Setting up A/V system

For patrons using their own computer:

Depending on patron's computer model, the patron may need a docking station to connect a USB and HDMI cable.

1. Power on your computer.

2. The meeting room will provide the USB cable & HDMI cable located on top of the power box or stand. Ensure both USB and HDMI cables are connected to your computer.

3. Log into your computer with correct credentials.

4. Ensure computer's wifi is connected to "PCCLD_WiFi".

5. Click the volume button located in the computer's toolbar to ensure that "Echo Canceling Speaker" is selected.

6. Ensure that the AV Control Panel located on the wall is turned on by tapping the screen.

Configuring A/V system

1. Select "Projector Controls" located on top of the AV Control Panel screen.

2. Ensure the projector is turned on by pressing the "Power is On" tab, it will highlight green. Allow some time to fully boot up.

3. To bring down projector screen, simply press the "Screen Down" button located on the the "Projector Controls" page on the AV Control Panel.

4. Ensure that "Laptop HDMI" is highlighted blue on the "Source Routing Tab" page on the AV Control Panel.

A/V Control Panel features

Need to cancel screen share?

On the "Source Routing" page, locate the "Picture Mute" tab. This allows the screen to be cut off or turned on with just one tap.

Volume too loud or too low?

Volume can be adjusted one of two ways. Volume can be adjusted directly from the computer's volume settings and/or the volume slider located on the bottom of the AV Control Panel screen.

SCAN ME

https://www.youtube.com/watch?v=aKVGkpirNCE