Pueblo Library Foundation

Board of Directors Meeting
Meeting: 11:30 a.m., July 8, 2015
Bret Kelly, Room A, 1st Floor
Rawlings Library ★ 100 E. Abriendo Ave. ★ Pueblo, Co 81004

M I N U T E S

A. Welcome and Call to Order.. Julie Rodriguez

Ms. Rodriguez called the meeting to order at 11:41 a.m.

B. Roll Call and Verification of Quorum ....Amber Pepin

Board Members Present: Lyndell Gairaud, Anthony Nunez, Julie Rodriguez, R.J. Black Schultz, Jim Stuart, Joyce Vigil and Michael Voûte

A quorum is met with 7 of 8 (87.5%) members present.

Staff Present: Chris Brogan, Midori Clark, Amber Pepin and Jon Walker

Guests: Michael Salardino

Excused: Carol King

C. Modifications to Agenda for July 8, 2015 Meeting .... All

No modifications requested.

D. Approval of Minutes of Apr. 8, 2014 Meeting .... All

Jim Stuart made a motion to accept the minutes as presented. Seconded by Anthony Nunez. All in favor. Motion passes.

E. Investment Proposal ....Michael Salardino

Mr. Salardino introduced himself. He was raised in Pueblo, attended CSU-Pueblo, 28 years in investment sector. Currently part of Security Service Federal Credit Union, partners with Janelle Chorak, and assistant Maria Hughes. Has served on many boards, city council and understands government and the nonprofit arenas.

Mr. Salardino is proposing some changes to the Foundation's Investment Policy - categories listed are no longer relevant in a global economy. Proposes that we throw out the domestic and foreign. Bonds vs.Equities (equities will be better in a good year). Growth equities – adding stores all the time. Growth & Income – still growing but focusing on a good income through dividends. The other change would be to only have caps on categories, not ranges. Nominal interest in bonds.

Investment Proposal presented to Board. Presented investment "families." American Funds 40%, Capital Income Builder was built for Foundations for growth – raise the dividend as often as possible. Franklin Income Funds (developing world and growth income plan). 10 year growth slightly lower than S&P 500, but is more stable. Franklin

Income Fund. Mr. Salardino said he and his team have selected the best firms with great track records.

Mr. Voute reports that the cost is 1.74% on the net assets invested. Mr. Salardino said there are "break points" that when the fund grows we can adjust to ensure we are making the most with the lowest fees.

F. Treasurer's Report .... Michael Voûte

Financial statements – Ms. Brogan presented the Statement of Revenues and Expenditures & the Balance Sheet. The $5 revenue from Foundations is Amazon Smiles program. Mr. Nunez asks about the amount proposed to go to Salardino for investment. Mr. Voute proposes $25,000. Mr. Walker explained some will come from the Wells Fargo and some from the CSIP accounts to be invested. Mr. Voute, Joyce Vigil 2nd. All in Favor. Motion passes.

Investment action with Mr. Salardino. Mr. Voute made a motion to send $25,000 to investment with Cetera. Ms. Vigil asked why we'd leave money in CSIP if we are not making any money. Mr. Stuart suggested putting all money in the Wells Fargo cash account and closing the CSIP account. Mr. Walker suggests that we could invest $25,000 with Cetera and close CSIP and move remaining cash in the Wells Fargo account.

A motion was made by Mr. Voute to move investment of $25,000 to Cetera. Mr. Nunez seconded the motion. All in Favor. Motion passes.

Audit review - received a clean audit with a management letter as presented to the Board via email and today in paper. Page three identifies an internal control weakness – Ms. Brogan said this does not affect our Audit result. Amber, Chris and Finance Staff work together to ensure accurate recording – Amber enters in Blackbaud and Finance deposits and records. Classifications of restricted donations is being worked on internally.

Mr. Voute made a motion to accept the audit as presented. Mr. Nunez 2nd. All in favor. Motion passes.

G. Director's Report .... Midori Clark

Endowment campaign/next steps in fundraising

Ms. Clark presented the Endowment Fundraising Plan as prepared by Amber Pepin. A goal of $250,000 has been established through the end of 2016. A breakdown of the fundraising plan was presented as well as an incomplete timeline. Mr. Voute asks if we can formulate the message for the public so the Board has something to go forward with to present. Mr. Voute asks how additional investments will be made as future donations are made to the endowment fund – perhaps investments can be made in increments outside of quarterly meetings. Mr. Walker asks at whose direction and what amount. Ms. Vigil suggests giving the board the amount raised monthly and a proposed amount to transfer to the Board via email for approval.

Booklovers Blacktie Ball/All Pueblo Reads announcement

Blacktie Ball will be October 24 and author visit on October 25. Tasting for proposed menu was held last week with Classic Catering to address the issues and concerns raised. Rosina Sonntag and Leigh Hunter joined us for that tasting. We have opened a dialogue to ensure power is not an issue, warming ovens, Mr. Nunez suggests – has an oven he may donate or sell. Ms. Gairaud asked about the capacity of the oven. Mr. Walker said we discuss offline. We have another donor who has offered generators to address the power issues.

Ms. Clark announced the layout of the room would be changed as well. It will be flipped on its side to provide more “good” seats near the speaker. This is based on the experience of the Outstanding Women’s luncheons in March and May of this year.

Ms. Clark said the project has been going for a long time and each year there are issues. We are reading Ender’s Game, a highly acclaimed science fiction book. Difficult to top one year to the next. The Help was the biggest year, so we thought strategically. Involving the school districts – we could build in participation. Initially five titles were sent to Constance Jones at D60 for consideration. Ender’s Game was their first choice. The author, Orson Scott Card, is affordable and was available, and the committee has met and programming is being developed with several STEM based concepts.

Ms. Vigil expressed concerns over alienating the LGBT community due to Card’s personal views and an extensive discussion of the author and book ensued.

G. Old Business .... Julie Rodriguez

Committee Assignments

An updated committee assignment list has been distributed.

Mr. Voute made a motion to change the investment policy to include the caps proposed by Mr. Salardino in his presentation. 2nd by Mr. Stuart. All in favor. Motion passes.

Next Meeting: Wednesday, Oct. 14, 2015

Adjourned 1:14 p.m.

Respectfully submitted,

Amber Pepin
Recording Secretary