

PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
WORK SESSION AGENDA
2:00pm, Tuesday, January 23, 2024
The meeting will be conducted inside the
Kelly “A” meeting room at the Rawlings Library, 100 E. Abriendo, Pueblo CO.

I. CALL TO ORDER AND ROLL CALL

Iris Clark	Jeffrey DeHerrera	Stephanie Garcia
Dustin Hodge	Trisha Macias	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. Discussion Items

1. Annual Meeting of PCCLD Board of Trustees (estimated time: 25 minutes)

OVERVIEW: The Board Trustees will hold its annual meeting on January 25, 2024, with the following items for action:

A. Election of Officers

The Bylaws provide “The annual meeting shall be held at the time of the regular meeting in January. Officers shall be elected at the annual meeting.” The officers to be elected are President and Vice President.

B. Selection of the 2024 Board Meeting Dates, Times, and Locations

The Bylaws provide that “The date, hour, and location of the meetings shall be set by the Board at its annual meeting.” A recommended calendar of meetings is included in the Board packet.

C. Posting 2024 Board Meetings Notices

The Board of Trustees will take action at its annual meeting to designate the location of the official posting of notice of the PCCLD Board of Trustees’ meetings. The current practice is to designate the community bulletin board at the Rawlings Library at 100 E. Abriendo Avenue, Pueblo, Colorado, and the PCCLD website at www.pueblolibrary.org as the two public places for posting of public notice of meetings for the PCCLD Board of Trustees, and that all regular and special meeting notices will be posted at least 24 hours prior to scheduled meetings and designate the Executive Director as the Board’s representative to answer all questions about all postings.

D. Affirmation of Ethics Statement

By policy, “individual members of the Board of Trustees shall annually sign the Ethics Statement adopted by the Board of Trustees.” A copy of the statement will be provided for individual review and signature. Signed copies are to be returned to the Secretary to the Trustees.

E. Board Committees

The Board annually reviews committee appointments at the annual meeting. Recent committees include Legislative and Government, Audit, Board Development, and Executive Director Evaluation.

2. Board Assessment (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees' annual self-assessment will be discussed.

3. Trustee 2024 Meeting Dates (estimated time: 5 minutes)

OVERVIEW: The Trustees will review proposed 2024 Trustee meeting dates. They will be asked to approve the proposed dates at their next meeting.

4. 2024 Property Disposal Request (estimated time: 10 minutes)

OVERVIEW: The Board of Trustees annually make a broad determination to donate or discard weeded collection materials, which are considered to be fixed assets in aggregate, as well as dispose of miscellaneous surplus furniture and equipment. The Board of Trustees will discuss the recommended 2024 Disposal of Property Request. It is recommended that the Trustees approve the 2024 Disposal of Property Request presented for the disposal of discarded collection materials as designated.

5. Policy Review and Revision (estimated time: 10 minutes)

OVERVIEW: Sherri Baca, Executive Director, will provide an update.

6. 2023 Budget Amendment & Hearing (estimated time: 10 minutes)

OVERVIEW: Ashley Huggins, Chief Financial Officer, will present recommendations for a budget amendment and hearing regarding PCCLD's 2023 General Fund and Capital Fund.

IV. ADJOURNMENT

Estimated total meeting time: 1 hour 15 minutes

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, January 25, 2024.

This meeting will take place at the Rawlings Library, 100 E. Abriendo Avenue in the Brett Kelly B meeting room.