

******REVISED******

**PUEBLO CITY-COUNTY LIBRARY
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING AGENDA
5:30pm, November 17, 2022**

*This meeting will be conducted inside the **First Floor Computer Training Room** at the Rawlings Library, 100 E. Abriendo, Pueblo CO. An online session will be conducted. The online link for the meeting is available by contacting Rose Jubert at 719-562-5633 or rose.jubert@pueblolibrary.org*

I. PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2023 (estimated 15 minutes)

Keith Beam, Chief Financial Officer will provide a report on the proposed budget for fiscal year 2023. This is an opportunity for citizen comment on the budget proposal which has been made available for public inspection.

II. CALL TO ORDER AND ROLL CALL:

Marlene Bregar	Lyndell Gairaud	Stephanie Garcia
Dustin Hodge	Jacquelyn Keith	Doreen Martinez
Fredrick Quintana		

III. CORRECTIONS OR MODIFICATIONS TO THE AGENDA

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

IV. APPROVAL OF MINUTES (estimated time: 5 minutes)

OVERVIEW: Minutes of the Library Board of Trustee regular meeting held on October 27, 2022, and the Library Board of Trustee work session held on October 18, 2022, were published and provided to Board members prior to the meeting.

RECOMMENDED ACTION: That the Library Board of Trustees approve the minutes of meetings held on October 18, 2022, and October 27, 2022, respectively.

V. REPORTS

A. Executive Director Report (estimated time: 10 minutes)

B. Friends of the Library Report (estimated time: 5 minutes)

C. Pueblo Library Foundation Report (estimated time: 5 minutes)

D. Attorney Report (estimated time: 10 minutes)

E. Employment Changes (estimated time: 5 minutes)

OVERVIEW: The Board of Trustees is asked to ratify the October 2022 Employment

Changes as presented by the Executive Director and published.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the October 2022 Employment Changes as contained in the Board materials.

F. Financial Report (estimated time: 10 minutes)

OVERVIEW: Keith Beam, Chief Financial Officer, will review a report on the October 2022 bills and fund statements.

RECOMMENDED ACTION: That the Library Board of Trustees ratify the September 2022 bills and accept the October 2022 fund statement as contained in the Board materials and published.

VI. BOARD COMMENT (estimated time: 5 minutes)

VII. PUBLIC COMMENT (estimated time: 5 minutes)

VIII. OLD BUSINESS (estimated time: 0 minutes)

IX. NEW BUSINESS (estimated time: 5 minutes)

A. Announcements

1. The next work session of the PCCLD Board of Trustees is scheduled for 2:00 p.m., Tuesday, December 6, 2022 in the Kelly B Meeting Room at the Rawlings Library, 100 E. Abriendo, Pueblo CO.

The next regular meeting of the PCCLD Board of Trustees is scheduled for 5:30 p.m., Tuesday, December 13, 2022, in the Kelly B Meeting Room at the Rawlings Library, 100 E. Abriendo Ave., Pueblo, CO.

B. Action/Discussion Items

1. **Audit Engagement and Tax Form 990 Preparation** (estimated time: 10 minutes)

OVERVIEW: There is a recommended audit engagement and Form 990 preparation agreement with CLA.

RECOMMENDED ACTION: That the Trustees take action to engage CLA for designated services, as presented.

2. **Educational Assistance Policy 02.07.07** (estimated time: 10 minutes)

OVERVIEW: The Board of Trustees is being asked to increase the maximum educational assistance for those eligible employees seeking a Master's degree in Library Science up to \$7,500 per calendar year and to increase the amount up to \$5,000 per calendar year for those eligible employees seeking a Bachelor's degree, Master's degree, or licensing or certification for an approved program.

RECOMMENDED ACTION: That the Trustees take action to approve these amounts based on available funding.

3. **Colorado Family and Medical Leave Insurance (FAMLI)** (estimated time: 10 minutes)

OVERVIEW: A report and recommendation was provided to the Trustees at their November 8th work session on this recent Colorado Law and how it pertains to

PCCLD. PCCLD plans to cover in full the .9% benefit cost.

RECOMMENDED ACTION: That the Trustees approve the recommendation that PCCLD opt in to the FAMLII program and cover the .9% for the FAMLII benefit as budgeted in 2023.

X. ADJOURNMENT

Estimated total meeting time: 1 hr. 45 minutes