

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director – April
Submitted to the Library Board of Trustees
May 23, 2024

Executive Director

Barkman Renovation Update—The project remains on track with the schedule and budget.

Lucero Library Update—The design plan for the library is being finalized now. We are planning for an August 1 closure of the library and at the same time opening an alternate location at El Centro del Quinto Sol community center on the east side. The capital campaign will kick off at the Lucero Library on July 17.

Rawlings HVAC—An update will be provided at the May trustee regular meeting. Retainage has been paid on the project signaling that it has come to an end.

Pueblo West Library Roof Update—A third-party assessment of the roof is in process to determine if additional repairs are needed.

Internet Filtering Project Update—The library team is planning on a limited launch at two library locations in July 2024 (updated timeline).

Colorado Legislation—Two notable bills have passed the legislative process and are signed or on their way to the Governor for signature. SB24-233 Concerning Property Tax impacts revenue in coming years. PCCLD staff are evaluating budget effects. SB24-216 Policies Regarding Library Resources is a bill that sets forth a request for reconsideration process, protects freedom to read and development of library resources which serve everyone.

New Telephone System—We have installed a new telephone system at the district. It includes new phone sets for staff, ADA accessible phones for the public and for staff needs, many new features which are modern and will prove useful. This was a challenging replacement due to its vast reach throughout the district and the many moving parts (hardware, network, training, etc.). Many thanks to the IT team for their hard work in getting this installation done and working through the many details.

Rawlings Library Elevators Assessment—An engineering consulting firm will be on site this week to assess the hydraulic elevators to determine what needs to be done to modernize them. A report with cost estimates will be issued for district review.

Barkman Library

Programs

Total Storytime Attendance: 17

Total Children/Tween/Teen Program Attendance: 42

Total Adult Program Attendance: 24

Outreach

CSUP Pre-K Library Visit: 35

Building Blocks Daycare: 28
Belmont Pre-K: 37
Pueblo Villa Retirement Home: 14
Head Start @ Christ the King: 63
Jordan Residential Outreach: 31



Giodone Library

PROGRAMS

Program title and number in attendance.

- Storytimes – 72
- Youth Programs – 96
- Adult Programs - 359
- Passive/Kits2Go Programs – 12

OUTREACH

Location and attendance.

- Avondale - 79
- Pueblo Community Resources - 55

SPECIAL PROJECTS

- Grand Opening of the Giodone Tool Lending Library in collaboration with Pueblo Food Project.

ADDITIONAL DATA

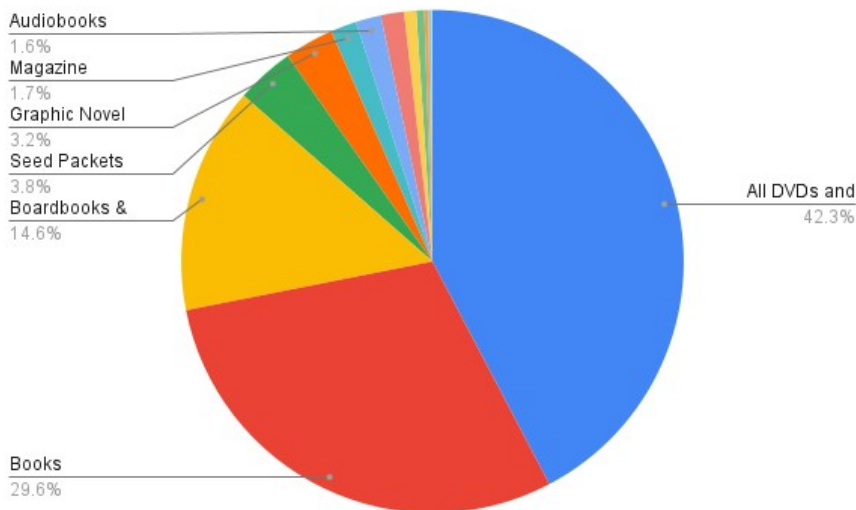
- Volunteer hours 1.5 hours

Greenhorn Valley Library

Circulation Total Checkouts:

All DVDs and Blurays	653
Audiobook	25
Book	457
Graphic Novel	49
Hotspot	12
ILL-BOOK	4
Laptops	8
Magazine	26

Music On CD	3
Picture Book/Boardbooks	225
Sports & Outdoor Eq.	1
Read along talking books	23
Seed Packets	58
TOTAL	1,544



Circulation Total Check-ins: 1,514

Total Library Visits: 4,322

Week of:	Number of visits	Total
April 1st	1,099	1,099
April 8 th	1,108	2,207
April 22 nd	997	3,204
April 29th	1,118	4,322

Program Attendance Total: 1,645

Total attendance	Title
475	Outreach-Rye Elementary Carnival
231	3D Printer Exhibit
154	Books at Meals on Wheels Lunch Outreach
100	Career Fair Outreach
100	Scavenger Hunt
95	Yoga With Ashley
84	GHV Homeschool Group
75	Kit2Go: Tiny Art Show
62	Family Friday
45	Saturday Night Magic
45	Solar Eclipse
42	Happy Hookers Fabric Group
28	Books at Meals on Wheels Lunch Outreach
23	Music and Movement Storytime
20	Video Games
18	Greenhorn Valley Book Club
17	Stuffed Animal Sleepover!
11	Sip N' Stroke
8	Tiny Art
6	Introduction to 3D Printing
6	Tech Help

- **Total Number of Digital Uses:** 141
- **Call Center Calls:** 646
- **Outreach:** Rye Elementary (475), Career Fair @Rye HS (100), Books at Meal on Wheels (154)

Lucero Library

Youth Programming

- **Made @ Lucero Maker Programming** - 200 participants
- **D60 After School Snack Program** - 168 participants
- **Hardknox Afterschool Chess Program** - 325 participants
- **Hardknox individual Therapeutic Mentoring:** - 111 participants
- **Eva Baca Preschool Storytime:** 20 participants

- **Bradford Preschool Storytime:** 20 participants
- **Youth passive programs:**
 - Exploration table: 50 participants
 - Coloring table: 145 participants
 - Take and Make Kits: 280 participants
 - Game system (XBox/Switch): 82 participants
- **After School Activities & Crafts: 192** participants

Chris Rivera featured

- Chocolate melted chickens
- Tortillas
- Sun catchers
- Thank you cards
- Sand art
- Holiday bracelets
- Seed planting
- Bingo
- Twinkie race cars
- Color pots
- Diamond art

- **Featured Event:** With the help of Mrs. Val Sanchez, we made tortillas with the kids. They enjoyed mixing the ingredients and rolling out the dough. They got a chance to cook them and eat them. We had 24 kids that made them and many more that just wanted to eat them with butter and honey.

Adult Programming

- **ESL Classes Total:** 15
- **Crafty Crew Total:** 86 participants
 - **Featured Adult Program:** Seed Starting 101
 - For this month, I will like to highlight the 2nd Annual Seed Starting 101 class at the Lucero Library. Nineteen individuals were able to attend to learn about starting their own plants from seeds via Allison from Pueblo Food Project. Participants were able to plant at least 50 cells in a starter tray from a variety of seeds.

Special Projects and Highlights:

- Spice Library- 30 signed waivers/participants
- 2nd Annual Eastside Women's High Tea: 30 participants
 - **Description:** We were able to celebrate six amazing women who have been an inspiration to the East Side community. A show of gratitude and love is a meaningful gesture in a hectic world! They include the following: Nancy Mestas, Anna Marie DeHerrera, Valarie Sanchez, Alicia Griebel, Kahla Benavidez, and Kendra Bennett. A big shout out to Jessica Blaha, Kristi Roque, Jerry Vigil, and the Lucero Staff.

- We received a heartfelt thank you card from Nancy Mestas: "Just a little note to thank you for making the 2nd Annual Celebration Tea so special! The sandwiches, fruit platter, and cupcakes were delicious! Also thank you for the special white pear and lavender tea that was brewed for the occasion. The decorations, especially the teapots with matching quilted covers and flowers, were beautiful. The special "Thank you" card from the children was a nice surprise. It was an honor to be recognized by my granddaughter, Alyssa Mestas I enjoyed the wonderful celebration!"



- **April Checkout Challenge Basket-** 19 participants (which means that equals to encouraging 190 checkouts)
 - Patrons are encouraged to participate in a monthly drawing for a basket of starting their own garden. Congratulations to Mrs. Apolonia Martinez on being the winner for Lucero's April's checkout challenge! Yay!

Outreach

- Kindergarten Round-UP Event at CHPA/CCA: Families with upcoming kindergartens were invited to come and meet the kindergarten teachers, visit classrooms, and fill out an enrollment form. Valarie Salazar and Jessica Blaha were able to share with families resources that are available throughout the library district, and the kids were able to pick out their own book.
 - 75 participates
 - Some quotes to share from the event:
 - "Wow! Thank you so much for being here!" "We need to start going back to the library." "This is amazing! I forget that the library has more than just books." "We just moved here a few weeks ago. We will need to go visit and get some library cards." " I am so happy about all of these resources."
- Jordan's Residential Services Inc.: 35 participants
 - Debbie Payne and Jessica Blaha were able to have an opportunity to encourage creativity with sand art at the Jordan's Residential Services. This is a day program and community inclusion for individuals who are adults with development and intellectual disabilities.

Lamb Library, Library @ the Y, Beulah Library

PROGRAMS

May choose to highlight a few featured programs with pictures

- Storytimes – 126 (LB), 144 (L@Y)
- Youth Programs – 76 (LB)
- Teen/Tween Programs – 78 (LB)
- Adult Programs - 159 (LB)

- Passive/Kits2Go Programs – 165/148 (LB), 250 (YMCA)

OUTREACH

Beulah General Store - April 20th - 17 attendees

South High School Book Fair - April 29th - 45 attendees

SPECIAL PROJECTS

Crystal and Cynthia held the Beulah Satellite Grand Reopening on April 27th. Raffles treats, crafts, and face painting were provided to attendees and it had a great turnout of 30 people. We registered several people for library cards and gave out information about hours and services that we can provide.

DISPLAYS OR EXHIBITS

Grace Hiltz Paintings Exhibit - 293



ADDITIONAL DATA (as applicable)

- Circulation - 9836 (LB), 1516 (L@Y), 353 (Beulah)



- Library Visits - 6243 (LB), 1641 (L@Y), 80 (Beulah)
- Digital Use - 1608 (LB), 184 (L@Y)
- Meeting Room Use - 32
- Study Room Use - 62
- Notary Appointments - 7
- Curbsides - 3
- One-on-ones - 2
- Volunteer hours - 10

HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

- CLiC - Attended by Mary Kratz
- First Amendment Audits at the Library - Completed by Marissa Olivas
- Emotional Intelligence - Completed by Desi Anderson

Pueblo West Library

Community Display Cases

Pueblo West Women's League Membership Drive Display
Earth Day Display

Art Exhibits, Estimated Attendance 648

Kevin Koch Oil Paintings

Pueblo West Library held a total of 140 programs, outreach, club meetings, and Kits2Go with a total attendance of 2946.

Adult Craft Series	Weds	Adult	27
Adult kit2go	April	Adult	8
Art Exhibit	April	Adult	648
Audiobook Craft and Color	4/10/2024	Adult	2
Box Turtles of Colorado	4/24/2024	Adult	22
Capella of Pueblo West Outreach	4/17/2024	Adult	18
Cast-Offs Knitting and Craft Club	Tuesdays	Adult	35
Daylight Book Club	4/3/2024	Adult	12
Foreign Film Series	4/17/2024	Adult	3
History Round Table	4/3/2024	Adult	8
Mahjongg Club	Tuesdays	Adult	38
Mystery Bookclub	4/18/2024	Adult	7
Open Game Night	Thursdays	Adult	9
POV film Screening	4/12/2024	Adult	6
PW Book Club	4/22/2024	Adult	8
PW Economic Development	April	Adult	21
PW Women's League Monthly Meeting	4/9/2024	Adult	56
Pueblo Archaeological & Historical Society	4/27/2024	Adult	8
Pueblo Model Railroad Club	4/2/2024	Adult	20
Pueblo West Gardens	4/23/2024	Adult	13
Senior Movement & Stretch	M/W/F	Adult	232
Senior Stretch Potluck	4/10/2024	Adult	16
SoCo Genealogical Society	4/13/2024	Adult	12
Studio Time	April	Adult	4
Swedish Weavers Craft Club	Mondays	Adult	25
VITA Tax Assistance	Fridays	Adult	125
Yarn Hoarders Anonymous	Saturdays	Adult	24
Yoga with Studio Share	M/T/Th/F	Adult	223

April Checkout Drawing	April	Family	22
Sky Corral R/C Club	4/8/2024	Family	22
Society for Creative Anachronism Meeting	Weds	Family	44
			1718

Teen Programming

3rd Saturday Magic the Gathering	4/20/2024	Teen	8
Banned Book Club	4/8/2024	Teen	4
Dungeons and Dragons: Campaign 2	4/20/2024	Teen	4
First Saturday MTG	4/6/2024	Teen	13
Open Maker Space	Mon/Wed	Teen	5
Recycled Crafts for Earth Day	4/26/2024	Teen	25
Teen Hangout	Mon-Thur	Teen	134
After School Fun	Thursdays	Tween	28
Laser Tag Lock In	4/12/2024	Tween	38
Loteria	4/25/2024	Tween	13
Tween / Teen Kit 2 Go	April	Tween	18
Tween Craft	4/17/2024	Tween	10
			300

Children's Programming

Jammy Storytime	Thursdays	Juvenile	35
Kinderkirk story time	4/3/2024	Juvenile	52
Veritas School Tour	4/9/2024	Juvenile	61
Toddler Kit2GO	April	Juvenile	240
Toddler Storytime	Tuesdays	Juvenile	167
Baby Storytime	Thursdays	Juvenile	70
Preschool Kits to Go	April	Juvenile	140
Preschool Storytime	Thursdays	Juvenile	163
			928

Economic Development

PW contributed to the community's economic development by providing technology help to 19 customers and job application help to 2 customers.

Outreach

- 4/3 Ray provided a story time program at Kinderkirk SoCo Headstart.
- 4/23 & 4/17 Stacy provided a craft programs at Pueblo West Gardens & Cappella Assisted Living Centers.
- 4/9 Ray, Cory, Brianne & Stacy provided a story time, craft and tour for the Veritas Elementary School grades K through 5.

Tech Services

DIRECTOR

- Jill Kleven visited various department meetings to discuss the Digital Branch, which is launching in May.
- Jill also visited the USD and Lamb meetings to talk about LibraryIQ and how that will impact collection development and circulation.
- Sherri Baca and Jill met with Steven Trujillo from Housing Authority to discuss an outreach event to give residents chrome books to checkout. Other outreach ideas were discussed.
- Jill met with Rachel Salazar and Thea Martinez to discuss Imagination Library. There are currently 3100 children enrolled and more funding will need to become available to keep that current number or grow the program.
- Jill met with the new manager at Lucero, Jerry Vigil to discuss the collection and upcoming renovation.

COLLECTION DEVELOPMENT

- Elizabeth Flores and Danielle Cowles began ordering for Barkman's Opening Day collection.
- Elizabeth worked with Alyssa Vargas Lopez to put together a list to order for the new collection of Urban Fiction. This is Alyssa's Leadership Academy project.
- Jill ordered supplemental materials for Lamb's Library of Things Collection.

DIGITAL RESOURCES

- Danielle launched the eserials project at Rawlings.
- Danielle and Jill met with Jeff Clark from Midwest Tape to discuss media and Hoopla usage.

CATALOGING

- Peggy Bilger worked on getting all of the collection holdings ready in Koha to send to OCLC to begin work on becoming an OCLC cataloging library.
- The puppets arrived and our volunteer, Adina Vega sewed RFID tags into all of them. They will be distributed in May.

DEVICES/ILS

- iPads are being pulled from general circulation and being distributed to staff for outreach projects and classes for customers. Verizon hotspot customers will be notified that those devices are going away in June.

Local History & Genealogy

PROGRAMS

TOTAL PROGRAM ATTENDANCE: 387

- Storytimes - Attendance: 32
- Adult Programs - Attendance: 355

OUTREACH

4/30 - Alisha C. participated in The Place community outreach opportunity with other PCCLD staff.

SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS

4/20 - 120 Years of the Library Screen Printing in the Makerspace. Program yielded 30 in attendance.

4/27 -

Día de los Niños / Día de los Libros Celebration:

The HRC provided our annual event for Day of the Children / Day of the Books celebration.

The Giodone Library, Pueblo West Library, and the Rawlings Library each had events for Loteria, a Mexican Bingo game. At Rawlings and Pueblo West we had special bilingual storytimes and gave out bilingual books to attendees.

There was a large event on April 27th with a community resource fair and Denver Storyteller, Angel Vigil, provided vaquero stories, demonstration of their tools, and taught roping skills. EPIC helped provide a bilingual book giveaway along with the Local History and Genealogy Department. Each child was able to receive a free book, a book bag, and crafts. We also played Loteria (Mexican Bingo) throughout the event with kids and adults. Total attendance was 192 for all HRC Dia events.

ADDITIONAL DATA

- **Circulation**

WR Ref-books: 29

REF-Maps:

GEN books:

SC-Loan: 64 checked out, 107 in-house uses

Microfilm used: 115

Obit Requests Completed: 100

Ask Us request completed: 5

Completed article requests: 5

Photo files used:

Archival boxes used: 2

Digital Use and Collections

Colorado Historic Newspaper Collection

Colorado Weekly Chieftain:

Page views: 545

Users: 122

Sessions: 52

Colorado Daily Chieftain:

Page views: 5,671

Users: 598

Sessions: 312

Ancestry Library Edition All Databases Searches Run: No data

Ancestry Library Edition All Sessions Run:

Heritage Quest All Searches Run:

Heritage Quest All Sessions Run:

Fold3 Library Edition searches:

ArchivesSpace

Users: 118

Sessions: 647

Page views: 148

CONTENTdm items: 11,443

Users: 446

New Users: 428

Sessions: 563

Page views: 2,306

Virtual Exhibits

Total Views: **166**

Roaring '20s - 47

Natural Framing - 20

Baseball - 21

Volunteer hours HRC - 28.75; Archives - 29.5

Experiential Learning

Makerspace programs

- Ukulele Choir 1: 8
- Ukulele Choir 2: 13
- Better w/ Age Makes 1: 10
- Sharon Needle Felts: 12

Community Member Programs in Makerspace

- ACES Art Education
- Pueblo Homeschool Science Group
- GSN 18+ Student Activities
- Southern Colorado Equity Alliance
- Self Care Group
- Southern Colorado Fashion

Open hours: Every Friday and Saturday from 11-2pm- total of 64 participants this month

Museum Programs:

- 4/4 Read Out Loud Special Activity - This collaboration with the ELD team and Youth team involved working with about 60 students to decorate their own totes bags. This followed their Read Out Loud session.
- 4/10, 4/17, 4/24 Tea and Makes: Creating a Community Quilt - This collaboration between Kathy and myself was to support the exhibit 120 Year Tapestry. This activity allowed patrons to decorate a quilt square to then be added to a community quilt. Each week we had anywhere from 12-18 patrons.
- 4/20 120 Year Tapestry Screen Printing: This collaboration between LHG and myself allowed patrons to screen print historic images from our collections onto totes. This event saw 24 people.
- 4/25 D60 Art Show Reception: This collaboration between PCCLD and District 60 was to celebrate the artistic accomplishments of Pueblo youth. This event saw over 200 people.

Exhibits:

- NAACP Collection came down on April 22nd.
- 120 Year Tapestry was delayed until mid-May. Votes for Women: A Portrait of Persistence (a Smithsonian poster exhibit) went up in its place.
- Knowing Your Garden: A Mini Exhibit went up on April 1 at Giodone.
- D60 Art Show was put up on April 23rd and judged on April 24th.

Outreach:

- 3/13 East High School - 103 Attendees: Made buttons and promoted Women's Conference.
- 3/19 CSU Pueblo - 20 Attendees: Brought flyers to a class and the Science Support Center.

Concierge Services and Meeting Rooms:

We had 201 reservations for meeting rooms this month- we are heading into a very busy time and have very few vacant times. This month we celebrated earth day and had crafts and activity sheets on the first floor.

- **Call Center Statistics:**

Giodone- 364

Greenhorn Valley- 646

Library @ Y- 231

Rawlings- 491

Discrepancy between other locations and Greenhorn Valley are due to the eclipse phone calls.

User Services

PROGRAMS

Youth Programs

- Early Literacy-
 - Storytime- Family:117, Toddler:199, Baby: 46
 - Early Literacy Fair: 78
- Tween- 83
- Teen - 102
- Family/All Ages- 41
- Tween/Teen centralized-

Adult Programs

- Computer Classes - 97
- Tie Dye (Multi-Generational) - 22
- Tea & Makes (Multi-Generational) - 24
- Offsite programs
 - (VA Home, Primrose, Sharmar, SRDA/HACP -19
- Solar Eclipse Party - 100 (multigenerational)
- Solar Eclipse viewing – 150 glasses given
- Mocktails & Board Games–n/a
- Board Games - n/a
- Career Online High School -
- 16 enrolled, 3 recent graduates
 - 65% graduation rate
 - 70 alum
- Free Self-Care Clinic - 75
- Trivia @ Brue's - 3
- Vinyl Destination @ Analogue - 10

Adult Services

- Adult Literacy
 - One on one tutoring – 28
- Notary Appointments – 17

- One on one Tech Appointments – 34
- Library to You Users – 24
- Digital Drop In – 6

OUTREACH

Youth Services

- St. Therese Preschool Storytime (2 sessions) - 20
- Head Start Storytime (5 sessions) - 100
- Wiggles and Wonder Playschool Storytime - 35
- Southside Daycare (2 sessions) Storytime- 42
- Cherish the Child Outreach - 340
- Southern Colorado Doula Outreach - 65
- Mother’s Day Out - 250

Adult Services

- Helping Hands Outreach to Veterans - 219
- The PLACE - 460
- Mariposa Outreach – 10
- POSADA Outreach – 8
- What can a Reference Librarian do for you? – 4
- SBDC Small Business Week event – 20
- AARP Cellphone classes – 10

SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS

- On April 9, the Library had a great teen event partnered with Moms Out Front exploring Climate Anxiety (this was part of a centralized program). The teens were very engaged, and offered great energy to the conversation!
- **Read Out Loud** took place on April 4th, we welcomed Colleen AF Venable the author of Katie the Catsitter. We had 405 very happy 4th graders!



- The Reference Librarian is starting a monthly drop-in program called, “What Can Your Reference Librarian Do For You?” The program highlights a database that aligns with our themes for the month. The Reference Librarian is also contacting nonprofit organizations to survey their needs and to conduct outreach information literacy services.
- For digital literacy classes, informal surveys are being used to shape future classes. Hope to implement formal surveys to discover the communities digital literacy needs.

- For Leadership Academy, Thad Stelter is organizing PCCLD's first Human Library program. A kickoff event will be held on the evening of November 7th, with the event being held on November 8th. More to come...

ADDITIONAL DATA

- Volunteer Tech Help - 3.5 Hours
- Volunteers Adult Services General -
- Volunteers Teen in Youth Services - 21 hours, 5 volunteers
- Library to You circulations - 333
- Non-Profit Collection Circulations - 15 checkouts, 28 renewals
- Imagination Library: 3177 enrollments (82 new and 57 graduated)
- Volunteer L2U - 24 volunteer hrs

Facilities

Work Order Statistics

- 256 work orders completed.
- 52 custodial work orders completed.

Rawlings

- Repaired metal roofing from windstorm.
- Installed manual book drop.
- Replaced water-feature's level sensor, dry tank, and feeder.
- Installed electrical outlet by front entrance.
- Installed blinds in mailroom.
- Rebuilt hot water pump.
- Painted facilities door.

Barkman

- Tracked and monitored renovation work.

Giodone

- Continued installation of lights.

Lamb

- Installed new backflow preventer.
- Reset beam.

Pueblo West

- Worked on HVAC unit.
- Installed restroom automated door opener.
- Replaced differential pressure sensors.
- Worked on sidewalk drains and building gutters.
- Rebuilt water pump.

Other duties/projects

- Started up sprinkler system and did lawn maintenance.
- Ordered new trailer.
- Received bids for generator fence.
- Installed Bookstore door and stairs.

- Purchased man lift.
- Staff took set point training class.
- John Luther took cylinder service classes.
- Participated in districtwide annual fire inspection.

Volunteer Hours

Volunteer Services Monthly Report – APRIL 2024

PCCLD Volunteer estimated hours for the month of April

ADULTS	TEENS	BOOKS AGAIN	BOD TRUSTEES
209.75	20.00	10283.00	20.00

TOTAL HOURS	1,277.75
VALUE OF VOLUNTEER HOURS	\$38,268.61

*(Estimated by Independent Sector's figure of \$31.80/hour for each volunteer hour contribute)

Respectfully submitted,
 Sherri Baca
 Executive Director