

PUEBLO CITY-COUNTY LIBRARY DISTRICT
Report of the Executive Director – February
Submitted to the Library Board of Trustees
March 23, 2023

Barkman Library

Completed by Brigitta Meyerhofer, Evelyn Lile and Alicia Griebel

Programs

Title: Teen Lock in – Anti-Valentine’s Day Edition

Date: 02/03/23

Attendance: 14

Title: Building Blocks Storytime Outreach

Date: 02/08/23 Attendance: 29

Title: Valentine’s Day Coasters Outreach to Pueblo Villa Retirement Home

Date: 02/08/23

Attendance: 11



Title: Heart Hand warmers and Hot Cocoa

Date: 02/08/23

Attendance: 7

Title: Barkman Paint-Along Hangout

Date: 02/15/23

Attendance:

Title: Family Sensory Playtime

Date: 02/17/23

Attendance: 11



Title: Black History Month Speaker: Lucille Corsentino
Date: 02/22/23
Attendance: 8

Serial Programs

Crafty Needles
Thursdays
Attendance: 20

Tai Chi Chuan
Tuesday and Thursdays
Attendance: 24

Villa Pueblo Group – Valentine’s Day Coasters
2nd Monday
Attendance: 11

Family Storytime Thursdays

02/02/23
Attendance: 3

02/09/23
Attendance: 3

02/16/23
Attendance: 1

02/23/23

Attendance: 2Hour delay. Storytime Canceled due to Weather

Toddler Storytime Tuesdays

Date: 02/07/23

Attendance:

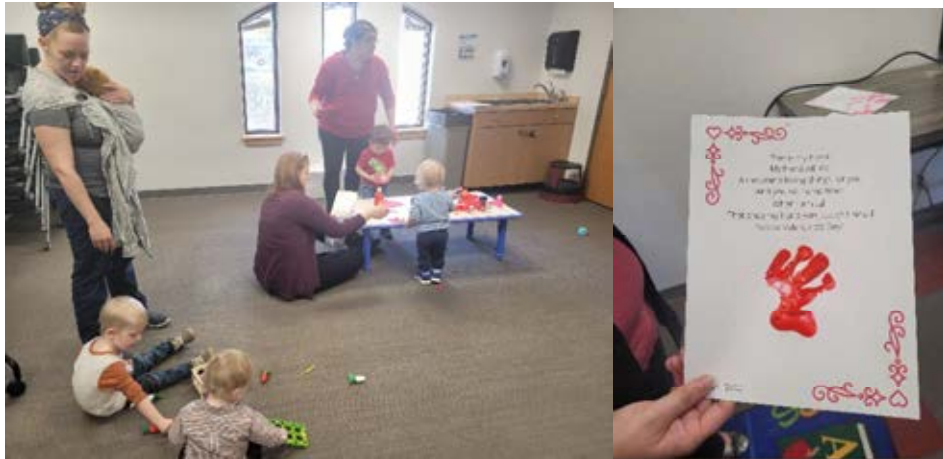
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Date: 02/14/23

Attendance: 14

Date: 02/21/23

Attendance: 9



Passive Programs

Barkman Trivia Participants:	43	Marcus
Nintendo Switch Gaming Station:	7	All Staff
Board Games in-Library Use:	26	All Staff
In-Library Bike Lock Use:	0	All Staff
Valentine's Day Passive Craft:	38	Evelyn Life



Outreach

- **Building Blocks Storytime** - Attendance: 29
- **Pueblo Villa Retirement Home** - Attendance: 11
- **Villa Bella Elementary Storytime** - Attendance: Rescheduled due to Weather
- **D60 Food and Fun Free Lunch Program** - Attendance: 39

Miscellaneous

Staff Displays

Robin Rice and Debbie Payne: President's Day, Valentine's Day, and Black History Month



Marcus Bower: Never Judge a Book by Its Movie



Notary Appointments: 23

Training, Conferences, & Continuing Education

Alicia Griebel-Manager

- 02/19/2023: All Staff Day

Brigitta Meyerhofer- Librarian

- Nesbitt and YS Meeting cancelled this month
- 02/19/2023: All Staff Day

Evelyn Lile- Program & Outreach Specialist

- 02/19/2023: All Staff Day

Debbie Payne- CSR

- 02/27/2023: Niche Academy – Apps – Hoopla, Freegal, Libby, Cloud Library, Kanopy, and The Times Digital Archive.
- 02/19/2023: All Staff Day

Marcus Bower- CSR

- 02/19/2023: All Staff Day

Robin Rice – MHT

- 02/19/2023: All Staff Day

The Staff Meeting on 02/13/23 covered the following information-

Barkman Agenda February 13th

- Jill Kleven and Elizabeth Flores: New Slips, Devices and how is the collection?
- Jean Days at Work: next Day is March 7th! \$3 per day or \$24 for the year.
- Device Library- Due to a new grant, we have new Hotspots and wifi enabled iPads and Chrome Books. Goal is to have these checked out near constantly so that we meet the grant requirements and we aren't charged for them. ALL old devices need to be sent to TS and Theia Bravo when they come in from previous checkouts.
- New PCCLD Signature ready for 2023 to use in email correspondence if desired.
https://portal.pueblolibrary.org/sites/default/files/documents/2023_Email-Signature.jpg
- "Life" of Covid tests can be found here <https://www.fda.gov/medical-devices/coronavirus-covid-19-and-medical-devices/home-otc-covid-19-diagnostic-tests#list>



- WIZ Awards! Catch a coworker in any branch in any area being amazing! There is an online form: <https://www.pueblolibrary.org/WIZAwardNomination>
- 2023 Mileage- Please make sure you are filling out an updated 2023 form moved from .625 to .655
- Niche Training Requirement for Safety: Slips, Trips, and Spills needs to be completed as soon as possible.
- Training: [Our Brave Communities: Facing Censorship Head On with ALA Recording](#)

Giodone Library

Calls Taken Dec 405, Jan 519, Feb 342

Volunteer Hours

- Lorena Reagan 37.5 hours
 - Madilynn Poole Teen 4.5 hours
 - Josilyn Poole Teen 4.5 hours
- Total: 46.5

Community Outreach

- Avondale Outreach – Mondays from 3-5 – Crafts and stories at Avondale Elementary – 102
- Ascension Preschool: SPELL Outreach – 29
- Outreach kits – PCHS – 20
- McHarg Park Boys and Girls Club - 45
- Ipads and Verizon Hotspots to the Boys and Girls Club in Avondale



Displays with % checked out –



- Blind Date with a Book – 63%
- Afrofuturism – 15%
- Romance/Wedding DVD Display – 19%
- National Wedding Month – 11%
- Reader's Valentines – 33%
- Picture Books – 66%
- Board Books – Love – 61%
- Youth Non Fiction – Love -7%

Programming

Passive & Kits2Go Programming for All:

- Coffee is my Valentine -20
- Cupid's Arrow – 19
- Danish Paper Heart Baskets -30
- Dove of Peace – 20
- Elephant Snow Globe Valentine – 25
- Evil Eye Felt Keyring – 8
- Heart Sun catcher – 16
- Raining Hearts Mobile - 25
- I have a dream – 20
- Leprechaun Fun – 15



- Love Monster Paper Bag Puppet – 25
- Rainbow Mobile – 9
- Shape Mouse Craft – 15
- Snowman – 10
- Valentine's Day Heart Tree -16

- Valentine's Day Gnome – 25
- Wood Valentines – 15
- Wooden Heart Valentine – 25
- Wooden Heart with Beads Charm – 23

I Love my Library Because... Interactive Board –



Youth Programs

- Preschool story times by Stephanie Monday's at 11am - 41
- Read Dog Read – 19
- Tween/Teen Hangout – Sandy hosts a weekly Tween/Teen program:
 - Sweets for the Sweet: Valentine's Day Cookies in a Jar – 11
 - Hour of Code - 6
 - Movie Soul - 3
 - Shrinky Dinks! – 6
 - String Pendant - 4

Adult Programs

- **Crochet Club** meets weekly on Fridays, hosted by Kayci and Sandy – 41
Spinning Wheel Demo by Sandy



- **Pueblo Community Resources** – Cynthia is hosting an Adult Special Needs group that is coming weekly to the library on Tuesdays for a movie and a craft. – 74
- **Coffee & Craft:** – 4

- **English Conversation Class** – Sandy teaches this weekly class - 24
- **Tai Chi Easy** – Kayci leads this weekly class – 19
- **Giodone Book Club** – 8
- **How to Have Difficult Conversations About Race – 1**
- **Valentine's Day Movie: Sixteen Candles** - 1
- **Cynthia's Craft Programs:**
 - Gelli Plate Printing - Collaborative Learning – 8
 - First Friday Art Exploration - 5
 - Punch Needle: Heart Pin – 9
 - Screen printing: I have decided to stick with love – 10
 - Snow Globe Necklace – 10
 - Spun Cotton Mushrooms - 5

Branch Training

2/06/2023	Sandy	Planning for Citizen Science Month
2/08/2023	Stephanie	Simplify Reading for All Students
2/10/2023	Cynthia	The Culture Code: The Secrets of Highly Successful Groups by Daniel Coyle
2/10/2023	Cynthia	SRP - Inclusive and Affirming Library Programs for LGBTQIA+ Youth with the Kaleidoscope Youth Center
2/19/2023	Stephanie	What to do if your child doesn't finish books?
2/20/2023	Sandy, Cynthia, Kayci, Daniel, Candace, and Stephanie	All Staff Day
2/21/2023	Sandy	Author Talk: How to Have Difficult Conversations About Race
2/22/2023		Level up your Book Displays
2/23/2023	Sandy	Tax Outreach Partner Training
2/23/2023	Daniel	Clic Presentation training
2/24/2023	Daniel	Clic Training

Meetings

Kayci - PSM meeting

Sandy – Steering Committee Meeting

Sandy – YSC Meeting

Kayci's Training work

New content in Niche:

Adding your own goals into Paylocity - For Managers - In Manager Class (restricted access) - <https://my.nicheacademy.com/pueblolib-staff/course/32187/lesson/166283>

First Amendment Audit training video from PPLD - in Library Safety and Security - <https://my.nicheacademy.com/pueblolib-staff/course/32000/lesson/119052>

- on the same page here is a list of tips that might be helpful at the front desk <https://docs.google.com/document/d/16XDhvHIsqJUtlSXfEiv1WtlrS7wNmm2ZLxpJdU3vPQ4/edit?usp=sharing>

Public Services Onboarding Training Doc - In the Onboarding Class - <https://my.nicheacademy.com/pueblolib-staff/course/29726/lesson/167676>

Librarianship and Ethics Class- All Staff Keynote on Intellectual Freedom slideshow - <https://my.nicheacademy.com/pueblolib-staff/course/32574/lesson/168159>

-Make sure to print out the Request for Reconsideration form and have ready at your desk. It's page 2 from this link

Recognizing the Signs of Child Abuse, Appropriate Physical Contact With Children, & Social Justice and Anti-Racist Programming Basics created by Niche Academy in the Librarianship Skills Class - <https://my.nicheacademy.com/pueblolib-staff?category=11048>

Sum of Employee Views in Niche Academy Training Classes

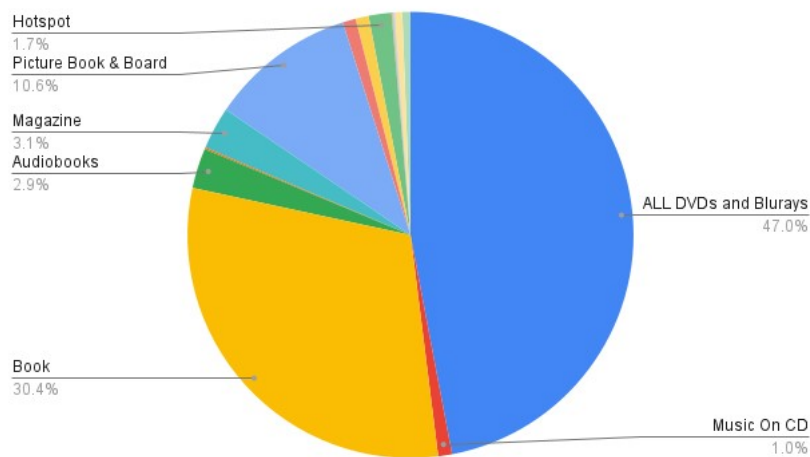


Greenhorn Valley Library



Circulation Total Checkouts: 1,688

DVD	643	Board book	34
DVD Binge Box	14	Vox Read Along Books	16
Blu-Ray Disc	106	Graphic Novel	16
Quickview DVD	31	Hotspot	28
Music on CD	17	Community Pass	1
Book	493	Local Collection	1
Quickview DVD	20	Sports & Outdoor Equipment	1
Audiobooks	49	Grant Purchased Device	1
ILL Book	2	Seed packets	9
Magazine	52	Tablet	10
Picture Book	144	TOTAL	1688



Circulation Total Check-ins: 1,832

Total Library Visits:

Week of:	Number of visits	Total
February 6 th	876	876
February 13 th	729	1,605
February 20 th	667	2,272

Program Attendance Total: 202

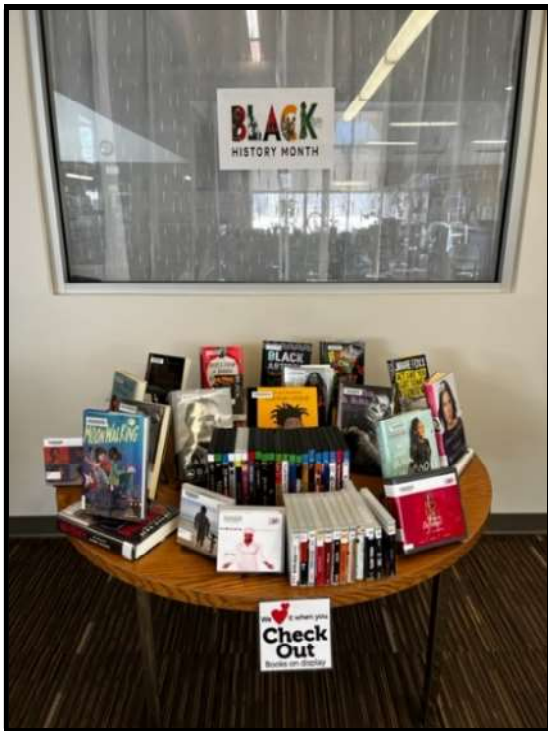
# of participants	Program
6	Storytime
45	Yoga
9	Video Games
13	Greenhorn Valley Book Club
11	Winter of Reading: Love Yourself!
5	Beginner Genealogy Research
7	Celebrate Chinese New Year
11	Happy Hookers
75	Scavenger Hunt
20	Jigsaw Puzzle

Winter of Reading Participants: 76

EXHIBITS AND DISPLAYS



All ready to go with this year's Seed Library!



Celebrating Black History Month
Exhibit Attendance: 167



YA books on Mental Health



National Bird Feeding Month



Adult Winter Read Suggestions



Jeff Goldblum movies and CDS

Total Number of Digital Uses: 419

CALL CENTER

The Greenhorn library fielded 289 calls while serving as Call Center on intermittent Mondays, Wednesdays, and Saturdays in February.

Lucero Library

Librarian

In-person programming

Name of program: Maker Monday

Number of participants: 72

Description of program: The children enjoyed making valentine inspired crafts while spending time with friends.

In-person programming

Name of program: Wild Card Wednesday

Number of participants: 56

Description of program: The children got a chance to spend time watching movies and spending time socializing with friends while enjoying a snack.

In-person programming

Name of program: After School is cool (Chess With Mark Salazar)

Number of participants: 105

Description of program: The youth had the opportunity to Play Chess and learn how the game relates to life.

In-person programming

Name of program: Fri-yay

Number of participants: 26

Description of program: The children learn to use simple recipes and make snacks.

In-person programming

Name of program: Family Storytime

Number of participants: 0 Families

Description of program: The families come in and participate in a branch lead storytime.

Other

Name of program: English as a second language Classes

Number of participants; 15

Description of program: Patrons can come in and learn English as a second language free of cost.

In-person programming

Name of program: Eva Baca Storytime

Number of participants: 25

Description of program: I go to Eva Baca elementary schools Preschool class and offer a story time once a month.

Adult POS: Jessica Blaha

In-person programming

Name of program: Crafty Crew: Brownie in a Mug Mix

Number of participants: 20

Description of program: Come and make brownie in a mug mix. You can enjoy your yummy treat with a good book and drift away.

Name of program: Crafty Crew: Record Your Heart Craft

Number of participants: 20

Description of program: Let's upcycle a vinyl record into décor.



Name of program: Crafty Crew: Felt Penguins

Number of participants: 17

Description of program: Come and sew your own felt penguin by hand.



Name of program: Crafty Crew: Upcycle Bird Feeder

Number of participants: 15

Description of program: Spread your giving wings this February and take part in National Bird Feeding Month. Let's upcycle some household items into a bird feeder.



Other

Name of program: Recovery Solution

Number of participants: 15

Description of program: Recovery Solutions clients came and visited the library. The activity that we completed was a folded heart garland. Clients and staff love coming to the library to create something new and hangout at the library. (The other activity was cancel due to weather/snow day)



Outreach

Name of agency(ies)

- SRDA Craft Hour with Jessica
 - Number of participants: 5
 - Description of program: SRDA clients come to the SRDA downtown location for a craft hour. Each individual made paper folded heart garland and Pocket hugs.



-
- Meeting with [Lindy Webb](#), Cooking Matters, about upcoming events
- In communication with A t o Z World Food for Spice Club

Other: Attend CLiC Virtual Winter Workshop

Youth POS

In-person programming

Name of program: Creative Space: - Jean-Michel Basquiat Inspired Crown Art Project

Number of participants: 22

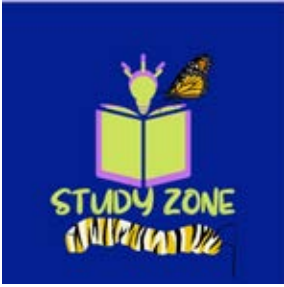
Description of program: Decorate a cardboard and ribbon crown for an afterschool craft project, inspired by the art of Jean-Michel Basquiat.

In-person programming

Name of program: Studyzone

Number of participants: 14

Description of program: Carve out time afterschool to sit and read for twenty minutes, or do some homework before getting home! Sit with us at the Study Zone- tables and chairs set up for kids and teens to focus on studying!



In-person programming

Name of program: Creative Space: Art tables, Word Search Boards - Featuring Influential Black Authors and Artists

Number of participants: 17

Description of program: A variety of art supplies will be available to draw and create. Word searches featuring Black artists available at the table.

In-person programming

Name of program: Studio 1315- Mini Art Canvases

Number of participants: 24

Description of program: Blank mini art canvases -made out of art paper- will be available all day to decorate with your unique expression. Submit your artwork to library staff to enter a Mini Art Gallery Show in March!

In-person programming

Name of program: Creative Space: - Jean-Michel Basquiat Inspired Spray Art

Number of participants: 14

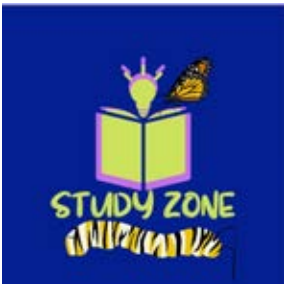
Description of program: Spray watered down paint for a multicolored afterschool craft project, inspired by the spray paint art of Jean-Michel Basquiat.

In-person programming

Name of program: Studyzone

Number of participants: 14

Description of program: Carve out time afterschool to sit and read for twenty minutes, or do some homework before getting home! Sit with us at the Study Zone- tables and chairs set up for kids and teens to focus on studying!



In-person programming

Name of program: Creative Space: Say Cheese! - Lovely Polaroid Pictures

Number of participants: 34

Description of program: Come to the Creative Space table to take a picture on our polaroid camera for you to take home! This month the photo background is inspired by Valentine's Day.

In-person programming

Name of program: ~~Creative Space: Arts and Crafts with Kaila from Health Solutions~~ Canceled due to snow day.

Number of participants: 0

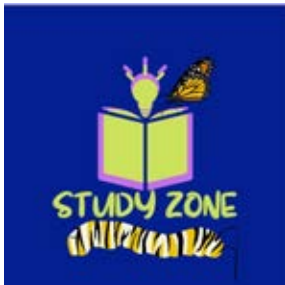
Description of program: Join the Creative Space tables to explore an art or craft with Kaila, a professional from Health Solutions.

In-person programming

Name of program: Studyzone

Number of participants: 6

Description of program: Carve out time afterschool to sit and read for twenty minutes, or do some homework before getting home! Sit with us at the Study Zone- tables and chairs set up for kids and teens to focus on studying!



In-person programming

Name of program: Cardboard Makerspace Project (+Tiny Library - Featuring Black Authors and Titles)

Number of participants: 12

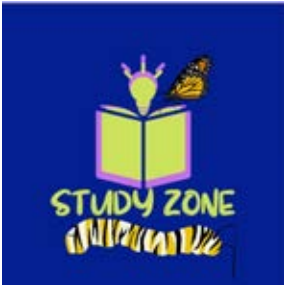
Description of program: Make a miniature book and/or work with cardboard to make

In-person programming

Name of program: Studyzone

Number of participants: 6

Description of program: Carve out time afterschool to sit and read for twenty minutes, or do some homework before getting home! Sit with us at the Study Zone- tables and chairs set up for kids and teens to focus on studying!



In-person programming

Name of program: Creative Space: Afterschool Art Tables

Number of participants: 23

Description of program: Art supplies at the Creative Space

In-person programming

Name of program: Studio 1315- Mini Art Canvases

Number of participants: 32

Description of program: Blank mini art canvases -made out of art paper- will be available all day to decorate with your unique expression. Submit your artwork to library staff to enter a Mini Art Gallery Show in March!

OTHER

Game System

Number of participants: 67

Take and makes (passives)

Total number 260



Coloring Station

Number of participants: 165

Joke of the week



Books ala cart

Number of books: 680

Agencies: 10

- El Pueblo Museum
- Pueblo Mission
- Catholic Charities
- Headstart
- Stepping Stones Pediatrics
- Southside Boys and Girls Club
- Fulton Heights
- Halfway House
- Lucero Library
- Cesar Chavez/ Boys and Girls Club

Lucero Checkout Challenge

Description: Patrons are all encouraged to check out 10 items for incentive. Adults are entered into a drawing for basket, as well as kids are entered into a drawing for basket.

Total number of adult participants: 32

Exploration Corner

Description: Come check out our exploration corner. It is available daily. You can create, design, build, explore, construct, invent, and tinkering with supplies provided. This is a passive program for all ages.

Number of participants: 75

Lamb Library

Jennifer Tozer (Manager)

Programs/Services

- Notary 1/4/23 (1)
- Notary 1/26/23 (3)

Storytimes/Programs

- Toddler Storytime 2/1/23 (Black History/Ice Cream): 2
- Preschool Storytime 2/3/23 (Walruses): 10
- Fun Friday 2/3/23: 13
- Toddler Storytime 2/8/23 (Valentine's Day): 6
- Preschool Storytime 2/10/23 (Valentine's Day): 12
- Fun Friday 2/10/23: 15
- Toddler Storytime 2/22/23 (Dr. Seuss): 7

Meetings

- Meeting with Amy: 2/2
- Job Coach Closeout Meeting: 2/6
- Device Library Meetings: 2/7, 2/14, 2/28
- Program & Outreach Interviews: 2/7
- Goals Meetings: 2/8, 2/14, 2/16
- Beulah Meetings: 2/9, 2/13
- Staff Day: 2/20
- PSM Meeting: 2/28

Exhibit

- "It's All Trash" by Zachariah Nicola: 245



Displays

Author Talks & Read-alike (front), Black History (teen), Romance (teen)



Passive Programs

- Bee Mine (Valentine): 20
- Ladybug (Valentine): 20
- The Lorax (Dr. Seuss): 13



Crystal Talley (Assistant Manager)

Trainings/Meetings

- All Staff Day - 2/20/23

Outreach

- Forest Service
- Paula (Tai Chi Instructor)

Programs/Tasks

Family Programs

- Family Story Time/Craft - 2/3/23 - (10 attendees)
- Family Story Time/Craft - 2/10/23 - (12 attendees)
- Family Story Time/Craft - 2/17/23 - (17 attendees)
- Family Storytime/Craft - 2/24/23 - (27 attendees)
- Fun Friday - 2/3/23 - (13 attendees)
- Fun Friday - 2/10/23 - (15 attendees)
- Fun Friday - 2/17/23 - (17 attendees)
- Fun Friday - 2/24/23 - (20 attendees)
- Teen/Tween Hangout - 2/1/23 - (2 attendees)

Adult Programming

- Lamb Adult Craft - 2/2/23 - (14 attendees)

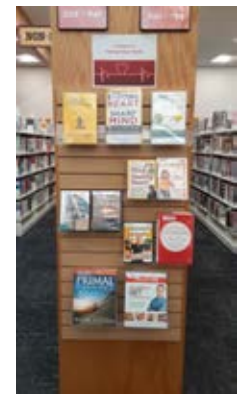
- Silver Tea Time - 2/6/23 - (5 attendees)
- Lamb Adult Craft - 2/16/23 - (5 attendees)
- (2) Tech Appointment
- (3) Notary appointments

Tasks

- Created video for Lamb programs and events (March)
- Updated New Movie lists for patrons
- D60 Lunch pick-ups and distribution
- Cash Recon @ Y - 2/14/23

Displays

- Adult Non-Fic - National Heart Month
- Kids Movies - Give Birds Some Love - National Bird Feeding Month



Karen Fogelsong (Program & Outreach Specialist)

Meetings/Trainings

- All Staff Day

Mary Kratz

- Gate Count: 5191
- Meeting Room Use: used 32 times for non-library functions
- Study Room Use: 35 people used the study room
- Volunteer Hours: 5
- Exhibit of the Month: "It's All Trash" by Zacharia Nicola
- Exhibit attendance: 260
- Legal Clinic attendance: 8
- Curbside Pickups: 3
- AWE: 88 uses

- Meetings: Lamb Staff Meeting, Steering Committee meeting
- Notary Services: 7



- **Passives:** Adult Fortune Cookie Kit2Go – 20 Valentine Word Search - 72
- **Displays:** Romance Novels, Romantic Movies



Lovely Murrell

Programs

- Book Club: *The Memory Librarian* by Janelle Monae (74 views, 9 comments, 2 shares)



- The newsletter subscribers increased from 27 to 29 people.

Displays

- Black History Month: Celebrating A People Past, Present and Future.
- Biographies of Black Folks



Meetings/Trainings

- Lamb Staff Meeting
- All Staff Day

Mike Gonzales

Meetings/Trainings

- Lamb Staff Meeting
- All Staff Day

Desi Anderson

Meetings/Trainings

- Lamb Staff Meeting
- All Staff Day
- Burn and Stress (Just in case 2021 is as bad as 2020), Body Odor (How to talk about Odor without awkwardness), Backup (How to back up a co-worker in a crisis), Advanced Body Language.

Displays

- All You Need is Love: Love Books (front)
- Bigger is Always Better: Large Print (front)



Gabriella Martinez

Training/Meetings:

- Lamb Staff Meeting
- All Staff Day

Displays:

- Kids display - Vox books for National Read Aloud month
- Adult display - Jules Verne's Birthday



Marissa Olivas-Price

Meetings/Trainings

- All Staff Day

LIBRARY @ THE Y

- Gate Count: 1216
- Adult Passives: 0
- Youth Passives: 339
- Call Center: 295
- Display: Black History Month



Pueblo West Library

Community Display Cases

Pueblo West Women's League Membership Drive Display
Black History Month: History of the Dry

Art Exhibit

Jessica Miller Art Exhibit. Estimated attendance 520.

Programs

Pueblo West Library held a total of 109 programs, outreach, club meetings, and Kits2Go with a total attendance of 2453.

Title	Date	Age group	Total attendance
Adult Craft Kit2Go: Origami Kit	February	Adult	23
Adult Craft Series-Winter Crystal Necklace	2/22/2023	Adult	10
Adult Craft Series-Heart Book Folding	2/8/2023	Adult	15
Adult Craft Series Kit2 Go	February	Adult	15
Be Heart Healthy: Visit with a Parkview Nurse	2/14/2023	Adult	39
Cappella Outreach	2/22/2023	Adult	11
Cast-Offs Knitting and Craft Club	Tuesdays	Adult	29
Chair Yoga	T/TH/F	Adult	124
Coffee and Coloring	2/22/2023	Adult	3
Crystal Necklace Kit2Go	February	Adult	30
Daylight Book Club	2/1/2023	Adult	12
February Economic Development Activities	February	Adult	22
Mahjongg Club	Tuesdays	Adult	25
Origami with M A Neff	2/11/2023	Adult	9
PW Amateur Radio Club	2/18/2023	Adult	25
PW Women's League Monthly Meeting	2/14/2023	Adult	43
Pueblo Model Railroad Association	2/7/2023	Adult	18
Pueblo West Book Club	2/27/2023	Adult	9
Pueblo West Genealogy Club	2/11/2023	Adult	11
Senior Movement & Stretch	M/W/F	Adult	123
Southern Colorado Watercolor Society	2/2/2023	Adult	12
Swedish Weavers	Mondays	Adult	18
Tech Talk	Mondays	Adult	4
VITA: Volunteer Income Tax Assistance	Fridays	Adult	245
Jessica Miller Art Exhibit	February	Family	520
Personalized Heart Gift Boxes and Treat	2/1/2023	Family	7
Society for Creative Anachronism Meeting	Saturdays	Family	16
Valentine's Day Heart Gift Boxes Kit2Go	February	Family	28
Be Inspired by Five African American Artists	2/24/2023	Family	11

Jammy Story Time Live	Thursdays	Juvenile	349
Jammy Story Time: In Person	Thursdays	Juvenile	34
Preschool Kits2go	February	Juvenile	78
Read Dog Read	2/23/2023	Juvenile	10
SPELL Story Time	2/21/2023	Juvenile	14
Signing Story Time	Mondays	Juvenile	33
SoCo Headstart Outreach	2/8/2023	Juvenile	50
Time for Tots	Tuesdays	Juvenile	134
Baby Storytime	Thursdays	Juvenile	17
Preschool Storytime	Thursdays	Juvenile	39
Toddler Kit2Go	February	Juvenile	50
Full Moon Dungeons and Dragons	2/18/2023	Teen	5
Laser Tag Lock In	2/10/2023	Tween	28
Teen Hangout	M-Th	Tween Teen	155
			2453

Economic Development

PW contributed to the community's economic development by providing technology and job onboarding help to 22 customers.

Outreach

- February 8--Ray provided a story time outreach at So Co Headstart with 50 in attendance.
- February 21--Beth provided a SPELL Story Time outreach at Children's Palace Daycare with 14 in attendance.
- February 22--Heather provided a craft outreach program at Cappella Assisted Living Center with 11 in attendance.





Tech Services

DIRECTOR

- Jill Kleven participated in the Intellectual Freedom Panel on Staff Day.
- Jill visited Lamb, Barkman, Giodone, and Lucero's staff meeting to discuss ECF, seed libraries, and answer any general questions about Tech Services.
- Jill contacted UMS to begin patron collection/material recovery program on accounts with \$50 balances or more. The program should start in early April.
- Jill met with Sharon Rice and Nicki Lawless to discuss seed and tool libraries for early March launch.
- Jill contacted Bibliotheca, Midwest Tape, RFID Library Solutions, Cloud Library and Tech Logic vendors to notify them of her return. She met with Brett Ward from Cloud Library to discuss platform updates. Other meetings with vendors are forthcoming.

COLLECTION DEVELOPMENT

- Elizabeth Flores ordered 300 new boardbooks for the Rawlings Collection.
- Elizabeth attended staff meetings at Lamb, Pueblo West, and Barkman to discuss Tech Services procedures.
- Theia Bravo began ordering new media for 2023.
- Elizabeth participated in the Intellectual Freedom Panel on Staff Day.
- Elizabeth helped get the seed catalog ready with labels and organize the seed catalog at Rawlings.

DEVICE MANAGEMENT

- Theia cataloged the remaining hotspots and iPad to have as many checked out as possible by March 1st.
- Jessica Casados and Martin Newman helped process bags and labels for the new Chromebooks.

ACQUISITIONS & CATALOGING

- Peggy Bilger presented on Staff Day about the building a more inclusive catalog project as well on how to search in the catalog vs. Koha staff side.
- Peggy created bibliographic records for all of the garden tools.
- Pat Mascarenas, Michele Myzia, Lee Vigil, and Peggy cataloged hundreds of packs of seeds to make the March 1st deadline of having all of the seed libraries ready.
- Peggy and Elizabeth met with Jerry Vigil and Maria Smyer to discuss bilingual material. They will look at options for expanding identification and designation of material that includes languages other than English.

ILL

- During the ECF project that Theia is currently working on, Jessica is taking more responsibility of ILL. She is currently doing both lending and borrowing as well as assisting with other projects in the department.

ILS

- Daniel Gaghan is creating various reports for project within the department including counting device checkouts and renewals, seed checkouts, and customers with over \$50 in fines for upcoming material recovery project.
- Daniel presented on databases on Staff Day. The staff was very engaged and asked a lot of questions.
- Daniel has been renewing databases and periodicals for the year.

Local History & Genealogy

Obituaries, Document Delivery and Indexing

- Microfilm used: 152
- 58 Obituary requests, 1 Ask Us requests, 0 birth announcement requests, 7 article requests, completed.
- 142 Obituaries, 0 Ask Us requests, 0 birth announcement request, 0 article requests in progress.
- Photo files used: 43
- 3 Archival boxes, 10 biography newspaper clipping file, 10 Colorado newspaper clipping files, 63 Pueblo newspaper clipping files, 0 street files, 6 Pueblo Marriage Record Indexes, 1 Pueblo Birth Record Index, 18 Pueblo Obituary Record Indexes, 1 Wet Mountain Tribune Marriage Index, 1 Bureau Land Management Pueblo County, 5 Boys & Girls In the Service Binders, and 1 Central 1953 Death Index used

Monthly Circulation

- Western Research Ref-books: 134 Reference Maps: 14
- SC-Loan: 37 checked out; 103 in-house uses
- Ancestry Library Edition All Databases Searches Run: 2396
- Ancestry Library Edition All Sessions Run: 153
- Heritage Quest All Searches Run: 24
- Heritage Quest All Sessions Run: 5
- Fold3 Library Edition searches: 182

Genealogy and Special Collections

2/1 - Blake Hatton conducted staff training at the Giodone branch to approximately 5 staff members.

2/2 - Aaron hosted a meeting of the History Connections Pueblo group. Representatives from the Rosemount Museum, El Pueblo Museum, Pueblo Heritage Museum, Goodnight Barn, Pueblo Historical Society Library, Dotson Cabin, Pueblo Archaeological and Historical Society, and the Pueblo Fire Museum and Fire Fighter Historical Center were all represented. Representatives provided updates

on ongoing and upcoming projects, along with a discussion on promotion of cultural heritage in Pueblo County.

2/14 - Instructors from Catholic Charities received a tour of the department with 3 children and approximately 15 adults attended.

2/14 - Jasel Cantu provided staff training at the Lucero Branch to approximately 6 staff members.

2/15 - Peggy Bilger received training for staffing the front desk in preparation for a Sunday shift.

2/20 - Staff Day Training Sessions - Maria, Blake, and Aaron all provided training on Staff Day with the following number of registrants:

Local History and Genealogy: What can you do for me? - 37

Digital Memory Lab - 44

Hispanic Resource Center/Cultural Competency - 55

2/22 - Four substitutes trained in the department. Milo Scott, Beth Moore, Katherine Ross, and Celeste Arellano received training on procedures and expectations for working the front desk, including collections and services. Pre and post-test surveys indicate a 143% increase in competency. See Appendix for survey questions and data.

2/23 - Students from the Learning Source received a tour of the HRC with Maria with 18 in attendance.

2/24 - Aaron consulted with Marlene Bregar and Gary Micheli at the First Presbyterian Church about their church records and possible solutions to preservation needs.

2/27 - Aaron presented to the START team meeting about LHG updates, needs, and future projects and opportunities.

Archives Projects

2/2 - Volunteer Richard Tucey returned to working in the department on Thursday afternoons.

2/6 - Adina Vega began volunteering in the department. She will be scanning vertical files to PDF.

Genealogy Projects

- Genealogy Classes: Feb. 10 at Rawlings Technical Training Room (Getting Started with FamilySearch)
- Feb. 25 at the Greenhorn Valley Library Branch (Beginner Genealogy Research)

Total attendance: 10

- Genealogy charts, Family Group charts, and Basic Pedigree Charts: 78
Western Research and Genealogy Collections 2023 Order List: 301 Titles

Digital Collections and Database Usage

- CONTENTdm items: (not including test collection which holds 902 items)
- Google Analytics for CONTENTdm ([Digital Archives](#)):
 - Users: 345
 - New Users: 330
 - Sessions: 433
 - Page views: 3,886
 - Avg. Session Duration: 4m 34s
- YouTube Channel: SCMS page
 - Subscribers:
 - Total views: (approximate)
 - Number of videos:
- Digital Public Library of America: Plains to Peaks Collective:
 - Item views: 2
 - Click throughs: 2
 - Users: 1
 - Sessions: 1
- Colorado Historic Newspaper Collection
 - Colorado Weekly Chieftain:
 - page views: 372
 - title searches: 112

Colorado Daily Chieftain:

page views: 2,841

title searches: 256

- Archives Space:
 - Users: 134
 - Sessions: 164
 - Session Duration: 1m 42s
 - Page views: 430

Virtual Exhibits

Total Views: 104

Natural Framing: 29

1921 Flood: 13

Baseball: 15

Roaring '20s: 47

Physical Exhibits

New Book Display space is up, and featured a display for Black History Month. In conjunction, there was a Black History Month Exhibit as well.

Virtual Programs

2/23 - AVAS Raptor ID with Debbie Barnes livestream was broadcast at 6pm with Aaron as the PCCLD host.

Department completed Notary appointments: See Communico

Professional Development

Jasel

- Feb. 14 - Lucero Staff Meeting
- Feb. 24 - Visit to Colorado State Archives in Denver

Attended Webinars

Jasel

- Feb. 18 - GSHA a family chronicle of genealogy research
- Feb. 17 - Level Up Your Book Displays

Aaron

- Attended Recordings at Risk Cycle 10 Applicant Webinar through CLIR

Attended Meetings

Jasel

- Feb. 7 - FACC Board Meeting and Feb. 11 - FACC General Meeting
- Feb. 7 - LHG Staff Meeting
- Feb. 8 - CAL Writing Interest Group and CAL IFC Call
- Feb. 9 - LHG and Homebound Program
- Feb. 13 - Nick Potter and Dianne Archuleta for Bridging Borders Program
- Feb. 28 - Meeting with Pueblo Community College Library Staff

Other projects

Jasel reserved the Friends of the Library Room for the Bridging Borders Program for April and May 2023 in collaboration with El Pueblo Heritage Museum. Our Dept. will support their program and will cover food costs as well.

Feedback from Patrons

Tabitha

Hi Tabitha –

Thank you very much. Those are perfect. Exactly what I was needing.

Be happy to send you a check for any fees or in the alternative, a donation to the library.

Please let me know.

Thanks again for your help.

Bill Macy

Hi Tabitha,

Thank you so much, seeing these has been so meaningful to me and my family. I'm very grateful for your help! I'm learning about lost family members, thanks to this amazing service. I will be making a donation to Pueblo Libraries. Thank you for all you do.

Amanda Belantara

Thank you Tabitha - YOU ARE THE BEST!!

Carol Lombard

Southeastern Colorado Genealogical Society

Jasel

Good morning,

Thank you very much for your precious help! I really appreciate it!

I wish you a lovely day!

Best regards,

Giulia Cammarota

Hi Jasel,
Thank you so much for all of your help. I will follow up on the links that you have included.
All the best,
Bob

Hispanic Resource Center February 2023 Report



HRC Programming

Maria's Kitchen

Rawlings Library Facebook Live: Biscochitos = 24 views

Rawlings Library YouTube Biscochitos = 15 views

Total = 39 views

Black History Month

- Rawlings Library Facebook Live: Book Review of Afro Latin@ Reader = 24 views
- Rawlings Library Youtube: Book Review of Afro Latin@ Reader = 15 views

Bilingual Storytime

- Mondays at 10:00 in person Storytime. Attendance was 10.

Homeopathy as Alternative Medicine

- On Saturday, Feb. 11th we had a local practitioner of homeopathic medicine present the history and uses of this ancient holistic medicine. Attendance was 6.



Art with Franco

On Saturday, Feb. 11th our volunteer Franco taught a watercolor class on painting flowers. This is an extremely popular class that fills up very quickly. Attendance was 25.

English Program

In February our Spring semester of classes started. On Mondays at Lucero, Jerry is teaching Beginning English. On Wednesdays at Giodone, Sandy is teaching Intermediate English. At Rawlings on Tuesday nights, our volunteer Flavio is teaching Advanced English. On Wednesday nights I am teaching Intermediate English at Rawlings. Total attendance for this month is 80.

Spanish Classes

This year we started our semester on Jan. 7th and classes will run for 10 weeks. We have Beginning Classes at 10:30 and Advanced Conversational Classes at 12:30.

Total attendance was 78.

HRC Volunteer Hours Combined Total: 25.5 hours

Barry: 18 / Flavio: 7.5

Total HRC program attendance for this month was 277.

Outreach

Chicano Archives Committee

On Feb. 15th, the Chicano Archives Committee met. We discussed oral history projects and grant projects.

Parent Connects

On Feb. 21st, we met and I updated everyone on the renovation and library programming such as Spanish and English classes.

APPENDIX

	1	5	7	2	15
	1	2	7	2	12
	1	2	7	10	20
	1	1	2	7	11
					58
I'm completely new to LHG			I rarely work collections so my knowledge is not up to what it should be.		
	9	8.5	10	7	34.5
	8	8.5	10	7	33.5
	9	8.5	10	7	34.5
	10	8.5	10	10	38.5
					141
It definitely helped me learn more and appreciate the zone more.	Thank you!	Wonderful!	After the tour I feel more confident.		
Pre and post test responses are not paired. -AR			Total increase in knowledge/response = 143% rise in competency. - AR		

Pre and Post test questions were identical.

On a scale of 1 to 10, how knowledgeable are you about the following.

1. LHG physical collections. ____
2. LHG digital collections. ____
3. LHG services. ____
4. Reference interview methods. ____
5. Please write any comments below.

Experiential Learning

MHTs and Shelving

The MHT team has begun working on shifting the collections upstairs to better use the space and make the stacks more accessible and inviting. Special thanks to the entire team for their work shifting and moving the non-fiction and biography areas in the adult stacks. It looks amazing. The team has also begun working on shelf reading and weeding throughout the collection and the stacks have never looked better. Thanks all!

Concierge Services

The concierge team is beginning to set up display areas on the first floor to both bring parts of the collection down to our patrons and to highlight programs and services throughout the library district. Each member of the team will create one display this year that not only contains materials but highlights other parts of our collection. Thank you to Jaclyn Baros for facilitating this. We are also working hard to make our floor warm and inviting to our public as we are the first thing patrons see when they enter our building. Thank you to Deanna Herrera for creating such a fun environment for us!

Call Center Statistics

1356 calls, down 335 from last month

Giodone – 342
Greenhorn Valley – 289
Library @Y – 295
Rawlings – 430
Other - 0

625 were transfers
90 were hang-ups or wrong numbers

Meeting Rooms

There were 463 meeting and study room reservations in Rawlings for the month of February. This is an increase of over 100 room uses from last month. 165 of those reservations were for the 4 meeting rooms on the 1st floor, while the other uses were for the multiple study rooms throughout the user services department. Meeting room use continues to climb each month and with the addition of the Thurston and Bret Kelly A rooms, we are anticipating even more usage in March! Jan Reed and Chris Sturdy continue to work very hard facilitating all of our usage while helping to troubleshoot how staff and patrons can use the rooms. A huge thank you to both of them for their extremely hard work both this month and in previous ones as well.

Makerspace

We are thrilled that we have hired Tina Martins-Gonzales as the makerspace educator! She will begin her work in March. We have finished cataloging the garden tools that will be lent out of the space in the Tool Library, (in partnership with the Pueblo Food Project) and we are simply waiting for storage to debut that collection. We are hoping this pilot program will pave the way for lending other types of tools in the future.

Museum Services

Alyssa Vargas Lopez has done an amazing job jumping right into the museum service office and is organizing the space as well as developing the panels and displays for our exhibit from Art Bridges featuring a contemporary art piece by Felix Gonzales Torres, a Cuban American artist, educator, and activist who created visual and experiential art with everyday objects. We are on track to have the exhibit up and running by our grand opening- thank you so much, Alyssa, for this amazing work!

User Services

Looking at the robust list of programs, and attendance that the members of the User Services department offered during February, you can see staff stay very busy with more than 60 offerings during the month and an average attendance of 18.

February was the final month for the library's Winter of Reading program, the program had a lot of interest and participation. The first 100 program participants received a mug for their entry, there were also three grand prize prize-packs awarded. Participants could submit multiple entries for the drawing by completing the tasks more than once. A total of one hundred and thirty-nine people participated in the program. Fifty-two patrons entered more than one time, with an additional 100 entries submitted.

The three grand prize winners were drawn by Sherri Baca, our executive director on [Youtube Live](#) on March 1st. Of the three grand prize winners, four entries were submitted. Participants entered the drawing up to 7 times.

Youtube Link: <https://www.youtube.com/live/atRpTaW3eqM?feature=share>

During the month of February 74 meals were offered as part of the D60 lunch program offered through CACFP. The library purchased and offered an additional 14 snacks on 2/17 due to school closure from snow. We will continue working with the school to increase our offerings, based on youth participation.

Dolly Parton's Imagination Library continues to be a big hit with registrations currently reaching 2,125, of those 110 are new enrollments and 47 youth have graduated from the program.

AWE computer usage for the district included 402 sessions on AWE computers. Eighty two of those sessions were here at the Rawlings location.

Thea, and Jacque of the youth group have continued working to invite more youth to attend our family storytimes on Fridays, which is followed by the lunch program as well as adding in Fun Friday programming. These efforts have maintained the high storytime attendance, increased earlier in the year from a handful of attendees, to up to 42 during the month of February. Baby and toddler storytimes have likewise increased from minimal attendance to up to 37 attendees.

On the adult group side, Thad, one of the team’s Program and Outreach Specialists has continued to fill the gap for technology trainings, including one-on-one help to eleven library patrons.

You can see by the robust list of programs, and attendance that the members of the User Services department stay very busy.



Winter of reading prize

Youth and Adult Programs

February 01 2023	SPELL visit	Thea Martinez	13
February 01 2023	Vinyl Destination	Thad Stelter	passive
February 01 2023	Baby Storytime	Thea Martinez	9
February 01 2023	Toddler Storytime	Thea Martinez	37
February 02 2023	Teen Maker Meeting: Bath bombs!	Ciara Kehoe	4
February 02 2023	Social Security Frequently Asked Questions	Kathy Kearny	1
February 03 2023	Tween Time!	Natalie Gallegos	18
February 03 2023	Friday Funday	Jacque Carter	27
February 03 2023	D60 Lunch Program (Rawlings)	Jacque Carter	31

February 03 2023	Read, Dog, Read!	Thea Martinez	29
February 03 2023	Family Storytime	Thea Martinez	24
February 06 2023	Gays & Dragons	Ciara Kehoe	6
February 07 2023	Teen Hangout	Ciara Kehoe	3
February 08 2023	Baby Storytime	Thea Martinez	17
February 08 2023	Toddler Storytime	Thea Martinez	32
February 09 2023	Valentine's Day Tie Dye	Thad Stelter	6
February 09 2023	Teen Maker Meeting	Ciara Kehoe	3
February 10 2023	Tween Time!	Natalie Gallegos	15
February 10 2023	D60 Lunch Program (Rawlings)	Thea Martinez	25
February 10 2023	Family Storytime	Thea Martinez	24
February 10 2023	Valentine's Day Crafts	Thea Martinez	30
February 11 2023	To Dye for: Ice Dye	Thad Stelter	10
February 11 2023	Valentine's Day Celebration	Thea Martinez	52
February 13 2023	Gays & Dragons	Ciara Kehoe	8
February 13 2023	Black History Month Trivia	Thad Stelter	passive
February 14 2023	Teen Hangout	Ciara Kehoe	3
February 14 2023	Columbian Preschool visit	Jacque Carter	83
February 14 2023	Catholic Charities Tour	Jacque Carter	16
February 16 2023	Teen Maker Meeting -- Wreck This Journal!	Ciara Kehoe	1
February 16 2023	Remember the Titans	Thad Stelter	4
February 17 2023	Tween Time!	Natalie Gallegos	8
February 17 2023	Gays & Dragons	Kathy Kearney	
February 17 2023	Friday Funday	Jacque Carter	10
February 17 2023	Lunch Program (not D60 food)	Jacque Carter	14
February 17 2023	Family Storytime	Jacque Carter	24
February 18 2023	Cupcake Wars!	Natalie Gallegos	14
February 21 2023	Mardi Gras	Jacque Carter	40
February 21 2023	Sierra Vista Elem. Visit	Thea Martinez	63
February 21 2023	Teen Hangout	Ciara Kehoe	3
February 22 2023	Baby Storytime	Thea Martinez	9
February 22 2023	Toddler Storytime	Thea Martinez	33
February 22 2023	Cedar Ridge Elem. Visit	Thea Martinez	72
February 22 2023	Avondale Elem. Visit	Thea Martinez	25
February 23 2023	Minnequa storytime--craft	Jacque Carter	15
February 23 2023	Teen maker meeting -- hardware jewelry	Ciara Kehoe	2
February 23 2023	Medicare 101	Kathy Kearny	6
February 23 2023	Learning Source Tour	Rebecca McGhee	22
February 24 2023	Tween Time!	Natalie Gallegos	25
February 24 2023	D60 Lunch Program (Rawlings)	Jacque Carter	18
February 24 2023	Friday Funday	Jacque Carter	30
February 24 2023	Family Storytime	Thea Martinez	42
February 25 2023	Celebrate Black Characters!	Thea Martinez	67
February 25 2023	Wakanda Forever	Thad Stelter	24

February 27 2023	Bessemer Elem. Visit	Thea Martinez	28
February 27 2023	South Park Elem. Visit	Thea Martinez	40
February 27 2023	Gays & Dragons	Ciara Kehoe	7
February 28 2023	Teen Hangout	Ciara Kehoe	3
February 28 2023	ALP@PCCLD	Rebecca McGhee	5
February 28 2023	ALP@PCCLD	Rebecca McGhee	25
February 28 2023	Learning Source	Rebecca McGhee	18

Adult Updates

Offerings by Thad

New Books for the Pueblo Chieftain - Selections

- Fiction
 - *Maame* - Jessica George
 - *The House of Eve* - Sadeqa Johnson
 - *Victory City* - Salman Rushdie
- Non-Fiction
 - *Love, Pamela* - Pamela Anderson
 - *I Saw Death Coming* - Kidada E. Williams
 - *Master Slave Husband Wife* - Ilyon Woo

One on One Tech Help

- February 3, Uploading and Downloading Documents
- February 3, Libby
- February 6, Account Recovery
- February 12, Microsoft Word and Resume Creation
- February 14, Photo Editing
- February 21, Photo Editing
- February 21, Photo Editing
- February 21, Libby/Cloud Library
- February 22, Microsoft Word
- February 23, Resume Creation
- February 27, Libby

Outreach

- Activity for Pueblo Diversified Industries, February 23, 2023
 - Push-pin and String Art
 - 25 Participants

Webinars and Training

- February 3, Networking for Introverts
- February 7, Supporting Modern Environmental Research

- February 14, The HarperCollins Library Love Fest Presents their Spring/Summer 2023 Adult Preview
- February 16, Frederick Douglass: Prophet of Freedom
- February 16, Building Inclusivity: O'Reilly Media's Journey Toward Diversifying Content and Empowering Communities
- February 20, All Staff Day
- February 23, Inspiring Meaningful Work: Public Libraries and Workforce Development
- February 23, Matchmaking with Macmillan

Offerings by Kathy

North of Fifty - Online presence

- 34 page views
- 12 unique page views

Homebound Program

- 29 customers
 - 11 volunteers
 - 25 volunteer hours
 - 73 new circulations
 - 81 renewals
- 154 total Homebound program circulations
 25 discarded items were delivered to homebound clients, increasing the total circulations to 179.

Outreach: Cooperative Drawing program 2/27 at Pueblo Regent - 12 attendees

Met with staff and distributed library print materials to:

- Brookdale/El Camino
- Pueblo Regent
- SRDA
- Richmond Apartments
- Union Plaza Apartments
- Oakshire Trails
- Pueblo Community Health Center

Trainings

- All Staff Day 2/20
- Can Every Patron with Hearing Loss Fully Participate at Your Library?
- Recording of session from July 2022 CAL-EDSJI Conference

Offerings by Jen - reference librarian

- Met with Continuum of Care, and attended the monthly meeting. Made some community connections which will lead to opportunities to partner together.
- Having a meeting with SNAP (formally food stamps), and collaborating with them to get more materials for the community, in the library. Learned how they actually do what they do, so that I can help tailor offerings to the specific needs of our patrons.
- Made sure that tax forms are available and accessible digitally with an online guide that I created and shared with the rest of the library district, in order to navigate and help our customers through tax season.
- Contributed to the Black History month displays at Rawlings. Afrofuturism was my theme, and I pulled physical materials to be displayed, and made signage that was interactive (QR codes), and had more information about the topic.
- Presented at Staff day. My session was titled "What is a Reference Question?", and I defined "Reference", "Reference Transactions", and "Directional Questions", so as to help staff navigate different types of questions that we get every day from the general public, as well as made some "cheat sheets" for them to follow.
- PCC students wanted information about Reference Librarianship, for the Library Technician Program that they are currently doing. I interviewed a student, and gave her a tour of the library.
- Reference Counts are coming up in March, so I learned how to edit the DART form, and simplified it. I will start visiting other library branch locations to attend staff meetings, in March to go over the new DART form, and answer any questions.

ALP@PCCLD February 2023

Rebecca McGhee

Adult Literacy Program Information:

ALP 1:1 Tutoring Coaches - x4 Learners - x3 Volunteer Hours - 2	
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Type	Notes	Attendance
Program & Outreach: Adult Literacy	General Information and inquiries, tutor/learner meetings, referrals for necessities, tours & library cards, referrals for GED programs, etc.	5
Program: Adult Literacy Case Management	Describes 1:1 supporting learners and tutors	2
Program & Outreach: COHS Inquiries/Surveys	Providing program information/survey	10

	links/enrollment links/scheduling, unite us referrals	
Program: COHS Case Management	Describes 1:1 time supporting learners with tech, enrollment, graduation, or finding resources	15
	TOTAL ATTENDANCE	32

Program & Outreach Highlights

- 02.23.2023 Adult Learner Tour with community partner The Learning Source. Our tour focused on the Hispanic Resource Center, library cards, and access to the new device library.
- 02.28.2023 Adult Learner Program with community partner The Learning Source. Focused on the device lending library, adult learning resources including Brainfuse - Adult Learner, and The Peterson’s Test Prep.
- 02.28.2023 Book Club program w/Adult Literacy Program Partner Checked out book club books to learners.

Total Attendance for Outreach: 51

Professional Development, Meetings, Conferences, Webinars, etc.

- 02.23.2023 Volunteer Matching: Finding Ideal Roles for Your Supporters
- 02.01.2023 User Services Staff Meeting
- 02.09.2023 ALP 1:1 info session Mel C.
- 02.20.2023 Staff Day at CSU-Pueblo
- 02.27.2023 Smart Horizons COHS Check-In on Customer Service needs and support
- 02.28.2023 COHS 1:1 Scholarship Interview w/ Chantal

A few photos of from February:



Read Dog Read



Mardi Gras Party



Family storytime

Facilities

Work Order Statistics

- 174 Work Orders completed.
- 10 Custodial work orders completed.

Rawlings

- Rodent control.
- Worked on HVAC system in Friends of the Library meeting room.
- Cleaned out the basement in order to move the facilities shop.
- Worked with Setpoint on HVAC issues.

Barkman

- Cleaned restrooms and tested for meth.

Lamb

- Fixed frozen downspouts.
- Rodent control.

Lucero

- Fixed frozen downspouts.

Pueblo West

- Fixed frozen downspouts.
- Had Trane look at RTU's programming.

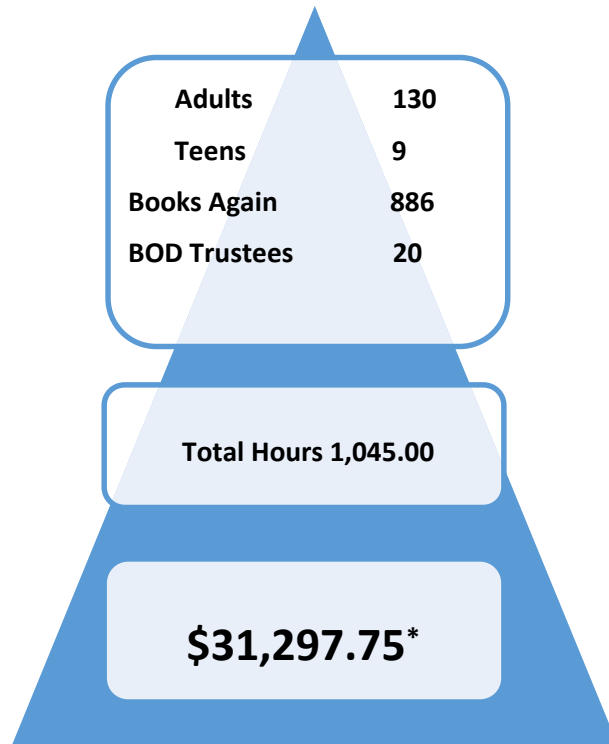
Other Duties/Projects

- Purchased new truck.
- Submitted PO for new replacement van.
- Gave PCC two truckloads of surplus items.
- Hired a new courier.
- Supported the Book Store.
- Supported two snow days.

Volunteer Hours

Volunteer Services Monthly Report – February 2023

Submitted by Victoria Herrera
PCCLD Volunteer estimated hours



*(Estimated by Independent Sector’s figure of \$29.95/hour for each volunteer hour contribute).

Respectfully submitted,
Sherri Baca
Executive Director