

Disposal of Property Request

CRS 24-90-109 (1) The Board of Trustees shall: (i) Sell, assign, transfer, or convey any property of the library, whether real or personal, which may not be needed within the foreseeable future for any purpose authorized by law, upon such terms and conditions as it may approve, and lease any such property, pending sale thereof, under an agreement of lease, with or without an option to purchase the same. The board, prior to the conveyance of such property, shall make a finding that the property may not be needed within the foreseeable future for library purposes, but no such finding shall be necessary if the property is sold or conveyed to a state agency or political subdivision of this state.

No.	ITEM	REASON	METHOD OF DISPOSAL
1	<i>Discarded and weeded books, collection materials</i>	Books/materials weeded during the 2025 calendar year, which are no longer needed in the system	<p>Donate to Friends for sale at Books Again</p> <p>Donate to charities or other non-profit organizations</p> <p>Recycle when other methods of disposal have been exhausted</p>
2	<p><i>IT Replacements:</i></p> <p>7559 – Dell PowerEdge server</p> <p>7554 – Cisco Server</p> <p>7601 – Dell Tower Server</p> <p>7231 - HP Computer & Monitor - Pro Dessk 600 G1SFF</p> <p>7232 - HP Computer & Monitor - Pro Dessk 600 G1SFF</p> <p>7233 - HP Computer & Monitor - Pro Dessk 600 G1SFF</p> <p>7234 - HP Computer & Monitor - Pro Dessk 600 G1SFF</p> <p>7235 - HP Computer & Monitor - Pro Dessk 600 G1SFF</p> <p>7236 - HP Computer & Monitor - Pro Dessk 600 G1SFF</p> <p>7237 - HP Computer & Monitor - Pro Dessk 600 G1SFF</p> <p>7238 - HP Computer &</p>	All items to be disposed will not be needed within the foreseeable future.	Dispose through an E-waste Vendor

	<p>Monitor - Pro Dessk 600 G1SFF 7239 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7240 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7241 - HP Computer & Monitor 7242 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7243 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7243 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7244 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7245 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7246 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7247 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7248 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7249 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7250 - HP Computer & Monitor - Pro Dessk 600 G1SFF 7615 - IMAGEPRESS C650 PHOTOCOPIER/ PRINTER</p>		
<p>Date Approved:</p>	<p>Submitted by: <i>Item 1 – Sherri Baca, Executive Director/Bri Reyes, CFO</i> <i>Item 2 – Thomas Defrates, IT Director</i></p>		