



PUEBLO CITY-COUNTY

Library District

www.pueblolibrary.org

Use of Materials

03.02.04 Circulation of Materials

Library materials will be loaned to customers who have a valid PCCLD library account (or card) for the established loan periods. Some specialized materials may have additional checkout requirements in addition to having a PCCLD library account (or card). Materials that are not returned ~~by the due date~~ will be subject to ~~overdue fees~~, processing fees, and recovery or replacement fees.

The PCCLD Board of Trustees delegates to the Executive Director or designee the authority for establishing loan periods, overdue fees, renewal limits and hold limits.

Borrowing privileges may be revoked if PCCLD policies and procedures are abused. Abuse includes but is not limited to failure to return materials, failure to pay fees that exceed an amount established by PCCLD, or failure to pay for lost or damaged library materials or property.

PCCLD is not responsible for any damage or loss to borrowers including property damage that is sustained as a result of using, borrowing, or consulting PCCLD library materials.

In the case of minors, anyone under the age of 18, any restrictions placed on the selection or use of materials in the collection is the responsibility of the parent or guardian of such minors.

See Also: 03.02.01 *Library Accounts*