

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
SPECIAL BOARD MEETING AGENDA
Wednesday, October 30, 2024 – 3pm
This meeting was conducted at the
Rawlings Library – 100 E. Abriendo Avenue – Bret Kelly “A” Meeting Room

I. CALL TO ORDER AND ROLL CALL:

Mr. Quintana called the meeting to order at 3:01pm. Ms. Jubert conducted roll call.

Board Members Present

- Fredrick Quintana, President
- Trisha Macias, Vice President
- Jeffrey DeHerrera
- Doreen Martinez
- Jessi Ones
- Stephanie Garcia
- Iris Clark

Attorney Present

- Bart Miller, Attorney - Collins Cole Flynn Winn & Ulmer

Staff & Guests Present:

- Sherri Baca, Executive Director
- Nick Potter, Executive Director of the Pueblo Library Foundation & Strategic Initiatives
- Maria Kropf, Sr. Accountant
- Jose Beltran, IT
- Rose Jubert, Secretary to the Board of Trustees

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

The were no corrections or modifications to the agenda.

III. DISCUSSION ITEMS

A. Stormwater Facility Maintenance Agreement—Lucero Library

OVERVIEW: A review of the agreement was provided.

RECOMMENDED ACTION: That the Library Board of Trustees approve/ratify the agreement with the City of Pueblo.

The facilities maintenance agreement for the stormwater facilities at the Lucero Library was introduced. The need for the agreement is due to changes in stormwater regulations and the changed to the existing rock garden drainage area at the library were discussed. A description of the inspection and the reporting requirements of the agreement, and cost was discussed. The need for the accelerated process to obtain the construction permit was emphasized.

The importance of the agreement in maintaining the stormwater facility and the efforts made to

push the project forward were highlighted.

Mr. DeHerrera made a Motion, seconded by Ms. Clark to approve the Lucero Library stormwater facility maintenance agreement with the City of Pueblo as presented. The Motion was approved.

B. 2025 Budget Discussion

OVERVIEW: A review of the 2025 budget and corresponding topics was presented.

RECOMMENDED ACTION: That the Library Board of Trustees take any action deemed appropriate and/or necessary with regard to this matter.

The basics of property taxes and how they are calculated were explained. Ms. Baca provided a detailed breakdown of the 2025 budget, including the impact of property tax changes and the Gallagher amendment. Also discussed were the various Senate bills that have affected property tax laws since 2022 and their impact on the library's budget.

The budgeting process, including the use of assessed valuation and the mill levy to calculate property tax revenue was explained. The importance of the NDIA grant and its potential impact on the library's budget and future plans was highlighted.

Budgeting adjustments made to account for changes in the assessment rate and mill levy were explained. The importance of maintaining a fund balance and the potential impact of future property tax changes on the library's budget was explained. The challenges of budgeting for unexpected expenses and the need to plan ahead for future needs was presented.

Ms. Baca explained the concept of the backfill payment and its impact on the library's budget. Also discussed was the potential legal and financial implications of recognizing the backfill payment as revenue.

Next steps for budget approval and the importance of maintaining a reserve fund for future needs was outlined.

No action was taken.

IV. ADJOURNMENT

The meeting adjourned at 4:25pm