

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director – May
Submitted to the Library Board of Trustees
June 22, 2023

Barkman Library

Programs

Total Storytime Attendance: 24
Total Children/Tween/Teen Program Attendance: 45
Total Adult Program Attendance: 52
Kits2Go: Comic Book Day Kits 50

Outreach

CSUP Pre-K Library Visit: 35
Building Blocks Library Visit: 27
Pueblo Villa Retirement Home: 10
Villa Bella Elementary Library Visit:
D60 Food and Fun Free Lunch Program: 49

Additional Data

Trivia Participants: 53
Nintendo Switch Gaming Station Use: 23
In-Library Board Game Use: 52
Bike Lock Use: 12
Notary Appointments Completed: 6
Curbside Services: 3

Staff Displays

Mental Health Awareness
Zombie Survival

Staff Development/Training/Meetings

Alicia Griebel – Manager

Brigitta Meyerhofer – Librarian

- 05/30/2023 Padcaster Training
- 5/10/2023 – YSC Meeting
- 5/18/2023 – Repurposed Art Convo

Debbie Payne – Customer Service Representative

- 05/30/2023 Padcaster Training

Ashliegh Campanella - Customer Service Representative

- 05/22/2023 Promoted from MHT to CSR

All Staff Training:

- 05/08/2023 <https://enetlearning.adobeconnect.com/p8dpnquw9ha/> Can You Hear Me Now? Improving Communication and Relationships at Work With DiSC presented by Jane Martel

Giodone Library

PROGRAMS

- Storytimes – Total attendance for month - 52
- Youth Programs – Total attendance for month - 206
- Adult Programs - Total for month - 152
- Passive/Kits2Go Programs – Total for month - 345

OUTREACH

- Most Improved Reader at South Mesa Elementary - 1073
- Ascension Preschool Outreach – SPELL – 53
- Tai Chi Outreach at PACE - 14

SPECIAL PROJECTS – Thanks to a Friends Grant – Sandy has created Citizen Science Kits that are being catalogued by Tech Services, and will soon be available for the public to check out.



DISPLAYS OR EXHIBITS

May the Fourth Be With You – Star Wars Exhibit



ADDITIONAL DATA

- Circulation -16.9%
- Library Visits -8.7%
- Program Attendance +22%
- Call Center 235 calls

HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

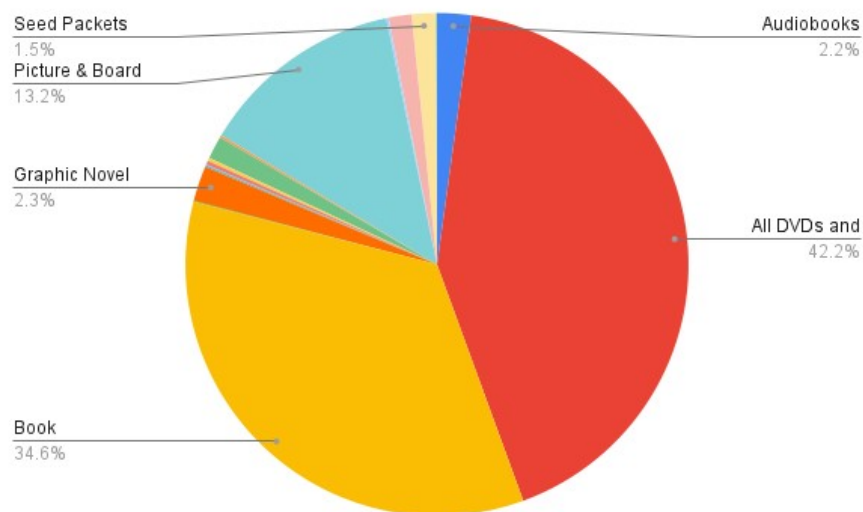
- May 22nd - Cynthia attended the CAL Maker Training at 21C in Colorado Springs.

Greenhorn Valley Library

Circulation Total Checkouts: 1,974

All DVDs and Blurays	834
Audiobooks	43
Book	683
Knitting Materials	1
Graphic Novel	45
Hotspot	2
ILL-BOOK	1
Laptops	5
Local Collection Book	4

Magazine	29
Music On CD	3
Power Meter	3
Picture Book/Boardbooks	260
Sports & Outdoor Equipment	2
Read along talking books	29
Seed Packets	30
TOTAL	1974



Circulation Total Check-ins: 2,114

Total Library Visits:

Week of:	Number of visits	Total
May 1st	963	963
May 8th	859	1,552
May 15th	1,070	2,622
May 22nd	936	3,558

Program Attendance Total: 205

Total Number of Digital Uses: 92

# of participants	Program
2	Grumpy Buttons
4	Teens!
7	Storytime
8	Toddler Playtime and Crafts
12	Video Games
15	Happy Hookers
26	Murder Mystery
27	Family Friday!
35	Free Comic Book Day Kit2Go
82	Yoga

EXHIBITS AND DISPLAYS:



Mental Health Awareness Month



Asian American Pacific Islander Month

EXHIBIT TOTALS: 228

CALL CENTER CALLS: 328

OUTREACH: Greenhorn Valley Chamber of Commerce Meeting May 8th, 3 visits to Rye Elementary School (350 x 3=1,050), and 2 visits to Craver Middle School (172 total).

Lucero Library

Youth Programs

- After School Meal:174
- Eva Baca Storytime:25
- Hardknox Chess: 312

Most Improved Reader Presentations

- Attendance: 800

Featured Program: Summer porch sendoff concert

- Youth Program for May

- Number of participants: 75
- Description: The children and community of Pueblo were treated to a porch concert featuring Jeremy Kitchen. Mr. Kitchen is a one-man band. He creates his music using his voice, technology and instruments to produce an incredible sound. The children really enjoyed listening to him and watching him perform. The library provided popcorn and shaved ice (waivers were signed) free to all who came to watch. This event was a way for all to come together and enjoy.

- **Youth passive programs:**

- Exploration table:
 - Total number of participants: 60
 - Come check out our exploration corner. It is available daily. You can create, design, build, explore, construct, invent, and tinkering with supplies provided.
- Coloring table:
 - Total number of participants: 40
- Take and Makes:
 - Total number of participants: 248
 - Come to the Lucero Branch and pick up a craft to take and make at home. Crafts are available daily while supplies last.
- Game system:
 - Total number of participants: 55
 - Patrons using our game systems (xbox/switch).

Youth Programming with Dani

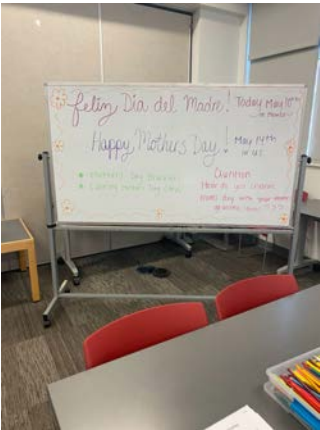
Featured Program

Mother's Day/ Feliz Dia del Madre Bracelets

This activity was a success. All the kids from young to older participated in making Mother's Day bracelets for their moms! Kids also loved to learn about Mother's Day in Mexico and also enjoyed making cards as well. Kids want to make more bracelets in the future. What really struck me is the older boys who usually don't come in and do activities loved this activity and made three bracelets and had conversation with me. Quotes from the kids, "Ms.Dani thank you for doing this activity, I didn't make anything for my mom and I know she will love this". "I can't afford to buy bracelets to make so thank you Ms".

- **Youth Program for May**

- Number of participants: 202



Adult Programming: Jessica Blaha

Featured Program

DIY Tea Blend Class: Featuring The Queen's TEApothecary

This month's adult featured program is DIY Tea Blend Class, which is the second time we have hosted. I was able to invite Mandalyn King, owner of The Queen's TEApothecary. Our patrons loved getting to know Mandalyn and how she started her local business, plus they were able to make their own tea blends and sample the delicious tea. "I love this class! This was one of my favorite classes here at Lucero."

- Adult Programs
 - Number of attendees: 61

Special Projects:

- Checkout Challenge:
 - Total number of participants: 12

Description: Patrons are encouraged to participate in a monthly drawing for a basket. To enter one needs to check out 10 items from the Lucero library.

OUTREACH:

- Lucero staff continue to help plan the East Side community block party that was on May 9th. The planning committee is comprised of community members, business owners, Boys and Girls Club, Risley Middle School and library staff. During the event we had 1000 visitors enjoying the block party with 50 plus booths of resources and other community organizations.
- **Books a la Cart**
 - Total books delivered: 570

Lamb Library

Lamb/L@Y/Beulah Report

May 2023

PROGRAMS

- Storytimes
 - 5 Toddler Storytimes - 57
 - 8 Preschool Storytimes - 152
 - 4 Family Storytimes - 60
- Youth Programs
 - 4 Fun Fridays (w/D60 lunches) - 73
 - Family Saturday Matinee (Moana) - 6
- Teen/Tween Programs
 - 5 Teen/Tween Nights - 26
- Adult Programs
 - Legal Clinic - 6
 - 2 Adult Crafts - 12
 - 2 Silver Tea Times - 5
 - 3 Senior Tai Chi - 17
 - Lovely's Digital Book Club - 5
 - World Tarot Day (in conjunction with Giodone) - 7



OUTREACH

- Weekly Storytimes for YMCA Preschool (Karen)
- Natural Grocers
- Diana LaMorris - Artist for June

- Gina Pollack for bilingual book reading
- Met with a local publisher to organize a regular event for new releases
- Highland Park 2nd Graders Visit Lamb (54 students/6 adults)
- 4 Most Improved Reader Presentations
 - Karen: 2 Goodnight assemblies (350 & 362)
 - Alva: Highland Park assembly (413)
 - Crystal: Beulah Heights assembly (70)
- 9 Schools visited for MIR award drop-offs

SPECIAL PROJECTS

- Jennifer presented on the Beulah Satellite and highlights from Lamb and the Library @ the Y at the May Board of Trustees meeting
- Jennifer started weeding project at the Library @ the Y
- Karen, Alva, & Marissa prepped activities for Summer Reading Kickoff
- Crystal and Mary worked on weeding at Lamb
- Crystal and Karen continued with the storage room organization project
- Crystal created the June events video as well as the New Movie list for patrons
- Crystal picked up, assembled, and distributed lunches from D60 each week



DISPLAYS/EXHIBITS/PASSIVES

Exhibit	Junia Hargrove	Jen	264
Front Display 1	AAPI Month	lovely	
Front Display 2	A Mother's Love: Happy Mother's Day Display	Desi	
Front Display 3	Military Appreciation Month	Gabriella	
Front Display 4	Mental Health Awareness Month	Mary	
Front Carousel	New Fiction	All	
Kid's Display 1	Be Kind to Animals Month	Mary	
Kid's Display 2	Planets and solar system	Karen	
Kid's Display 3	Spanish	All	
Kid's Display 4	New Chapter/Spanish	All	
Teen Display	May the force be with you! Star wars related materials	Karen	
Teen Display 2	Screen-Free	Jen	
Movie Display 1	Quickviews/Binge Boxes	All	
Movie Display 2	All Hail the Queen: Royalty on film	Desi	
Adult Display 1	Page to Screen	Lovely	
Adult Display 2	Tourist week	Marissa	
Adult Display 3	Asian-Pacific Authors	Crystal	
Adult Display 4	Mystery Month	Marissa	
Back Carousel	New NonFiction	All	

Passive: All ages	Ribbon Printable handout	Desi	25
Passive: Adult	Coloring Pages	Marissa	88
Passive: Adult	queens and kings coloring pages	Desi	50
Kit2Go: Adult	Mental Health Awareness	Mary	30
Passive: kids	Yoga Coloring Pages	Jennifer	30
Passive: Kids	Free Comic Day - centralized program	Karen	35
Kit2Go: Teen/Tween	God's Eye Kits	Karen	20
Kit2Go: Kids	Moana Grass Crowns and Lei's	Crystal	30
Kit2Go: Kids	Handprint Butterfly Craft	Desi	20
Kit2Go: Kids	Mother's Day Card Craft	Crystal	25

YMCA Adult	AAPI Month	Jen	
YMCA Teen	New Books	All	
YMCA Youth	Get Caught Reading Month	Jen	
YMCA Kids	Happy Mother's Day	Jen	
YMCA Kids Movies	Mom is my superhero	Desi	
YMCA Passive: Kids	Coloring Pages	All	288
YMCA Kit2Go: Kids	Handprint Butterfly Craft	Desi	10

ADDITIONAL DATA (as applicable)

- Beulah Circulations - 37
- Beulah Visits (4 hrs./wk) - 53
- Library @ the Y Circulations - 632
- Library @ the Y Digital Use - 227 sessions (134 hours)
- Library @ the Y Visits - 1632
- Lamb Circulations - 5077
- Lamb Digital Use - 1488 sessions (865 hours)
- Lamb Visits - 5932
- AWE - 141 uses
- Meeting Room Use - 23 non-library users
- Study Room Use - 28
- Notarized Documents - 8
- Curbside Pickups - 2
- One-on-One Tech Appointments - 2
- Call Center Library @ the Y - 308
- Volunteer hours - 11

HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

- Jennifer, Crystal, & Mary completed training at the Beulah Satellite

- Alva did onboarding and training at Lamb & [Library @ the Y](#)
- Karen met with Tina about the Lamb Makerspace
- Karen & Crystal met with Thea regarding Books-in-the-Park at Vinewood Park
- Karen & Alva did Procurement Card procedure training
- Karen attended the Maker Space Meeting at Rawlings
- All staff trained on Summer Reading

Pueblo West Library

Community Display Cases

Pueblo West Women's League Membership Drive Display
Asian & Pacific Islander Month Display

Art Exhibits, Estimated Attendance (To be determined)

Ted Shaver Photography Exhibit

Pueblo West Library held a total of 147 programs, outreach, club meetings, and Kits2Go with a total attendance of 4528.

Adult Programming Highlights

Title	Date	Age group	Total attendance
Adult Craft Kit2Go	May	Adult	35
Adult Craft Series	May	Adult	30
Author Talk: Mary Beth O' Connor	5/15/2023	Adult	15
Cappella Outreach	5/24/2023	Adult	10
Craft & Interactive Clubs	May	Adult	277
Coffee and Coloring	5/24/2023	Adult	5
David C. Russell Artist Talk	5/17/2023	Adult	12
Daylight Book Club	5/3/2023	Adult	13
Mystery Book Club	5/18/2023	Adult	8
PW Gardens Outreach	5/23/2023	Adult	20
PW Women's League Monthly Meeting	5/9/2023	Adult	42
Pueblo West Book Club	5/22/2023	Adult	7
Pueblo West Genealogy Club	5/13/2023	Adult	11
Senior Movement & Stretch	M/W/F	Adult	212
Senior Show & Tell	5/10/2023	Adult	11
Studio Time	5/1/2023	Adult	4

Tech Talk	Mondays	Adult	6
Yoga	M/T/TH/F	Adult	241
Ted Shaver Photography Exhibit	May	Family	TBD
PW Women's League: Art In the Park	5/6/2023	Family	50
The Power of Positive Relationships	5/13/2023	Family	21
			1030

Teen Programs

Full Moon Dungeons and Dragons	5/20/2023	Teen	8
Laser Tag Lock In	5/12/2023	Tween	36
Tween Craft	5/17/2023	Tween	5
Wood Ornaments	5/1/2023	Tween	25
Playing with Poetry	5/18/2023	Teen	30
Teen Hangout	Tue-Thur	Teen	227
Free Comic Book Day	5/1/2023	Tween	60
			391

Children's Programs

Cedar Ridge 3 rd Grade School Tour	5/30/2023	121
Desert Sage 5th Grade MIR Awards	5/31/2023	300
Jammy Story Time Live	Thursdays	516
Jammy Storytime: Stuffed Animal Sleepover	5/11/2023	30
LPE 3 & 4 Grade MIR Awards Outreach	5/31/2023	191
LPE 5th Grade MIR Awards Outreach	5/31/2023	320
LPE Kindergarten MIR Awards Outreach	5/30/2023	315
Prairie Winds 2nd Grade MIR Awards	5/31/2023	120
Prairie Winds K MIR Awards Outreach	5/31/2023	240
Prairie Winds 5th Grade MIR Awards	5/31/2023	250
Read Dog Read	5/25/2023	15
SPELL Storytime	5/16/2023	18
Signing Story Time	Mondays	18
Soco Headstart Outreach	5/10/2023	50
Time for Tots	Tuesdays	150
Baby Storytime	Thursdays	41
Fire Station Storytime Kit2Go	May	75
Jammy Story Time: In Person	Thursdays	47
Let's Celebrate Each Other	5/19/2023	5

Preschool Kits2Go	May	84
Preschool Storytime	Thursdays	44
Preschool Storytime: Mental Health Aware	5/18/2023	9
Storytime at the Fire Station	5/12/2023	98
Toddler Kit2Go	May	50
		3107

Economic Development

PW contributed to the community's economic development by providing technology help to 28 customers and resume/job application help to 7 customers.

Outreach

- 5/10/23 Rachel Packard provided a story time outreach to SOCO Head Start Daycare.
- 5/12/23 Beth Moore provided a special story time event at the PW fire station.
- 5/16/23 Beth Moore provided a story time outreach to Children's Palace Daycare.
- 5/23/23 Rachel Packard provided a craft program at PW Gardens Assisted Living.
- 5/24/23 Heather Wilder provided a craft program at Cappella Assisted Living.
- 5/30/23 Rachel Salazar, Rachel Packard, Beth Moore and Cory Reimers provided a library tour, story time, and craft to all 3rd grade students at Cedar Ridge Elementary.
- 5/30/23 Heather Wilder presented the Kindergarten Most Improved Reader (MIR) awards at Liberty Point Elementary.
- 5/31/23 Heather Wilder presented the 5th grade MIR awards at Liberty Point Elementary.
- 5/31/23 Rachel Salazar presented the Kindergarten & 2nd Grade MIR awards at Prairie Winds Elementary.
- 5/31/23 Beth Moore presented the 3rd and 4th grade MIR awards at Liberty Point Elementary.
- 5/31/23 Rachel Packard presented the 5th grade MIR awards at Prairie Winds and Desert Sage Elementary.



Tech Services

DIRECTOR:

- Jill Kleven visited all of the branches to discuss collection needs and technical services procedures.
- Jill visited Pueblo Community College Library with Sherri Baca and Amy Nelson to discuss the satellite collection, devices, and the LTN program.
- Jill presented to the PSMs on centralizing database instruction as well as the upcoming Koha upgrade.
- Jill met with Kristi to discuss Books Ala Carte procedures since the Outreach room will be relocating.
- Jill visited Jan Hoover, President of Friends the Library at the Bookstore to discuss the partnership with collection development.
- Work continued with FE Technologies on the cash and coin machines. They provided training to Jill and IT on the administration console.

COLLECTION DEVELOPMENT:

- 250 copies of the All Pueblo Reads book have been ordered and will begin to be processed.
- Multiple copies of the youth companion books are also being ordered.
- Elizabeth Flores and Jill met with Alicia Griebel at Barkman to discuss Opening Day Collections for when the branch reopens. Estimates were provided to the architect to assist with shelving allotments.
- Elizabeth placed a large order for puppets for the district which hasn't happened since before Covid.
- Jill met with Sharon Rice to help weed out part of Rawlings audiobook collection in order to make more exhibit space.

DEVICE MANAGEMENT:

- Theia Bravo has cataloged 50 additional iPads as well as more Chromebooks. They are continuing to fill high number of patron holds.
- Jill, Amy, and Nick Potter attended an Outreach event at Posada on May 4th to distribute Chromebooks and Hotspots. 14 Chromebooks and 9 Hotspots were checked out.

CATALOGING & ACQUISITIONS:

- Local History and Genealogy visited the department to prioritize the backload of material that needs to be cataloged, discarded, or fixed.
- Hundreds more packets of seeds were cataloged.
- Pat Mascarenas, Peggy Bilger, and Lee Vigil all worked on procedural documentation for their positions in an effort to cross train within the department. Reorganization of the department is ongoing.

ILS:

- Daniel Gaghan left his role as ILS Administrator. David Hayden is helping with Koha reports and Jill is handling database and serials work.
- Work on Library IQ is continuing with Bywater Solutions.

Local History & Genealogy

PROGRAMS



Pictured: Watercolor instructor Franco and students. Students art on display in back.

Total program attendance (HRC): 470

Maria's Kitchen – *Chalupas Poblanas* via Facebook and Youtube: Views: 67

Bilingual Storytime @ RA – Attendance: 6

Cinco de Mayo Celebration: Loteria & Crafts – Attendance: 6

Art With Franco (Volunteer taught watercolor class) – Attendance: 32

English Program – Attendance: 75

Spanish Classes – Attendance: 37

OUTREACH

Cinco de Mayo Celebration and Outreach Event (Tabling event at Bessemer Park staffed by Maria S. and Jacque) – Event attendance: 3,300, Table attendance: 245

Colorado Health Network Bilingual Committee – Maria S. attended May 17 meeting

Parent Connects – Maria S. attended May 16 meeting and promoted Rawlings grand opening and programming

SPECIAL PROJECTS

Archives

Tabitha is leading re-shelving the rare books in the vault. Making retrieval and shelving easier.

Alisha is leading organizing archival collections in the vault, and collaborating with Tabitha and other team members.

Digitization

Blake drafted an agreement for the archives to retain digital copies of material without retaining originals, allowing LHG to take part in the archival trend of post-custodial archiving.

Blake is working with Alyssa Vargas Lopez to host a community scanning day for the Pueblo Charro Association.

Work has also been ongoing on digitizing material from the department's archive of SRP material, which is going in the exhibit on the first floor.

DISPLAYS OR EXHIBITS

Travel the World with Colorado Artists Exhibition: Local artists from Art with Franco's class have on display their watercolor paintings from around the world in the Hispanic Resource Center's Gallery. In the HRC display cases we have Bob Craig's tile and gourd work.

ADDITIONAL DATA

Monthly Circulation

WR Ref-books: 159

SC-Loan: 34, 64 In-house uses

Microfilm used: 141

Obituary Requests Completed: 74, In-Progress: 170

AskUs: 2, In-progress: 1

Photo files used: 118

Archival boxes used: 6

Newspaper Clipping files: 12

Pueblo Obit index: 13

Genealogy family charts distributed: 87

Digital Use

Ancestry – Searches: 2,066, Sessions: 129

Heritage Quest – Searches: 132, Sessions: 11

Fold3 – Searches: 155

CONTENTdm – Users: 374, Sessions: 488, Page views: 4,444, Session Duration: 4m 13s

DPLA - Item views: 1, Click throughs: 14, Users: 3, Sessions: 5

Colorado Weekly Chieftain – Page views: 377, Title searches: 70

Colorado Daily Chieftain – Page views: 3,864, Title searches: 151

Archives Space – Users: 94, Sessions: 126, Page views: 578, Session Duration: 4m 10s

Volunteer Hours

Gaola Greer (SER) – 82 hours

HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

- May 7, Maria met as member of the Chicano Archives Committee at CSU-P.
- Tabitha:
Thank you very much for providing these obituaries. They are very helpful for my research.
Sincerely, Mary

Mary Penner, Certified Genealogist
Penner Research Services, LLC

- Greetings Tabitha. I am so grateful for the time you took to search for my dad's obituary. This means a lot, more than you know. Thank you. Thank you. I am so appreciative of you.
Sincerely,
Joyce Olguin
- Jasel:
Thank you so much for helping me.
Leslie

Experiential Learning

Makerspace Programs:

- Better Together Makes: Make an Iced Tea Boba Drink
 - Attendance: 36
- Better with Age Makers: Craft Wire Flowers
 - Attendance: 8
- Bessemer Academy Student Council Visit to the Rawlings Makerspace
 - Description: Made a boba lemonade drink and painted canvases
 - Attendance: 20

Museum Services Programs:

As the museum space wrapped up our collaboration with Art Bridges. Our final project activities included bringing back SCAPE (Spontaneous Combustion Arts Performance Ensemble) who came in to conduct a free public workshop on creative thinking, movement, drawing, 3D sculpture and sound. This brought in 12 people.

In addition to SCAPE, Cynthia Ramu was brought into our makerspace to teach an art appreciation workshop 3 part series titled "Art Detectives." In this series, we saw a variety of experiences and inexperienced art enthusiasts come to our makerspace to talk and make art. The attendance was recorded as follows:

Week 1: 10

Week 2: 5

Week 3: 7

Outreach:

- Make Mini Books Program at Patrick A. Lucero Library
 - Attendance: 14

Exhibits:

- We wrapped up our Felix Gonzalez- Torres exhibit from Art Bridges this month, and began installation of our Summer Reading T-Shirts Through the Years exhibit! Stop by and take a peek and a walk down SRP memory lane.

Materials Handling Projects:

- We should have new permanent signage in the collection soon! We also are already seeing an increase in children's materials being returned due to school ending and SRP beginning!

Concierge Services and Meeting Rooms:

- Meeting Room Reservations in May: 156, a similar total to last month. Our reservations have not taken a noticeable hit with Ryals being offline. People are not upset about our charging \$50 deposits on parties and we have received no pushback!
- **1321 calls, down 66 from last month**
- Giodone – 235
- Greenhorn Valley – 328
- Library @Y – 308
- Rawlings – 450

User Services

Youth/Teen

PROGRAMS

- Storytimes
 - Baby Time - 124
 - Toddler Time - 114
 - Family Storytime - 213
- Youth Programs – 351
- Tween Programs – 120



- Teen Programs – 70
- Passive/Kits2Go Programs – Free Comic Book Day - 250

OUTREACH

Columbian Elementary Family Night: 175	Heritage Elementary Family Night: 189	FIMS Library Visit: 47	St. Therese Library Visit: 63
Haaf Elementary Library Visit: 67	Storytime for Headstart at PCC: 24	Minnequa Storytime: 34	Cinco de Mayo at Bessemer Park: 245

Ciara visited 5 high school events to promote the library and Summer Reading, speaking to hundreds of teens.

SPECIAL PROJECTS (narrative)

In May, the library district delivered 612 Most Improved Reader certificates to children across Pueblo County. Library staff presented these at 31 assemblies and classrooms, talking to 4752 children, parents and staff about their peers' achievements and the importance of continuing to read throughout the summer.

ADDITIONAL DATA (as applicable)

- 140 D60 Lunches Served
- Imagination Library Total: 2369 with 98 new and 48 graduated
- AWE Computer Sessions: 455, with 152 sessions at Pueblo West Library

Adult

PROGRAMS

- Adult Programs - Total for month
 - Computer Classes - 48
 - 1:1 Tech Appointments - 33
 - Homebound-

- Tie Dye Programs - 15
 - Origami Odyssey - 10
 - Pueblo Stamp Club - 5
 - Adult Literacy Program - 27
 - Career Online High School Program - 36
 - In the *Time of the Butterflies* film viewing w/ The Learning Source book club - 10
 - Superpowers of Creativity and Grief with Author Doe Renee - 110 (11 in-person, 99 virtual)
 - Kits2Go – collaborated with [Tina Martins-Gonzalez](#) to provide kits to Homebound
- Passive Programs – Total for month
 - Vinyl Destination - 21 songs



OUTREACH

- 05/03/23 - Helping Hands Pueblo Community Coalition - 51 attendees
 - 05/09/23 - Community Block Party at Lucero in partnership with the PLACE - over 1000 attendees.
 - 05/10/23 - Device Library outreach to SEL Tutoring GED classes at Rawlings - 8
 - Meals on Wheels will distribute Homebound bookmarks to meal delivery participants
- Art sessions at Pueblo Regent and Richmond apartments
 - 05/11/23 - Attended Business @ Lunch for the Chamber of Commerce

- 05/15/23 - Delivered updated COHS bilingual marketing materials w/ new logo to Lucero, Lamb, and Giodone Branches
- 05/24/23 - Delivered updated COHS bilingual marketing materials w/ new logo to Pueblo West Branch
- 05/25/23 - Went to Pueblo Diversified Industries. Painted glow in the dark jars. 32

SPECIAL PROJECTS



Jen and Rebecca responded to an unexpected workforce development need in the community from a young person reaching out to get a literacy tutor to help him pass the Police exam. Rebecca found him a tutor who was able to help at short notice. Jen called the police station and spoke to a recruiter there, who gave her more information about resources available and gaps in support. Rebecca & Jen developed a plan to create an Exam Prep webpage that addresses this need for our community to support workforce development in this area. They also created a social media ad, and Jay Ramos in CR was able to put something together very quickly and promote our Police exam resources in Peterson's Test Prep Database. Rebecca is working

with Michelle & Jen to make a booklist and provide a cohesive web page for our community to increase the use and findability of exam prep resources.

DISPLAYS OR EXHIBITS



Adult Summer Reading Displays - Star Wars vs. Star Trek and a Beach Read Display all designed by the amazing customer service reps of USD including Iva Lou, Tiasha, Nate, Lise, and Lesley!

ADDITIONAL DATA

- Circulation
 - Homebound -
 - Adult Literacy - 92 items
 - Non-profit center - 15 items
- Economic Development
 - Awarded 2 scholarships for Career Online High School
 - 6 students are 75 percent or closer to completion
 - COHS Graduation rate is 62%
- Notary Appointments - 17
- Volunteer Hours
 - Homebound -
 - Adult Literacy - 43

HIGHLIGHTS FROM STAFF DEVELOPMENT, TRAINING, MEETINGS

- Rebecca attended NicheCon 2023 and trained with [Kayci Barnett](#) to learn to create content in Niche. These new skills will allow her to create skill building content for new volunteers.
- Jen has been doing outreach at CSU Pueblo and the Small Business Development Center, to assess information literacy needs and how PCCLD can provide resources for their specific communities. Jen also attends the Continuum of Care meetings every month, and this month she shared information about the Adult Literacy Program, Summer Reading, and the Makerspace at Rawlings. Jen will take any information that is pertinent from the Continuum of Care meetings and will share the resources and information across the library district.

Facilities

Work Order Statistics

- 216 Work Orders completed.
- 42 custodial work orders completed.

Rawlings

- Sealed parking lot.
- Worked on vault lighting.

- Repaired elevator leaks.
- Started up water feature.
- Repaired hanging pipe above 3rd floor breakroom.
- Hung cornerstone signs.
- Painted facilities new shop.
- Installed planter box by front entrance.

Barkman

- Repaired major sprinkler leak.
- Completed carpet cleaning.

Giodone

- Worked on new lighting.
- Completed carpet cleaning.
- Snaked and ran a camera in sewer.

Greenhorn Valley

- Worked on new lighting.
- Installed parking lot blocks.
- Mowed field.

Lamb

- Completed carpet cleaning.

Lucero

- Repaired major sprinkler leak.

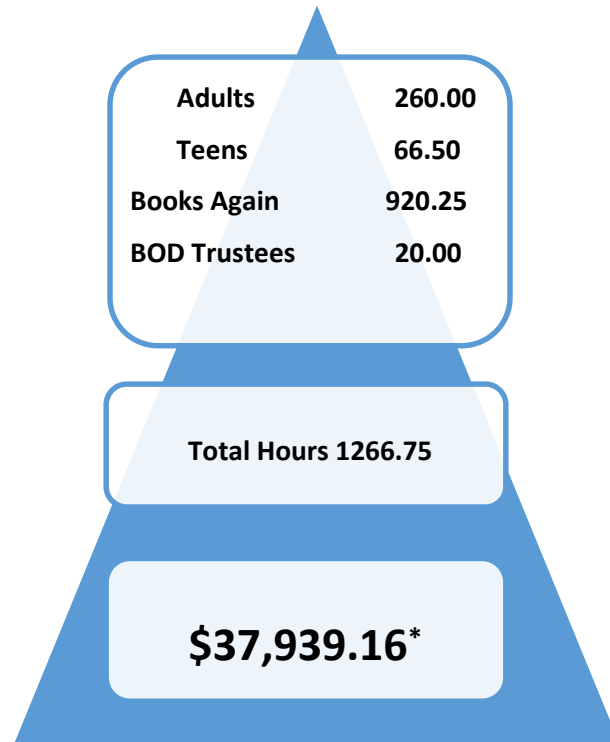
Other duties/projects

- Surplus items to non-profits
- Department too ladder safety training.
- Chevy truck sent for repairs.
- New maintenance person hired – Paul Hiatt
- New Courier hired – Mike Montez
- Got book store bids for heater install, carpet cleaning, and janitorial service.

Volunteer Hours

Volunteer Services Monthly Report – May 2023

Submitted by Victoria Herrera
PCCLD Volunteer estimated hours



*(Estimated by Independent Sector's figure of \$29.95/hour for each volunteer hour contribute).

Respectfully submitted,
Sherri Baca
Executive Director