

**PUEBLO CITY-COUNTY LIBRARY DISTRICT**  
**Report of the Executive Director – December**  
**Submitted to the Library Board of Trustees**  
**January 25, 2024**

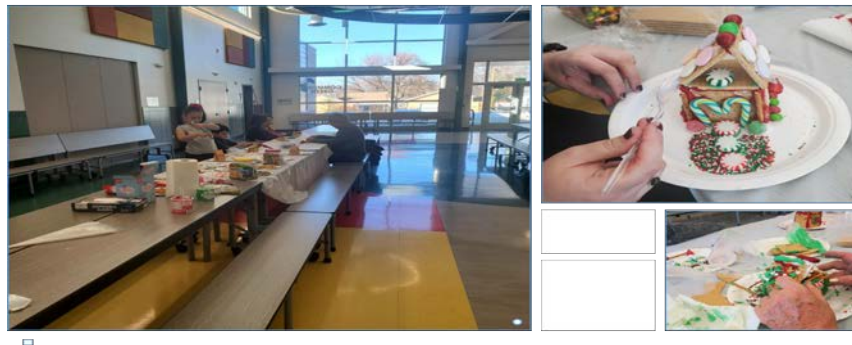
**Barkman Library**

**PROGRAMS**

Total Storytime Attendance: 12  
Total Children/Tween/Teen Program Attendance: 18  
Total Adult Program Attendance: 32

**OUTREACH**

Building Blocks Outreach: 24  
Belmont Pre-K: 40  
Pueblo Villa Retirement Home: 14  
Head Start @ Christ the King: 70



**Giodone Library**

**PROGRAMS**

- Storytimes – 23
- Youth Programs – 212
- Adult Programs - 145
- Passive/Kits2Go Programs – 149

**OUTREACH**

- Avondale Outreach – 49
- North Mesa Elementary Dictionary Outreach – 38
- Pueblo County High School Outreach Craft - 22

### ADDITIONAL DATA

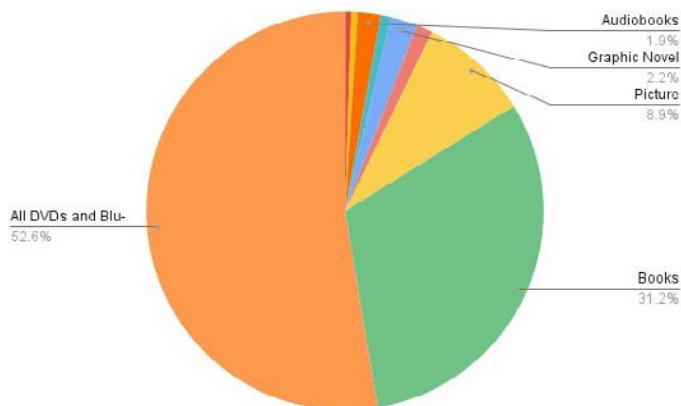
- Circulation 3,934
- Library Visits 3,935
- Public Computer Use 3,997

## Greenhorn Valley Library

### Circulation Total Checkouts: 1,794

All DVDs and Blurays	876
Audiobooks	27
Tablet	1
Books	646
Graphic Novel	21
Local Collection Book	2
Music on CD	2
Seed Packets	7
Grant Devices	8
Magazine	19
ILL-BOOK	3
Picture Book/Boardbooks	167
Read along talking books	15
TOTAL	1794

### Circulation Total Check-ins: 1,167



### Total Library Visits:

Week of:	Number of visits	Total
December 4	929	929

<b>December 11</b>	<b>865</b>	<b>1,794</b>
<b>December 18</b>	<b>1,007</b>	<b>2,801</b>
<b>December 25</b>	<b>796</b>	<b>3,597</b>

**Total Number of Digital Uses: 101**

**Call Center Calls: 207**

**Program Attendance Total: 737**

Total attendance		Title
300		Parade of Lights - Outreach
100		Yoga
53		Santa Letters!
50		Scavenger Hunt
48		Community Puzzle
43		Make a Gingerbread House
41		Passport to Adventure: Switzerland
21		Books at Meals on Wheels Lunch Outreach
19		Happy Hookers
11		Greenhorn Valley Book Club
11		Sip N' Stroke
10		Make & Give
10		Storytime
10		Video Games
8		Family Friday! Crafts & Activities
2		Coffee & Pastels

**OUTREACH:** Chamber of Commerce monthly meeting, Parade of Lights 300; SRDA Meals and Wheels weekly Lunch 21.

## **Lucero Library**

### **Youth Programming**

- **Made @ Lucero Maker Programming** - 152 participants
- **D60 After School Snack Program** - 109 participants
- **Hardknox Afterschool Chess Program** - 117 participants
- **Hardknox individual therapeutic mentoring:** - 39 participants

- **Passport to Adventure (Caribbean Christmas)** - 50 participants

Members of the community enjoyed the Caribbean Christmas. The community came and enjoyed Music, crafts, and snacks from the Caribbean. The craft was a paper poinsettia craft where each person got to make a flower. The music was traditional Parang music, while enjoying a sample of fruit cake, a traditional drink called coquito. The community room was decorated using pirate flags, paper birds, and a photo booth for picture taking.

- **Youth passive programs:**

- Exploration table: 40 participants
- Coloring table: 120 participants
- Take and Make Kits –196 participants
- Game system (XBox/Switch) –130 participants
- VR (Fridays and Saturdays Only) - 28 participants

- **After School Activities & Crafts:** 151 participants

Chris Rivera featured

- Glitter snowflakes
- Bingo
- Watercolor leafs, turkeys, tress
- Teepees
- Coffee filter leafs
- Christmas Slime
- Fluffy Slime

## **Adult Programming**

- **Crafty Crew Total:** 37 participants

- **Featured Adult Program:**

- Spice Blend Making - 22 participants
- Jessica Blaha, Debbie Payne, and Brigitta Meyerhofer collaborated to create an opportunity for adults to make yummy spice blends for the holidays. The blends were pumpkin spice, Italian and taco seasonings, which were perfect for a last-minute holiday gift. Patrons also learn more about Lucero's free spice library! Some comments to share, "Wow I had no idea how easy the blends were!"; "You should do this again with other spices in the spring."; "I know who I am going to give this to."
- Some of the comments she received from patrons' holiday cards: "Thank you for all the fun craft projects you do. Love Rella and Valerie"  
"Thank you for teaching "Crafty Crew." I learn a lot and have so much fun. You are such a sweetheart and I love your giggle! So glad to know you! Love Angie"

## **Special Projects and Highlights:**

- Gingerbread Houses: 30

We had 30 participants for the Gingerbread houses. They built and judged the houses and watched Christmas movies. Many won prizes for best decorations, most colorful, and best of all.

- **Spice Library** - 51 completed waivers  
"Oh my goodness, a fresh vanilla bean! I am going to make some fresh homemade whipping cream!" Mary
- **December Checkout Challenge Basket-** 8 participants  
Patrons are encouraged to participate in a monthly drawing for a basket of hot chocolate goodies.
- **Monthly Displays:** Christmas village on the fireplace and the entry has presents all around the arch.
- **Guerrero Family Stocking Giveaway:** 167 participants

This was the 9th annual Guerrero Family Stocking Giveaway. The community really loves this event each year. The children had a great time meeting Santa Claus and receiving a stocking and book. The families enjoyed having a slice of pizza and spending time together inside the library. Thank you to the Guerrero family for having this event. The community looks forward to it each year.



### **Outreach**

- Books al cart: 1325
- For the month of December, Lucero Library was a collection point for the East High Key Club Personal Care Product Drive. The drive was for our community and local Boys and Girls Club.
  - 20 items were collected

## **Lamb Library, Library @ the Y, Beulah Library**

### **PROGRAMS**

- Storytimes – 131 (Lamb) 144 (L@Y)
- Youth Programs – 117

- Teen/Tween Programs – 24
- Adult Programs - 140
- Passive/Kits2Go Programs – 118 kits2go and 100+ passives (Lamb) 20 (L@Y) 20 (Beulah)

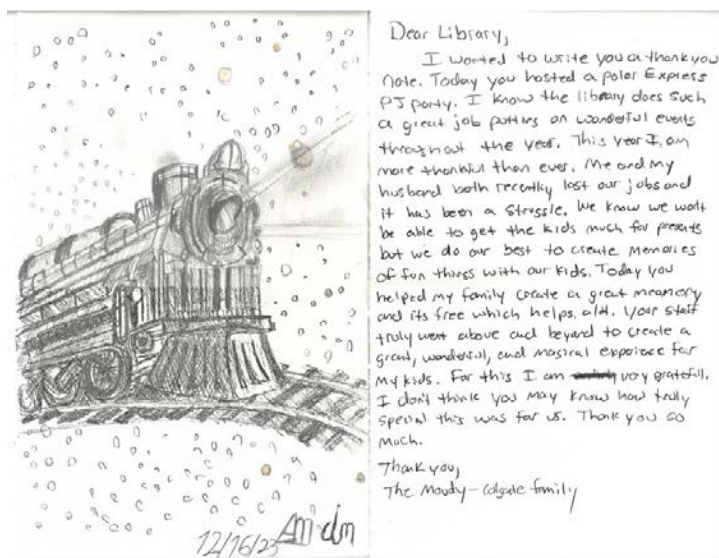
## SPECIAL PROJECTS

Lamb branch had a very busy month in December! We partnered with Kids Crossing Foster Care, Pueblo Holiday Regent, and the Life Care Center of Pueblo to put up a giving tree for both foster children and seniors. All 62 giving tree tickets were taken and returned to provide a wonderful holiday experience for those who might have gone without this season. In addition, we hosted a card making station for first responders in honor of Blue Christmas and provided Police, Firefighters and EMTs with over 80 christmas cards to show our appreciation of the work they do. Karen hosted a special story time at the YMCA from SOAR, (stories of the ancestral road), and also hosted two make and give programs with her teen/tweens to provide them with materials to create hand made gifts, which was attended by 18 patrons!

## ADDITIONAL DATA (as applicable)

- Circulation - 9377 (Lamb) 1328 (L@Y) 267 (Beulah)
- Library Visits - 5290 (Lamb) 1320 (L@Y) 31 (Beulah)
- Digital Use - 1696 logins (Lamb) 353 logins (L@Y)
- Meeting Room Use - 43
- Notary Appointments - 5
- Volunteer hours - 4

## PATRON FEEDBACK



**Comment Form**

Thank you for using our library. We welcome your ideas and opinions. Please write down your suggestions and place this form in the suggestion box.

*Love having Kristal as an Instructor. Plays from Maria and explains the craft and will help if needed. She is the best.*

Library Branch Lamb Date \_\_\_\_\_

Optional:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Would you like us to contact you? YES \_\_\_\_\_ NO \_\_\_\_\_

## **Pueblo West Library**

### **Community Display Cases**

Pueblo West Women's League Membership Drive Display  
WWI Christmas Truce History Display

### **Art Exhibits, Estimated Attendance 492**

Pueblo West High School Student Art Display

**Pueblo West Library held a total of 91 programs, outreach, club meetings, and Kits2Go with a total attendance of 2167.**

Title	Date	Age group	Total attendance
Adult Craft Series Peppermint Lip Scrub	12/27/2023	Adult	10
Adult Craft Series Kit2Go	12/27/2023	Adult	30
Adult Open Game Night	Thursdays	Adult	5
Cappella Outreach	12/27/2023	Adult	9
Cast-Offs Knitting and Craft Club	Tuesdays	Adult	30
Coffee and Coloring	12/26/2023	Adult	5
Daylight Book Club	12/6/2023	Adult	14
Foreign Film Series	12/20/2023	Adult	2
History Round Table	12/6/2023	Adult	5
Mahjongg Club	Tuesdays	Adult	27
Mystery Book Club	12/21/2023	Adult	8
PW Economic Development	December	Adult	16
Pueblo Model Railroad Association	12/5/2023	Adult	21
Pueblo West Book Club	12/11/2023	Adult	10
Pueblo West Women's League Meeting	12/12/2023	Adult	71
Senior Movement & Stretch	M/W/F	Adult	140

Southern Colorado Watercolor Society	12/7/2023	Adult	22
Swedish Weavers	Mondays	Adult	22
Yoga	M/T/Th/F	Adult	198
Art Exhibit	December	Family	492
Santa & Mrs Claus Christmas Event	12/9/2023	Family	150
Society for Creative Anachronism	Weds	Family	30
Let's Make	12/30/2023	Family	12
Origami Christmas Tree Kit2Go	December	Family	25
Barbie Movie Watch Party	12/22/2023	Family	40
December Checkout Basket Drawing	December	Family	13
Origami Christmas Trees	12/19/2023	Family	17
			1424

### Teen Programming

Teen/Tween Hangout	Mon-Thur	Teen	117
First Saturday MTG	12/2/2023	Teen	6
Tween Craft Make & Give: Decoupage Wood Boxes	12/20/2023	Tween	25
			148

### Children's Programming

Jammy Story Time: In Person	Thursdays	Juvenile	36
Kinderkirk Storytime	12/6/2023	Juvenile	47
Read Dog Read	Thursdays	Juvenile	6
Time for Tots	Tuesdays	Juvenile	100
Toddler Kit2Go	December	Juvenile	210
Barbie Kit2Go	December	Juvenile	50
Barbie Bash!	12/18/2023	Juvenile	70
Baby Storytime	Thursdays	Juvenile	34
Preschool Storytime	Thursdays	Juvenile	42
			595

### Economic Development

PW contributed to the community's economic development by providing technology help to 15 customers and resume and application help to one customer.

### Outreach

- 12/27/23 Heather provided a craft outreach program at Cappella Assisted Living for 9 residents.
- 12/6/23 Stacy provided a story time outreach program to Kinderkirk SoCo Headstart.

### Christmas with Santa & Mrs. Claus



## **Tech Services**

### **DIRECTOR:**

- Jill Kleven present various contracts to the Library Trustee Board at their work session on December 7<sup>th</sup>. These included 2024 contracts for Bibliotheca, RFID Library Solutions, Bywater Solutions, and Freegal Music. The board approved these contracts on December 14<sup>th</sup>.
- Jill conducted performance review meetings with the Technical Services staff.
- Jill attended Barkman/Lucero and Greenhorn Valley meetings to discuss collection maintenance and upcoming changes in Tech Services.
- Tech Logic came onsite to maintenance to the Rawlings AMH and fix the bookdrop door.
- Amy Nelson, Kayci Barnett, and Jill met to discuss the upcoming Leadership Academy which kicks off on Feb 1<sup>st</sup>, 2024. Applications from staff will be accepted through January 12<sup>th</sup>.
- Technical Services came up with their goals for 2024 which include solidifying a digital branch, starting an OCLC cataloging subscription, ongoing collection maintenance and inventory procedures, refreshing Rawlings nonfiction, creating an urban fiction collection and launching an eserials pilot for local and national newspapers at Rawlings.

### **COLLECTION DEVELOPMENT:**

- Danielle Cowles began working with OverDrive to lower the price point of titles in our collection in order to manage the budget.
- The team is continuing to work with LibraryIQ to ensure that the data is correct before reports are sent out to staff regarding circulation and the collection.
- An influx of new materials arrived in December and the catalogers worked to get those items out.

- The QuickView and QuickRead programs are discontinuing. All copies will first be dedicated to holds.

### **CATALOGING:**

- Peggy Bilger worked to get the new telehealth kits ready to launch at Greenhorn. The release date has been pushed back to February.

### **ILS:**

- The checkout times on devices has changed from four months to one month. This change will take effect in January.
- Theia Bravo has been continuing to work with the branches on the inventory project. Lamb, Y, PW, and Greenhorn inventory has all been completed.

## **Local History & Genealogy**

### **PROGRAMS**

#### **TOTAL PROGRAM ATTENDANCE: 78**

- Storytimes - Attendance: 7
- Adult Programs - Attendance: 71

### **OUTREACH**

Maria Smyer met with CSU-P's Chicano Archives Committee, discussing oral history projects and JSTOR additions.

12/14 - Maria Smyer and Alisha Cunzio participated in the Festival of Trees program with the Pueblo Latino Chamber of Commerce at the Union Depot. Maria and Alisha represented PCCLD and the Hispanic Resource Center in this fundraiser for the United Way of Pueblo.

### **SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS**

The Hispanic Resource Center Gallery hosted Joe Cawfield for an opening of his exhibition of watercolor paintings, "Gates of Pueblo".

### **ADDITIONAL DATA**

- **Circulation**  
WR Ref-books: 71  
REF-Maps: 2  
SC-Loan: checked out 29, in-house uses 68  
Microfilm used: 8  
Obituary requests completed: 8  
Ask Us request completed: 3  
Article requests completed: 0  
Photo files used: 17

Archival boxes used: 5

### **Digital Use and Collections**

#### Colorado Historic Newspaper Collection

Colorado Weekly Chieftain:

Page views: 403

Users: 84

Sessions: 34

Colorado Daily Chieftain:

Page views: 3,292

Users: 444

Sessions: 191

Ancestry Library Edition All Databases Searches Run: 1,357

Ancestry Library Edition All Sessions Run: 99

Heritage Quest All Searches Run: 1

Heritage Quest All Sessions Run: 1

Fold3 Library Edition searches: 39

#### ArchivesSpace

Users: 469

Sessions: 578

Pageviews: 2,500

#### CONTENTdm items:

Users: 469

New Users: 454

Sessions: 578

Pageviews: 2,500

#### Virtual Exhibits

Total Views: 148

Roaring '20s - 90

Natural Framing - 25

1921 Flood - 33

**Volunteer hours** HRC - 0 ; Archives – 88

## **Experiential Learning**

### **Makerspace Programs:**

- Ukulele Choir 2: 5; 7
- Art for All Ages: 6
- Better w/ Age Makes 2: 11, 8
- Watercolor Class: 4
- Sharon Needle Felts: 13

- Movie and Make!: 5

### **Other Library Staff Programs in Makerspace**

Tea and Makes (Adult)  
Kids Keepsakes  
PSM Christmas Painting Party

### **Community Member Programs in Makerspace**

ACES Art Program  
Cooperative Drawing  
Pueblo Arts Alliance TH's  
Pueblo Arts Alliance F's  
Southern Colorado Fashion  
Rebecca Robles

### **Museum Programs:**

- 12/1: Movie and Make: American Tale - 14 attendees

### **Program Support:**

- 12/1: World AIDS Day
- 12/22: Barbie Movie Watch Party at Pueblo West
- 12/29: Barbie Movie Watch Party in Ryals

### **Exhibits:**

- 12/4-12/31: Shelfies Exhibit: This exhibit highlights the best books, movies and TV shows from 2023.
- All Month: If you can read this, you are on Indigenous Land. - Exploring Indigeneity & Native Allyship: This exhibit celebrates all native peoples and informs the public on ways to be an ally.

### **Concierge Services and Meeting Rooms:**

There were 120 meeting room reservations in December, down 62 from the previous month. The holiday season, early closures and late starts, as well as regularly scheduled holiday closures contributed to the decrease in reservations for December.

### **Call Center Statistics:**

- **999 calls, down 177 from last month**

Giodone – 262  
Greenhorn Valley – 207  
Library @Y – 286  
Rawlings – 244

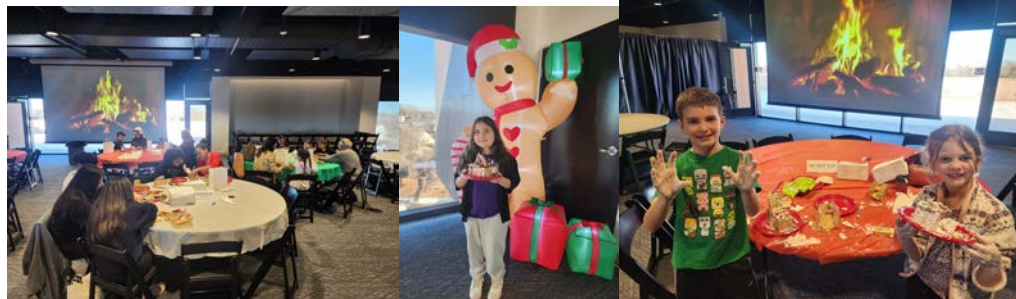
Early closures, late starts, holiday closures, and staff vacations account for the drop in call numbers.

## **User Services**

### **PROGRAMS**

#### **Youth Programs**

- Storytimes - Baby: 34, Toddler: 105, Family: 60
- Tween-16
  - Centralized Support- programs 5
- Teens - 25
- Win at Chess and in Life (tweens and teens) - 28
- All Ages - 85
  - Gingerbread & More! - 230



- Passive-63
- Kits2Go - 280

#### **Adult Programs - Total for month - 291 (158 Virtual)**

- Computer Classes - 41
- 1:1 Tech Appointments - 21
- Library To You 45 customers, 12 volunteers, 30 volunteer hrs, 330 circs
- Adult Literacy Attendance - 22
- Career Online High School Attendance -
- Notary Appointments-21
- Kits2Go - 20

### **OUTREACH**

#### **Youth Services**

St. Therese Storytime: 19, Head Start Storytime (2 sessions): 33

Ciara – Central High lunch visit – 100

Ersilia Cruz Middle School - 100

#### **Adult Services**

Helping Hands 250

### **SPECIAL PROJECTS, INITIATIVES, NEW PARTNERSHIPS (narrative)**

Thad Stelter and Jen Scroggins hosted "Are You Smarter Than a Librarian?", trivia night at Brues Alehouse on December 19th. There was a good turnout, and feedback from the participants was that they enjoyed doing trivia, and would be interested in doing more in the

future! Participants are separated into groups no bigger than 6 people, and the questions vary, but there is usually a theme for the month. This month we had Holiday themed questions/categories like "Holiday Movies" , "Holiday Music" , "Looking Back on 2023" , and "Jewish trivia" (in honor of Hanukkah).

Kathy Kearney delivered an All Pueblo Reads Book Club Kit to Sharmar Assisted Living, a new community partner. The kit included 10 copies of **Remarkably Bright Creatures**, book club guides, and fun takeaways.



Thad worked with local author Doe Reneé (Meral Sarper) to present her new children's book, *Lucky to Be Alive*. A story about Pueblo's Lucky the Horse, with a science fiction twist!

#### **ADDITIONAL DATA**

- Teen Volunteers: 1 hour (new volunteer)
- Imagination Library: Total 3095, New 199, Graduated 47 (pictured: 4 year old Maya, getting her library card after reading this month's Imagination Library book *Grandpa & Jake*. Mom was inspired to make her own library adventure similar to the one told in the book.

The photo will be in the national newsletter and shown to Dolly Parton herself!)



## **Facilities**

### **Work Order Statistics**

- 221 Work Orders completed.
- 38 custodial work orders completed.

### **Rawlings**

- Repaired front doors.
- Worked on door access system.
- Moved facilities shop.

### **Pueblo West**

- Repaired AHU #1.
- Replaced chilled water valve AHU #2

### **Other duties/projects**

- Sold Ford van.
- Cleaned up 622.

## **Volunteer Hours**

## Volunteer Services Monthly Report – December 2023

PCCLD Volunteer estimated hours for the month of December

<b>ADULTS</b>	<b>TEENS</b>	<b>BOOKS AGAIN</b>	<b>BOD TRUSTEES</b>
191.45	5.00	1089.00	20.00

<b>TOTAL HOURS</b>	1,305.45
<b>VALUE OF VOLUNTEER HOURS</b>	\$41,513.31

\*(Estimated by Independent Sector's figure of \$31.80/hour for each volunteer hour contribute)

Respectfully submitted,  
Sherri Baca  
Executive Director

