

**PUEBLO CITY-COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES  
WORK SESSION AGENDA  
2:00pm, Tuesday, February 14, 2023**

*This meeting will be conducted inside Kelly Room A located at the  
Rawlings Library, 100 E. Abriendo Ave., Pueblo CO.*

**I. CALL TO ORDER AND ROLL CALL**

Iris Clark	Stephanie Garcia	Dustin Hodge
Jacquelyn Keith	Trisha Macias	Doreen Martinez
Fredrick Quintana		

**II. CORRECTIONS OR MODIFICATIONS TO THE AGENDA**

Members of the Board of Trustees or the Executive Director may suggest corrections or modifications to the agenda at this time.

**III. DISCUSSION ITEMS**

- 1. Rawlings Renovation Update** (estimated time: 15 minutes)  
OVERVIEW: Sherri Baca (Executive Director) and Andy Nielson from Anderson Mason Dale Architects will provide an update on the Rawlings Renovation.
- 2. Capital Asset Procurement** (estimated time: 10 minutes)  
OVERVIEW: Alan Rocco (Facilities Superintendent) will present a proposal for the procurement of two library vehicles. It will require Trustee approval as it exceeds \$25,000.
- 3. Janitorial Services** (estimated time: 10 minutes)  
OVERVIEW: The library district received proposals for janitorial services via an RFP process. Results and recommendations will be provided by Alan Rocco (Director of Facilities).
- 4. Pueblo Library Foundation Board of Directors** (estimated time: 10 minutes)  
OVERVIEW: Nick Potter (Director of Community Relations and Development) will present on the following topics that involve filling vacant seats on the Pueblo Library Foundation Board of Directors.  
-Joe Arrigo, Gala White, and Elizabeth Gallegos have been members of the Pueblo Library Foundation Board of Directors and their terms expired on December 31, 2022, all have asked to be reappointed for a new three-year term. The Trustees are asked to consider their requests.  
-Alexandria Romero has submitted her application to fill one of the additional vacant seats. Trustees are asked to consider her application.
- 5. E-Rate Program Procurements** (estimated time: 10 minutes)  
OVERVIEW: PCCLD has issued an RFP for program procurements in alignment with federal E-Rate grant requirements for Category 1 Wide Area Network Services and Category 2 Internal Network Connections. A procurement recommendation will be presented to the Trustees for discussion. This requires Trustee approval as it exceeds \$25,000.
- 6. Board Assessment** (estimated time: 10 minutes)  
OVERVIEW: The Board of Trustees annual assessment will be discussed.

#### **IV. ADJOURNMENT**

Estimated total meeting time: 1 hour 15 minutes

NOTE: The next regular meeting of the Pueblo City-County Library District Board of Trustees is scheduled to take place beginning at 5:30pm, Thursday, February 23, 2023. This meeting will be conducted in the Friends of the Library Meeting Room at the Rawlings Library, 100 E. Abriendo Ave.