



PUEBLO CITY-COUNTY Library District

www.pueblolibrary.org

REFERENCE AND INFORMATION SERVICES

03.04.02.P2 ~~Restricted Access to a Specialized Collection of Rare Materials Pertaining to Historical Archaeological Sites in Colorado~~

~~The Western Research Room houses a specialized non-circulating collection of rare materials on the history of Colorado, the Rocky Mountain West and Northern New Mexico with emphasis on Pueblo and the Arkansas Valley. Included in the collection are materials that pertain to historical archaeological sites in Colorado. This procedure addresses the need for sensitivity in the use of the materials on specific archaeological sites.~~

PCCLD's Local History and Genealogy Department holds collections that document historical archaeological sites in Colorado. Access to materials that reveal locations of cultural resources is restricted. Access to this information is governed by the History Colorado Office of Archaeology and Historic Preservation. This procedure addresses access to and use of these materials.

Customers requesting access to cultural resource information held by PCCLD that contains information covered in the History Colorado Office of Archaeology and Historic Preservation's *Dissemination of Cultural Resource Information* document will be referred to the Colorado Historical Society—Office of Archaeology and Historic Preservation (OAHP) to have their qualifications reviewed. PCCLD staff will provide OAHP with information about the request, to include the materials requests and researcher identity and qualifications. ~~The customer must present to PCCLD staff written permission from OAHP together with valid identification that includes a photograph.~~

In compliance with OAHP policy and procedures, ~~Each customer must also complete the following OAHP forms: File Access Request, Forms, Documents or maps requested, User Agreement, as described in the OAHP policy and procedures.~~ All forms will be permanently kept on file by PCCLD following customer use.

See also: 03.04.02 *Local History and Genealogy Resources* ~~Archived Special Collections~~

CUSTOMER SERVICE – REFERENCE AND INFORMATION SERVICES

Restricted Access to Materials Pertaining to Historical Archaeological Sites in Colorado
~~Use of Materials in Special Collections~~

Adopted: 02-08-2010

03.04.02.G1