




# Janitorial & Cleaning Services

## Request for Bids

RFB #1-2023



# Request For Bids


- The intent of the RFB was to obtain proposals from experienced firms for daily cleaning and routine janitorial service for library owned facilities per terms of this RFB and signed contract agreement.
  - RFB issued January 11, 2023
  - Questions due January 27, 2023
  - Proposals due by 3:00 pm February 8, 2023
  - Anticipated Contract Award Date: February 24, 2023
  - A pre-bid meeting & building tour on January 20, 2023 was mandatory
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# Scoring and Evaluation


Evaluation Team: Sherri Baca, Keith Beam, Alan Rocco

Scoring of bidders was based on a 0-4 scale, 4 being the highest. The criteria that the bidders were scored on was as follows:

- Mandatory Pre-bid Meeting & tour
  - Company Profile
  - References
  - Financial Information
  - Business History-4 yrs
  - Schedules & Staffing
  - Communication & Reporting
  - Scope of Work
  - Safety, Security & Quality
  - Pueblo based companies received 5% preference
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# Bidders


- **Kleen-Tech**
  - **Maintenance Resources**
  - **WK General Cleaning**
  - **American Facility Services**
  - **ATS**
  - **Colorado Building Maintenance**
  - **CCS**
  - **FBG**
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# Review Team Scoring

	COLORADO BUILDING MAINTENANCE	AMERICAN FACILITY SERVICES	FBG	CCS	WK GENERAL CLEANING	KLEEN-TECH	MAINTENANCE RESOURCES	ATS
Mandatory Pre-Bid Meeting & Building Tour	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00
Company Profile	12.00	11.00	11.00	12.00	10.00	11.00	11.00	12.00
3 Reference Contacts	12.00	12.00	11.00	11.00	11.00	12.00	12.00	11.00
Financial/Audit Information	12.00	12.00	12.00	8.00	10.00	12.00	0.00	0.00
Business History of 4+ Years	12.00	12.00	12.00	12.00	12.00	8.00	8.00	8.00
Employee/Staffing/Identification	11.00	2.00	8.00	9.00	4.00	5.00	5.00	11.00
Communication & Reporting	10.00	10.00	11.00	12.00	9.00	12.00	10.00	12.00
Complete Scope of Work	12.00	10.00	11.00	3.00	11.00	10.00	11.00	11.00
Building Access & Security	3.00	2.00	2.00	2.00	2.00	2.00	6.00	2.00
Safety Program	11.00	7.00	12.00	8.00	6.00	7.00	4.00	11.00
Green Cleaning Program	12.00	12.00	12.00	4.00	2.00	7.00	4.00	9.00
Quality Control	10.00	11.00	11.00	12.00	5.00	11.00	11.00	12.00
Cost	12.00	4.00	3.00	4.00	4.00	2.00	3.00	1.00
<b>TOTAL-ADJUSTED WEIGHTED</b>	<b>22.75</b>	<b>13.42</b>	<b>13.42</b>	<b>12.75</b>	<b>11.83</b>	<b>11.08</b>	<b>10.83</b>	<b>10.25</b>
Add: 5% Local Pueblo Firm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL (cost is weighted 50%)</b>	<b>10.96</b>	<b>6.35</b>	<b>6.31</b>	<b>6.04</b>	<b>5.62</b>	<b>5.19</b>	<b>5.12</b>	<b>4.77</b>




# Bid Results

- Bidder #1 - \$555,449
  - Bidder #2 - \$385,524
  - Bidder #3 - \$302,592
  - Bidder #4 - \$292,404
  - Bidder #5 - \$247,056
  - Bidder #6 - \$244,212
  - Bidder #7 - \$225,218
  - Bidder #8 - \$137,400
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- Recommended Bidder is Bidder #8
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# Recommendation

- Colorado Building Maintenance
  - Cost not to exceed \$137,400 for base monthly janitorial services
  - Term: 3 years, contract starts 4/1/2023
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Questions or Comments?