

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES
WORK SESSION AGENDA
2:00pm, Tuesday, November 8, 2022**

This meeting will be conducted inside Kelly Room B at the Rawlings Library, 100 E. Abriendo, Pueblo CO. An online session will be conducted. The online link for the meeting is available by contacting Rose Jubert at 719-562-5633 or rose.jubert@pueblolibrary.org

I. CALL TO ORDER AND ROLL CALL

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Jacquelyn Keith	Doreen Martinez
Fredrick Quintana		

II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

III. Discussion Items

- 1. 2022 Reading Pays and Summer Reading Report** (estimated time: 15 minutes)
OVERVIEW: Nick Potter, Community Relations Director and Amy Nelson, Director of Rawlings Library will provide updated reports on the 2022 Reading Pays Program and the 2022 Summer Reading Program.
- 2. PCCLD Worker's Compensation, Property/Casualty, Liability, and Cyber Insurance** (estimated time: 15 minutes)
OVERVIEW: Keith Beam, Chief Financial Officer and Christie Kersnick from T Charles Wilson Insurance will present on the 2023 corporate insurance renewal.
- 3. 2023 Preliminary Budget Update** (estimated time: 15 minutes)
OVERVIEW: Keith Beam, Chief Financial Officer will provide an update report for Trustee discussion on the preliminary 2023 PCCLD Annual Budget. A public hearing on the proposed budget will follow at the November Regular Trustees' meeting and the Trustees will be asked to adopt a 2023 budget, set the mill levy, and appropriate sums of money for the 2023 budget in December.
- 4. Audit & Tax Engagement** (estimated time: 10 minutes)
OVERVIEW: Keith Beam, Chief Financial Officer will present for Trustee discussion the Clifton Larson Allen audit engagement letter for PCCLD's 2022 financial records.
- 5. Educational Assistance Policy 02.07.07** (estimated time: 10 minutes)
OVERVIEW: A report will be provided to the Trustees for review and discussion regarding Educational Assistance Policy 02.07.07.
- 6. Colorado Family and Medical Leave Insurance (FAMLI)** (estimated time: 10 minutes)
OVERVIEW: A report and recommendation will be presented on this recent law in Colorado as it pertains to PCCLD.
- 7. 2023 Holiday Dates** (estimated time: 10 minutes)
OVERVIEW: The Trustees will review the proposed 2023 holiday closures. The Trustees will be asked to approve 2023 scheduled closures in December.

8. Trustee 2023 Meeting Dates (estimated time: 10 minutes)

OVERVIEW: The Trustees will review proposed 2023 Trustee meeting dates. The Trustees will be asked to approve their 2023 meeting dates in December.

IV. ADJOURNMENT

Estimated total meeting time: 1 hour 30 minutes

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, November 17th, in the Kelly B Meeting Room at the Rawlings Library, 100 E. Abriendo, Pueblo, CO. An online session will be made available and the link for the meeting is available by contacting Rose Jubert at 719-562-5633 or rose.jubert@pueblolibrary.org