

# **PUEBLO CITY-COUNTY LIBRARY DISTRICT**

## **Report of the Executive Director – January**

### **Submitted to the Library Board of Trustees**

#### **February 22, 2024**

## **Executive Director**

### **Telehealth Access Grant**

Pueblo City-County Library District (PCCLD) will soon provide patrons living in Rye and Colorado City with means to access telehealth services starting on March 1st . The Connect to Health at the Library initiative is part of a larger effort to increase access to virtual health services for rural communities. Pueblo City-County Library District is one of 23 rural libraries to receive funding and support from the Colorado State Library, the Office of eHealth Innovation and the American Heart Association to implement initiatives to increase telehealth access for their communities. Telehealth is one way that can help connect rural residents with healthcare providers without the barriers of travel. Because of free internet access, libraries can further help connect area residents to health care providers.

Library patrons may use the telehealth kits to meet with their established care providers or with health professionals from Pueblo Health Solutions. Four telehealth kits will be available at the Greenhorn Valley Branch Library that includes essential equipment needed to conduct virtual visits with health care providers. These kits check out for one week and they also include a laptop and Wi-Fi hotspot so the kits can be used from home for remote appointments.

A program kickoff announcement is planned for early March at the Greenhorn Valley Library—an invitation will be provided for the trustees to attend that event.

## **Barkman Library**

- **Programs**

Total Storytime Attendance: 7

Total Children/Tween/Teen Program Attendance: 5

Total Adult Program Attendance: 12

- **Outreach**

Building Blocks Daycare Visit: 38

Belmont Pre-K: 35

Pueblo Villa Retirement Home: 5

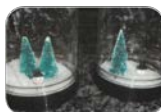
Head Start @ Christ the King: 65



A beautiful storytime mitten creation



Part of our holiday recovery program - lavender bath salts



Waterless snowglobes



Part of our holiday recovery program - lavender sugar scrub



Calming lavender sachets

## Giodone

### PROGRAMS

- Storytimes – 41
- Youth Programs – 24
- Adult Programs - 199
- Passive/Kits2Go Programs – 33

### OUTREACH

- Avondale Elementary Outreach – 49
- Pleasant View Outreach – 32
- McHarg Park Outreach – 4
- Ascension Preschool Screen-printing Outreach - 7

**SPECIAL PROJECTS** – Received Tools from Pueblo Food project to start a tool lending library at Giodone.

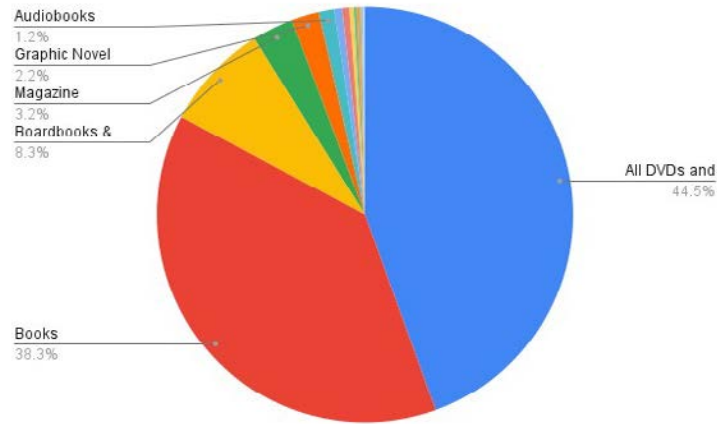
### ADDITIONAL DATA

- Notary Appointments - 2
- Volunteer hours 5.5

## Greenhorn Valley Library

**Circulation Total Checkouts: 1,812**

All BluRays & DVDs	806
Book	694
Picture Books & Board Books	150
Magazine	58
Graphic Novel	39
Audiobooks	22
Music On CD	11
Grant Purchased Device	10
Seed Packet	6
Red along Talking Books	5
Laptop/Tablet	5
ILL-BOOK	3
Local Collection	3
TOTAL	1,812



**Circulation Total Check-ins: 3,973**

**Total Library Visits:**

Week of:	Number of visits	Total
January 2 <sup>nd</sup>	806	806
January 9 <sup>th</sup>	918	1,724
January 16 <sup>th</sup>	782	2,506
January 22 <sup>nd</sup>	779	3,285
January 29 <sup>th</sup>	688	3,973

**Program Attendance Total: 258**

Total attendance	Title
106	Yoga With Ashley
30	Family Friday
20	GHV Homeschool Group
19	Greenhorn Valley Book Club
18	Music and Movement Storytime
17	Happy Hookers Fabric Group
13	Legos!
13	Video Games
8	Australia Day
7	Holiday recovery with PCCLD
4	Library Stories
3	Winter Movie

**Total Number of Digital Uses: 109**

**CALL CENTER: 358**

**Outreach:** Greenhorn Valley Chamber Annual Awards Dinner (74), SRDA Meals on Wheels Lunch (103).

# Lucero Library

## Youth Programming

- **Made @ Lucero Maker Programming** - 153 participants
- **D60 After School Snack Program** - 151 participants
- **Hardknox Afterschool Chess Program** - 309 participants
- **Hardknox individual therapeutic mentoring:** - 102 participants
- **Louder than a Bomb (Movie)** - 28 participants

Young patrons had the pleasure of watching the movie, Louder Than A Bomb. The movie was about young people using poetry to express themselves. The teens really liked the movie and enjoyed learning about how words can affect others.

- **Youth Makerspace programs:**
  - Perler Beads: 25 participants
  - Louder Than a Bomb: 28 participants
  - Paracord Bracelets: 15 participants
  - 3D Color Page: 25 participants
  - Paper Pencil Boxes: 15 participants
  - Open Art: 15 participants
- **Youth passive programs:**
  - Exploration table: 30 participants
  - Coloring table: 225 participants
  - Take and Make Kits: 195 participants
  - Game system (XBox/Switch): 84 participants
  - Saturday movie matinee: 15 participants
- **After School Activities & Crafts:** 151 participants  
Chris Rivera featured
  - Giant Snowflakes
  - Bingo
  - Cloud finders
  - Magnetic slime
  - Glitter snowflakes
  - Movie Time
  - Fluffy Slime

## Adult Programming

- **Crafty Crew Total:** 73 participants
- **Featured Adult Program:**
  - **Crafty Crew Snowman Jar DIY**  
Jessica Blaha hosted an adorable DIY class for the adults. We had 23 participating patrons taking an empty glass jar and creating their own snowman. Everyone had access to a variety of craft supplies from stickers to wooden snowflakes to fake snow to fabric to pom poms to paint bring life and attitude to their creation.

Patrons shared comments:

"Thank you for letting us just go with the creative juices and flow to make our own snowman!" and  
"We love your classes! They are always so welcoming and fun."

### **Special Projects and Highlights:**

- **Spice Library-** 60 signed waivers/participants  
"OOOOO what is available now? I am excited to use the Everything Bagel Seasoning on my bagel in the morning." -Jeff
- **January Checkout Challenge Basket-** 30 participants (which means that equals to encouraging 300 checkouts)  
Patrons are encouraged to participate in a monthly drawing for a basket of snow family fun. Basket includes s'more hot chocolate kit, two inflatable snow tubes, snowball maker tool kit, and a snowman kit.
- **Monthly Displays:**
  - Adult Winter of Reading Display
  - Teen's Interactive Display-Rena Bragazzi
  - Description: The intention was to provide resources to help younger patrons through the new changes of the winter. Winter can be a demanding time of the year for everyone. We provided resources for mental health such as anxiety and depression. We offered them to vent and share their thoughts on how they recover through stress. (10 written interaction by patrons)

### **Outreach**

- **East High School 8th Grade Parent Information Night:** 500 attendees  
This was a great evening of connecting with the community and the local high school.

## **Lamb Library, Library @ the Y, Beulah Library**

### **PROGRAMS**

- Storytimes – 73 (Lamb), 106 (L@Y)
- Youth Programs – 39
- Teen/Tween Programs – 39
- Adult Programs - 167
- Passive/Kits2Go Programs – 320 Passives/90 kits2go (Lamb), 210 Passives/15 kits (L@Y), 10 kits (Beulah)

### **OUTREACH**

Alva - Girl Scouts of Avondale - Jan 24th - 9 Attendees

Alva - Girl Scouts Eastside - Jan 25th - 11 Attendees

### **SPECIAL PROJECTS**

- Karen is currently working on an outreach plan to provide programming to a local middle school, and put together an MLK Jr program where children did a "I can promote peace by..." activity.
- Alva has joined the GFDP, (Grupo Folklórico del Pueblo), an indigenous and Native American programming group, and CSAC, (Community Services Advisory Committee) which helps plan and facilitate funding within the city of Pueblo for Arts and Humanities. She is also working on a 3-year outreach plan, which aligns with her annual goals.

## DISPLAYS OR EXHIBITS

- January Art Wall Exhibit - Kitty Martin - State Fair Art Winner
- Displays included themes such as Winter of Reading, Best Books of 2023, New Year New You, and Fiber Arts (to promote fiber arts programming).

## ADDITIONAL DATA

- Circulation - 10,158 (Lamb), 1,375 (L@Y), 220 (Beulah)
- Library Visits - 5,811 (Lamb), 1,908 (L@Y), 39 (Beulah)
- Digital Use - 6,383 (Lamb), 336 (L@Y)
- Meeting Room Use - 20 (Meeting Room) 32 (Study Room)
- Call Center - 307 (L@Y)
- Notary Appointments - 13
- Curbside - 2
- Volunteer hours - 3

## HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

- Alva - "Outreach Services for Underserved Children" (Training)
- Karen - "Slips, Trips, and Falls" (Training)
- Crystal - working on "Manager Training" (Training)

## PATRON FEED BACK

**WIZ AWARD**  
**WORKING IN THE WIZ ZONE**  
All WIZ awards are given for Cultural Interest, Accountability, Creativity, Innovation, and a commitment to the community.  
I want to recognize:  
Employee Name: L. Martin  
Supervisor Name: L. Martin  
In the following manner: (Please select only ONE)  
☒ Engage Customers ☐ Celebrate Others  
☐ Empower Innovation ☐ Story Power  
☐ Embrace Feedback  
Tell us how the employee demonstrated the above:  
She is very good at her job and is always willing to help others.  
By doing this, \_\_\_\_\_ has positively impacted the following Key Result:  
(Please select only ONE)  
☒ Library Visits ☐ Circulation  
☒ Digital Use ☐ Program Attendance  
Name/Location: Wendy C. Cordero  
Date: 1/11/24

## Pueblo West Library

**Pueblo West Library held a total of 117 programs, outreach, club meetings, and Kits2Go with a total attendance of 1636.**

Title	Date	Age group	Total attendance
Adult Craft Kit2go	January	Adult	16
Adult Craft 3D Paper Snowflakes	1/10/2024	Adult	2
Adult Craft Collage Journals	1/24/2024	Adult	6
Art Exhibit Barbara Webb Paintings	January	Adult	0
Audiobook Craft and Color	1/10/2024	Adult	2
Capella Outreach	1/24/2024	Adult	9
Cast-Offs Knitting and Craft Club	Tuesdays	Adult	41

Coffee and Coloring	1/23/2024	Adult	1
Daylight Book Club	1/3/2024	Adult	11
Foreign Film Series	1/17/2024	Adult	2
History Round Table	1/3/2024	Adult	10
Community Clubs	Tuesdays	Adult	131
Mystery Bookclub	1/18/2024	Adult	8
Open Game Night	Thursdays	Adult	10
PW Book Club	1/22/2024	Adult	8
PW Economic Development	January	Adult	24
Pueblo West Gardens	1/23/2024	Adult	12
Senior Movement & Stretch	M/W/F	Adult	148
SoCo Genealogical Society	1/13/2024	Adult	7
Studio Time	1/10/2024	Adult	3
VITA Tax Assistance	1/26/2024	Adult	35
Winter War	1/10/2024	Adult	36
Yarn Hoarders Anonymous	Saturdays	Adult	18
Yoga with Studio Share	M/T/Th/F	Adult	215
Society for Creative Anachronism	Weds	Family	48
			803

### Teen Programming

Database Training			
PWHS	1/22/2024	Teen	7
Teen Hangout	Mon-Thur	Teen	180
Banned Book Club	1/8/2024	Teen,Adult	8
After School Fun	Thursdays	Tween	23
Tween Craft	1/17/2024	Tween	10
Laser Tag Lock In	1/12/2024	Tween	32
Magic the Gathering	Saturdays	Teen	13
Open Maker Space	Mon/Wed	Teen	7
			273

### Children's Programming

Baby Storytime	Thursdays	Juvenile	62
Pre-School Story Time	Thursdays	Juvenile	78
Jammy Storytime	Thursdays	Juvenile	25
Kinderkirk Storytime	1/3/2024	Juvenile	52
Preschool Kits2go	January	Juvenile	100
Toddler Kit2GO	January	Juvenile	115
Toddler Storytime	Tuesdays	Juvenile	121
			553

### Economic Development

PW contributed to the community's economic development by providing technology help to 22 customers and resume and application help to 2 customers.

### Outreach

- 1/22/24 Stacy provided a Database & Resource Evaluation Class at PWHS.
- 1/3/24 Stacy provided a story time outreach program to Kinderkirk SoCo Headstart.
- 1/23/24 Stacy provided a craft outreach program to Pueblo West Gardens Assisted Living.

- 1/24/24 Stacy provided a craft outreach program to Cappella Assisted Living.

### **Pictures of the Winter War program. A History of the 10th Mountain Division and Camp Hale**



## **Tech Services**

### **DIRECTOR**

- Jill Kleven, Amy Nelson, Kristi Roque, and Kayci Barnett finalized plans for the Leadership Academy kickoff. Eleven employees will be participating in the professional development opportunity that includes training, meetings, education readings, and a final project that will take place throughout 2024. Jill will be mentoring Desi Anderson, Ashley Swald, and Alyssa Vargas Lopez.
- Jill set the goals for the Technical Services department. They include ordering more nonfiction, creating a digital branch, collection maintenance and inventory, an urban fiction collection and implementing an OCLC cataloging subscription.
- Jill met with Rebecca McGhee to discuss implementing Connect Ed cards to the Global Education Academy.
- Jill met with Community Relations to discuss launching the library's digital branch, Library on Demand.

### **COLLECTION DEVELOPMENT**

- Elizabeth Flores and Jill met to discuss the upcoming Urban Fiction collections as well as increasing nonfiction at Rawlings.
- Elizabeth and Danielle Cowles began ordering print and media for the new year.
- Danielle worked with Michelle Vigil to implement some database changes on the website.
- Danielle worked with Libby to lower the cost per circulation in the platform.

### **ACQUISITIONS**

- Peggy Bilger and Jill completed the budget rollover within Koha. As soon as that happened new orders could be placed.
- Peggy met with the CSU Extension Office to discuss cataloging seeds for the upcoming growing season.

### **DEVICES & ILS**

- Theia Bravo worked with IT to begin pulling iPads out of circulation. These will be set aside for outreach efforts.
- A Koha upgrade took place on January 19<sup>th</sup> with minimal interruption to staff workflows.
- Theia contacted Verizon to begin shutting on hotspots that were overdue lost.



# **Local History & Genealogy**

## **PROGRAMS**

TOTAL PROGRAM ATTENDANCE: 122

- Storytimes - Attendance: 8
- Adult Programs - Attendance: 114

## **OUTREACH**

Maria met with the Chicano Archives Committee and discussed oral history recording and their grant program.

Maria has started to reach out to partner organizations around town who may be interested in participating in the Dia de los Ninos/Dia de los Libros Celebration that will feature a resource fair.

## **SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS**

Alisha attended the History Book Club at PW in support of the program, bringing materials to show and tell relating to the U.S. Civil War.

Alisha conducted an oral history interview with local agriculturist Mike Bartolo about the development of the Pueblo chile. Supported by Blake Hatton and Alyssa Vargas Lopez

PCCLD's instance of Duracloud (digital preservation platform) is also being implemented. A successful test of material packaging and upload has taken place and material is now on the platform.

Aaron submitted the final draft application to the Mellon Foundation for the Shared Memories grant project for \$250,000 following three rounds of revisions guided by comments from Mellon reviewers. The grant will fund the purchase and installation of digital memory labs throughout the sixteen counties of Southeastern Colorado. The grant project will run for 5 years, beginning April 1, 2024 through March 31, 2029.

## **ADDITIONAL DATA**

- **Circulation**
  - WR Ref-books: 145
  - REF-Maps: 2
  - SC-Loan: checked out 31, in-house uses 49
  - Microfilm used: 62
  - Obituary requests completed: 38
  - Ask Us request completed: 6
  - Article requests completed: 1
  - Photo files used: 0
  - Archival boxes used:0

## **Digital Use and Collections**

Colorado Historic Newspaper Collection

Colorado Weekly Chieftain:

Page views: 918

Users: 221

Sessions: 135

Colorado Daily Chieftain:

Page views: 4,343

Users: 538

Sessions: 183

Ancestry Library Edition All Databases Searches Run: 1,166

Ancestry Library Edition All Sessions Run: 105

Heritage Quest All Searches Run: 61

Heritage Quest All Sessions Run: 6

Fold3 Library Edition searches: 63

#### ArchivesSpace

Users: 93

Sessions: 96

Pageviews: 240

#### CONTENTdm items:

Users: 435

New Users: 427

Sessions: 524

Pageviews: 2,800

#### Virtual Exhibits

Total Views: 149

Roaring '20s - 67

Natural Framing - 19

1921 Flood - 33

Baseball - 30

## **Experiential Learning**

### **Makerspace Programs**

- Ukulele Choir 2: 9, 12
- Art for All Ages- Chill Teen Art: 4
- Better w/ Age Makes 2: 8, 6
- Watercolor Class: 9
- Cynthia Ramu- Stamp Making: 15
- Sharon Needle Felts: canceled
- Movie and Make!: 7

### **Other Library Staff Programs in Makerspace**

Tea and Makes x 2

### **Community Member Programs in Makerspace**

ACES Art Program

Cooperative Drawing

Pueblo Arts Alliance - Thursday

Pueblo Arts Alliance - Friday

Southern Colorado Fashion

Rebecca Robles

**Program Support:**

- Adult Services Programming Committee Planning
- CSU-Pueblo Outreach Event

**Exhibits:**

- Healing and Feeling Art Show: 1/10-2/8
- You are on Indigenous Land: 11/1-2/8

**Concierge Services and Meeting Rooms:**

There were 147 meeting room reservations in January, up 27 from the previous month. We are experiencing the uptick in reservations that usually happens at the first of the year, and will continue through the first quarter.

**1441 calls (up 442 from last month)**

- Giodone – 455
- Greenhorn Valley – 358
- Library @Y – 307
- Rawlings – 321
- Transfers - 308
- Hang-ups or Wrong Numbers - 65

Due to tax season starting, this was the highest recorded call volume since last August!

## User Services

**PROGRAMS****Youth Programs**

- Storytime: Family-134, Baby-70, Toddler-244
- Tween-22
- Teen-66
- Family-62
- Early Literacy- 155
- Homeschool - 81
- Kids Kits2GO: Mythical Beasts – 75



## **Adult Programs**

Computer Classes - 46

1:1 Tech Appointments - 22

Library to You -41 customers, 12 volunteers, 28 volunteer hours, 332 circulations

Tea & Makes and other programs 63

Adult Literacy/COHS - 42

Reference 1:1-3

Kits2Go, Take2Make –55

## **OUTREACH**

### **Youth Services**

Minnequa 1st Grade Tour and Storytime - 42

St. Therese Preschool Library Visit - 35

St. Therese Storytime Outreach - 11

Head Start Storytime Outreach - 32

Tween-29

Teen-Central High 8th Grade Night - 300

### **Adult Services**

CSU Pueblo Outreach-170

Notary Appointments- 17

Helping Hands Veterans outreach 213

SRDA WoR Outreach 25

## **SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS** (narrative)

The Reference Librarian and the Museum Services Administrator went to CSU Pueblo for 3 days to do outreach with the students and staff in the Occhiato Student Center. Over 170 students and staff (over the 3 days) stopped by our table to make a Winter of Reading themed button/pin, and to discuss the Adult Winter of Reading program.

Jen and Alyssa will be going back to CSU Pueblo in February to do more outreach and to host a Winter of Reading "Mug and Make" program, where participants will be able to decorate a mug that they will receive with their first completed game board.

In addition to CSU Pueblo, in partnership with Pueblo Community College Library Jen will also be conducting a "Mug and Make" program with the students and staff as PCC is also participating in the Adult Winter of Reading program.

On January 30, the drawing was held at the Learning Source for learners who participated in the PLA/ATT Bilingual Digital Literacy Classes. Ana Maria Rodas was the winner of a brand new HP Laptop with Windows 11!



Thad & Maria  
PLA & AT&T Grant Giveaway

### **ADDITIONAL DATA**

- **Imagination Library:** Total 3109, with 121 new enrollments and 57 graduating.
- **Adult Services Volunteer Hours**
  - Adult Lit 8 hrs + L2U 28 hrs = 36 Total

## **Facilities**

### **Work Order Statistics**

- 221 Work Orders completed.
- 39 custodial work orders completed.

### **Rawlings**

- Dealt with frozen pipes.
- Repaired boilers.
- Dealt with two false fire alarms.
- Worked on several HVAC repairs.
- Repaired castle.
- Installed Ryal's room partition.

### **Giodone**

- Replaced roof
- Cleaned up grounds

### **Pueblo West**

- Emergency roof repair.
- Repaired boiler.
- Repaired HVAC

### **Other duties/projects**

- Repaired door access for all branches.
- Cleared out Books Again for carpet install.
- Snow day plowing and salted walks.

## Volunteer Hours

### Volunteer Services Monthly Report – JANUARY 2024

PCCLD Volunteer estimated hours for the month of December

<b>ADULTS</b>	<b>TEENS</b>	<b>BOOKS AGAIN</b>	<b>BOD TRUSTEES</b>
110.00	14.00	819.00	20.00

<b>TOTAL HOURS</b>	963.00
<b>VALUE OF VOLUNTEER HOURS</b>	\$28,841.85

\*(Estimated by Independent Sector's figure of \$31.80/hour for each volunteer hour contribute)

Respectfully submitted,  
Sherri Baca  
Executive Director