be subject to towing at the owner's expense.

Any motor vehicle that has become disabled on PCCLD property should be reported to the branch manager and/or security immediately. A vehicle shall be deemed abandoned if it does not display proper state registration (license plates) or is in an obvious state of disrepair and satisfactory arrangements for removal have not been made. Abandoned vehicles will be removed from library property.

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Parking Notice

This is to inform you that your vehicle information was recorded by PCCLD Security for a parking violation. PCCLD Security will continue to monitor this vehicle for further infractions, which may result in towing or impoundment at the owner's expense

Date	Time	Location		
Make	Model	Color	License Plate #	State
Identifying Marks				
Parking Violation ☐ Parking Non-Compact Vehicle in Compact Space ☐ Parking in Accessible Space Without Visible Credentials ☐ Occupying Multiple Spaces		☐ Parking After Hours/Unattended Vehicle ☐ Other 		

PLEASE NOTE:

- **Parking in Compact Spaces** – Designated Compact Parking is clearly marked. Please refrain from parking here in the future to prevent any accidents by vehicles entering or exiting the parking lot, accessible parking spaces, and/or roundabout drop-off.
- **Parking in Accessible Spaces Without Visible Credentials** – Please display your accessible parking license plate or placard when parking in accessible spaces. Illegally parking in accessible spaces is subject to Pueblo Municipal Code and may result in a ticket and fine.
- **Occupying Multiple Spaces** – PCCLD aims to provide access to library facilities to patrons by supplying adequate parking for visitors. Occupying multiple spaces may jeopardize parking lot safety and limits parking availability and is prohibited. Please park your vehicle within a single space.
- **Parking After Hours/Unattended Vehicles** – Vehicle parking in any library parking lot is authorized for PCCLD patrons, employees, invited visitors and vendors for library activities and official business. We must also consider the safety and ability of our patrons and staff to secure parking. Therefore, we ask that you please refrain from parking at library facilities if you do not have library business and leaving vehicles parked after hours.

If you have any questions or concerns or require assistance, please contact library security at (719) 252-8500.

Aviso de infracción de estacionamiento

Esto es para informarle que la información de su vehículo fue registrada por PCCLD Security por una infracción de estacionamiento. PCCLD Security continuará monitoreando este vehículo para detectar más infracciones, lo que puede resultar en remolque o incautación a expensas del propietario.

Fecha	Tiempo	Ubicación		
Marca	Modelo	Color	Placa #	Estado
Marcas de identificación				
Infracción de estacionamiento - Estacionar un vehículo no compacto en un espacio compacto - Estacionarse en espacio accesible sin credenciales visibl - Ocupar múltiples espacios		- Estacionamiento fuera de horario/vehículo desatendido - Otro		

TENGA EN CUENTA:

- **Estacionar en espacios compactos** – El estacionamiento compacto designado es claramente marcado. Por favor, absténgase de estacionar aquí en el futuro para evitar accidentes con vehículos que entran o salen del estacionamiento, espacios de estacionamiento accesibles y/o bajadas en la rotonda.
- **Estacionar en espacios accesibles sin credenciales visibles** – Muestre su placa o cartel de estacionamiento accesible cuando estacione en espacios accesibles. El estacionamiento ilegal en espacios accesibles está sujeto al Código Municipal de Pueblo y puede resultar en una multa y una multa.
- **Ocupando múltiples espacios** – PCCLD tiene como objetivo brindar acceso a las instalaciones de la biblioteca a los usuarios proporcionando estacionamiento adecuado para los visitantes. Ocupar múltiples espacios puede poner en peligro la seguridad del estacionamiento y limita la disponibilidad de estacionamiento y está prohibido. Por favor estacione su vehículo en un solo espacio.
- **Estacionamiento fuera de horario/vehículos desatendidos** – El estacionamiento de vehículos en cualquier estacionamiento de la biblioteca está autorizado para los usuarios, empleados, visitantes invitados y proveedores del PCCLD para actividades de la biblioteca y asuntos oficiales. También debemos considerar la seguridad y la capacidad de nuestros clientes y personal para asegurar el estacionamiento. Por lo tanto le pedimos que se abstenga de estacionar en las instalaciones de la biblioteca si no tiene asuntos relacionados con la biblioteca y de dejar los vehículos estacionados fuera del horario de atención.

Si tiene alguna pregunta, inquietud o necesita ayuda, comuníquese con la seguridad de la biblioteca al (719) 252-8500.