



PUEBLO CITY-COUNTY

Library District

www.pueblolibrary.org

USE OF MATERIALS

03.02.04.P1 Request to Hold Materials Procedure

Library customers may request material by asking that it be placed on hold, or the hold may be placed online. The first copy to become available ~~at any library location~~ will be held for the customer, ~~at any library location~~, and the customer will be notified by email or phone when the item is available. Material will be held ~~seven~~ **nine (9)** days for the customer. The number of holds a customer may place is limited to 50 ~~items total. per item type.~~

See Also : 03.02.04 *Circulation of Materials*