

**PUEBLO CITY-COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
WORK SESSION AGENDA
2:00pm, Tuesday, May 14, 2024
This meeting will be conducted at the
Rawlings Library, 100 E. Abriendo Ave., Pueblo CO.
Kelly B Meeting Room**

I. CALL TO ORDER AND ROLL CALL

Iris Clark	Jeffrey DeHerrera	Stephanie Garcia
Dustin Hodge	Trisha Macias	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. REPORTS

- A. Executive Director Report** (estimated time: 10 minutes)
- B. Friends of the Library Report** (estimated time: 5 minutes)
- C. Quarterly Foundation Report** (next report will be presented at the June Work Session)

IV. DISCUSSION ITEMS

- 1. Executive Session – Legal Advice Regarding Rawlings Library HVAC** (estimated time: 20 minutes)
OVERVIEW: The Trustees will conduct an executive session under section 24-6-402(4)(b), Colorado Revised Statutes, for a conference with PCCLD special counsel and general counsel to receive legal advice on specific legal questions related to completion of the Rawlings Library HVAC System changes.
- 2. Equipment Procurement for Lucero Library** (estimated time: 10 minutes)
OVERVIEW: A procurement for new equipment will be discussed.
- 3. Contract Award Changes for Barkman Library Furniture Procurement** (estimated time: 10 minutes)
OVERVIEW: Updates regarding low bidder status will be reviewed.
- 4. Library Policy Updates** (estimated time: 20 minutes)
OVERVIEW: A report from the Legislative & Governance Committee will be provided regarding the following items:
 - A. COMMUNICATIONS**
 - 1. Communications – 03.07.03
 - 2. Guiding Principles of Communication Procedure – 03.07.03.G1
 - 3. Marketing Guidelines – 03.07.03.G2
 - B. PUBLIC SERVICES**
 - 1. Public Computers & Other Equipment Use – 03.01.03
 - 2. Customer Comments – 03.01.04
 - 3. Americans with Disabilities Act (ADA) – 03.01.05
 - C. EMPLOYEE GUIDELINES**

1. Work Schedules – 02.05.01

V. ADJOURNMENT

Estimated total meeting time: 1hour 15 minutes

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, May 23, 2024. This meeting will be conducted at the Patrick Lucero Library, 1315 E. 7th Street.