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# **Request for Proposal for Automated Material Handling System**

— Rawlings Renovation Project —

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# Project Overview

PCCLD is soliciting proposals from qualified vendors to design, engineer, supply, install, train staff, warranty, and service an AMH for the drive up book drop to be located on the basement level of Rawlings. The AMH allows materials to be checked in and sorted by item type and location.

# Scope of Work

- The AMH should be a 7 bin automated check in and sorting solution with one exterior book drop. It must connect to the ILS and be compatible with current RFID tags.
- The items returned will be connected through a wall to a conveyor which will move items onto the 7 bin checkin and sort system. Once checked in, items will be deposited into wheeled bins.
- The vendor must maintain the AMH for one year with a maintenance quote of an additional four years. Full warranty for the first year.
- Support needs to be available on a 24 hour basis.
- Onsite training should be provided for staff.

# Timeline

- RFP issued 5/24/2021
- On site visits and questions due 6/1/2021
- Proposals due 6/14/2021
- Board approval (pending) 6/24/2021
- Contract awarded 6/28/2021
- Projected installation 11/2021

# Scoring Rubric

- Features and Functionality- Meets Technical Requirements - 30%
- Cost - 35%
- Implementation Plan- Project Execution - 15%
- Customer Service- Support Structure - 10%
- Reference Checks- Similar Projects - 10%

# Proposals

- Bibliotheca
- FE Technologies
- Lyngsoe Systems
- RFID Library Solutions
- Tech Logic

# Next Steps

- Review and scoring of proposals by RFP Committee
- Recommendation to ED
- Recommendation to Board 6/24/2021

# Questions?

