

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
BOARD MEETING AGENDA**

5:30pm, Thursday, August 22, 2024

***This meeting will be conducted at the
Pueblo West Library – 298 S. Joe Martinez Blvd. – Pueblo West, CO***

I. PUBLIC HEARING ON A PROPOSED RESOLUTION FOR THE PUEBLO CITY-COUNTY LIBRARY DISTRICT TO OPT OUT OF THE COLORADO FAMLI PROGRAM (estimated time: 10 minutes)

Terri Daly, Human Resources Director, will provide a report on the proposed resolution regarding Pueblo City County Library opting out of the Colorado Family and Medical Leave Program (FAMLI). This is an opportunity for citizens to comment on the resolution which has been made available for public inspection.

II. CALL TO ORDER AND ROLL CALL:

Iris Clark	Jeffrey DeHerrera	Stephanie Garcia
Trisha Macias	Doreen Martinez	Fredrick Quintana

III. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

IV. CONSENT AGENDA

RECOMMENDED ACTION: That the Library Board of Trustees approve the consent agenda.

V. REPORTS

A. Executive Director Report (estimated time: 20 minutes)

1. Pueblo West Library report

OVERVIEW: Heather Wilder, Branch Manager will provide an update on the Pueblo West Library.

B. Attorney Report (estimated time: 10 minutes)

C. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the July 2024 Employment Changes as presented by the Executive Director.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the July 2024 Employment Changes as contained in the Board materials.

D. Financial Report (estimated time: 10 minutes)

OVERVIEW: Ashley Huggins, Chief Financial Officer will review a report on the July 2024 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the July 2024 bills and accept the July 2024 fund statements as contained in the Board materials.

VI. BOARD COMMENT (estimated time: 5 minutes)

VII. PUBLIC COMMENT (estimated time: 5 minutes)

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Announcements (estimated time: 5 minutes)

1. The time and date for the next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, September 17, 2024 at the Rawlings Library – Ryals Grand Event Space
The time and date for the next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Thursday, September 26, 2024 at the Giodone Library.

B. Action/Discussion Items

1. Resolution for the Pueblo City County Library District (PCCLD) to opt out of the Colorado FAMLI Program (estimated time: 5 minutes)

OVERVIEW: A resolution for PCCLD to opt out of the Colorado FAMLI Program was the subject of a public hearing that was held at the beginning of the August 22, 2024 Board of Trustee Meeting.

RECOMMENDED ACTION: That the Trustees adopt the Resolution to Decline Participation in the Colorado FAMLI Program.

2. Pueblo Library Foundation Board of Directors (estimated time: 5 minutes)

OVERVIEW: The Trustees were presented with information regarding the reappointment of Tim Krebs to the Foundation Board at their August Work Session.

RECOMMENDED ACTION: That the Trustees approve the reappointment of Tim Krebs to the Pueblo Library Foundation Board of Directors.

3. IT Equipment Purchase (estimated time: 5 minutes)

OVERVIEW: A report and recommendation was presented to the Trustees at the August Work Session regarding the purchase of IT Equipment.

RECOMMENDED ACTION: That the Trustees take action to authorize the procurement of IT equipment not to exceed \$182,000. This requires Trustee approval as it exceeds \$25,000.

4. Executive Session (estimated time: 20 minutes)

OVERVIEW: The Trustees will enter into Executive Session pursuant to section 24-6402(4)(b) and (4)(e), Colorado Revised statutes for the purpose of a conference with PCCLD's attorney to receive legal advice on specific legal questions relating to determining positions relative to matters that may be subject to negotiation, developing strategy for negotiations, and instructing negotiators regarding a draft amended and restated intergovernmental agreement with Pueblo County and City of Pueblo as required by the Colorado Library Law.

RECOMMENDED ACTION: The Trustees will return to open session to take any action deemed appropriate and/or necessary with regard to this matter

X. ADJOURNMENT

Estimated total meeting time: 1 hour and 30 minutes

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BOARD MEETING CONSENT AGENDA

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1. Approval of Minutes

OVERVIEW: Minutes of the Library Board of Trustee work session held on July 16, 2024, and the Library Board of Trustee meeting held on July 25, 2024, were published and provided to Board members prior to the meeting.

2. Library Policy Updates

OVERVIEW: A report and recommendation from the Legislative & Governance Committee was provided regarding the following policy updates. The policies were published and provided to Board members prior to the meeting.

A. EMPLOYEE GUIDELINES

1. 02.07.07 – Educational Assistance

B. CUSTOMER SERVICE POLICIES & PROCEDURES

1. 03.03.05 – Request for Reconsideration of Library Resources
2. 03.06.03 – Library Rules of Conduct

C. FINANCIAL MANAGEMENT POLICIES & PROCEDURES

1. 04.01.01 – Fund Balance
2. 04.01.04 – Expense Reimbursement