

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director – May
Submitted to the Library Board of Trustees
June 27, 2024

Executive Director

Barkman Renovation Update—The project remains on track with the schedule and budget. Flooring and other finishes are going in now. We are reworking the drop off from the pedestrian bridge to ensure that it is ADA accessible. We are at the coordination stage for IT network installation, security camera system installation, furniture & library equipment deliveries, etc.

Lucero Library Update—The legal department of the City is working with our legal counsel on the MOU for the alternate location for the Lucero Library at the east side community center. Amy Nelson is leading the process to relocate select library services once Lucero Library closes early August. We hope for a seamless transition.

Pueblo West Library Roof Update—A third-party assessment of the roof is in process to determine if additional repairs are needed. As you know, we exhausted the process of filing an insurance claim for the roof issues and we performed emergency repairs. The new assessment will determine if more work is needed before the library undergoes renovation in a few years (as tentatively scheduled on our master facility plan).

Assessment of Rawlings Library Elevators—An engineering consulting has provided a written assessment regarding modernizing the three elevators at the Rawlings Library. Cost estimates include \$600,000 to modernize the three hydraulic elevators with an additional \$100,000 for replacing elevator car interiors (optional – but this does signal to the patrons that the elevators have been upgraded). The current elevators are at the end of their useful lives. This modernization project will give the elevators 15-20 years of useful life. A plan to fund this capital project is unfolding. This project is time sensitive and should be undertaken as soon as the district is able. This will require appropriation and a budget amendment by the trustee board. This will be covered in an upcoming trustee work session.

Rawlings Library Outdoor Amphitheater—Recent heavy rain created quite a bit of damage to the landscaping at the outdoor area under the sky bridge. There is not adequate drainage designed to move vast amounts of water from a heavy rainstorm through that area. I am acquiring a new design from the civil engineer that worked on the Rawlings renovation. HW Houston will bid that new design for us and we will proceed accordingly. Heavy rainstorms cause thousands of dollars in damage in that area and we need to fix it permanently.

Barkman Library

Programs

Total Storytime Attendance: 6

Outreach

CSUP Pre-K Library Visits: 49

Belmont Pre-K: 37

Pueblo Villa Retirement Home: 10

CTLC Learning Center Summer Outreach: 134
Head Start Storytime @ Christ the King: 72
Summer Reading Kickoff: 384
Building Blocks Visit: 32
Morton Elementary School Most Improved Reader Ceremonies: 588



CSUP Daycare poses with their peacock crafts for zoo storytime.

[Giodone Library](#)

PROGRAMS

- Storytimes – 48
- Youth Programs – 117
- Adult Programs - 216
- Passive/Kits2Go Programs – 23

OUTREACH

Most Improved Reader Awards - 1264

SPECIAL PROJECTS –

Free Comic Book Day -12

Pokémon Reading Challenge - 20

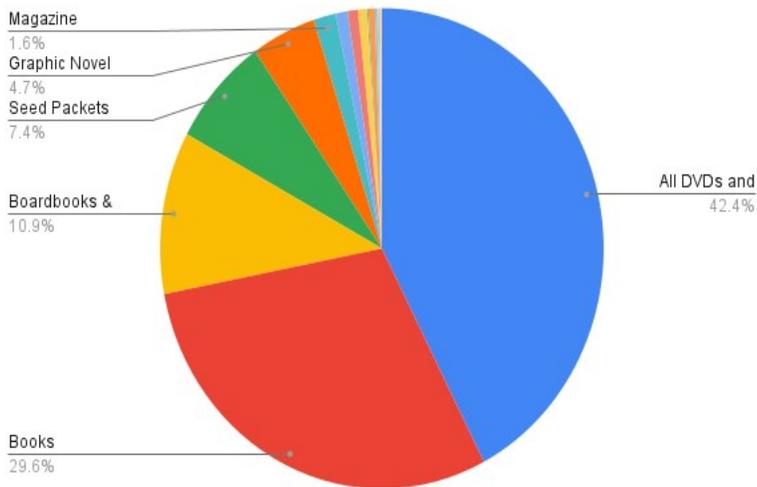
ADDITIONAL DATA

Lorena Reagan started May 13, 2024 as the Full Time Program Outreach Specialist.

Greenhorn Valley Library

Circulation Total Checkouts: 1,847

All DVD's and Blurays	783
Books	546
Picture Books/Boardbooks	202
Seed Packets	137
Graphic Novel	87
Magazine	30
Audiobooks	16
Read along talking books	14
Hotspot	12
Laptop	2
ILL-BOOK	9
Music on CD	3
Sports/Outdoor Equipment	2
Community Passes	2
Local Collection	2
TOTAL	1847



Circulation Total Check-ins: 1,647

Total Library Visits:

Week of:	Number of visits	Total
May 6 th	1,019	1,019
May 13 th	1,019	2,038
May 20 th	950	2,988
May 27 th	1,310	4,298

Program Attendance Total: 1,067

Total attendance	Title
350	Most Improved Reader - Rye Elementary
102	Yoga With Ashley
99	Books at Meals on Wheels Lunch Outreach
75	Scavenger Hunt
65	Kindergarten Field Trip
62	GHV Homeschool Group
55	2nd Grade Field Trip
50	Tiny Art Show!
48	Family Friday
29	Saturday Night Magic
24	Music and Movement Storytime
21	Greenhorn Valley Book Club
21	Sip N' Stroke
17	Free Comic Book Day!
14	Happy Hookers Fabric Group
13	Tech Help
13	Video Games
7	Kids Make Windchimes
6	Introduction to 3D Printing
3	Painted Pokemon Cards

Total Number of Digital Uses: 144**CALL CENTER CALLS: 357****OUTREACH TOTAL:**

Most Improved Reader Rye Elementary (350), SRDA Community Lunch (99), 2nd Grade Field Trip (55), Kindergarten Field Trip (65).

Lucero Library

Youth Programming

- **Made @ Lucero Maker Programming** - participants
- **D60 After School Snack Program** - 119 participants
- **Hardknox Afterschool Chess Program** - 267 participants
- **Hardknox individual Therapeutic Mentoring:** - 69 participants
- **Eva Baca Preschool Storytime:** 20 participants
- **Bradford Preschool Storytime:** 20 participants
- **Youth passive programs:**
 - Exploration table: 60 participants
 - Coloring table: 170 participants
 - Take and Make Kits: 140 participants
 - Game system (XBox/Switch): 90 participants
- **After School Activities & Crafts:** 181 participants
Chris Rivera featured
 - Randy Ford
 - Music
 - Treasure Bags
 - Bingo
 - Diamond art
 - Rolly Ball
 - **Featured Event:** Rolly Ball - On the last day of the Nutrition program I played a game of Rolly ball that had cups hanging from the table and the kids rolled ping pong into the cups. For every ball they made they earned a prize. The cups had different prizes which consisted of chips, pop, candy, key chains, fidget spinners, Funko pops, art supplies, and a Spirograph set. The bigger and easier cups were for snacks and the smaller cups were for prizes. We had a great turn out and all the kids left with a prize.

Adult Programming

- **ESL Classes Total:**
- **Crafty Crew Total:** 71 participants
 - **Featured Adult Program:** Spice Up your Veggies!
 - For this month I will like to highlight the Spice Up Your Veggies! Did you know May 23rd is Eat More Fruits and Vegetables Day!- Patrons who attended learn to cook vegetables in different ways and add flavor with spices - with Cooking Matter and featuring the Lucero Library Spice Library.
 - 15 participates
- **Recovery Solutions:** Recovery Solutions Drop-In Center is a Peer Specialist-ran facility that promotes wellness and recovery to individuals 18 years of age or older with mental health and/or substance use conditions. This amazing group visits the library twice a month to explore the library and participate in a program with Jessica Blaha. With the help of [Claire Schad](#) Board-Certified Music Therapist and owner of Boldly Go Studios, they were able to create their own ocean drum instrument and some relaxation skills.
 - 25 participates

- Some quotes to share from the event: "I love my ocean drum!" "It's so pretty!" "I love coming here on our outings."

Special Projects and Highlights:

- Spice Library- 65 signed waivers/participants
- **Monthly Displays:** CSR's Alyssa, Rena, Stella, and Val created displays with related resources for Mental Health Awareness, May the 4th/Comic Book Day, and AAPI (Asian-American and Pacific Islander) recognition

Outreach

- Jerry Vigil, Jessica Blaha, [Chris Rivera](#) and Valarie Sanchez announce the Most Improved Readers Awards during the end of the school year assemblies at the following schools: Bradford Elementary, Eva R Baca Elementary, Chávez Huerta K-12 Preparatory Academy, Fountain International Magnet School, Park View Elementary, and Risley International Academy Of Innovation.
 - Number of awards: 84
 - Total number of Audience: 2610
 - Some quotes to share from the event:
 - "Thank you for coming today! We appreciate everything the library does for our community."

Lamb Library, Library @ the Y, Beulah Library

PROGRAMS

May choose to highlight a few featured programs with pictures

- Storytimes – 243
- Youth Programs – 93 (LB) 13 (Beulah)
- Teen/Tween Programs – 62
- Adult Programs - 157
- Passive/Kits2Go Programs – 200 Passives/112 kits



OUTREACH

- LifeCare Center of Pueblo - May 10th - 21 attendees
- Sunset Park Elementary Spring Fling - May 23rd - 102 attendees
- Nature and Wildlife Discovery Center - May 31st - 10 attendees

SPECIAL PROJECTS (

Cynthia, Alva and Crystal have been working on getting the word out to local schools and senior centers about outreach programming in order to meet Lamb Library goals. We are now scheduling programming for the LifeCare Center of Pueblo and South High School, and have leads for Corwin Magnet School, Beulah Heights Elementary and Pueblo Regent Senior Living. We are planning to begin programming in these locations in the fall to complete this goal.

DISPLAYS OR EXHIBITS

Art Wall Display for May - Acrylic Paintings by Sharon Orman-Rodman

ADDITIONAL DATA (as applicable)

- Circulation - 9896 (LB), 1396 (L@Y), 190 (Beulah)
- Library Visits - 6240 (LB), 1690 (L@Y), 46 (Beulah)
- Digital Use - 1605 (LB), 198 (L@Y)
- Meeting Room Use - 36
- Study Room Use - 47
- Notary Appointments - 6
- Curbsides - 5
- Volunteer hours - 3.5

HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

- Cynthia - Management Training - PCCLD University
Addressing Body Shape and Size Stigma in libraries - Webinar
- Michael - KnowB4 Cybersecurity training
Workplace Bullying - Niche Academy
Novelist+ - Niche Academy
ADA Workplace Basic - Niche Academy
- Gabriella - De-Escalation Skills Workshop - Webinar
- Lovely - KnowB4 Cybersecurity Training
- Marissa - Homeless De-Escalation Core Training

Thank You Notes

William Christner



THANKS FOR
ALL YOUR HELP

122220424278

Pueblo West Library

Community Display Cases

Pueblo West Women's League Membership Drive Display
Asian Pacific Heritage Month Display

Art Exhibits, Estimated Attendance 588

David Russell Photography

Pueblo West Library held a total of 149 programs, outreach, club meetings, and Kits2Go with a total attendance of 5924.

Title	Date	Age group	Total attendance
Adult Craft Series	Weds	Adult	33
Adult Craft kit2go	May	Adult	25
Art Exhibit	May	Adult	588
Audiobook Craft and Color	5/8/2024	Adult	2
Capella Outreach	5/22/2024	Adult	11
Craft & Interactive Clubs	Tuesdays	Adult	223
Cooking with JASSC	5/17/2024	Adult	17
Daylight Book Club	5/1/2024	Adult	12
Foreign Film Series	5/15/2024	Adult	4
Go For Broke!	5/11/2024	Adult	9
History Round Table	5/1/2024	Adult	4
Mystery Bookclub	5/16/2024	Adult	8
Open Game Night	Thursdays	Adult	11
PW Book Club	5/20/2024	Adult	9
PW Economic Development	May	Adult	18
Pueblo West Gardens	5/28/2024	Adult	30
Senior Movement & Stretch	M/W/F	Adult	212
Senior Stretch Potluck	5/8/2024	Adult	16
SoCo Genealogical Society	5/11/2024	Adult	12
Yoga with Studio Share	M/T/Th/F	Adult	214
Banned Book Club	5/13/2024	Adult	2
Yarn Hoarders Anonymous	Saturdays	Ault	20
Baby Storytime	Thursdays	Family	55
Preschool Kits to Go	May	Family	175
Preschool Storytime	Thursdays	Family	172
May Checkout Basket Drawing	May	Family	8
Library Trivia	May	Family	148
Open Maker Space	Mondays	Family	4
			2042

Teen Programming

Mental Health: Little Things to Help
Teen Hangout
First Saturday MTG
Dungeons and Dragons

5/6/2024 Teen 25
Mon-Thur Teen 141
5/4/2024 Teen 12
5/4/2024 Teen 5

3rd Saturday Magic the Gathering	5/18/2024	Teen	8
After School Fun	Thursdays	Tween	40
Tween Craft	5/15/2024	Tween	14
Laser Tag Lock In	5/10/2024	Tween	42
Free Comic Book Day	5/4/2024	Tween	48
			335

Children's Programming

Cedar Ridge Outreach	5/8/2024	Juvenile	171
Children's Palace	5/21/2024	Juvenile	17
Jammy Storytime	Thursdays	Juvenile	46
Kinderkirk Story time	5/1/2024	Juvenile	52
Toddler Kit2GO	May	Juvenile	175
Toddler Storytime	Tuesdays	Juvenile	123
Cedar Ridge School Tour	5/21/2024	Juvenile	88
Most Improved Reader - Cedar Ridge 2nd Gr	5/29/2024	Juvenile	135
Most Improved Reader - Liberty Point	5/30/2024	Juvenile	230
Most Improved Reader - Liberty Point 5th Gr	5/30/2024	Juvenile	300
Most Improved Reader - Prarie Winds	5/30/2024	Juvenile	165
Most Improved Reader -Sierra Vista	5/30/2024	Juvenile	300
Most Improved Reader- Liberty Point 1st Grade	5/29/2024	Juvenile	165
Most Improved Reader- Liberty Point 2nd Gr	5/29/2024	Juvenile	180
Most Improved Reader- Liberty Point 3rd Gr	5/29/2024	Juvenile	175
Most Improved Reader- Liberty Point 4th Grade	5/29/2024	Juvenile	185
Most Improved Reader-Cedar Ridge 1st Grade	5/30/2024	Juvenile	40
Most Improved Reader-Cedar Ridge 5th Grade	5/30/2024	Juvenile	400
Most Improved Reader-Swallows Charter	5/23/2024	Juvenile	450
Most Improved Reader-Veritas Academy	5/20/2024	Juvenile	90
Star Wars Scavenger Hunt	5/1/2024	Juvenile	60
			3547

Economic Development

PW contributed to the community's economic development by providing technology help to 18 customers.

Outreach

- 5/1 & 5/21 Stacy provided a story time program at Kinderkirk SoCo Headstart & Children's Palace.
- 5/28 & 5/22 Stacy provided a craft programs at Pueblo West Gardens & Cappella Assisted Living Centers.
- 5/21 Ray, Cory, Brianne & Stacy provided a story time, craft and tour for the Cedar Ridge Grade 3.

- In May PW Staff completed 13 MIR Award & Summer Reading Promotional visits to 2815 students.
- 5/8 Brienne provided database & search optimization training to Cedar Ridge 4th & 5th grade students.

Tech Services

DIRECTOR

- Jill Kleven visited various branches including GHV, PW, ELD, USD, and Lucero to talk about the new collection development tool, LibraryIQ.
- Jill held Walk Around the Blocks with everyone in the Tech Services department.
- Jill presented at the board work session on two new self checks for Lucero. The board approved the purchase from Bibliotheca.
- Alan Rocco and Jill measured the collection at Lucero to determine storage needs during the remodel.
- Jill continued to work with Bibliotheca and Laptops Anytime on the delivery of equipment for the reopening of Barkman.
- The Tech Services department began to prepare for their remodel happening in June and July. Staff will be relocated throughout Rawlings while the department gets new carpet, new paint, and new cubicles

COLLECTION DEVELOPMENT

- Danielle Cowles raised the price point on Hoopla checkouts from 2.98 to 3.99 in order to increase checkouts.
- Elizabeth Flores and Danielle continued to work on Barkman's opening day collection.
- Jill and Elizabeth attended a session from LibraryIQ on how to balance the collection and move items to different branches.
- The Youth Treatment Center in Canon City asked for youth and teen books to start a small library so the district donated approximately 150.

CATALOGING

- Peggy Bilger continued to work on the OCLC cataloging subscription project.

DEVICES/ILS

- Verizon hotspots and iPads will be going away on June 20th due to the ECF reimbursement running out. Patrons on the holds list were notified.
- Theia Bravo and Jill met with Pikes Peak Library District's ILS Admins to answer questions about Koha as they are going through an RFP.

Local History & Genealogy

PROGRAMS

TOTAL PROGRAM ATTENDANCE: 516

Storytimes - Attendance: 26

Adult Programs - Attendance: 490

OUTREACH

5/5 - Cinco de Mayo at Bessemer Park. Distributed free bilingual and Spanish language books. 317 people interacted with us at the table.

5/6 - Accepted donation from Dr. Carl Bartecchi covering his medical practice in Pueblo, experience as a medical officer in Vietnam, and his work in Vietnam providing training and support for medical services

5/22 - Baca Elementary School class visit - 36 4th graders toured the vault and learned about rock art and the Colorado Rock Art Association collection

5/4 - Create Locket from photo collection. Feedback from patrons included: *"Theresa was extremely grateful for the locket program. She expressed how much it meant to her on an emotional level. -Alisha C."*

SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS

- Blake Hatton is scanning past PCCLD Summer Reading scrapbooks for creation of digital collection.
- Planning for virtual exhibit on the Colorado State Fair in progress
- Shared Memories grant-funded project in progress. Press release sent out after working with Community Relations, resulting in 2-3 television interviews and a Colorado Public Radio interview.

ADDITIONAL DATA

- **Circulation**

WR Ref-books: 62

REF-Maps: 0

GEN books: 11

SC-Loan: 41 checked out, 77 in-house uses

Microfilm used: 145

Obit Requests Completed: 104

Ask Us request completed: 6

Article requests completed:

Photo files used: 20

Archival boxes used:

Pueblo newspaper files used: 5

Digital Use and Collections

Colorado Historic Newspaper Collection

Colorado Weekly Chieftain:

page views: 661

Users: 82

Sessions: 27

Colorado Daily Chieftain:

page views: 6,254

Users: 641

Sessions: 360

Ancestry Library Edition All Databases Searches Run: Data entered by TS

Ancestry Library Edition All Sessions Run: Data entered by TS

Heritage Quest All Searches Run: Data entered by TS

Heritage Quest All Sessions Run: Data entered by TS

Fold3 Library Edition searches: Data entered by TS

ArchivesSpace

Users: 125

Sessions: 136

Pageviews: 302

CONTENTdm items: 11,443

Users: 451

New Users: 419

Sessions: 611

Pageviews: 2,700

Virtual Exhibits

Total Views: 163

Roaring '20s - 38

Natural Framing - 69

Baseball - 12

Volunteer hours HRC - 16.75 hrs ; Archives - 40 - Total = 56.75 hours

Experiential Learning

Makerspace programs

- Ukulele Choir 1: 8
- Ukulele Choir 2: 8
- Better w/ Age Makers: 17
- Sharon Needle Felts: 9
- Decorate Mannequin Bodices: 24
- People's Choir: 13
- Make a Locket: 50

Community Member Programs in Makerspace

- ACES Art Education
- Pueblo Homeschool Science Group
- GSN 18+ Student Activities
- Southern Colorado Equity Alliance
- Self Care Group

Open hours: Every Friday and Saturday from 11-2pm- total of 50 participants this month

Museum Programs:

- Locket Program with Makerspace and LHG on 5/3
- Tea and Makes with USD - Adult on 5/8 and 5/29
- Most Improved Reader Assembly with USD - Youth on 5/23

Exhibits:

- D60 Art Show Ended on May 12
- Solo Show: Debbie Duncan started on May 21
- 120 Year Tapestry started on May 31, 2024

Training:

-Americans and the Holocaust intensive from May 14th-May 17th in D.C.

New Museum Volunteer/docent Shyla started this month and worked 26 hours!

Concierge Services and Meeting Rooms:

We had 199 reservations for meeting rooms this month. This month we celebrated mental health awareness and had activity sheets on the first floor.

Call Center Statistics:

875 calls, down 851 from last month

Giodone – 175

Greenhorn Valley – 357

Library @Y – 27



Rawlings – 316

416 were transfers

24 were hang-ups or wrong numbers - we suspect call numbers were down due to Zoom switch.

User Services

PROGRAMS

- Storytimes – Family:101, Toddler: 289, Baby:105
- Youth Programs – 301
- Tween Programs – 143
- Teen Programs – 91
- Tween/Teen centralized-
 - YS supported 16 district programs this month
- Imagination Library: 3144 enrollments (88 new and 73 graduated)

ABOVE - PHOTO OF SUMMER READING KICK-OFF!

- USD Multigenerational Programs - 358
 - (Kathy's Tea & Makes to the left)
- USD Outreach Total - 861
- Adult Programs - 308
 - Aging Programs and Services - 43
 - Adult Literacy Programs and Services - 46



- Digital Literacy Programs and Services - 139
- Reference Programs and Services - - 24
- Crafts and Music Programs - 72

OUTREACH HIGHLIGHTS

5/5/2024 **Cinco de Mayo** Outreach @ Bessemer Park - 317

5/23/2024 **Villa Bella k-2 Better World Event** - Natalie and Rachel read about bees and offered their 150+ students a pollinator activity!

SPECIAL PROJECTS, NEW INITIATIVES, NEW PARTNERSHIPS

- **Most Improved Reader** was very successful, with over 650 awards presented to youth in Pueblo County ages 4 - 18. Staff presented at 41 school events and spoke to 10,238 children, their families and their teachers.
- May 4th was also **Free Comic Book Day** – a centralized program for all branches. YS sent comics and materials for multiple accompanying crafts to all of the branches **292** attended the Rawlings Program.
- **Summer Reading Kickoff** was a huge success! The USD team made Sno-cones and created a mini golf course. **1783** people attended the event at the Rawlings Library! The photo to the right shows the mini-golf course created by Thad & Jen!
- **May is Mental Health Month** - The photo below is from our weekly teen night. Hangout programs like this one are an essential part of our commitment to safe spaces and youth mental health support. One teen learned about us as part of his recovery from treatment and the other chose us as a way to add peer/social engagement to his homeschool curriculum.



- Reference Librarian hosted an information literacy session that highlighted mental health resources
- Program and Outreach Specialist II - Kathy Kearney provided off-site programming to our aging population that included crafts and group activities to raise people’s spirits and bring community together

ADDITIONAL DATA

- Notary Appointments - 17
- USD Volunteers - 22
- USD Volunteer hours - 84

Facilities

Work Order Statistics

- 317 work orders completed.
- 40 custodial work orders completed.

Rawlings

- Repaired overflow condition on water feature.
- Painted the mailroom.
- Set up Summer Reading kick off.
- Installed lighting in Brett Kelly B.
- Installed VFD suppression coils.

Giodone

- Continued installation of lights.

Greenhorn

- Mowed grounds.

Lucero

- Cleaned grounds.

Other duties/projects

- Gathered and cleaned Books in the Park items.
- Repaired Hotsy
- Arranged for the Semi Annual district wide carpet cleaning.

Volunteer Hours

Volunteer Services Monthly Report – MAY 2024

PCCLD Volunteer estimated hours for the month of May

ADULTS	TEENS	BOOKS AGAIN	BOD TRUSTEES
232.45	52.15	1272.50	20.00

TOTAL HOURS	1,577.10
VALUE OF VOLUNTEER HOURS	\$47,234.15

*(Estimated by Independent Sector's figure of \$33.49/hour for each volunteer hour contribute)

Respectfully submitted,
Sherri Baca
Executive Director