

# **PUEBLO CITY-COUNTY LIBRARY DISTRICT**

## **Report of the Executive Director – August**

### **Submitted to the Library Board of Trustees**

#### **September 28, 2023**

## **Barkman Library**

**The Barkman Branch Library closed to patrons on Tuesday, August 1<sup>st</sup>.**

### **Outreach**

CSUP Pre-K Library Visit: 30

Building Blocks Library Visit: 27

Pueblo Villa Retirement Home: 7 Marcus Presented a Paint Along.

### **Programming**

Paint Along "Art in the Box" virtually provided program

Barkman "Bookies" Book Club virtually provided program

### **Staff Development/Training/Meetings**

Alicia Griebel – Manager

- Annual Planning Retreat 08/31/2023
- Brigitta Meyerhofer – Librarian
- Annual Planning Retreat 08/31/2023



## Giodone Library

### PROGRAMS

- Storytimes – Total attendance for month 88. We had 2 special Storytimes, one with a local author Little Cowpoke Swings a Rope, and one with Bluey!



- Youth Programs – Total attendance for month - 223
- Adult Programs - Total for month - 186
- Passive/Kits2Go Programs – Total for month -158

### OUTREACH

- Vineland Middle School 6<sup>th</sup> and 7<sup>th</sup> Grade. Went to 4 classes at Vineland Middle School and helped student's logon to PCCLD's website with Connect Ed card, and shared information about relevant databases. -82
- Pueblo Pride – Cynthia worked the booth at Pueblo Pride helping people make buttons. - 500

### DISPLAYS OR EXHIBITS

- The Alphabet is Everywhere – Customers could practice writing their name. – 90
- Banned Book Display
- All Pueblo Reads Book Display

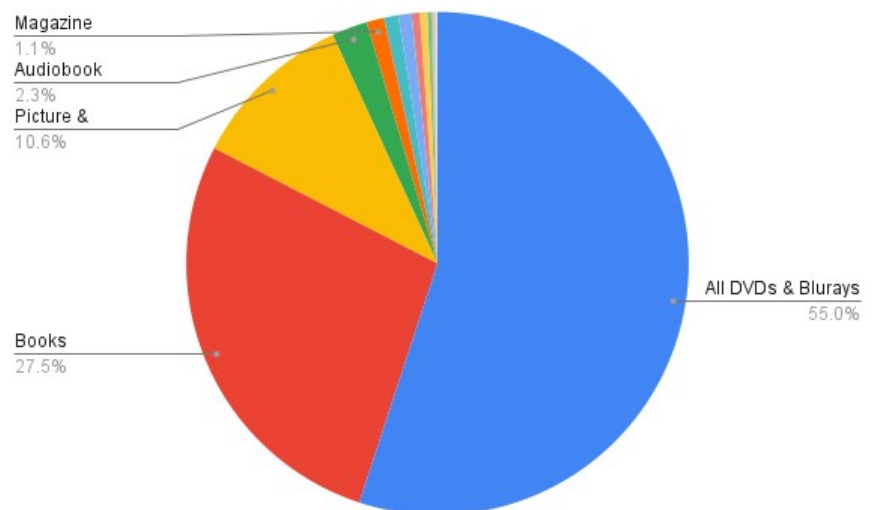
### ADDITIONAL DATA

- Circulation -22.7%
- Library Visits -8.9%
- Program Attendance 0.0%
- Meeting Room Use 156.8%
- Online Views – Tai Chi Easy – 108 Views
- Volunteer hours – 11
- Notary Appointments - 2

## Greenhorn Valley Library

**Circulation Total Checkouts: 2,480**

All DVDs and Blurays	1,365
Audiobooks	57
Books	683
Graphic Novel	21
Hotspot	2
ILL-BOOK	13
Laptops & Tablets	4
Local Collection Book	1
Magazine	28
Community Passes	2
Picture Book/Board books	262
Read along talking books	23
Music on CD	6
Seed Packets	12
Music on CD	6
TOTAL	2480



**Circulation Total Check-ins: 2,699**

**Total Library Visits: 5,190**

Week of:	Number of visits	Total
July 31st	1,151	1,151
August 7th	939	2,090
August 14th	1,140	3,230
August 21st	1,043	4,273
August 28th	917	5,190

- **Total Number of Digital Uses: 137**
- **CALL CENTER CALLS: 300**

**Program Attendance Total:**

Attendance	Program
4	Computer/Technology Forum
7	Video Games
13	Greenhorn Valley Book Club
19	Happy Hookers
27	All Together with the Pueblo Zoo
28	Family Friday! Crafts & Activities
50	Pueblo Zoo Camp Crafts
65	Bluey at your Library
69	Yoga
200	IdeaCon Outreach Event
500	Pueblo Pride!

**EXHIBITS AND DISPLAYS:**

**OUTREACH:** Pueblo Zoo Camp programs (50), IdeaCon (200), Rye Town Square Fair (1,000), Pueblo Pride (500), Chamber of Commerce monthly meeting.

# Lucero Library

## Youth Programming

- **Featured Program:** After School Bingo – 40 participants  
The children really enjoyed playing Bingo with Jerry Vigil. The group of young people gathered for a snack and a game of bingo afterschool. This was a way for the youth to come together and play a game afterschool. We look forward to offering this program again. – 40 participants
- **Featured Program:** Welcome Back! Ice Cream Social – 36 participants  
Jessica Blaha and Stella Mungaray hosted an ice cream social for kids' afterschool to celebrate the beginning of the school year. The kids enjoyed having vanilla ice cream with their choice of toppings. We also had an ice cream craft for the kids to participate in – 36 participants
- **After School Snack Program** -125 participants
- **Hardknox Afterschool Chess Program** - 253 participants
- **Youth passive programs:**
  - Exploration table: Come check out our exploration corner where you can create, design, build, explore, construct, invent, and tinker – 100 participants
  - Coloring table: Summer/ Fall Color pages – 60 participants
  - Take and Makes: Summer Time fun – 180 participants: 180
  - Game system (X-Box/Switch) – 105 participants

## Adult Programming: Jessica Blaha

- **Featured Program: Spice Up Your Life! Kickoff Party - 48 participants**  
Patrons were able to come and celebrate while enjoying free spice-tasting on popcorn/fresh steamed veggies/rice, listening to music, and planting a herb starter. Spices can be cost prohibitive for people to purchase, especially if they are not sure that they will like the flavor. Spice Library gives people the chance to try a spice without having to purchase it at the grocery store. The ultimate goal is to give the opportunity for patrons to explore an array of spices that may not be typical to their food repertoire. This builds on the Lucero branch's desire to increase the community's access to arts and culture through library programming. The library will open up the world of global cuisine to library patrons in the comfort of their own home. The Spice Library was funded by the Friends of Library Grant, in addition to a one-year database subscription of A to Z World Food. The database features 7,000 plus recipes from 174 countries. Community partners included: Cooking Matters and Pueblo Food Project.
- **Recovery Solutions – 30 participants**  
Clients from Recovery Solution visit the library twice a month to participate in making a craft/activity along with discovering the library.

## Special Projects and Highlights

### Spice Library

Patrons can enjoy taking 5 samples of a variety of spices home to spice up their cooking. They are also encouraged to check out cookbooks; digital resources; and A to Z World Food database.

- Number of participants – 95 (not including the kickoff)
- August's total number of signed waivers: 167 (including waivers from the kickoff)



## Checkout Challenge: Spice Library Basket – 30 participants

- Patrons are encouraged to participate in a monthly drawing for a basket of family night fun. To enter one needs to check out 10 items from the Lucero library.



*Josiah was so excited and jumped for joy when he found out he won the spice library basket. He wanted to win it for his grandma.*

## Outreach

- Books a la Cart** - Total books delivered: 1012
- Spice Library** - On August 11, Jessica Blaha was a guest at the Cooking Matters booth during the farmer's market. She was able to promote the spice library to 26 participants

## Lamb Library

Program	Attendance		Key Data	Results	Additional Info
<b>Storytimes</b>			<b>Visits</b>		
Toddler	67		Lamb	7134	
Preschool (@ the Y)	142		Library @ the Y	1834	
Family	106		Beulah	41	
Family (@ Beulah)	0				
Other			<b>Circulations</b>		
			Lamb	5149	
<b>Youth Programs</b>			Library @ the Y	648	
Fun Fridays	123		Beulah	92	
Movie Matinee	5				
Tween/Teen Night	23		<b>Digital Use</b>	<b>Logins/Time</b>	<b>Pages Printed</b>
Other	Smokey Bear's B-Day (50)		Lamb	1819/1516 hrs.	6250 B&W, 241 color
			Library @ the Y	312/670 hrs.	506 B&W, 19 color
<b>Adult Programs</b>					
English Class			<b>Call Center</b>		
Adult Craft	20		Library @ the Y	302	
Classic Crafts (Seniors)	15				
Tangled Yarn	N/A		<b>Other</b>		
Legal Clinic	7		AWE	150	
Digital Book Club	64		Meeting Room	23	
Horror Cafe	8		Study Room	32	
Tai Chi	14		Notaries	9	
Write-Aid	2		Curbsides	0	
Fun with Fiber	N/A		One-on-One's	2 Tech	Crystal
			Volunteer Hours	1	

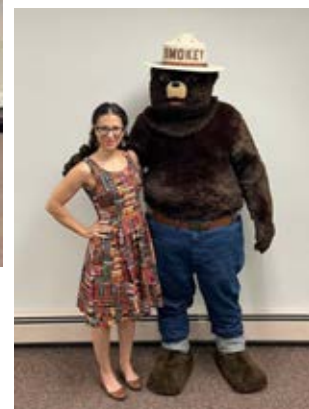
Outreach	Staff Member
<b>Events</b>	
Beulah Art Festival	Alva & Karen
Servicios de la Raza	Alva (w/ Kathy Kearney)
<b>Partnerships</b>	
U.S. Forest Service	Crystal
Dotson Cabin	Jen
<b>Other</b>	<b>Staff Member</b>
<b>Special Projects</b>	
Telephony Proposals	Jen & Crystal
Book Bundles (3)	Lovely
<b>Trainings/Meetings</b>	
Telephony Proposals	Jen & Crystal
Annual Retreat	Jen, Crystal, & Mary



**Bluey Storytime**



**Smokey Bear's Birthday!**



**Storytime @ the Y**



**Bluey at the Beulah Arts Festival**



**Art Display – Ginna Pollock**

## Pueblo West Library

### **Community Display Cases**

Pueblo West Women's League Membership Drive Display

Community Resources Display

### **Art Exhibits, Estimated Attendance 535**

Beth Moore Photography Exhibit

**Pueblo West Library held a total of 82 programs, outreach, club meetings, and Kits2Go with a total attendance of 2186.**

### **Adult Programming Highlights**

Title	Date	Total attendance
Adult Craft Kit2Go	August	60
Adult Craft Series: Dot Painting	8/23/2023	13
Adult Craft Series: Bookmarks	8/9/2023	8
Adult Open Game Night	8/17/2023	2
Art Exhibit : Debbie Phillips	August	608
Cappella Outreach	8/30/2023	15
Cast-Offs Knitting and Craft Club	Tuesdays	50
Coffee and Coloring	8/23/2023	4
Daylight Book Club	8/2/2023	13
Mahjongg Club	Tuesdays	62
Mystery Book Club	8/17/2023	4
Pueblo Model Railroad Association	8/1/2023	18
Pueblo West Book Club	8/28/2023	9
Senior Movement & Stretch	M/W/F	181
SoCo Genealogical Society	8/12/2023	5
Studio Time	8/11/2023	3
Swedish Weavers	Mondays	24
Yoga	M/T/Th/F	287
Society for Creative Anachronism	Weds	87
		<b>1453</b>

### **Teen Programming**

Full Moon Dungeons and Dragons	8/19/2023	Teen	3
Silent in the Library Book Club	8/19/2023	Teen	3
Laser Tag Lock In	8/11/2023	Tween	30
Tween Craft	8/16/2023	Tween	6
Teen Hangout	Mon-Thur	Teen	126
Rainbow Lantern Craft	8/19/2023	Tween	30
Open Maker Space	8/30/2023	Teen	2
Prep for Pueblo Pride!	8/17/2023	Teen	22
Xbox Play	August	Teen	81
			<b>303</b>



## Children's Programming

Read Dog Read	8/24/2023	Juvenile	14
Bluey at Your Library	8/3/2023	Juvenile	266
Toddler Kit2Go	August	Juvenile	150
			<b>430</b>

## Economic Development

PW contributed to the community's economic development by providing technology help to 15 customers.

## Outreach

- 8/30/23 Heather provided a craft outreach programs to Cappella Assisted Living.

## Bluey Story time was a smashing success!



## Tech Services

### DIRECTOR:

- Jill Kleven organized Corporate Cup and 58 employees are participating this year. Events will take place in September.
- Jill and Thomas DeFrates met with Brian Gilbert, the Bibliotheca rep to discuss the vendor support.
- Jill met with Amy Nelson and Kristi Roque to discuss adult guarantor relationships in Koha as well as organizational and specialized cards.

- The finalist for the Digital Resources Librarian, Danielle Cowles was hired and starts on October 2<sup>nd</sup>. She will manage eresources, media, periodicals, and databases.
- Jill began distributing classroom copies and book club copies of the All Pueblo Reads Books. Approximately 2500 copies of books will be given out.
- Jill attended the annual planning retreat held on August 31<sup>st</sup>. Lee Vigil from the Steering Committee was also in attendance.

### **COLLECTION DEVELOPMENT:**

- The Youth Services department shifted nonfiction and graphic novels in order to make room for more picture books that are being ordered.
- Elizabeth Flores will be more ordering more for the Rawlings adult fiction and nonfiction selctions.
- 225 copies of the APR book, Remarkably Bright Creatures were added to the collection.

### **ILS:**

- In lieu of Barkman's closure for renovation, Theia Bravo turned off Barkman as a hold pick up location. Holds for Barkman customers were transferred to other libraries. Theia also suppressed the Barkman collection in Discover so customers aren't able to put those items on hold.
- Because of the data clean up needed to launch LibraryIQ, Theia cleaned up old item types and patron types. LibraryIQ should be ready to launch in late September before Staff Development Day.

## **Local History & Genealogy**



*Mike Flores from Mike's Brush has an exhibit of his paintings on display in the HRC area.*

### **PROGRAMS**

Storytimes – 37 - Total attendance for month

Adult Programs - 211 Total for month

Bilingual Storytime; Citizenship Class @ GI; Planning a Genealogy Project; Memoir Writing Class

### **OUTREACH**

- Alisha staffed the PCCLD booth at Pueblo Pride. Jasel and Aaron participated in Pride Parade
- Blake created and ran the Obsolete Media Petting Zoo during IdeaCon 2023

### **SPECIAL PROJECTS**

- Blake has been working on adding more of the images gathered at the Charro community scanning day to CONTENTdm. There are currently approximately 20 images up, with the remaining 60 to be added during September.
- Materials were evaluated and selected for the upcoming Arkansas Fryingpan Project Exhibit. Digitization is underway.
- Blake has also been planning Home Movie Day for Sep 30, 2023.

## DISPLAYS OR EXHIBITS

Mike Flores from Mike's Brush has an exhibit of his paintings on display in the HRC area.

**Virtual Exhibits** - Using Google Analytics we know that the public accessed the following virtual exhibits.

Total Views: 128

1921 Flood - 58

Roaring '20s - 46

Natural Framing - 24

## ADDITIONAL DATA

Circulation: Microfilm used - 61

Obituary requests delivered - 54

Article request delivered - 4

Western Research Ref-books: 329 Reference Maps: 0

SC-Loan: 52 checked out; 84 in-house uses

### • **Databases**

Ancestry Library Edition All Databases Searches Run: 3,176

Ancestry Library Edition All Sessions Run: 134

Heritage Quest All Searches Run: 178

Heritage Quest All Sessions Run: 10

Fold3 Library Edition searches: 18

- **CONTENTdm** items: 11,394 (not including test collection which holds 1025 items)

Users: 519

Sessions: 532

Session Duration: 2m 36s

Pageviews: 3,700

### • **Digital Public Library of America: Plains to Peaks Collective:**

Item views: 1

Click throughs: 0

Users: 1

Sessions: 1

### • **Colorado Historic Newspaper Collection**

*Colorado Weekly Chieftain:*

page views: 178

title searches: 13

*Colorado Daily Chieftain:*

page views: 2,265

title searches: 57

**Volunteer hours:** 106

## Trainings

- **Tabitha Davis**- Niche Training - Adv. Body Language - 8/29/2023, CSR Training - 8/30/2023  
Project Outcome 101 - 8/22/2023
- **Alisha Cunzio** - Niche Academy Trainings: Ancestry Library (8/9), Librarian's Guide to Homelessness (8/16), Backup (8/18), Domestic Violence/Sexual Assault (8/18), Body Odor (8/23), Dementia and

Alzheimer's (8/25), Homeless De-escalation (8/21), Jerks with Homes (8/23), Sexual Harrassment (8/23)

- **Jasel Cantu** - Aztlan Institute at CSU-Pueblo (8/2-8/3) and GSHA Conference (8/25-8/26)
- **Blake Hatton**- PBCore Workshop in Boston, MA to learn about the PBCore metadata schema, and how to implement it. August 24-25.

## Experiential Learning

### **Makerspace Programs:**

- Better Together Makes: End of Summer Slushies
  - Attendance: 38
- Better with Age Makers: Nail Art
  - Attendance: 15
- IdeaCon Event Activity: Painting Minifigures
  - Attendance: 220
- Open Ukulele Choir (2 sessions)
  - Attendance 1: 6
  - Attendance 2: 9
- Watercolor Class with Randy
  - Attendance: 6

### **Outreach:**

- Had an introductory meeting with Annie from SOAR (Storytellers of the Ancestral Red Road) to discuss programming opportunities in the future in the Makerspace. In addition to find ways to support SOAR's network over the year, not just in November (Indigenous Peoples Month)
- Working with Claire Schad, music therapist, through Colorado Arts and Artists Associates to facilitate music programming (Open Ukulele Choir)
- Working with Randy Ford to facilitate watercolor programming over the rest of the year. Watercolor classes have been of high interest from our patrons so we are fulfilling their need through these monthly programs
- Met with community partners to facilitate future programming over the next few months: Maria Elena (local Maker to facilitate 50 and up fiber-arts programs); Henry Grossen (teacher to facilitate a teen graphic novel program); Cynthia Ramu (Artist to facilitate art programs)
- Worked with Catherine O'Grady from the Small Business Center to schedule photography programs in the Makerspace for October

### **Exhibits:**

- We are currently hosting the second Library Staff Art Show, so stop by and check out the amazing work by our talented team! We also exhibited an interactive display for IdeaCon and are prepping to exhibit a traveling piece in partnership with CSU-Pueblo- the history of our local Spanish newspaper, La Cucaracha. This will be up for the month of September to celebrate Hispanic Heritage Month.

### **Materials Handling Projects:**

- We have shifted all the nonfiction books to the back wall of the children's area as well as spreading out the chapter books. Now nearly all the shelves in that area are full! We also have moved the YA fiction books down from the top shelves so that they are more accessible for staff and patrons.



## Concierge Services and Meeting Rooms:

- Meeting Room Reservations in June: 191. This is the second month in a row of record numbers of meeting room uses for the Rawlings Library!
- 1439 calls, up 257 from last month
  - Giodone – 228
  - Greenhorn Valley – 300
  - Library @Y – 302
  - Rawlings – 609

## User Services

### Youth/Teen

#### PROGRAMS

May choose to highlight a few featured programs with pictures

- Storytimes
  - Family Storytime - 84
  - Toddler Storytime - 165
  - Baby Storytime - 86
- Tween Programs – Total for month 52
- Centralized kits supported 15 programs in the district
- Teen Programs – 54
- Passive/Kits2Go Programs – Total for month

#### OUTREACH

Buell Children Museum's Pete the Cat Storytime - 89

Southside Children's Center Storytime - 13

St Therese and Villa Bella Book club sets 3rd-5th grades-86 books/5 sets

#### SPECIAL PROJECTS (narrative)

USD led the library's participation in Pueblo's annual Pride celebration which saw 2,000 Puebloans celebrate. We created programming at our libraries, walked in the parade with family and library patrons (see photo) and represented the library with a booth and activities.

#### ADDITIONAL DATA (as applicable)

- Imagination Library: 2645 total, 106 new, 46 graduated
- AWE Stats: 407
- Volunteer hours – 9 teen volunteer hours
- Trainings/ Community Meetings



## ● HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

Natalie Gallegos along with Tina Martins-Gonzalez became official Girls Who Code club members this month.

### Adult

#### PROGRAMS

May choose to highlight a few featured programs with pictures

- Adult Programs - Total for month
  - Computer Classes- 48
  - 1:1 Tech Appointments - 34
  - Tie Dye for Pueblo Pride Prep @ Pueblo West and Rawlings - 42
  - Homebound 39 customers, 12 volunteers
  - Origami Odyssey - 12
  - Pueblo Stamp Club - 5
  - Adult Literacy & Career Online High School - 87
- Passive/Kits2Go Programs – Total for month 40
  - 40 Friends of the Library grant funded Kits2Go to SRDA/HACP

#### OUTREACH

- 8/13 Backpack Giveaway at Servicios de la Raza, 1,000 attendees. Interacted with attendees, distributed library info–Storytimes, Imagination Library, newsletters, APR, SRP, Adult Literacy, Tech Help, Teen Hangouts. Visitors to the library table could spin for small prizes.
- 8/2 Helping Hands Veterans Outreach at St. Mary Corwin Hospital - Serving Veterans and their families with free services and food
- 8/23 CSU-Pueblo- Jen Scroggins, [Kathy Kearney](#), and [Iva DeSiata](#), all went out to CSU Pueblo to the Student Involvement Fair! They promoted the public library, and services, and had students take a survey on public library services that they would like to see/attend in the future.

#### SPECIAL PROJECTS

Adult Services has spent the month of August making big plans for the fall season at PCCLD! Beginning in October [Kathy Kearney](#) will be offering special All Pueblo Reads Kits2Go to the community partners and organizations she works with to serve the aging population in our community. Jen Scroggins is spearheading an emerging adult focused program in conjunction with the SISFA Film Festival. Jen Scroggins has been working with [Tina Martins-Gonzalez](#) to create a fun and engaging scavenger hunt that revolves around clues from *Remarkably Bright Creatures* for this elevated after hours event in conjunction with the SISFA Independent Film festival. Thad Stelter is going to begin offering *Are You Smarter Than a Librarian* Trivia in partnership with Brues Alehouse beginning the 3rd Tuesday of October!

### DISPLAYS OR EXHIBITS

The staff art show was the exhibit for the month of August.

### ADDITIONAL DATA (as applicable)

- Circulation
  - Homebound - 437
  - Adult Literacy - 92
- Economic Development
  - Northstar Digital Literacy classes - Workforce Development
  - Bilingual Digital Literacy Grant - PLA and AT&T
- Notary Appointments - 19

- Volunteer Hours Total:
  - Homebound - 43
  - Adult Literacy - 18 hours

## **Facilities**

### **Work Order Statistics**

- 236 Work Orders completed.
- 51 custodial work orders completed.

### **Rawlings**

- Repaired elevator
- Repaired elevator shaft roof.
- Worked on Rawlings punch list.
- Setup coffee shop.
- Repaired fill sensor on water feature.
- Repaired sprinklers
- Repaired plate that fell off the wall.
- Supported IdeaCon
- Worked on transferring everyone to the new door access system.
- Moved shop to old chiller room.
- Garage door repair.
- Setup outlets for 3<sup>rd</sup> floor viewers.
- Repaired roof leaks on 3<sup>rd</sup> floor.
- Emptied and moved back furniture on 4<sup>th</sup> floor for carpet replacement.

### **Barkman**

- Emptied branch for demo.
- Repaired sprinklers.

### **Giodone**

- Repaired sprinklers.
- Repaired sewer line.
- Repaired damaged roof.

### **Lucero**

- Repaired sprinklers.
- Repaired HVAC unit.

### **Pueblo West**

- Worked on getting info for the damaged roof.

### **Other duties/projects**

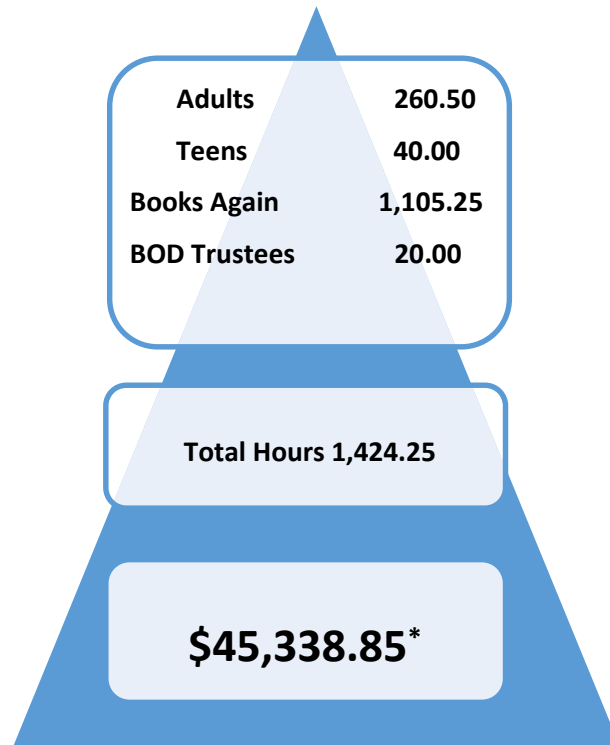
- Setup Beulah satellite.
- Repaired new van.
- Dealt with vehicle issues.
- Stocked Covid supplies

## Volunteer Hours

### Volunteer Services Monthly Report

**August**

PCCLD Volunteer estimated hours



\*(Estimated by Independent Sector's figure of \$31.80/hour for each volunteer hour contribute).

Respectfully submitted,  
Sherri Baca  
Executive Director