

BOARD ASSESSMENT 2016 - DRAFT

	1=significantly below (never) / 2=below / 3=meets / 4=above / 5=exceeds (always) / 0=unsure	SCORE
1	Board members understand their roles and responsibilities and those of the Executive Director	
2	The Board has a method in place for the recruitment and recommendation of trustees for Board vacancies	
3	The Board has a method in place for new Board member orientation and ongoing Board member training	
4	The Board stays abreast of the financial status of the library and its funding sources	
5	The Board sets the direction for the library through planning	
6	The Board has adopted a Mission Statement and Strategic Plan for the library and uses it to drive annual planning choices.	
7	The Board reviews and adopts the budget	
8	The Board adopts the budget after the annual planning is complete	
9	The Board ensures that the budget covers goals and objectives set during the planning process	
10	The Board evaluates the library Director annually based on the success of set goals and/or expectations	
11	The Board feels free to communicate problems to the Director in a timely manner	
12	The Board requires regular written updates from the Director on progress toward the Annual Plan and goals	
13	The Board is familiar with state and federal laws governing libraries	
14	The Board has established Bylaws to oversee its governance	
15	The Board has established clear policies to govern and guide library operations	
16	The Board continually reviews and updates the library's policies	
17	The Board pays more attention to the ends than the means -- to what will be accomplished versus how it will be done	
18	The Board safeguards the public's First Amendment/Intellectual Freedom rights by protecting freedom of access, while also being open to the public's comments	

19	The Board is aware of patron privacy protections under State law and ensures through its policies that patron information is kept confidential	
20	The Board is representative of the community it serves	
21	The Board is politically active, advocating for libraries in the public policy arena	
22	The Board effectively represents the Library to the community.	
23	The Board President and the library Director set a clear agenda and circulates it to trustees prior to each meeting and the rules of <i>Robert's Rules of Order</i> parliamentary guide are followed	
24	The Board annually assesses its own performance	
25	The Board receives information needed to make informed decisions in a timely manner	
26	The Board allows time at each meeting for discussion of emerging issues and trends	
27	The Board encourages open discussion and expression of dissenting opinions during Board meetings	
28	The Board speaks with one voice after a vote is taken	
29	The Board recognizes and thanks staff and volunteers for their accomplishments	
30	The Board projects a positive internal image.	
31	The Board projects a positive external image.	
32	The Board is effective in using its committee structure to accomplish its work	
33	The Board has established clear, written guidelines for committees	

COMMENTS: