

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES**  
**BOARD MEETING AGENDA**  
**5:30pm, Thursday, November 21, 2024**  
***This meeting will be conducted at the***  
***Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO***

**I. PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2025**  
(estimated 15 minutes)

A report on the proposed budget for fiscal year 2025 will be presented. This is an opportunity for citizen comment on the budget proposal which has been made available for public inspection.

**II. CALL TO ORDER AND ROLL CALL:**

Iris Clark	Jeffrey DeHerrera	Stephanie Garcia	Trisha Macias
Doreen Martinez	Jessi Ones	Fredrick Quintana	

**III. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

**IV. CONSENT AGENDA**

**RECOMMENDED ACTION:** That the Library Board of Trustees approve the consent agenda.

**V. REPORTS**

**A. Executive Director Report** (estimated time: 5 minutes)

**B. Attorney Report** (estimated time: 5 minutes)

**C. Employment Changes** (estimated time: 5 minutes)

**OVERVIEW:** The Board of Trustees is asked to ratify the October 2024 Employment Changes as presented by the Executive Director.

**RECOMMENDED ACTION:** That the Library Board of Trustees ratify the October 2024 Employment Changes as contained in the Board materials.

**D. Financial Report** (estimated time: 15 minutes)

**OVERVIEW:** Sherri Baca, Acting Chief Financial Officer will review a report on the October 2024 bills and fund statements.

**RECOMMENDED ACTION:** That the Library Board of Trustees ratify the October 2024 bills and accept the October 2024 fund statements as contained in the Board materials.

**VI. BOARD COMMENT** (estimated time: 5 minutes)

**VII. PUBLIC COMMENT** (estimated time: 5 minutes)

## VIII. OLD BUSINESS

## IX. NEW BUSINESS

### A. Announcements (estimated time: 5 minutes)

1. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Thursday, December 5, 2024 at the Rawlings Library – Bret Kelly “B” meeting room.  
The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, December 12, 2024 at the Rawlings Library – Ryals Grant Event Space.

### B. Action/Discussion Items

1. **Copier Lease** (estimated time: 5 minutes)  
OVERVIEW: The trustees heard a recommendation at their works session on the lease of a copier for use in the Community Relations Department. The lease will begin in 2025  
RECOMMENDED ACTION: That the trustees authorize the lease of a copier for use in the Community Relations Department, beginning in 2025 at a cost not to exceed the lease amount of \$39,068.00.
2. **IT Computer Equipment Purchase** (estimated time: 5 minutes)  
OVERVIEW: A presentation was made at the trustee work session on the 2024 purchase of new IT computer equipment.  
RECOMMENDED ACTION: That the trustees approved the purchase of new IT computer equipment at a cost not to exceed \$51,490.00.
3. **Lucero Library Shelving Purchase** (estimated time: 5 minutes)  
OVERVIEW: A presentation was made on the purchase of shelving for the Lucero Library renovation project.  
RECOMMENDED ACTION: That the trustees approve the purchase at a cost not to exceed \$40,555.00.
4. **Janitorial Contract Price Increase** (estimated time: 5 minutes)  
OVERVIEW: A presentation was made at the trustee work session on a price increase to the janitorial services contract.  
RECOMMENDED ACTION: That the board approve the price increase at a cost not to exceed \$800.00 per month or \$22,400.00 for the remainder of the contract through March 31, 2026.
5. **Market Wage Implementation and Exempt Salary Threshold Update**  
(estimated time: 20 minutes)  
OVERVIEW: Terri Daly, Director of HR, will provide a report.  
RECOMMENDED ACTION: That the Board of Trustees take any action deemed necessary regarding these topics.

## X. ADJOURNMENT

Estimated total meeting time: 1 hour and 40 minutes

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES**

**BOARD MEETING CONSENT AGENDA**

**5:30pm, Thursday, October 24, 2024**

***This meeting will be conducted at the***

***Rawlings Library – Ryals Event Space – 100 E. Abriendo Avenue – Pueblo, CO***

**1. Approval of Minutes**

OVERVIEW: Minutes of the Library Board of Trustee work session held on October 15, 2024, and the Library Board of Trustee meeting held on October 24, 2024, were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on October 15, 2024, and October 24, 2024, respectively.

**2. Library Policy Updates**

OVERVIEW: A report and recommendation from the Legislative & Governance Committee was provided regarding the following policy updates. The policies were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the trustees approve the policies as presented.

**A. 03.06.01 Acceptable Library Use and Safety**

**B. 03.06.02 Child Conduct and Safety**

**C. 03.06.04 Video Surveillance**