

# **PUEBLO CITY-COUNTY LIBRARY DISTRICT**

## **Report of the Executive Director – June**

### **Submitted to the Library Board of Trustees**

#### **July 27, 2023**

## **Barkman Library**

### **Programs**

Total Storytime Attendance: 47  
Total Children/Tween/Teen Program Attendance: 130  
Total Adult Program Attendance: 70

### **Outreach**

CSUP Pre-K Library Visit: 25

### **Additional Data**

Trivia Participants: 98  
Gaming Station Use: 28  
In-Library Board Game Use: 36  
Bike Lock Use: 1  
Notary Appointments Completed: 5  
Curbside Services: 2



### **Staff Displays**

Pride Month

### **Staff Development/Training/Meetings**

June Staff Meeting was held at the El Pueblo History Museum

Alicia Griebel – Manager

- Roundtable Meeting with Sherri - 06/30/23

Brigitta Meyerhofer – Librarian

YSC Meeting – 06/14/23

Roundtable Meeting with Sherri - 06/20/23

ALA Annual Conference – 6/24 – 6/26





Storytime fun with Brigitta!



Creative horse heads with the CSUP Daycare

## [Giodone Library](#)

### PROGRAMS

- Storytimes – Total attendance for month - 50
- Youth Programs – Total attendance for month - 453

- Adult Programs - Total for month - 197
- Passive/Kits2Go Programs – Total for month - 272

**OUTREACH** – Most Improved Reader Award at Vineland Elementary, June 1st

**SPECIAL PROJECTS** – Sandy and Maria Smyer have started a weekly Citizen Preparation Class at Giodone through the summer.

**DISPLAYS** – June Pride Display



#### ADDITIONAL DATA

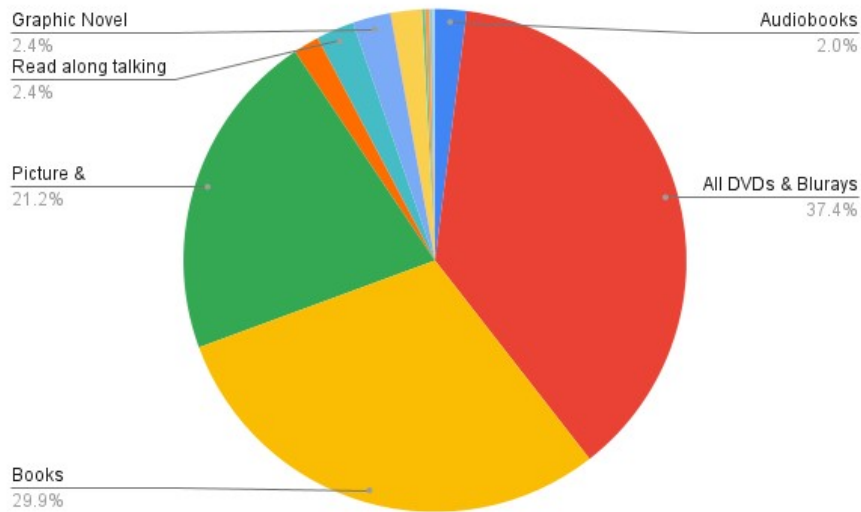
- Circulation April -16.9%, May -14.6%
- Library Visits April -8.7%, May -5.6%
- Program Attendance April 22%, May 9.4%

## Greenhorn Valley Library

#### Circulation Total Checkouts:

<b>All DVDs and Blurays</b>	1,075
<b>Audiobooks</b>	58
<b>Book</b>	859
<b>Graphic Novel</b>	70
<b>Hotspot</b>	6
<b>ILL-BOOK</b>	8
<b>Laptops &amp; Tablets</b>	6
<b>Local Collection Book</b>	4

<b>Magazine</b>	48
<b>Community Passes</b>	7
<b>Picture Book/Boardbooks</b>	609
<b>Read along talking books</b>	70
<b>Seed Packets</b>	57
<b>TOTAL</b>	2,871



**Circulation Total Check-ins: 2,313**

**Total Library Visits:**

Week of:	Number of visits	Total
June 5 <sup>th</sup>	1,281	1,281
June 12 <sup>th</sup>	1,228	2,509
June 19 <sup>th</sup>	982	3,491
June 26 <sup>th</sup>	1,276	4,767

**Total Number of Digital Uses: 122**

**CALL CENTER CALLS: 239**

**Program Attendance Total:**

# of Participants	Program	Summer Reading
1	Video Games	
8	The Power of Positive Relationships	
10	Legos!	
11	Art with Jess!	☀
13	Greenhorn Valley Book Club	
13	Happy Hookers	
14	Stroke 'n' Sip: Starry Pueblo Night	☀
17	Pueblo Community College STEM EDGE Robots	☀
19	Storytime	
24	D70/Rye ESS Class	



25	Family Friday!	
28	Sip N' Stroke	
35	Cool Science: Super-Sized Science	☀
35	Meet Birds of Prey	☀
43	Yoga	
135	Scavenger Hunt	
145	Summer Reading Kickoff	☀

### EXHIBITS AND DISPLAYS:



**OUTREACH:** Greenhorn Valley Chamber of Commerce 176, Pueblo Zoo Camp programs 102.

## Lucero Library

### YOUTH PROGRAMS

Youth Programs with Partners

- D60 Summer Lunch: 100
- Hard Knox Chess: 68
- Boys & Girls Club: 150

### Youth Program for June - Dani

Number of participants: 65

"Ms. Dani please do slime again; this has been so fun"! "Ms. Dani, even though we are older we will definitely come back and do more activities with you"!

#### **Adult Programs - Jessica**

4 programs - Number of attendees: 68

#### **Checkout Challenge: Beach Theme**

Total number of participants: 43

Description: Patrons are encouraged to participate in a monthly drawing for a basket of summer water and sand fun. To enter one needs to check out 10 items from the Lucero library.

#### **ADDITIONAL DATA**

- Circulation -9.6%
- Library Visits 23.9%
- Program Attendance 77.9%
- Volunteer hours = 26

#### **HIGHLIGHTS FROM STAFF**

Featured Story to share from Chris Rivera (CSR):

- Our patron Shalanie Jaramillo has been coming to the library since we reopened after Covid using our computers to look for a job and put in applications. Yesterday I saw her working at Loaf and Jug and asked how she was doing. She was really excited and told me she had been there just a week. I congratulated her and told her that we at the library were proud of her and to make sure she still came by the library to visit us. She had a smile on her face and said she would still come by to visit.

## **Lamb Library**

### **Lamb/L@Y/Beulah Report** June 2023

#### **PROGRAMS**

- Storytime
  - 4 Toddler Story times - 53
  - 6 Preschool Storytime - 137
  - 5 Family Storytime - 112
  - 4 Books-in-the-Park Storytime - 15 (NEW)--->
- Youth Programs
  - 5 Fun Fridays (w/D60 lunches) - 169
  - Family Saturday Matinee (Trolls) - 1
  - Teen/Tween Programs
  - 4 Teen/Tween Nights - 41
  - 5 Centralized Summer Reading Programs - 52

- Adult Programs
  - Legal Clinic - 6
  - 2 Adult Crafts - 18
  - 1 Silver Tea Times - 5
  - 2 Senior Tai Chi - 8
  - 1 English Conversation Class - 3
  - Lovely's Digital Book Club "The Monsters We Defy" by Leslye Penelope - 4
  - Horror Cafe Book Club "The Exorcist" by William Peter Blatty - 7 (NEW)

## OUTREACH

- Karen held weekly Storytime for YMCA Preschool
- Alva held weekly Storytime at Vinewood Park for Books-in-the-Park
- Alva, Karen, and Marissa participated in the Summer Reading Kickoff
- Alva and Gabriella participated in Fun Under the Sun (church event)
- Mary participated in circulation interview for PCC student

## SPECIAL PROJECTS

- Crystal, Alva, Jennifer, Desi, Marissa, and Gabriella worked on weeding and organizing the Beulah collection
- Jennifer rearranged material at the Library @ the Y to make room for audiobooks
- Crystal and Mary finished adult weeding and shifting project at Lamb
- Jennifer shifted youth DVDs, moved board books to the bottom shelves, and rearranged VOX books for easier browsing
- Jennifer interfiled HRC materials that are bilingual or in English to increase visibility
- Crystal and Karen continued with the storage room organization project
- Crystal created the July events video as well as the New Movie list for patrons

## ART WALL EXHIBIT

- Diana LaMorris – SteelCity Artworks – Karen 315

## KITS 2 GO

Week	Age Group	Kit Name	Creator	# @ Lamb	# @ the Y	# @ Beulah
Week 1 (6/4 - 6/10)	Adult	Road Trip	Mary	20		
	Kids	Father's Day Cards	Crystal	20		
Week 2 (6/11 - 6/17)	Teens	Father's Day Joke Fortune Teller	Karen	20		
	Adult	Heritage - family tree handout with digital resources	Karen	25		
Week 3 (6/18 - 6/24)	Kids	Mermaid Crown	Marissa	20		
	Kids	Bumblebee Bookmark	Desi	25	10	
Week 4 (6/25 - 7/1)						

## DISPLAYS/PASSIVES

Front Display 1	PTSD Awareness Month	Jen	
Front Display 2	southern colorado equity alliance / pueblo pride	PCCLD/ Lovely	
Front Display 3	Summer Vacation	Mary	
Front Display 4	Oh the Horror: Introducing the Horror Cafe?	Desi	
Front Carousel	New Fiction/Quickreads	Mike	
Kid's Display 1	Deep Dive	Marissa	
Kid's Display 2	Father's Day	Jen	
Kid's Display 3	Spanish Books		
Kid's Display 4	New Chapter Books/Spanish Chapter Books		
Teen Display	Dive into Summer	Gabriella	
Teen Display 2	Dragons	Alva	
Movie Display 1	Quickviews/Binge Boxes		
Movie Display 2	Pop Some Popcorn	Gabriella	
Adult Display 1	National Flip A coin Day - June 1 - coin&money books	Karen	
Adult Display 2	Meet Someone New (Biography Display)	Marissa	
Adult Display 3	Take a Trip to the Morgue: Patricia Cornwell Books	Desi	
Adult Display 4	Fathers	Mary	
Back Carousel	New Nonfiction/Biographies	Mike	
Passive:	Teen summer wordsearch	Gabriella	25
Passive:	Movie tracker adult	Gabriella	25
Passive:	Summer wordsearch teen	Gabriella	20
Passive:	kids coloring pages	Marissa	50
Passive:	Family Tree Worksheet - From Rawlings	Karen	20

## YMCA

### DISPLAYS/PASSIVES

YMCA Adult	Check Out the New Horror Cafe	Desi	
YMCA Teen	New Books	All	
YMCA Youth	An Introduction to Horror	Desi	
YMCA Kids	Happy Father's Day	Desi	
YMCA Kids Movies	Adventures Big and Small	Desi	
Passive:	Coloring Sheets	All	252



#### **ADDITIONAL KEY DATA**

- Beulah Circulations - 3
- Beulah Visits (8 hrs./wk) - 8
- Library @ the Y Circulations - 955
- Library @ the Y Digital Use - 290 logins (440 hrs.)
- Library @ the Y Visits - 1978
- Lamb Circulations - 6051
- Lamb Digital Use - 1381 logins (1188 hrs.)
- Lamb Visits - 6170
- AWE - 232 uses
- Meeting Room Use - 17 non-library users
- Study Room Use - 36
- Notarized Documents - 15
- Curbside Pickups - 0
- One-on-One Tech Appointments - 1
- Call Center Library @ the Y - 284

Volunteer hours - 9

#### **HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS**

- Community Relations presented at Lamb Staff Meeting
- Jennifer attended Wage and Hour Manager Training
- Jennifer and Crystal participated in Round Table with Sherri Baca
- Alva, Desi, Marissa, and Gabriella trained at Beulah
- Jennifer participated in KOHA upgrade committee meeting

### **Pueblo West Library**

#### **Community Display Cases**

Pueblo West Women's League Membership Drive Display  
LGBTQ+ Pride Month Display

#### **Art Exhibits, Estimated Attendance 584**

Karen Larkin Photography Exhibit

**Pueblo West Library held a total of 118 programs, outreach, club meetings, and Kits2Go with a total attendance of 5684.**

## Adult Programming Highlights

Title	Date	Age group	Total attendance
Adult Craft Kit2go	June	Adult	25
Adult Craft Rainbow Pins	6/28/2023	Adult	5
Adult Craft Stenciled Tote Bag	6/14/2023	Adult	3
Cappella Outreach	6/28/2023	Adult	11
PW Craft Clubs & Community Groups	June	Adult	205
Coffee and Coloring	6/28/2023	Adult	8
Daylight Book Club	6/7/2023	Adult	9
Mystery Book Club	6/15/2023	Adult	7
PW Gardens Outreach	6/27/2023	Adult	20
Pueblo West Book Club	6/26/2023	Adult	8
Pueblo West Genealogy Club	6/10/2023	Adult	13
Senior Movement & Stretch	M/W/F	Adult	146
Senior Show & Tell	6/14/2023	Adult	10
Stenciled Tote Bag Kit2Go	June	Adult	28
Studio Times	June	Adult	2
Tech Talk	Mondays	Adult	7
Yoga	M/T/Th/F	Adult	267
Karen Larkin Photography Exhibit	June	Family	584
			1358

## Teen Programming

Full Moon Dungeons and Dragons	6/17/2023	Teen	5
Love, Simon Movie Screening	6/23/2023	Teen	5
Silent in the Library Book Club	6/17/2023	Teen	3
Laser Tag Lock In	6/9/2023	Tween	35
Tween Craft: Repurposed Art	6/21/2023	Tween	10
Pizza Party	6/1/2023	Tween	50
Pizza with a Pro	6/12/2023	Tween	24
Pueblo Community College STEM Robots	6/26/2023	Tween	13
Stroke-n-Sip: Starry Pueblo Night	6/5/2023	Tween	20
Meet Birds of Prey	6/16/2023	Tween	58
	June	Teen	45
			268

## Children's Programming

SR Kickoff: CO Natives Animal Ambassadors	6/3/2023	500
Cool Science: Super-Sized Science	6/21/2023	81
Summer Reading Kickoff Literacy Kits	6/3/2023	75
Unity Through Laughter	6/15/2023	67
Cedar Ridge 3rd & 4th Grade MIR Awards	6/1/2023	350
Children's Palace Storytime	6/20/2023	15
Desert Sage 3 & 4 Grade MIR Awards	6/1/2023	350
Desert Sage Grades 1 & 2 MIR Awards	6/1/2023	200
Jammy Story Time Live	Thursdays	571
Jammy Story Time: In Person	Thursdays	40
LPE 1st & 2nd Grade MIR Awards	6/1/2023	300
Preschool Kit2go	June	101
Read Dog Read	6/22/2023	19
Sierra Vista MIR Grade 1-5 Awards	6/1/2023	950
Signing Story Time	Mondays	31
Time for Tots	Tuesdays	156
Baby Storytime	Thursdays	67
Preschool Storytime	Thursdays	85
Preschool Storytime: Summer Reading!	6/1/2023	25
Toddler Kit2Go	June	75
		4058

## Economic Development

PW contributed to the community's economic development by providing technology help to 15 customers.

## Outreach

- 6/27 & 6/28 Ray and Heather provided craft outreach programs to Cappella & PW Gardens Assisted Living centers.
- 6/1 Heather, Ray, Rachel & Beth presented most improved reader awards and summer reading announcements at seven school assemblies.
- 6/20 Beth provided a story time outreach to Children's Palace Daycare.

## Tech Services

### **DIRECTOR:**

- Jill Kleven attended the ALA Conference held in Chicago June 23<sup>rd</sup> through 27<sup>th</sup>. She met with various vendors including Bibliotheca, Bywater Solutions, Esti, OCLC, and Library IQ to discuss projects and future opportunities for the library.
- Jill participated in the Manager Roundtable with the Executive Director on June 12<sup>th</sup>.
- The Corporate Cup Kickoff meeting was held on June 6<sup>th</sup> at the YMCA. Jill attended as the library will be participating in this event later in the summer.
- Jill met with Jennifer Scroggins, Nick Potter and Kristi Roque to discuss centralizing database instruction through a product called LibGuides. Jen and Jill viewed a LibGuides demo and will be setting up a trial in May.
- Jill gave a presentation to the Library Board of Trustees at their meeting held on June 22<sup>nd</sup>. She discussed our increased digital usage and various eresource platforms.
- Jill met with Alan Rocco and Alicia Griebel to figure out the linear footage of Barkman's collection in order to help facilitate the moving of the collection during the renovation.

### **COLLECTION DEVELOPMENT:**

- A Request for Reconsideration form was sent for a series classified in YA. Jill and Alicia came up with a recommendation for what to do with the series and that was to move it to the adult collection.
- The Outreach room is moving down the hall to the AMH room. Elizabeth Flores has worked to get material moving to Outreach and Books Again to help facilitate the move.

### **ACQUISITIONS:**

- Our major juvenile print vendor, Baker & Taylor has had issues getting material sent out due to focusing on other libraries whose fiscal year ends in June. Many of these items needed to be reordered through other vendors.

### **DEVICES:**

- The licenses for the new iPads were finally received so IT is pushing those out to customers as the holds list for those devices is very long.

### **ILS:**

- Theia Bravo accepted the position as the ILS Administrator. She is transitioning from her current role in Collection Development. A new Digital Services Librarian position will be posted.
- There is an upgrade coming to Koha in mid-July. Theia and Jill met with Jennifer Tozer, Kayci Barnett, and Rachel Salazar to discuss the impact on public services



## Local History & Genealogy

### **PROGRAMS**

Total program attendance: 236

- Maria's Kitchen – via Facebook and Youtube: Views:
- *Bilingual Storytime* @ RA – Attendance: 16
- *Cinco de Mayo Celebration: Loteria & Crafts* – Attendance:
- Citizenship Class – Attendance: 17
- English Classes – Attendance: 37
- Spanish Classes – Attendance: 68
- Gen. Class *Ancestry Library Edition* – June 30 – Attendance: 4
- *Charro Scanning Day* – Attendance: 17

### **OUTREACH**

- Parents as Teachers Graduation, June 10 – Attendance: 77
- Parent Connects, June 20: Maria updated group on Summer reading and Citizenship and English classes

### **SPECIAL PROJECTS**

#### Archives

Alisha and Aaron worked with the Pueblo Health Department to accept approximately 20 scrapbooks created by the health department.

Cataloging of maps in the vault is going well. PUEs are done and are in designated drawers, and PUCs are next. Once I've finished cataloging everything I'll send the spreadsheet to Peggy so she can update the catalog with more details and storage locations, hopefully making it easier for both patrons and us to know where the things they're looking for (should) be located. (Alisha)

#### Digitization

On July 1st, the previous iteration of Google Analytics used for CONTENTdm was to stop collecting data. Blake updated Google Analytics and is completing the migration to the new version.

Blake completed a large scanning request for the Summer Reading Program exhibit presently on the first floor.

Concept note for \$259,000 Mellon Foundation grant submitted. Waiting for response.

Planning for Home Movie Day is underway. The Ryals room has been reserved for September 30, and work is ongoing. (Blake)

### **DISPLAYS OR EXHIBITS**

Local artist Bob Craig has on display his mixed media paintings and prints in the Hispanic Resource Center's Gallery. In the HRC display cases we have Bob Craig's tile and gourd work.

Virtual Exhibits – Total Views: 142

## ADDITIONAL DATA

### Monthly Circulation

- WR Ref-books: 129
- Ref-Maps: 20
- SC-Loan: 37, In-house uses: 84
- Microfilm used: 120
- Obituary Requests Completed: 50, In-Progress: 179
- AskUs: 0, In-progress: 3
- Photo files used: 1
- Archival boxes used: 2
- Newspaper Clipping files: 63
- Genealogy family charts distributed: 47

### Digital Use

- Ancestry – Searches: 2,228, Sessions: 155
- Heritage Quest – Searches: 45, Sessions: 5
- Fold3 – Searches: 33
- CONTENTdm – Users: 384, Sessions: 500, Page views: 4,045, Session Duration: 3m 25s
- DPLA - Item views: 0, Click-throughs: 42, Users: 1, Sessions: 3
- Colorado Weekly Chieftain – Page views: 263, Title searches: 42
- Colorado Daily Chieftain – Page views: 4,325, Title searches: 64
- ArchivesSpace – Users: 397, Sessions: 435, Page views: 195, Session Duration: 0m 56s

### Volunteer Hours

Total hours: 122

- Gaola Greer (SER) – 82 hours HRC: Cheryl, 11; Catherine, 5; Flavio:10; Barry, 16
- 

## HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

### Professional Development

- NEDCC Surface Cleaning Techniques for Paper-Based Materials-June 6-Jasel
- The Fight Against Book Bans: How do we Move Forward? (Alisha, Jasel, Blake, Tabitha, Maria)
- Mini-Conference on "Banned Books and Censorship" (Alisha)
- *Copyright for Archivists* webinar – Aaron
- Aaron was elected to the Society of Rocky Mountain Archivists Board as the Diversity and Inclusion Director (2023-2025)

### Meetings

- Fray Angelico Chavez Chapter Meeting - June 6 and June 10 - Jasel
- Italian Genealogy Research Group - June 7 - Jasel
- CO Genealogical Society Lunch Bunch - June 15 - Jasel
- CO Girl Scouts - June 22 - Jasel
- Family Search - June 22 - Jasel
- Nesbitt Committee Meeting - June 28 - Jasel

- Pueblo Bilingual Collaboration Meeting - June 14 -. Maria attended a presentation by Parkview's Forensic Nurse explaining their services.
- Chicano Archives Committee, June 13 - We discussed oral history, grant projects, and the upcoming summer symposium. I am working with the archivist and Alyssa to bring a special exhibit in September and October to Rawlings. - Maria

## **Experiential Learning**

### **Makerspace Programs:**

- Summer Reading Kickoff Event: Make Friendship Bracelets
  - Attendance: 254
- Better Together Makes: Make Lemonade
  - Attendance: 15
- Better with Age Makers: Paints
  - Attendance: 7
- Sketchbook Club
  - Attendance: 3
- Pueblo Makes Monthly Meeting at Rawlings Makerspace
  - Attendance: 9
- Better with Age Makers: Paints
  - Attendance: 9
- Tea and Makes (Kathy Kearney program)
  - Attendance: 6
- Lego Mania! (Kathy Kearney program)
  - Attendance: 4
- To Dye For (Thad Stelter program)
  - Attendance: 16

### **Museum Services Programs:**

- Charro Community Scanning Day (Alyssa Vargas Lopez program)
  - Attendance: 15

### **Outreach:**

- For Next50 Innovation in Aging grant opportunity we held two focus groups
  - June 13th and June 15
  - Total attendance: 9
- Held two Summer Solstice Lantern Workshops with Cynthia Ramu in the Makerspace
  - June 1st and June 7th
  - Total attendance: 42
- Fuel Kitchens used the Makerspace for their Entrepreneurship Pitch Competition
  - June 6th 3-8pm

- Attendance: 50+

### **Exhibits:**

- We continue to display the Summer Reading on Our Sleeves exhibit in the atrium. We are also excited to announce that the museum will be moving to the second floor on August 1st! Alyssa Vargas Lopez is busily working to create our IdeaCon exhibit with help from community members and Local History and Genealogy. We have also put out our call for artists for our Staff Art Show and are eagerly awaiting the beautiful PCCLD staff creations!

### **Materials Handling Projects:**

- We have weeded and pulled audiobooks here at Rawlings to make space for our new museum space. The audiobooks have relocated to near our nonfiction collection and the audiobook shelves will go downstairs into the atrium or to Barkman for the renovation.

### **Concierge Services and Meeting Rooms:**

- Meeting Room Reservations in June: 155, a similar total to the last couple of months. Our reservations have not taken a noticeable hit with Ryals being offline. People are still not upset about our charging \$50 deposits on parties and we still have received no pushback!
- **1311 calls, down 10 from last month**
- Giodone – 271
- Greenhorn Valley – 239
- Library @Y – 284
- Rawlings – 517
- 537 were transfers
- 100 were hang-ups or wrong numbers

### **Program Photos:**





## User Services

### Youth/Teen

#### **PROGRAMS**

- Storytime
  - Baby Time - 115
  - Toddler Time - 107
  - Family Storytime - 92
- Youth Programs – 2030
- Tween Programs-18 summer presenter programs at multiple locations and 115 tweens served by programs at the Rawlings library.

This month's summer events included collaboration with the makerspace and partnerships with PCC's STEM Outreach Department and professional painting lessons with Randy Ford (see picture). Randy connected



art history and Pueblo history to the art of painting at multiple locations across the district.

- Teen Programs – 47
- Centralized- 17 library programs supported by centralized kits.
- *Evelyn's First Practice* w/Dani Apodaca - 35
  - Multi-Generational Programming



## **OUTREACH**

Storytime at the Pueblo Zoo - 106

Storytime at the Pueblo Mall - 31

Jacque has been doing weekly Storytime at the Pueblo Zoo for the summer. A grandmother enjoyed the way she reads so much that she bought one of the books. The granddaughter proudly showed it off at the next Storytime!

## **SPECIAL PROJECTS**

- Books in the Park has been taking place at Bradford Park and Vinewood Park. Over 200 people have received books, done crafts, played games and more at the park in June.
- The Summer Reading Program is going strong, with over 3000 children aged 0 - 17 having participated in June.

## **ADDITIONAL DATA (as applicable)**

- Imagination Library - 2501 with 117 new enrollments and 34 graduating
- AWE Stats: 519 stats
- Volunteers: Orientation for 1

## **Facilities**

### **Work Order Statistics**

- 235 Work Orders completed.
- 43 custodial work orders completed.

### **Rawlings**

- Dealt with elevator leaks.
- Annual and 5-year tests – elevators.
- Worked on several HVAC issues.
- Worked on vault lighting.
- Worked on punch list.
- Painted facilities shop.
- Worked on temp issues on 3<sup>rd</sup> floor.
- Installed door alarms at smoke doors.

### **Greenhorn**

- Mowed field
- Installed parking blocks.

### **Giodone**

- Repaired sewer line.

### **Lamb**

- Completed annual and 5-year elevator tests.

### **Pueblo West**

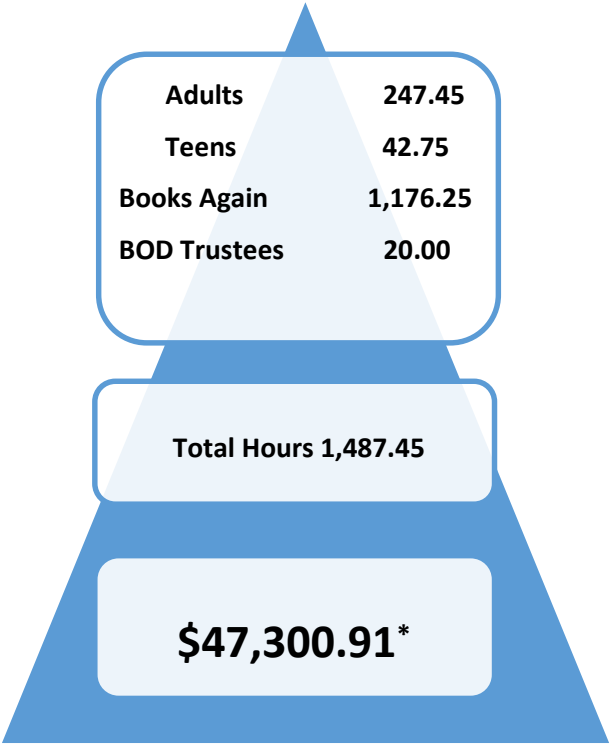
- Programmed RTU's to shut off in the Winter.
- Adjusted bathroom doors.
- Worked on roofing issues.
- Repaired sliding doors.

### **Other duties/projects**

- Brought back copiers for disposal
- Disposed of cubicles and other scrap metal items.
- Supported Summer Reading Kick Off.
- Installed heater at Books Again book store.
- Dealt with several sprinkler issues.
- Picked up new van.
- Supported Books in the Par



**Volunteer Hours**  
**Volunteer Services Monthly Report – June 2023**  
Submitted by Victoria Herrera  
PCCLD Volunteer estimated hours



\*(Estimated by Independent Sector’s figure of \$31.80/hour for each volunteer hour contribute).

Respectfully submitted,  
Sherri Baca  
Executive Director