PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
BOARD MEETING AGENDA
5:30pm, Thursday, January 23, 2025
This meeting will be conducted at the
Rawlings Library, 100 E. Abriendo Ave., Pueblo CO. – Ryals Event Space

I.   CALL TO ORDER AND ROLL CALL:

Iris Clark	Jeffrey DeHerrera	Stephanie Garcia	Jessi Ones
Trisha Macias	Doreen Martinez	Fredrick Quintana	

II.   Annual Meeting of PCCLD Board of Trustees (estimated time: 15 minutes)
OVERVIEW: The Board Trustees will hold its annual meeting on January 23, 2025 with the following items for action:

1.   Election of Officers
OVERVIEW: The PCCLD Board of Trustees' Bylaws provide that the "annual meeting shall be held at the time of the regular meeting in January. Officers shall be elected at the annual meeting." The Trustees reviewed this matter at their work session on January 14, 2025.
RECOMMENDED ACTION: That nominations be made for President and Vice President of the PCCLD Board of Trustees and an election held.

2.   2025 Board Meeting Dates, Times, and Locations
OVERVIEW: The PCCLD Board of Trustees' Bylaws provide that the "date, hour, and location of the meetings shall be set by the Board at its annual meeting." Recommendations for these have been reviewed at prior work sessions.
RECOMMENDED ACTION: That the PCCLD Board of Trustees approve the dates, times, and locations for the 2025 regular meetings and work sessions as contained in Board materials.

3.   Posting 2025 PCCLD Board of Trustee Meetings Notices
OVERVIEW: The PCCLD Board of Trustees reviewed 2025 proposed public meeting notice postings at their January 14, 2025 work session.
RECOMMENDED ACTION: That the Trustees designate the community bulletin board at the Rawlings Library at 100 E. Abriendo, Pueblo, Colorado, and the PCCLD website at www.pueblolibrary.org as the public places for posting of notice of meetings for the PCCLD Board of Trustees, and that all meeting notices be posted at least 24 hours prior to scheduled meetings and the Executive Director be designated as the Board's representative to answer all questions about all postings.

4.   Board Committees
OVERVIEW: The Board annually reviews committee appointments at the annual meeting. Recent committees include Legislative and Government, Audit, and Board Development.
RECOMMENDED ACTION: The Board may take any desired action.

III.   CORRECTIONS OR MODIFICATIONS TO THE AGENDA
Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

IV.   CONSENT AGENDA (estimated time: 5 minutes)
RECOMMENDED ACTION: That the Library Board of Trustees approve the consent agenda.

V.   REPORTS

    A.   Executive Director Report (estimated time: 15 minutes)

        1.Thirdway Space – Lamb Library Space Planning
        <u>OVERVIEW:</u> David Vinjamuri, President will present on space planning for the Lamb Library.

    B.   Attorney Report (estimated time: 5 minutes)

    C.   Employment Changes (estimated time: 5 minutes)
    <u>OVERVIEW:</u> The Board of Trustees is asked to ratify the December 2024 Employment Changes as presented by the Executive Director.
    <u>RECOMMENDED ACTION:</u> That the Library Board of Trustees ratify the December 2024 Employment Changes as contained in the Board materials.

    D.   Financial Report (estimated time: 10 minutes)
    <u>OVERVIEW:</u> Bri Reyes, Chief Financial Officer will review a report on the December 2024 bills and fund statements.
    <u>RECOMMENDED ACTION:</u> That the Library Board of Trustees ratify the December 2024 bills and accept the December 2023 fund statements as contained in the Board materials.

VI.   BOARD COMMENT (estimated time: 5 minutes)

VII.   PUBLIC COMMENT (estimated time: 5 minutes)

VIII.   OLD BUSINESS (estimated time: 0 minutes)

IX.   NEW BUSINESS

    A.   Announcements (estimated time: 5 minutes)

      1. All libraries will be closed all day on Monday, February 17, 2025, for the President's Day holiday. Library employees will participate in staff development on this date.

      2. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, February 18, 2025. The time and date for the next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, February 27,2025.

    B.   Action/Discussion Items

      1.   2025 Disposal of Property Request (estimated time: 5 minutes)
      <u>OVERVIEW:</u> The Trustees reviewed recommendations for disposal of surplus property at their January work session.
      <u>RECOMMENDED ACTION:</u> That the Board of Trustees act on the disposal of surplus property request as presented.

      2.   Lucero Library Security Camera RFP Presentation (estimated time: 5 minutes)
      <u>OVERVIEW:</u> A presentation was made at the trustee work session to purchase a new security camera system for the Lucero Library.
      <u>RECOMMENDED ACTION:</u> That the trustees approve the purchase of the new Lucero Library security system at a cost not to exceed $43,250.00

X.   ADJOURNMENT
  Estimated total meeting time: 1 hour and 20 minutes

1. **Approval of Minutes**
   <u>OVERVIEW</u>: Minutes of the Library Board of Trustee work session held on December 5, 2024, and the Library Board of Trustee meeting held on December 12, 2024, were published and provided to Board members prior to the meeting.
   <u>RECOMMENDED ACTION</u>: That the Library Board of Trustees approve the minutes of meetings held on December 5, 2024, and December 12, 2024, respectively.

2. **Library Policy Updates**
   <u>OVERVIEW</u>: A report and recommendation from the Legislative & Government Committee was provided regarding the following policy updates. The policies were published and provided to Board members prior to the meeting.
   <u>RECOMMENDED ACTION</u>: That the trustees approve the policies as presented.

   A.   03.01.01 Hours of Operation
   B.   03.05.05 Free Speech Activities
   C.   02.03.04 Annual Performance Plan