Pueblo Library Foundation

Board of Directors Meeting
Meeting: 11:30 a.m., July 3, 2013
Bret Kelly B Conference Room, 1st Floor
Rawlings Library ★ 100 E. Abriendo Ave. ★ Pueblo, Co 81004

M I N U T E S

A. Welcome and Call to Order .... Jim Stuart

Mr. Stuart called the meeting to order at 11:39 a.m.

B. Roll Call and Verification of Quorum .... Amber Pepin

Board Members Present: Julie Rodriguez, Mary Simmons, Jim Stuart, Joyce Vigil, P. Michael Voute.

A quorum is met with 5 of 9 (55%) members present.

Staff Present: Jon Walker, Midori Clark, and Amber Pepin.

Others Present: n/a.

Absent: Dr. R.J. Black Schultz, Chris Brogan, Priscilla Lucero Anthony Nunez, Dr. Gary Parks,

C. Modifications to Agenda for July 3, 2013 Meeting .... All

Mr. Voute asked that Chris Brogan and Priscilla Lucero be moved to the "Excused" line of expected attendees. Ms. Pepin said she would add Julie Rodriguez to the list and change the room assignment to Bret Kelly B.

D. Approval of Minutes of Mar. 6, 2013 Meeting .... All

Michael Voute made a motion to approve the minutes of Mar. 6, 2013. Seconded by Mary Simmons. All in favor. Motion passes.

E. Treasurer's Report .... Michael Voute

Mr. Voute reports that the Finance Committee met June 24, 2013 and discussed the risk of current Pueblo Library Foundation investments. Mr. Voute spoke with the manager of our financial portfolio who reported that the Foundation is invested in fixed-income securities, but those securities are in a pool with an average maturity of 60 days – unlikely we'd experience a loss. Our financial goals are to maintain security, liquidity and return. Return is lower than a 5-month CD, but we have more immediate liquidity.

Mary Simmons mentioned that the $22,000 listed as a pledge by Friends of the Library will be complete by April 2014, earlier than planned. Mr. Voute asked if there were any questions on the May 31 Statement of Revenues and Expenditures or Balance Sheet.

Joyce Vigil made a motion to accept the Treasurer's report as presented. Seconded by Mary SImmons. All in Favor. Motion passes.

Further, Mr. Voute said Foundation Board lunch costs were discussed and the finance committee did not feel the lunch cost was appropriate suggesting the Board members bring their own lunch or pay for lunches in the future. Mr. Stuart said this is an accommodation for working people and asked that this item be added to the bottom of the Oct. 3 agenda for further discussion.

F. Capital Campaign..Midori Clark

Summary

Private and public fundraising goal of $970,315 for entire 3-library campaign. We have raised 60% of that amount. A summary will be emailed to Board members.

Libraries for Life r

Libraries for life luncheons are a big part of the fundraising plan. On April 2 at Rawlings library, we hosted the first luncheon with 55 attendees and raised $1,815. The Greenhorn Valley breakfast event netted $195 with 18 attendees and the Jun 11 event a Risley Middle School raised $2,527.50 to date with 48 attendees.

Upcoming Libraries for Life events

Renee Montano, PCCLD's Outreach Librarian, along with her husband David has generously offered to host a dinner at her home in Rye, Colorado to raise money for the Greenhorn Valley Library. This event is scheduled for 6 p.m. on Friday, Aug. 2. The personal connection should make an impact in dollars raised.

Next luncheon will be held Aug. 6 noon at El Pueblo Youth Center on the St. Charles Mesa. We are looking for table captains. Mary Simmons and Julie Rodriguez said they will host a table.

G. Grants/Fundraising.. Amber Pepin

Grants update

- Boettcher Foundation - $75,000 request submitted May 10 GHV/SCM, meeting on 7/12/2013
- Colorado Creative Industries - $4,500 request for APR Chautauqua and Music Festival
- Gates Family Foundation - $100,000 request submitted June 28 GHV/SCM

Employee/Board(s) Campaign

Employees	$19,476.00	$5,224.00
Boards of Directors	$14,505.00	$12,077.00

- Trustees 86% with addition of latest member, 100% prior to addition
- Foundation Board 67%
- Pledge or cash/check/charge

Art Soiree

$	**1,339.00**	**Total Sales**
$	120.58	Donations
$	535.60	Library 40%
$	382.00	Silent Auction
$	**1038.15**	**TOTAL**
	250.00	InKind – Jan Davis
	$50	Board donated wine
	116	Total pieces
	22	Total pieces SOLD

Booklovers Blacktie Ball

Saturday, November 9. Cocktails at 6:30, dinner at 7:30

H. New libraries update.. Jon Walker

Things are going great! Mr. Walker presented the new East Side library design and existing GHV, SCM designs. All construction documents are complete. Mr. Walker also presented the floor plan which has not been altered. Study nooks, meeting rooms. Computer areas have been deleted, as laptops will be floating throughout the library for use. Self service kiosks for checkouts.

The library is 95% done with procurement, permits, etc. for planning and is on target with our money, but may need to shave back a bit. On target to break ground in late July and August. The library intends to have a groundbreaking every 10 days for a month to ensure best press coverage and attendance possible.

Jon is pleased with progress of project and the hard work of many individuals. Knows this will have a tremendous impact on the community. The PCCLD system is increasing the number of libraries from 5 to 8 – an increase of 60%. Michael mentioned that Jon's speech at the East Side Library was amazing and very impressive.

Jim asks that you continue to spread the word about this new library projects as so many still are unaware of the project. In hopes that the groundbreaking publicity will increase the community's knowledge of the Libraries for Life campaign. If any of you have not yet contributed, please do so. It is important for grants to show that board is 100% behind the effort.

Next Meeting: Wednesday, Oct. 2, 2013
Adjourned 12:22 p.m.

Respectfully submitted,

Amber Pepin
Recording Secretary